

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
OCTOBER 24, 2022**

Call to Order

Time: 8:00 p.m.

Salute to the Flag/Invocation

Councilman Weng

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 6, 2022, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 6, 2022.

Roll Call

Council President Fitzpatrick: Present
Councilman Kelly: Present
Councilwoman Milward: Present
Mayor Razzo: Absent
Clerk O'Donnell: Present

Councilperson James: Present
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Vigilante: Present

Presentation

Council President Fitzpatrick asked Pitman Memorabilia Museum Docents Max Archut, Julia Titora and Deanna Lockman to come forward. The children were recognized for their work at the Museum. Council President Fitzpatrick asked the children to describe their favorite part of their work. Max Archut's favorite part are the new faces he sees, Deanna Lockman enjoys the old memorabilia from school. Julia Titora advised Council that her original reason for working at the Museum was for service hours required for Scouts. After her service hours were satisfied, she kept going back because she enjoyed the experience. Her favorite part is being able to tell the younger children who come in about the museum.

Council President Fitzpatrick asked the children for the time of the tours. Julia advised from March through October the tours are on the fourth Friday of the month.

Council President Fitzpatrick thanked the children for their service.

Approval of Minutes

Work Session, Council Meeting, and Closed Council Meeting Minutes of October 11, 2022

Motion: James

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razzo: Absent

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Council Reports

Councilwoman Milward

Congratulations to the Pitman High School Panthers on your 14-7 victory and Royal Division Championship! This is the first PHS football divisional title win since 1949! The team fought hard as the cheerleaders cheered them on! It was quite a joyous moment and one I will remember for a lifetime!

I also would like to congratulate the Pitman High School Seniors on their Powder Puff victory last Tuesday, as well as the PHS Boys (2-0) and PHS Girls (6-1) Soccer teams on their victories over Gloucester Catholic on Senior Night last Thursday! It surely has been an exciting and successful week for Pitman High School sports! Good luck to all the Teams on their upcoming playoff games! We can't wait to cheer you on!

On Wednesday, October 19, I joined Alfred Stephens Salon for a *Hope is in the Hair* donation event. We had two donors and a total of twenty-five inches of hair was donated to *Locks of Love*. The mission of *Hope is in the Hair* is to return a sense of self, confidence, and normalcy to children suffering from hair loss. Thank you, Olivia, Ally and Marie, for donating your time and services to such a special event and for making everyone look beautiful!

On Saturday, October 22, I joined a group of volunteers to assist in painting the Uptown Pitman Christmas display, which you will find in Ballard Park closer to the holidays. Everyone did a wonderful job. Thank you.

Pitman Police Department

The Pitman Police Department is currently hiring to fill a certified full-time Patrol Officer position and a part-time Class II, Special Law Enforcement Officer position. The Pitman Police Department is an equal opportunity employer and encourages anyone who is qualified to apply. The application deadline is Friday, October 28, at 4:00 p.m.

On October 31 through November 3, Corporal Decker will attend Humane Law Enforcement HLEO training at the Camden County Police Academy.

Pitman Fire Department

Pitman Fire Company No. 1 has remained busy throughout the month of October by responding to twenty-one incidents and three training nights totaling six hours of training. The company held a Fire Prevention Week Open House on Tuesday, October 11, and successfully visited all the schools and gave fire prevention talks and conducted fire drills. The Fire Police unit provided five hours of service to assist the Pitman Police Department with the two road race events that took place. The Pitman Fire Department would like to thank the schools for allowing us to come in and speak to the students during Fire Prevention Week.

The Pitman Fire Department is always looking for help. If there is any interest in volunteering, please stop by one of the fire stations for more information.

Highland Chemical Engine Company has remained busy during the month of September. They responded to sixteen calls for service and conducted four training nights. Highland has also been busy preparing for their Fall Chicken BBQ which will take place on October 30 from 2:00 p.m. – 5:00 p.m. or sold out. They hope to see you there. With Daylight Savings Time coming to an end on November 6, Highland would also like to take this time to remind residents to check or change their smoke detector and CO detector batteries. While changing the batteries, please look at the date of manufacture for your detector. It is recommended to replace any detector that is over ten years old.

Highland Chemical Engine Company is always looking for new volunteers to not only assist with fighting fires,

but also as social members, who are non-firefighters that work to support their mission through non-firefighting activities. To join Highland, you can contact them by phone 856-589-0832, social media, and or just come to the station any Tuesday evening after 7:00 p.m.

The Pitman Fire Department Juniors program continues to train the next generation of firefighters. Juniors are currently becoming proficient with SCBA bottle changes and parts of the SCBA. Throughout October and into November, they will continue to work with ground ladders and review skills they have already learned. Their next meeting is on November 7. The Gloucester County Fire Academy started a Junior Firefighter I class. This class will allow the Pitman Fire Department Juniors to attend Firefighter I with their peers from other surrounding departments. Within eighteen months of completion of this course, the junior member will complete their Live Fire Training and become a Certified Firefighter. We currently have one of our members attending the academy for this class and want to wish her luck.

The Pitman Fire Department is always looking for members to participate in the Junior Program. The age to participate in the Junior Program is 14 to 17 years old. For more information, please reach out to district28explorers@gmail.com or through Pitman Fire Department Junior Firefighters on Facebook.

Senior Outreach Committee

The Pitman Senior Outreach Committee has been working hard to connect with our Seniors in town. We want to remind residents that our events are open to ALL Pitman Seniors who are looking for fellowship and to have a great time! Our next Senior Outreach event will be held on November 21 from 11:00 a.m. – 2:00 p.m. at VFW Post 6469, located at 142 Oakcrest Avenue. It will be a Thanksgiving feast! Games, prizes, music, and dinner will be served. We invite all Pitman Seniors to attend!

The Senior Outreach Committee will continue to meet on the third Thursday of each month at 6:00 p.m. in the Conference Room in Borough Hall. If you are interested in staying up to date with our 2022 Senior Outreach events, please contact Lucille Petrillo by phone (856) 357-2286, or email lucelu16@yahoo.com or follow-on [Facebook PitmanSeniorOutreach](#). I want to remind our residents that the Senior Bus schedule for October can be found on the Borough of Pitman website www.pitman.org.

As always, you can reach me anytime at courtney.milward@pitman.org or 856-716-4249.

Councilman Weng

Huge kudos to Councilperson James, Parks and Recreation Director Andy Fox, and Alcyon Lake Superintendent Daniel McAteer on the first annual Haunted Walk. The event was a huge success and hopefully will become a tradition for years to come.

Councilman Mazzola

A shred event was held at Public Works on October 15 and 3,011 lbs. of paper was shred.

Halloween Trick or Treat will take place October 31 from 4:00 p.m. – 8:00 p.m. Upon passage of a resolution at tonight's meeting, a curfew will be imposed for persons under the age of 18. It will be 8:00 p.m. on October 30 and October 31.

Election Day is November 8, and polls are open from 6:00 a.m. to 8:00 p.m.

Councilman Mazzola also extended his thanks to Councilperson James, Parks and Recreation Director Fox, and Youth Group Secretary Mazzola on the Haunted Walk event at Alcyon Park. He was able to speak to many

people coming and going during the event and it was a great success.

Council President Fitzpatrick

Combined Planning and Zoning Board

The Combined Planning/Zoning Board met on October 17 and approved one variance. The P/Z Board also adopted the Accessory Building Code revisions discussed at tonight's Work Session meeting.

Clean Communities

Any interested nonprofit group can participate in the Clean Communities Grant Program by filling out the application that is available on the Borough website and emailing it to Council President Fitzpatrick or dropping it off at Borough Hall.

Sustainable Pitman

Sustainable Pitman will hold its next meeting on Thursday, October 13, 2022.

Vacant and Abandoned Properties

The Borough continues to sell tax liens on abandoned properties. There will be a sale of three Tax Certificates on three properties in December.

Councilperson James

2022 Liaison: Parks & Recreation, Library Board, Greater Pitman Chamber of Commerce & Committee on Diversity, Equity & Inclusion

Parks and Recreation

We had a great time at our first Annual Haunted Walk at Alcyon Park on Saturday night! We had close to 350 walk participants and over 50 volunteers, including some very scary members of Mayor and Council! Thank you Mayor Razze, Councilman Weng, Councilman Mazzola, and all the participants and volunteers!

We ended up with an entire SUV load of donations for our local food pantries. Special thanks to Sarah Weng for her creativity and craftiness and to Becca Mazzola, my co-event coordinator and Youth Advisory Council Liaison for the Haunted Walk.

This event wouldn't be possible without the support of our Parks and Recreation Department. Thanks to Andy Fox and Daniel McAteer!

Greater Pitman Chamber of Commerce

Pitman Winter Village will take place on December 3, 2022 from 11:00 a.m. – 4:00 p.m. along Ballard Avenue. There are still vendor spaces available. Interested applicants can visit uptownpitman.com or email Event Coordinator, Kara Knauss, at info@uptownpitman.com for more information.

McCowan Memorial Library

The 2022 Pitman Halloween Costume Parade is on! The parade will take place in Ballard Park at 4:00 p.m. on Monday, October 31!

Committee on Diversity, Equity, and Inclusion

The next meeting of the DEI will be Thursday, November 10, at 7:00 p.m. in the Borough Hall Conference Room. The meeting is open to the public and all are welcome to attend.

A note - As always, I am available to answer any questions or concerns via email at vanessa.james@pitman.org or by phone at 336-407-8604. If you would like to meet in person, I hold unofficial office hours at Endgrain Coffee Bar on Sunday mornings from 9:00 a.m. - 9:30 a.m.

Councilman Kelly

Public Works

Highway Division – In the month of October, the department collected eleven loads (143.25 tons) of trash, eleven loads (49.28 tons) of recycling, 138 yards of brush, 255 yards of leaves, and eight loads of bulk trash were collected. Various street signs in the Borough were repaired or replaced. Thirty hours were spent cleaning the tops of storm drains, and eight hours repairing potholes and sink holes. Forty curbside inspections were completed and the sweeper ran for thirty hours. Sidewalks were repaired on Twelfth Avenue and East Holly Avenue.

The Public Works Department hosted a shred event on October 15. Public Works employees Bonnie Cockrell, Dewey Whitehouse, Josh Dooley, Keith Tetreault, Dan Holmstrom, Tax Collector Beth Ruhl, and Administrator O'Donnell participated.

Water/Sewer Division – Sixteen water and sewer mark outs were completed, seven meters were replaced, three meter heads were upgraded and various water turn on/turn offs were completed. Hydrant flushing will take place twice a day at 12:00 p.m. and 3:00 p.m. on Magnolia Avenue. Residents may notice a decrease in water pressure at these times. A new hydrant was installed on Canterbury Avenue.

Unfinished Business

Ordinance No. 13, 2022 – Ordinance of the Mayor and Council Amending Chapter 19, Property Maintenance, of the Code of the Borough of Pitman

Second Reading - Public Hearing

Motion: Kelly Second: Milward

Motion to open to the public: Milward Second: Weng
Time: 8:19 p.m.

Council President Fitzpatrick explained the purpose of the ordinance.

Motion to close public comment: Milward Second: Weng
Time: 8:19, 2022

Roll Call:

Council President Fitzpatrick: Yes	Councilperson James: Yes
Councilman Kelly: Yes	Councilman Mazzola: Yes
Councilwoman Milward: Yes	Councilman Weng: Yes
Mayor Raze: Absent	

New Business

Ordinance No. 14, 2022 – Ordinance of the Mayor and Council Amending Ordinance No. 11, 2021 Establishing the Salaries and Wages for Employees of the Borough of Pitman for the Year 2022 and Forward

First Reading – Second Reading/Public Hearing: November 14, 2022

Motion: Mazzola Second: Weng

Roll Call:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razzo: Absent

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Consent Agenda – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution No. 195, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving Payment for Unused Sick Time, Vacation Time, and Health Care Opt-Out Benefit to Eligible Employees

Resolution No. 196, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Release of Escrow Funds Provided by Stephanie Zeitz, Submitted for a Project Affecting a Parcel Known as 300 Lincoln Avenue, Block 190 Lot 1 on the Official Tax Map of the Borough of Pitman

Resolution No. 197, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Resolution No. 190, 2022 Appointing Lacy Contarino as Reference Assistant for the McCowan Memorial Library

Resolution No. 198, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Submission of a Strategic Plan for the Pitman Municipal Alliance Grant for Year July 1, 2023 – June 30, 2024

***Resolution No. 199, 2022 and Resolution No. 200, 2022 – Removed from agenda at the request of Council President Fitzpatrick**

Resolution No. 201, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving Curfew Within the Borough of Pitman for the Celebration of Halloween and Associated Activities Related to Halloween

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razzo: Absent

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Payment of Bills

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes
Councilperson James: Yes
Councilman Kelly: Yes

Councilman Mazzola: Abstained #52505, Yes to all other items on list
Councilwoman Milward: Yes
Councilman Weng: Yes
Mayor Razzo: Absent

Event Permit Applications

Event: 2022 Santa Parade
Applicant: Pitman Parade Committee/Borough of Pitman
Date and Time: Sunday, November 27, 2022; 5:00 p.m.
Location: Broadway; Lambs Road to Ballard Avenue
Contact Person: Michael Razzo
Motion: Milward

Second: Weng

Councilman Weng asked why this event has been moved to a Sunday. Councilwoman Milward advised that Saturday was a problem for some of the local businesses.

Call Roll:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razzo: Absent

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Event: Tree Planting

Applicant: Pitman Environmental Commission
Date and Time: November 5, 2022; 9:00 a.m. – 1:00 p.m.
Location: Various Borough parks
Contact Person: Joshua Hitchner
Motion: Milward

Second: Weng

Councilwoman Milward asked for confirmation that these will all be non-invasive plant species – Councilman Weng advised they will all be non-invasive.

Call Roll:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razzo: Absent

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Event: One Mile Race

Applicant: Good Day for a Run
Date and Time: January 1, 2023; 10:00 a.m.
Location: Map attached
Contact Person: Ken Culbertson
Motion: Milward

Second: Weng

Call Roll:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Mayor Razze: Absent

Event approved contingent upon providing a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured

Event: 5K Race

Applicant: Good Day for a Run

Date and Time: March 12, 2023; 8:00 a.m. – 11:00 a.m.

Location: Map attached

Contact Person: Ken Culbertson

Motion: Milward

Second: Weng

Call Roll:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze: Absent

Event approved contingent upon providing a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured

Public Portion

Motion to open to the public: Milward

Second: Weng

Time 8:25 p.m.

Shane Ross, 100 Brookfield Avenue, Pastor of the Nazarene Church - The Church is hosting its' 1st Annual Chili and Chowder Cook-off on Saturday, October 29, from 4:00 p.m. – 6:30 p.m. Pastor Shane would like to extend an invitation to Mayor and Council to attend. One hundred percent of the proceeds from the event will go to the Sustainable Pitman bike path project. The church has online registration available for participants and attendees. Participant fees are \$20.00 for individuals, \$25.00 for restaurants. Fees for attendees are \$10.00 for advance sales, \$15.00 at the door. There will be chili, chowders, and baked goods for sale.

Motion to close the public portion: Milward

Second: Weng

Time: 8:28 p.m.

Adjournment

Motion: Weng

Second: Milward

Time: 8:29 p.m.

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator