

BOROUGH OF PITMAN
WORK SESSION MINUTES
APRIL 11, 2022

Call to Order

Time: 7:00 p.m.

Open Public Meetings Act Statement – Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 6, 2022, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 6, 2022.

Roll Call

Council President Fitzpatrick: Present
Councilman Kelly: Present
Councilwoman Milward: Present
Mayor Razzo: Present
Borough Solicitor Vigilante: Present

Councilperson James: Present
Councilman Mazzola: Present
Councilman Weng: Present
CFO Considine: Present
Clerk O'Donnell: Present

Discussion

Motion to Open Discussion: Milward
Time: 7:00 p.m.

Second: Weng

2022 Municipal Budget Preparation

Borough CFO Steve Considine opened the discussion by stating that after consulting with the Borough Auditors, Holt, McNally & Associates, Inc., no local tax increase for 2022 can be achieved by implementing the following suggestions into the budget plan.

1. Increase the amount of uncollected funds from surplus. Original calculation showed too much of a decrease.
2. Add the premiums from capital funds to the revenue for this year in the amount of \$212,000.00.
3. Decrease the PPD Salary and Wages line item by \$30,000.00.
4. Add 1.77 million dollars from surplus to the budget. (\$1.9M was taken from surplus in 2021)

Also included in the calculations will be the addition of \$3,000.00 to the budget for 2022 Community Appreciation Day expenses.

It is anticipated that the 2022 Municipal Budget will be introduced on April 25, 2022, advertised on May 5, 2022, with the public hearing and final adoption on June 13, 2022.

Ordinance No. 2, 2022 – Outdoor Seating and BYOB Amendment

Ordinance No. 2, 2022 was reviewed by Council with the intention of Introducing at the Formal Meeting this evening. No limit on the number of tables was proposed providing that the appropriate distance can be maintained between the tables and chairs. Also proposed was the removal of the limit to the number of people around each table providing the right of way area is maintained.

Discussion on the additional outside seating at Merryman's Pub will take place at the expiration of the Order issued by Governor Murphy which allows for outside seating in the public right-of-way at restaurants.

Mayor Razzo said that he will set a date and time to meet and discuss this matter and how the Borough will proceed. He, Councilperson James, and Councilwoman Milward will attend the meeting that will be open to the public.

Mike Grillo, 135 West Avenue – Mr. Grillo stated that the State of New Jersey recommended the \$10,000.00 application fee for municipalities.

Motion to close public portion: Weng
Time: 7:43 p.m.

Second: James

Adjournment

Motion: Milward
Time: 7:43 p.m.

Second: Kelly

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator