

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
MAY 9, 2022**

Call to Order

Time: 8:00 p.m.

Salute to the Flag/Invocation

Council President Fitzpatrick

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 7, 2021, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 7, 2021.

Roll Call

Council President Fitzpatrick: Present
Councilman Kelly: Present
Councilwoman Milward: Present
Mayor Razze: Present
Clerk O'Donnell: Present

Councilperson James: Present
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Vigilante: Present

Proclamation Presentation

Asian American, Native Hawai'ian, and Pacific Islander Heritage Month

Approval of Minutes

Work Session, Council Meeting, and Closed Council Meeting Minutes of April 25, 2022

Motion: James

Second: Kelly

Roll Call:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razze _____

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Council Reports

Councilwoman Milward read the following report:

Congratulations Ms. Susan Wilson on your retirement! You have been a dedicated and appreciated employee of the Borough of Pitman for 25 years and your collegial good spirit will certainly be missed. I wish you the best in your future endeavors. Retirement will surely offer you many new opportunities, which I know you will embrace wholeheartedly, just as you did at the Borough.

I would also like to extend my condolences to the Zander Family. We are deeply saddened by the news of Ms. Marie Zander's passing. Our thoughts and prayers are with Deputy Chief Zander and his family during this time of grief.

Pitman Police Department

The Pitman Police Department and Chief McAteer are proud to announce a partnership with the Gloucester County Prosecutor's Office and the kick-off of the Straight To Treatment Program (STT) in Pitman. The Straight To Treatment program aims to assist people struggling with addiction to drugs and alcohol. The Pitman Police Department will participate in the STT Program to help individuals who need substance abuse treatment. This program is completely voluntary and allows anyone in need of help toward recovery from drug and/or alcohol abuse, to "walk-in" to the Pitman Police Department for assistance. The Pitman Police Department has established a specific time for treatment as Thursdays from 1:00 p.m. until 4:00 p.m. At that time, a provider from My Friend's House, will be either present or referred to the person in need. The process will allow the treatment provider to quickly connect individuals with treatment screening, recommendations, and services.

The Pitman Police Department is sad to report the death of retired Pitman Police Officer, Earl Young. Earl was 100 years old and had been one of the oldest and longest running retired officers in New Jersey. Earl will be greatly missed and fondly remembered by the Pitman Police Department as one of our best. Services will be held for Officer Young tomorrow at Kelley Funeral home from 10:00 a.m. until 12:00 p.m.

Chief McAteer would like to recognize, Ms. Susan Wilson and thank her for over 25 years of service to the Pitman Community and the Pitman Police Department. On April 29th, Ms. Wilson retired as the Office Administrator for the Pitman Police Department. Ms. Wilson had served for and under the command of four Chiefs of Police and through many, many changes in the requirements of her job. Where many departments utilize several persons to fulfill the many mandatory tasks of record filing, discovery, OPRA, and the important federal reporting of the UCR, Ms. Wilson fulfilled all these roles solely by herself. Perhaps, most importantly, she was a confidant, friend, and contemporary to every officer that worked during her tenure and a kind and reassuring face to the public who met her first as a representative of the Pitman Police Department and our community. Ms. Wilson could never be replaced and she has set the bar extremely high for those who will fill that key role now that she is retired. The Pitman Police Department wishes her Godspeed and a wonderful retirement. We will think of her as a trusted and valued friend and colleague, and we look forward to hearing of her new adventures.

Pitman Fire Department

Fire Company No. 1

Pitman Fire Company No. 1 has issued their monthly report for April. They responded to twenty-seven incidents, for nine hours and fifteen minutes of service. One hundred ninety-three volunteer members responded providing a total of 1,785.25 "personnel hours" and accrued eight hours of training through four drill nights. On April 29, the Company attended the Pitman Baseball First Responders Appreciation Night. Pitman Fire Company No. 1 would like to thank Pitman Baseball for their recognition. Pitman Fire Company No. 1 is always looking for new volunteers. They invite you to attend a Tuesday night meeting, starting at 7:30 p.m. The meetings are located at Pitman Fire Company No. 1. If there is any interest in volunteering please stop by one of the fire stations for more information.

Highland Chemical Engine Company

Highland Chemical Engine Company's Giant 50/50 Drawing was held this past Saturday at Bogeys Café. Highland would like to thank all the volunteers and residents who helped make this event a success.

On Friday, May 6, Highland had the opportunity to host three students from the Pitman Middle School for Pitman's Youth Week. The students learned about fire services, toured the firehouse, and learned about the equipment the firefighters use. Highland Chemical Engine Company is always looking for new volunteers to not only assist with fighting fires, but also as social members, who are non-firefighters that work to support their

mission through non-firefighting activities. To join Highland, you can contact them by phone 856-589-0832, social media, and or just come to the station any Tuesday evening after 7:00 p.m.

Junior Firefighter Program

The members of the Pitman Fire Department Juniors Program attended the Gloucester County Fire Academy on May 2. They will continue to train there over the next few months. Trainees have learned Vent-Enter-Isolate and Search Training, Hand-line Training, Ventilation Training, and how to throw the roof ladder. Trainees will continue to learn search techniques, fire attack, and communications. Pitman's Junior Program is doing an excellent job at keeping the youth engaged and training Pitman's future firefighters. The Pitman Fire Department is always looking for new members to participate in the Junior Program. The age to participate in the Junior Program is 14 to 17 years old. For more information, please reach out to district28explorers@gmail.com or through Pitman Fire Department Junior Firefighters on Facebook.

Senior Outreach Committee

The Senior Outreach Committee is excited to announce the Senior Outreach Walking Club! On Friday, May 13, the Senior Outreach Walking Club will host their first Walk Around Alcyon Park! Please meet at 9:45 a.m. at the Rotary Pavilion, bring your own water and walk at your own pace. The Senior Outreach Walking Club will meet every Friday from May 13 through September, weather permitting.

Our next Senior Outreach Lunch Event will be held on May 23 from 11:00 a.m. – 2:00 p.m. at VFW Post 6469, located at 142 Oakcrest Avenue. Games, prizes, and a light lunch will be served. We invite all Pitman Seniors to attend!

On May 25, Senior Outreach will be taking their second trip of 2022 to the Historic Town of Smithville, where our residents will enjoy a cobblestone walk, hand crafted shops as well as eateries. Senior Outreach will continue to meet on the third Thursday of the month at 6:00 p.m. in the Conference Room in Borough Hall. If you are interested in staying up to date with our 2022 Senior Outreach events, please contact Lucille Petrillo by phone (856) 357-2286, or email lucelu16@yahoo.com. I want to remind our residents that the Senior Bus schedule for May can be found on the Borough of Pitman website, www.pitman.org.

As always, you can reach me anytime at courtney.milward@pitman.org or 856-716-4249.

Councilman Weng

Public Property

We are presently seeking updates to the furniture and equipment for Borough Hall. The items that we have now may be original to when Borough Hall moved into this building.

The Borough Engineer is completing applications to the Gloucester County Office of Economic Development for the 2022 Community Development Block Grant. The borough is limited to only applying for funding associated with ADA improvements. We are considering areas for the installation of recessed ADA compliant curbs and other ADA improvements.

Also, a reminder that pets are not permitted in the Borough parks or gardens and they are certainly not permitted to go to the bathroom there. Please clean up after your pets.

Youth Week Council Meeting

The Youth Week Council meeting was a success as always. This is one of my favorite parts of being on Council. I love getting to spend time with the kids and getting to collaborate with them and listen to them. They worked

through issues that we have struggled with over the years, and they seem to solve them quicker than us. This is always a great time.

Personal thanks to Pitman Police Department

Kudos to the Pitman Police Department. I was in a relatively minor car accident this past Wednesday where I was rear ended, and Pitman responded. It turned out it was a Mantua Police Department Officer who would draft the report. When I finally got home there was a knock on the door and it was the officer who had originally responded and just wanted to make sure everything was okay. This is emblematic of our community policing within the Pitman Police Department, and this is why we have the best Police Department and First Responders in the county and state.

Councilman Mazzola

Finance and Administration

Two grant applications have been submitted to the New Jersey Department of Environmental Protection for the purchase and installation of an electric vehicle charging station in the Borough. This is a costly venture which will depend on the acquisition of grant funding.

The New Jersey Department of Transportation will be accepting applications for the 2023 State Aid Program. We intend to participate as we do each year.

The Municipal Budget has been Introduced with the Public Hearing and Final Adoption scheduled for June 13.

The Primary Election is June 7. Pitman Board Workers will be attending mandatory training on the new signature pads and voting machines in the coming weeks.

Council President Fitzpatrick

Combined Planning and Zoning Board

On the agenda tonight is an ordinance to update the Site Plan Waiver procedures for the Combined Planning and Zoning Board. The amendments will bring them into compliance with New Jersey Land Use Law and the Borough's Master Plan. The next meeting of the Board is on May 16 at 7:00 p.m. All are invited to attend.

Chicken Advisory Board

To date, the Chicken Advisory Board has received five applications. The Zoning Officer and Code Enforcement Officer are inspecting for compliance with the Borough ordinance before licenses are issued.

Clean Communities Grant

If any non-profit organization is interested in applying for a Pitman Clean Communities grant please print the application on the borough's website and send to me or drop off at Borough Hall.

Construction Office

Miscellaneous fees collected by the Construction Office for permits, inspections, and various fees during the month of March totaled \$1475.00.

The Tax Sale Certificate for the lot at 125 Tenth Avenue went to auction today at 6:00 p.m. with the opening bid set by the Borough at \$18,000.00. We had no bidders for the second time so Council will discuss foreclosure at the next Work Session meeting on May 23, 2022.

Councilperson James read the following report:

2022 Liaison: Parks & Recreation, Library Board, Greater Pitman Chamber of Commerce & Committee on Diversity, Equity & Inclusion

Parks and Recreation

Thank you to everyone who participated in Youth Week 2022! Special thanks to our Recreation Director Mr. Andy Fox and all of our volunteers. We especially appreciate the contributions of Pitman Youth Council. It was a great week!

Registration for the Town-wide Yard Sale on Saturday, June 4th is OPEN! You can sign up in Borough Hall to participate, on the Borough website https://www.pitman.org/T7_R180.php or send me an email at vanessa.james@pitman.org and I will be happy to send you the sign-up link. There are currently eighty-one yards on the list!

Greater Pitman Chamber of Commerce

Just a reminder that the Spring Lori Poisker Memorial Pitman Craft Show is scheduled for Saturday, May 21 from 9:00 a.m. until 4:00 p.m. Hope to see you there!

Committee on Diversity, Equity & Inclusion

The next meeting of the DEI will take place this Thursday, May 12, at 7:00 p.m. in the Borough Hall Conference Room. The meeting is open to the public.

As always, I am available to answer any questions or concerns via email at vanessa.james@pitman.org or by phone at 336-407-8604.

Councilman Kelly

Pitman Public Works

The Recycling Report for the month of April:

- Sixteen loads of single stream recycling totaling 71.1 tons
- Bag cost of \$525.49, bag fees were \$400.00
- One load of metal sold to Matteo Iron for \$259.60
- Mulch and brush hauled out to various sites totaled 196 cubic yards for a cost of \$1764.00

Solid Waste collected during the month of April:

- Twenty-one loads to Wheelabrator totaling 73 tons
- Six loads taken to the Gloucester County Landfill totaling 88.32 tons.

Total cost of solid waste disposal totaled \$25,927.16

Mayor Razzo offered condolences to the family and friends of retired Pitman Police Officer Earl Young.

Unfinished Business

Ordinance No. 2, 2022 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 23, Outdoor Eating Facilities, of the Code of the Borough of Pitman

Second Reading – Public Hearing

Motion: Fitzpatrick

Second: James

Motion to open to the public: Milward

Second: Weng

Time: 8:21 p.m.

No public comment.

Motion to close public portion: Milward
Time: 8:21 p.m.

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razze _____

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Ordinance No. 4, 2022 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 3, Police Regulations, of the Code of the Borough of Pitman

Second Reading – Public Hearing

Motion: Milward

Second: Weng

Motion to open to the public: James
Time: 8:23 p.m.

Second: Kelly

No public comment.

Motion to close public portion: James
Time: 8:23 p.m.

Second: Kelly

Roll Call:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razze _____

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

New Business

Ordinance No. 5, 2022 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 34, Section 34-1, Section 34-2, and Section 36-1.1a3, Site Plan Review, of the Code of the Borough of Pitman

First Reading

Motion: Fitzpatrick

Second: James

Roll Call:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razze _____

Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Consent Agenda – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution No. 96, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Refund of Real Estate Taxes – CoreLogic Tax Service, LLC

Resolution No. 97, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Refund to Velocity Title Group, LLC for the Overpayment of Water and Sewer Charges for 615 Wayne Avenue, Block 156 Lot 2

Resolution No. 98, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Accepting the Proposal Submitted by Fralinger Engineering, PA, Stephen J. Nardelli, PE, PP, CME, to Act as the Borough of Pitman Representative for the Replacement of Existing Water Main on Magnolia Avenue and Installation of Water Main on Glenmere Avenue Project

Resolution No. 99, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing an Application to the County of Gloucester for Participation in the 2022 Community Development Block Grant Program

Resolution No. 100, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Environmental Protection for the It Pay\$ to Plug In 2022 (Fast Charger) Grant

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Payment of Bills

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Abstains to checks #51740 - #51744, #18474, and #18475; approves all other items.

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Event Permit Applications

Event: Kindle Color Run

Dates: May 13, 2022

Time: 6:00 p.m. – 8:00 p.m.

Location: Kindle School Grounds, Close Highland between Washington & Adams

Sponsor: Kindle School HSA

Contact Person: Jamie Miller

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilman Kelly: Yes

Councilwoman Milward: Yes

Mayor Razzo _____

Councilperson James: Yes

Councilman Mazzola: Yes

Councilman Weng: Yes

Approved contingent upon providing a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.

Event: Fun Run & Costume Contest

Date: June 11, 2022

Time: 8:00 a.m. – 9:00 a.m.

Location: See attached map

Sponsor: James Family

Contact Person: Vanessa James

Motion: Milward

Second: Mazzola

Council President Fitzpatrick: Yes

Councilperson James: Abstain

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razzo __ _____

Approved contingent upon providing a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.

Public Portion

Motion to open to the public: Mazzola

Second: Weng

Time: 8:30 p.m.

Jason Blackmore 712 W. Holly Avenue - Mr. Blackmore thanked Mayor, Council, and Administrator O'Donnell for their assistance in submitting the DCFC grant applications.

Motion to close the public portion: James

Second: Kelly

Time: 8:30 p.m.

Adjournment

Motion: James

Second: Kelly

Time: 8:30 p.m.

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator

