

BOROUGH OF PITMAN
WORK SESSION MINUTES
SEPTEMBER 26, 2022

Call to Order

Time: 7:00 p.m.

Open Public Meetings Act Statement – Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 6, 2022, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 6, 2022.

Roll Call

Council President Fitzpatrick: Present	Councilperson James: Present
Councilman Kelly: Absent	Councilman Mazzola: Present
Councilwoman Milward: Present	Councilman Weng: Present
Mayor Razze: Present	Borough Solicitor Eleftheriou: Present
Clerk O'Donnell: Present	

Discussion

Motion to Open Discussion: Weng	Second: James
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Time: 7:00 p.m.

Cyber Risk – Lou Romero, TRICO JIF Technology Risk Services Director

Mr. Romero came to this meeting at the request of Borough Council to explain certain aspects of the requirements set by the TRICO JIF for obtaining insurance in connection with cyber crime and cyber security. The TRICO JIF is requesting all members to enter into a Vendor Service Agreement with D2 Cybersecurity to conduct vulnerability scanning and external penetration testing on each member municipality. He explained that there are ten million cyber threats per day in New Jersey with municipalities being the number one target. As a result, the cost of cyber insurance is “out of control,” hard to acquire, and has high deductibles which increase every year.

TRICO JIF has also contracted with a company called Wizer to perform phishing exercises and present training webinars to educate the members on what to look for and common attempts by bad actors to gain access to systems. Wizer has asked for a group of eleven IP Addresses/Domains to be whitelisted in order to allow phishing emails to be sent to Borough employees to evaluate their knowledge and ability to identify these types of attempts to break through the Borough’s cyber security protocols.

Councilman Mazzola was assured that the whitelist of domains would be used strictly to send phishing emails and are owned by Wizer. Councilman Mazzola’s question in regard to a “rogue” employee gaining access to the whitelisted addresses and using them to gain unlawful access to member’s servers to do damage was answered by Mr. Romero who said that is a scenario that needs to be addressed by D2 Cybersecurity. Mayor Razze stated that the Borough has participated in the JIF’s cyber security program since its’ inception and is presently approved for all three tiers of required compliance.

Mayor Razze said that he will contact Paul Forlenza of the TRICO JIF to obtain the Agreement between TRICO JIF and Wizer for a determination of the responsibilities of both parties toward the municipalities that enter into the Agreement.

Bat Houses/Water Recycling Ordinance

On behalf of the members of the Environmental Commission, Councilman Weng asked if members of Council would be in favor of installing bat houses on public property throughout the Borough. He said that bats are a natural way to control mosquitos which would lessen the use of insecticides.

Councilman Weng, again on behalf of the Environmental Commission, proposed the use of gray water as a way to lower water usage and costs. Gray water requires less remediation before recycled use and he stated that there are many new incentives for industrial sites to use gray water in their operations. Council President Fitzpatrick said that we are in a good period of time to investigate this with the proposed development of the former Sony property on Woodbury Road.

Capital Bonding for General Projects

Glen Lake Spillway

Councilperson James reminded Council that the Glen Lake Spillway needs repair. She reviewed an estimate that was obtained by the Borough several years ago and the estimated additional costs at this point in time. Councilperson James suggested that the Borough hire an engineer that specializes in repairs to dams and spillways for an assessment of the problem and a possible solution.

Motion was made by Councilperson James to authorize an inspection of the Glen Lake spillway, an assessment of the repairs needed, and the cost of such repairs by a third party contractor, in an amount not to exceed \$5,000.00.

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Absent

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Raze: _____

Tennis Courts

Councilperson James asked the Administrator for an update on repairs needed for the tennis courts at Shertle Park. The Administrator stated that the Borough Engineer is putting together the bid packet so that bids can be accepted from contractors for the project.

New Fire Truck for Fire Company No. 1

Councilwoman Milward presented the request of a new fire truck for Pitman Fire Company No. 1. Currently, the 1997 Smeal Engine is not operable, and the 2004 truck, by law, will be decommissioned at twenty-five years of use. This truck will not be replaced due to the efforts of the current Chief to downsize the fleet.

1st Assistant Chief John Gresko stated that the members are hoping to purchase a Pierce Engine by bonding approximately \$850,000.00 for ten years, along with a down payment of \$46,000.00 which would be added to the 2023 budget. He explained that in March of 2023 the price is anticipated to increase by 2% - 3%, which could potentially raise the price to \$905,250.00 - \$1,047,000.00. The Pierce Company is the only manufacturer that will lock in the price of the engine once an agreement is signed. The average time to take possession of the engine from the time of purchase agreement is two years. Asst. Chief Gresko cautioned that to postpone the purchase will certainly cost the Borough more money in the long term. He said that he based his purchase estimates on the cost of the engine being purchased at this time for the Glassboro Fire Company.

Councilwoman Milward suggested that a more definite cost analysis be performed, and that further discussion must take place before moving forward. Asst. Chief Gresko said that he was hoping to reach an agreement with the Pierce Company before November 1, 2022 in order to lock in the lower price.

Motion was made by Councilman Weng to authorize the Borough CFO to obtain funding in the amount of \$850,000.00 by Bond Ordinance to be introduced at the October 11, 2022 Formal Meeting.

Second: Mazzola

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Absent

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze: _____

Update on 120 East Avenue

Councilman Fitzpatrick asked for an update on the property located at 120 East Avenue and was told that there has been no activity to stabilize the structure. Borough Solicitor Vigilante said that a meeting is set for this week with the lienholder who is in the process of foreclosing on the lien and taking possession of the property. More discussion on this topic will take place at the October 11, 2022 Work Session.

Motion to close discussion: Milward

Second: Mazzola

Time: 8:07 p.m.

Public Portion

Motion to open to the public: Milward

Second: Weng

Time: 8:07 p.m.

No public comment.

Motion to close public portion: Milward

Second: Weng

Time: 8:08 p.m.

Adjournment

Motion to adjourn: Weng

Second: James

Time: 8:08 p.m.

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator