

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
NOVEMBER 28, 2022**

Call to Order

Time: 8:00 p.m.

Salute to the Flag/Invocation

Council President Fitzpatrick

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 6, 2022, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 6, 2022.

Roll Call

Council President Fitzpatrick: Present
Councilman Kelly: Present
Councilwoman Milward: Present
Mayor Razze: Present
Borough Clerk O'Donnell: Present

Councilperson James: Present
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Vigilante: Present

Approval of Minutes

Work Session, Council Meeting, and Closed Formal Meeting Minutes of November 14, 2022

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Abstain
Mayor Razze _____

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Special Council Meeting Minutes of November 21, 2022

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razze _____

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Council Reports

Councilwoman Milward

I would like to thank Mr. Fortney and his entire team of volunteers for all their hard work in preparing and installing the Winter Village in Ballard Park. The display looks amazing!

I would also like to thank the Pitman Parade Committee for working tirelessly over the last few weeks to ensure another successful Santa Parade! It is one of my favorite Pitman traditions!

And of course, to our Administrator, Mrs. O'Donnell, and her crew for making Borough Hall look beautiful! We appreciate all of you!

Pitman Police Department

On street overnight parking enforcement remains suspended and will remain so through the Christmas and New Year holidays. Chief McAteer would like to remind everyone that all vehicles must be parked legally. Please be cognizant of driveways, mailboxes, and trash cans put out for collection. Also, if there is any snow or ice in the forecast, on street overnight parking may be denied. Please keep a check on our Facebook page for any updates.

The Pitman Police Department would like to make everyone aware that with winter coming, anyone who may be or knows someone who is struggling with maintaining housing or their home heating, should contact the Pitman Police Department for assistance with referrals.

Added auto and foot patrols are being utilized by the Pitman Police Department to help ensure that the coming holiday season is as safe as possible within our community. Please drive safely and observe and respect pedestrians and cyclists. Anyone that has concerns or needs information regarding traffic safety can contact the PPD to gather further information.

On Monday, November 21, the entire Pitman Police Department underwent POAC Autism Awareness for First Responder Training. Chief McAteer also offered the training to all members of the Pitman Fire Department. We would like to thank Borough Fire Chief Carl Ennis and Highland 2nd Assistant Chief Joe Evans for their support, assistance, and attendance at the training.

Pitman Fire Department

Highland Chemical Engine Company has remained busy during the month of October. They responded to seventeen calls for service and conducted four training nights with 141 members taking part in both. Highland was also busy preparing for their Butter Ball event which took place on November 23. They would like to thank everyone who attended.

Highland Chemical Engine Company is always looking for new volunteers to not only assist with fighting fires, but also as social members, who are non-firefighters that work to support their mission through non-firefighting activities. To join Highland, you can contact them by phone 856-589-0832, social media and or just come to the station any Tuesday evening after 7:00 p.m.

Junior Firefighter Program

The Pitman Fire Department Juniors program continues to train the next generation of firefighters. Tonight, you will find the Juniors walking in the Santa Parade. Over the past few weeks, the Juniors have been learning the difference between a smooth bore and a combination nozzle. For the remainder of the year, the program will focus on fire flow and learning how to recognize backdraft and flashover conditions. Their next meeting is on December 5.

The Pitman Fire Department is always looking for members to participate in the Junior Program. The age to participate in the Junior Program is 14 to 17 years old. For more information, please reach out to district28explorers@gmail.com or through Pitman Fire Department Junior Firefighters on Facebook.

Senior Outreach Committee

Pitman Senior Outreach has been working hard to connect with our senior residents in town. We had approximately sixty seniors join us for our Thanksgiving Feast! Everyone had a fantastic time and the Higbee

Heroes were a hit! We want to remind residents that our events are open to ALL Pitman seniors who are looking for fellowship and to have a great time! Our next Senior Outreach event will be held on December 19 from 11:00 a.m. – 2:00 p.m. at VFW Post 6469, located at 142 Oakcrest Avenue. Please join us for some Christmas Cheer! Santa, games, prizes, music, and a dinner will be served. We invite all Pitman seniors to attend!

The Senior Outreach Committee will continue to meet on the third Thursday of the month at 6:00 p.m. in the Conference Room in Borough Hall. If you are interested in staying up to date with our 2022 Senior Outreach events, please contact Lucille Petrillo by phone 856-357-2286, or email lucelu16@yahoo.com or follow on Facebook, [PitmanSeniorOutreach](#). I want to remind our residents that the Senior Bus schedule for November can be found on the Borough of Pitman website, www.pitman.org.

As always, you can reach me anytime at courtney.milward@pitman.org or 856-716-4249.

Councilman Weng

No report

Councilman Mazzola

No report

Council President Fitzpatrick

No report

Councilperson James

2022 Liaison: Parks & Recreation, Library Board, Greater Pitman Chamber of Commerce & Committee on Diversity, Equity & Inclusion

Greater Pitman Chamber of Commerce

Thanks to everyone who supported our local businesses this past weekend for Shop Small Weekend! The Pitman Bucks sale was a success with the Chamber selling \$25,000 worth of Bucks that will go directly back to the Pitman Business community.

Pitman Winter Village will take place on December 3, from 11:00 a.m. – 4:00 p.m. along Ballard Avenue.

Committee on Diversity, Equity, and Inclusion

The Mayor, Council, and members of DEI attended training through the New Jersey Division of Civil Rights last Monday. Thanks to all who attended. We are looking forward to participating in additional training opportunities in 2023.

As always, I am available to answer any questions or concerns via email at vanessa.james@pitman.org or by phone at 336-407-8604. If you would like to meet in person, I hold unofficial office hours at Endgrain Coffee Bar on Sunday mornings from 9:00 a.m. – 9:30 a.m.

Councilman Kelly

Historic Commission

The Historic Commission met and approved the one application submitted,

Environmental Commission

Councilman Kelly advised that the contract for the charging stations must be signed by December 31, 2022.

Public Works

The Highway Department collected ten loads (122.08 tons) of trash and seven loads (28.29) tons of recyclables. Leaves collected totaled 1,395 yards. Thirty curbside inspections were completed, and the Santa Shed was delivered to Ballard Park. Leaf collection will continue until December 12.

The Water and Sewer Department performed twenty-two mark outs, two sewer stoppages were cleared, and six meters were upgraded.

Additions

There were no additions to any Council reports. Mayor Razze thanked everyone who helped with the parade tonight. Because of work schedules, it was a small group of volunteers, but the parade was a success. The Mayor received a text from a business owner thanking Borough Council for moving the parade from Saturday to Sunday to eliminate the conflict with Small Business Saturday. The business owner advised it was the single best Small Business Saturday they have ever had. Mayor Razze extended his thanks to Clerk O’Donnell and all that helped with the parade.

New Business

Consent Agenda – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Mayor Razze asked if Resolution No. 214, 2022 should be included on the Consent Agenda – Clerk/Administrator O’Donnell advised it should be considered separately.

Council President Fitzpatrick read the following Resolution:

Resolution No. 213, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Execution of a Memorandum of Understanding – 120 East Avenue (Blk 11 Lot 7)

Motion: Fitzpatrick

Second: James

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Mayor Razze asked Councilman Mazzola to proceed with Resolution No. 214, 2022:

Resolution No. 214, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Sandra McCafferty as Clerk/Administrator for the Borough of Pitman.

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Mayor Razze noted that this Resolution appoints Ms. McCafferty as the new Borough Clerk/Administrator. Councilman Mazzola noted that the appointment is effective January 3, 2023.

Mayor Razze welcomed Ms. McCafferty and her husband Jim to the Pitman family.

Payment of Bills

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Abstain from #52676. Yes to the rest of the list.

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Public Portion

Motion to open to the public: Milward

Second: Mazzola

Time: 8:14 p.m.

No public comment.

Motion to close the public portion: Milward

Second: Mazzola

Time: 8:14 p.m.

Adjournment

Motion: Milward

Second: Mazzola

Time: 8:15 p.m.

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator