

**BOROUGH OF PITMAN  
COUNCIL MEETING MINUTES  
JULY 25, 2022**

**Call to Order**

Time: 8:04 p.m.

**Salute to the Flag/Invocation**

Mayor Razze

**Open Public Meetings Act Statement** - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 6, 2022, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 6, 2022.

**Roll Call**

Council President Fitzpatrick: Absent  
Councilman Kelly: Present  
Councilwoman Milward: Absent  
Mayor Razze: Present  
Borough Clerk O'Donnell: Present

Councilperson James: Present  
Councilman Mazzola: Present  
Councilman Weng: Present  
Borough Solicitor Vigilante: Present

**Approval of Minutes**

Work Session, Closed Work Session, and Council Meeting Minutes of July 11, 2022

Motion: James

Second: Kelly

Roll Call:

Council President Fitzpatrick: Absent  
Councilman Kelly: Yes  
Councilwoman Milward: Absent  
Mayor Razze: Yes

Councilperson James: Yes  
Councilman Mazzola: Abstain  
Councilman Weng: Abstain

**Council Reports**

**Councilman Weng**

No report

**Councilman Mazzola**

No report

**Councilperson James**

2022 Liaison: Parks & Recreation, Library Board, Greater Pitman Chamber of Commerce & Committee on Diversity, Equity & Inclusion

**Parks & Recreation**

Last Wednesday was the final night of the Pitman Fishing League. Congratulations to all the winners and a huge thanks to Director Andy Fox, the Pitman Police Department and all the participants and volunteers who made it a successful second year!

The Parks & Recreation Department is teaming up with the Pitman Youth Advisory Council to create *An Introduction to Geocaching Challenge*. The first geocache coordinates will be released on August 1 and participants will have until August 31 to find all ten (10) Pitman geocaches for a chance to win a prize. Additional details will be released later this week.

For a description and history of geocaching, please see the link <https://en.wikipedia.org/wiki/Geocaching>

### **Greater Pitman Chamber of Commerce**

Just a reminder that Pop-Up Park Thursdays will continue this week through Thursday, August 11 from 6:00 p.m. until 8:00 p.m. in Ballard Park.

### **Committee on Diversity, Equity & Inclusion**

The next meeting of the DEI will be Thursday, August 11, at 7:00 p.m. in the Borough Hall Conference Room. The meeting is open to the public and all are welcome to attend.

As always, I am available to answer any questions or concerns via email at [vanessa.james@pitman.org](mailto:vanessa.james@pitman.org) or by phone at 336-407-8604. If you would like to meet in person, I hold unofficial office hours at Endgrain Coffee Bar on Sunday mornings from 9:00 a.m. - 9:30 a.m.

### Councilman Kelly

#### **Pitman Police Department**

The Pitman Police Department would like to thank Mr. Fred Rodi, Pitman Public Works employees, and especially, Mr. Keith Tetreault for the street signs that they have completed installing in various locations around the Borough.

Chief McAteer and the Pitman Police Department would like to thank Director Andy Fox, Superintendent Daniel McAteer, and Sergeant Andrew Carson for their leadership and dedication in making the 2022 Fishing League another huge success.

The PPD is currently winding down their recent hiring process. Chief McAteer and Deputy Chief Zander will be presenting Mayor and Council with their selections and a request to fill the positions in the next few days.

### **Historic Commission**

The Historic Commission met on July 9, 2022 in Borough Hall. Seven Historic Applications for Appropriateness were submitted for Commission review, and all seven were approved.

### **Economic Development Committee**

The Economic Development Committee coordinated a Zoom meeting on July 20, 2022 at 6:00 p.m. with Jesus Alcazar of the New Jersey Department of Community Affairs. The discussion centered on questions submitted in advance by participants relating to the new laws legalizing the production, cultivation, sale, and licensing fees of cannabis in the State of New Jersey.

### **Public Works Department**

#### Water and Sewer Division

Employees of the Water and Sewer Division of Pitman Public Works repaired a drainage issue on Lake Avenue, flushed hydrants on Cyrus Avenue and finished replacing water service lines on McKinley Avenue. Water and sewer mark-outs were performed at twenty-seven locations throughout the Borough. Installed improvements to help with drainage in the alley leading to the Fourth Avenue parking lot.

Highway Division

Employees of the Highway Division of Public Works collected 139.99 tons of trash, 29.56 tons of recyclables, and 129 yards of brush between July 11, 2022 – July 25, 2022. The department continues monitoring for plastic bags in with recyclables and inspects approximately forty recycling containers each week throughout the Borough.

Unfinished Business

**Ordinance No. 6, 2022 – Ordinance of the Mayor and Council of the Borough of Pitman Amending Chapter 19 of the Code of the Borough of Pitman to Add Section 19-6.14, “Registration of Vacant and Abandoned Property for Which a Summons and Complaint in an Action to Foreclose on a Mortgage Has Been Filed”**

Second Reading – Public Hearing

Motion: James Second: Kelly

Motion to open to the public: James Second: Kelly  
Time: 8:10 p.m.

No public comment

Motion to close public portion: James Second: Kelly  
Time: 8:10 p.m.

Roll Call:

Council President Fitzpatrick: Absent Councilperson James: Yes  
Councilman Kelly: Yes Councilman Mazzola: Yes  
Councilwoman Milward: Absent Councilman Weng: Yes  
Mayor Razze \_\_\_\_\_

New Business

**Ordinance No. 7, 2022 – Ordinance of the Mayor and Council of the Borough of Pitman Amending Chapter 7 Entitled “Vehicles and Traffic” of the Code of the Borough of Pitman**

First Reading

Motion: Kelly Second: James

Roll Call:

Council President Fitzpatrick: Absent Councilperson James: Yes  
Councilman Kelly: Yes Councilman Mazzola: Yes  
Councilwoman Milward: Absent Councilman Weng: Yes  
Mayor Razze \_\_\_\_\_

**Consent Agenda** – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**Resolution No. 144, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Extending the Grace Period for Third Quarter 2022 Tax Payments to September 2, 2022**

**Resolution No. 145, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Property Maintenance – 423 Florence Avenue**

**Resolution No. 146, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding One (1) New Backyard Chicken Pilot Program License to the Property Located at 108 Colonial Avenue, Block 102 Lot 11 in the Borough of Pitman – License No. 005**

**Resolution No. 147, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding One (1) New Backyard Chicken Pilot Program License to the Property Located at 4 Glen Lake Avenue, Block 33 Lot 3 in the Borough of Pitman – License No. 004**

**Resolution No. 148, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Michael Ryan Dalfonso as Full-time Driver/Laborer for the Borough of Pitman Department of Public Works Highway Division**

**Resolution No. 149, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Domenic Ruggeri as Full-time Driver/Laborer for the Borough of Pitman Department of Public Works Highway Division**

Motion: Weng

Second: Mazzola

Roll Call:

Council President Fitzpatrick: Absent

Councilperson James: Yes

Councilman Kelly: Abstains to Resolution No. 149, 2022; Approves all other Resolutions on list

Councilman Mazzola: Yes

Councilwoman Milward: Absent

Councilman Weng: Yes

Mayor Razzo \_\_\_\_\_

**Payment of Bills**

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Absent

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Absent

Councilman Weng: Yes

Mayor Razzo \_\_\_\_\_

**Event Permit Applications**

Event: Food Truck Event at Highland Quality Carnival

Applicant: Highland Chemical Engine Company

Date and Time: September 2, 2022; 6:00 p.m. – 10:00 p.m.

Location: 225 Linden Avenue

Contact Person: Joe Evans

Motion: James

Second: Weng

Roll Call:

Council President Fitzpatrick: Absent

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Absent  
Mayor Razzo \_\_\_\_\_

Councilman Weng: Yes

*Approval is contingent upon providing the Borough with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.*

Event: Celebration Party

Applicant: Chosen by Stephanie

Date and Time: September 10, 2022; 5:00 p.m. – 8:00 p.m.

Location: Theatre Avenue Pocket Park

Contact Person: Stephanie Foster

Motion: James

Second: Weng

Roll Call:

Council President Fitzpatrick: Absent

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Absent

Councilman Weng: Yes

Mayor Razzo \_\_\_\_\_

*Approval is contingent upon providing the Borough with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.*

Event: 25 Mile Bike Ride

Applicant: Greater Pitman Chamber of Commerce

Date and Time: October 8, 2022; 10:00 a.m.

Location: Begin at W. Jersey Avenue; end at Ballard Park

Contact Person: John Fitzpatrick

Motion: James

Second: Weng

Roll Call:

Council President Fitzpatrick: Absent

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Absent

Councilman Weng: Yes

Mayor Razzo \_\_\_\_\_

*Approval is contingent upon providing the Borough with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.*

**Resolution No. 150, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Waiving Permit Application Fees Related to the Fire Safety Inspection of Food Trucks Participating in the Highland Chemical Engine Company 2022 Quality Carnival**

Motion: James

Second: Mazzola

Roll Call:

Council President Fitzpatrick: Absent

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Absent

Councilman Weng: Yes

Mayor Razzo \_\_\_\_\_

**Public Portion**

Motion to open to the public: Weng

Second: James

Time: 8:17 p.m.

**Dave Hoh, 101 Colonial Avenue** – Mr. Hoh asked for a status update on the project planned to relieve flooding conditions on Oakland Avenue.

Motion to close the public portion: Weng  
Time: 8:18 p.m.

Second: Mazzola

**Adjournment**

Motion: Weng  
Time: 8:18 p.m.

Second: Mazzola

Respectfully Submitted,

Judith O'Donnell  
Borough Clerk/Administrator