

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
DECEMBER 12, 2022**

Call to Order

Time: 8:00 P.M.

Salute to the Flag/Invocation

Council President Fitzpatrick

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 6, 2022, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 6, 2022.

Roll Call

Council President Fitzpatrick: Present
Councilman Kelly: Present
Councilwoman Milward: Present
Mayor Razze: Present
Borough Clerk O'Donnell: Present

Councilperson James: Absent
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Vigilante: Present

Annual Youth Council Address to Borough Council

Sean Monteith, Chairman of the Pitman Youth Advisory Council and a senior at Pitman High School, thanked Borough Council for this opportunity to present the Youth Advisory Council's First Annual Report.

The Youth Advisory Council has eight members from three different Pitman Schools. The Council's most important task was to create a purpose and vision of the Council to address the concerns of Borough youth. The Council assessed the concerns of youth and their role within the realm of municipal government. The Council did a survey in the Middle and High Schools and gained great insight that shaped the events that the Council initiated. Some of the events included the first ever Haunted Trail/Food Drive and the Clean Communities sponsored Clean Up, with all proceeds going to the Pitman Pride Alliance. The Council has become a great asset to the Borough. The Council has been built from the ground up and has an enthusiastic membership. Mr. Monteith hopes that the Council continues into 2023 and becomes a sustainable element in the Borough. Mr. Monteith extended the Council's thanks to Dr. Blass for his leadership and advice.

Mayor Razze asked what can be done to spur interest in the Council. Mr. Monteith advised that the class advisors in the Middle and High Schools have been emailed to request that the Youth Advisory Council be included in the morning announcements. At this time, Dr. Blass assists the High School, but an advisor is needed for the Middle School. Mayor Razzed thanked Mr. Monteith and the Council for their work on behalf of the Borough.

Approval of Minutes

Work Session and Council Meeting Minutes of November 28, 2022

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razze _____

Councilperson James: Absent
Councilman Mazzola: Yes
Councilman Weng: Yes

Council Reports

Councilwoman Milward

Pitman Police Department

The report of Police Department activities submitted for this meeting by Chief Daniel McAteer is attached to these Minutes.

Pitman Fire Department

The Pitman Fire Department has been notified that they are the recipient of a Fiscal Year 2022 American Rescue Plan Firefighter Grant in the amount of \$39,000.00. These funds will be used to replace old or damaged turnout gear for some members of both Highland Chemical Engine Company and Pitman Fire Company No. 1.

Senior Outreach Committee

The Senior Outreach Committee will host a holiday celebration on December 19, 2023, from 11:00 a.m. – 2:00 p.m. at the VFW building located at 142 Oakcrest Avenue. All Pitman Seniors are invited to attend their meetings and events.

Councilman Weng

Long-time educator Dare Euler has recently retired. Not only was Ms. Euler an educator, she was the advisor to the Borough's Environmental Commission, and is also stepping down from that position. Councilman Weng thanked Ms. Euler for her service to the Borough.

Councilman Mazzola

Finance and Administration

Bids for the Borough's towing contracts, improvements to the Grove Auditorium, and the Welcome to Pitman sign will be opened tomorrow, December 13. On December 14, bids will be opened to replace the carpet at the McCowan Memorial Library.

In Councilperson James' absence, Councilman Mazzola reported for the Chamber of Commerce.

Greater Pitman Chamber of Commerce

Visits with Santa in Ballard Park continue on Fridays and Saturdays until December 23. On December 15, at 6:00 p.m., a Holiday Sing Along will be held at the Grove Auditorium.

Borough businesses are offering the Procrastinator's Night Out for last minute shoppers on the evening of December 22.

Council President Fitzpatrick

Construction and Planning and Zoning Office

On December 22, the Borough will hold a tax lien sale on three properties. One of the properties is an abandoned house that hopefully will be purchased, repaired, and become an improvement to the neighborhood.

Ten zoning permits were issued and six property investigations were performed.

The next Planning Board meeting is December 19, and all are welcome to attend.

Clean Communities Grants

Any Pitman nonprofit group that is interested in raising money for their organization can do so by performing a clean-up of public property in the Borough. Applications can be downloaded from the Borough's website and once completed, can be dropped off at Borough Hall or email to john.fitzpatrick@pitman.org.

Councilman Kelly

Department of Public Works

Highway Division

Solid Waste report:

Twenty-seven loads (316.25 tons) of solid waste were taken to Wheelabrator for processing

Three loads (38.37 tons) were taken to the Gloucester County Landfill for processing

The cost for the disposal of 354.62 tons totaled \$28,442.00

Recycling report:

Fifteen loads (78.39 tons) of single stream recycling were collected for the cost of \$7,487.28; an \$850.00 plastic bag penalty was assessed against the Borough

Mulch and brush were taken to various locations at a cost of \$1,350.00

Leaves collected totaled 468 yards

Forty manpower hours were spent cleaning the tops of storm drains

Thirty curbside recycling inspections were performed

Fifteen water/sewer mark outs were performed

Ten water meters were read for real estate settlements

Water and Sewer Division

Councilman Kelly noted that he observed the employees of the Water and Sewer Division repairing a large water leak in difficult conditions. He thanked the department employees for their work.

There were no additions to the Council Reports.

Mayor Razze extended his thanks to Fire Company No.1 for the invitation to their annual dinner and swearing in of new officers.

New Business

Consent Agenda – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution No. 215, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing 2022 Budget Transfers

Resolution No. 216, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract to Landberg Construction, LLC for the Water Main Installation-Glenmere Avenue Project

Resolution No. 217, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Filling the Part-time Position of Construction/Housing Clerk

Resolution No. 218, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract to WJV Contractors, LLC for the NJDOT Lakeside Avenue Reconstruction Project

Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Absent

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze _____

Payment of Bills

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Absent

Mayor Razze advised that this work will be done soon. Administrator O'Donnell advised that at this point, the Borough's Engineer is submitting paperwork to the County and coordinating the work schedule.

Motion to close the public portion: Weng
Time: 8:30 p.m.

Second: Mazzola

Miscellaneous

Mayor Razze noted that the Pitman Fire Department will be escorting Santa around the Borough on Sunday, December 18 beginning at 3:00 p.m.

Adjournment

Motion: Mazzola
Time: 8:30 p.m.

Second: Weng

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator