BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
AUGUST 8, 2022

Call to Order
Time: 8:00 p.m.

Salute to the Flag/Moment of Silence
Council President Fitzpatrick

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 7, 2022, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 7, 2022.

Mayor Razze asked that everyone keep the Crispin and Lanning families in their prayers, due to the recent passing of Mrs. Lanning.

Roll Call
Council President Fitzpatrick: Present
Councilman Kelly: Present
Councilwoman Milward: Present
Mayor Razze: Present
Clerk O'Donnell: Present
Councilperson James: Present
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Vigilante: Present

Approval of Minutes
Work Session and Council Meeting Minutes of July 25, 2022
Motion: Weng
Second: Mazzola
Roll Call:
Council President Fitzpatrick: Abstain
Councilman Kelly: Yes
Councilwoman Milward: Abstain
Mayor Razze _____
Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Mayor Razze advised that before moving on to Council Reports, he will entertain a report from Youth Advisory Council Member Becca Mazzola.

Youth Advisory Committee
Ms. Mazzola reported on the success of June's Fourth Friday event and said that the one scheduled for July had to be canceled. The Alcyon Lake Park Clean Communities clean-up was also a successful event. To continue with positive programs for the Borough, the Youth Advisory Council will hold a drive-by food drive on August 20, 2022 from 10:00 a.m. to 12:00 p.m. at the First Baptist Church. Proceeds will benefit all Pitman food pantries.

In partnership with the Pitman Parks and Recreation Department, the Geocache Event has been finalized and all geocaches have been hidden throughout the Borough.

The Youth Advisory Council has finalized details of the DMHAS Youth Leadership Grant proposal and this has been forwarded to Borough Clerk O'Donnell.

Council Reports

Councilwoman Courtney Milward

Pitman Police Department

The Pitman Police Department continues to remain diligent in training their officers. Sergeant Streater and Corporal Pierson are currently attending FEMA - Advanced Emergency Management Training from August 8 through August 12. Patrol Officer Baker began attending School Resource Officer Certification Training today. Chief McAteer completed a certification in Diversity, Equity, and Inclusion as well. The Police Department would like to remind residents to be careful and stay hydrated over the next few days as weather temperatures remain high.

Pitman Fire Department

Pitman Fire Company No. 1 would like to thank residents for their continued thoughts and prayers for Jason Dolby. Jay is a 20+ year member of the company and served as Assistant Chief. The Company is also proud to announce their partnership with the Angels Community Outreach in the Back to School – School Supply Drive. Donations will be gathered through August 19. If you are interested in contributing, a donation box will be located inside the engine bay at the Fire Station located at 1 Commerce Avenue.

Highland Chemical Engine Company has completed mandatory hose and ladder testing for 2022. The Highland Quality Carnival will begin on Wednesday, August 31 and run through Saturday, September 3 from 6:00 p.m. – 10:00 p.m. Thursday night is Family Night! Friday night is their first ever food truck night. Saturday night will be their grand prize drawing at the conclusion of the carnival.

The Pitman Fire Department is always looking for members to participate in the Junior Firefighter Program. The age to participate in the Junior Program is 14 to 17 years old. The Juniors have continued to meet throughout the summer and are covering a wide range of fire related activities on drill nights. For more information, please reach out to district28explorers@gmail.com or through Pitman Fire Department Junior Firefighters on Facebook.

Senior Outreach Committee

The Senior Outreach Committee is hosting a bus trip to Tropicana in Atlantic City. Pitman senior residents will have the opportunity to see the musical comedy "Assisted Living." The bus will depart Pitman on September 22 at 9:45 a.m. and return at 6:15 p.m. For more information on tickets and to secure your reservation please contact 856-357-2286. Our next Senior Outreach Luncheon will be held on August 15 from 11:00 a.m. - 2:00 p.m. at VFW Post 6469, located at 142 Oakcrest Avenue. Games, prizes, and a light lunch will be served. We invite all Pitman seniors to attend!

The Senior Outreach Committee will continue to meet on the third Thursday of the month at 6:00 p.m. in the Conference room in Borough Hall. If you are interested in staying up to date with our 2022 Senior Outreach events, please contact Lucille Petrillo by phone (856) 357-2286, or email lucelu16@yahoo.com. or follow on Facebook, Pitman Senior Outreach. I want to remind our residents that the operation of the senior shuttle bus is still suspended.

As always, you can reach me anytime at courtney.milward@pitman.org or 856-716-4249.

Councilman Matt Weng

Councilman Weng mentioned the existing problems with the HVAC system in Borough Hall and noted that there is a timely ordinance on tonight's agenda to authorize funding for repairs. The current system in the building is thirty years old.

Councilman Adam Mazzola

On behalf of the Finance Committee, Councilman Mazzola welcomed Maureen Abdill as the new Borough Recording Secretary.

Bids for the milling and paving project on Centre Avenue are scheduled to be opened on August 18 at 10:00 a.m. Bids for infrastructure improvements on Magnolia Avenue are scheduled to be opened on August 30, at 10:00 a.m.

Council President John Fitzpatrick

Due to the new tax assessment, the property taxes on the former Sony property went from $134,490.00 to $277,695.00. Borough Council is currently working on a Redevelopment Plan for this property.

Construction Office

For the month of June, the Construction Office collected $13,494.00 in fees. Thirty-four Certificates of Continued Occupancy were issued, and 123 inspections were performed.

Clean Communities Grant

On July 16, the Pitman Youth Advisory Council held a Clean Communities event at Alcyon Lake and the surrounding area with many volunteers on foot and in kayaks on the lake. Any non-profit organization may participate in a Clean Communities Grant event by downloading the application from the Borough's website and emailing it to Council President Fitzpatrick or dropping the application off at Borough Hall.

Backyard Chicken Pilot Program

The Backyard Chicken Pilot Program has received eight applications. There was a neighbor complaint about a rooster, and the Borough has since been notified by the property owner that the rooster will be re-homed.

Bri-Scot Property

The Bri-Scot property on Woodbury Road is under contract for sale. The new owner has indicated that they will attend a future Borough Council Work Session meeting to discuss plans for the property.

Councilperson Vanessa James

Parks and Recreation Department

The Parks and Recreation Department has teamed up with the Youth Advisory Council to create an introduction to the Geocache Program, which is going on now. Anyone who finds all ten clues and unscrambles the word or phrase can win a prize.

Pitman Youth Advisory Council

The Pitman Youth Advisory Council will hold a drive-by food drive on Saturday, August 20 in the First Baptist Church parking lot from 10:00 a.m. – 12:00 p.m.

Greater Pitman Chamber of Commerce
The Greater Pitman Chamber of Commerce Summer Swelter Beer Festival will be held this Saturday at Total Turf on Lambs Road. The event will feature thirty-five breweries, food trucks, vendors, and axe throwing. Tickets can be obtained at uptownpitman.com.

McCowan Memorial Library
The McCowan Memorial Library reported that 4,490 people visited the library; there were sixty-eight internet users, and fourteen children's programs that 263 people attended.

Diversity, Equity, and Inclusion Committee
The Diversity, Equity and Inclusion Committee will hold its next meeting on August 11 at 7:00 p.m. in the Borough Hall Conference Room. All meetings are open to the public.

As always, I can be contacted at Vanessa.james@pitman.org or by phone at 336-407-8604. I also hold unofficial office hours at Endgrain Coffee Bar on Sunday mornings from 9:00 a.m. – 9:30 a.m.

Councilman Vince Kelly
Public Works
Highway Division
Solid waste report for the month of July, 2022

Twenty loads of solid waste totaling 227.51 tons were taken to Wheelabrator
Seven loads totaling 82.75 tons were taken to the Gloucester County Landfill

Total of solid waste removal was 310.26 tons at a cost of $23,790.02.

Recycling report for the month of July

Fifteen loads of single stream recycling totaling 67.63 tons at a cost of $2,495.00
Six loads of metal to Matteo Iron and Metal totaling 4.16 tons for a profit of $446.40
Mulch and brush totaling 231 yards was transported to various locations at a cost of $2,079.00
Penalty fees for plastic bags in the recycling totaled $400.00

Water and Sewer Division
The Water and Sewer Department employees worked overnight to repair a utility access hole on Woodbury-Glassboro Road. The department performed thirty-two water/sewer mark outs and repaired four sewer stoppages.

Zoning Office
The Zoning Officer submitted a report that detailed his review of nineteen applications, he issued three violations, and inspected two properties.

Unfinished Business
Ordinance No. 7, 2022 – Ordinance of the Mayor and Council of the Borough of Pitman Amending Chapter 7 Entitled "Vehicles and Traffic" of the Code of the Borough of Pitman
Motion: Milward Second: Weng

Motion to open the public: Milward Second: Weng
Time: 8:13 p.m.

No public comment.

Motion to close the public portion: Milward Second: Weng
Time: 8:13 p.m.

Roll Call:
Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razze _____
Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

New Business

Ordinance No. 8, 2022 – Ordinance of the Mayor and Council of the Borough of Pitman Amending Chapter 14, Section 14-1.3 Entitle "Inspection" of the Code of the Borough of Pitman to Include Lead Based Paint Hazard Inspection Frequency Requirements Pursuant to N.J.S.A. 52:27D-437.16

First Reading
Motion: Fitzpatrick Second: James
Councilwoman Milward noted that the proposed ordinance includes wording that the Borough "shall charge" a fee for the inspection. Council President Fitzpatrick advised that the fee will not be much and the property owner will pay the fee. Solicitor Vigilante noted there is a two year period to implement the plan, and then the inspections have to be done once every threee years. Council President Fitzpatrick advised that all property owners must comply by the year 2024.
Roll Call:
Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razze _____
Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Ordinance No. 9, 2022 – Capital Ordinance Providing for Various Improvements to the Municipal Building, By and In the Borough of Pitman, in the County of Gloucester, State of New Jersey; Appropriating $27,000 Therefor from the Capital Improvement Fund to Pay for the Cost Thereof

First Reading
Motion: Weng Second: Mazzola
Roll Call:
Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razze _____
Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Resolution No. 151, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Borough of Pitman Planning and Zoning Board to Review a Proposed Redevelopment Plan for Block 138, Lot 1 Within the Borough of Pitman, County of Gloucester, State of New Jersey

Motion: Fitzpatrick Second: James
Roll Call:
Council President Fitzpatrick: Yes
Councilman Kelly: Yes
Councilwoman Milward: Yes
Mayor Razze _____
Councilperson James: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Ordinance No. 10, 2022 – Ordinance of the Mayor and Council of the Borough of Pitman Adopting a Redevelopment Plan for Block 138, Lot 1 Within the Borough of Pitman, County of Gloucester, State of New Jersey

First Reading

Motion: Fitzpatrick Second: James

Roll Call:

Council President Fitzpatrick: Yes Councilperson James: Yes

Councilman Kelly: Yes Councilman Mazzola: Yes

Councilwoman Milward: Yes Councilman Weng: Yes

Mayor Razze _____

Resolution No. 152, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Closing Various Bank Accounts at Investors Bank

Motion: James Second: Fitzpatrick

Roll Call:

Council President Fitzpatrick: Yes Councilperson James: Yes

Councilman Kelly: Yes Councilman Mazzola: Yes

Councilwoman Milward: Yes Councilman Weng: Yes

Mayor Razze _____

Resolution No. 153, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Appointment and Hiring of Giulianna Iona as Full-Time Patrol Officer for the Borough of Pitman Police Department

Motion: James Second: Fitzpatrick

Roll Call:

Council President Fitzpatrick: Yes Councilperson James: Yes

Councilman Kelly: Yes Councilman Mazzola: Yes

Councilwoman Milward: Yes Councilman Weng: Yes

Mayor Razze _____

Resolution No. 154, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Appointment and Hiring of Benjamin Garton as a Special Law Enforcement Officer (SLEO) Class II for the Borough of Pitman Police Department

Motion: James Second: Fitzpatrick

Roll Call:

Council President Fitzpatrick: Yes Councilperson James: Yes

Councilman Kelly: Yes Councilman Mazzola: Yes

Councilwoman Milward: Yes Councilman Weng: Yes

Mayor Razze _____

Resolution No. 155, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Appointment and Hiring of Sean McHale as Full-Time Laborer for the Borough of Pitman Department of Public Works Highway Division

Motion: James Second: Fitzpatrick

Roll Call:

Council President Fitzpatrick: Yes Councilperson James: Yes

Councilman Kelly: Yes Councilman Mazzola: Yes

Councilwoman Milward: Yes Councilman Weng: Yes

Mayor Razze _____

Resolution No. 156, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Refunds of Overbills of Taxes

Motion: James Second: Fitzpatrick
Roll Call:
Council President Fitzpatrick: Yes Councilperson James: Yes
Councilman Kelly: Yes Councilman Mazzola: Yes
Councilwoman Milward: Yes Councilman Weng: Yes
Mayor Razze _____

Resolution No. 157, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing a Recording Secretary for the Meetings of Borough Council, the Combined Planning and Zoning Board, and the Historic Commission

Motion: James Second: Fitzpatrick
Roll Call:
Council President Fitzpatrick: Yes Councilperson James: Yes
Councilman Kelly: Yes Councilman Mazzola: Yes
Councilwoman Milward: Yes Councilman Weng: Yes
Mayor Razze _____

Resolution No. 158, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Tax Lien on the Property Known as 27 S. Brentwood Avenue, Block 81.01 Lot 37 on the Tax Map of the Borough of Pitman

Motion: James Second: Fitzpatrick
Roll Call:
Council President Fitzpatrick: Yes Councilperson James: Yes
Councilman Kelly: Yes Councilman Mazzola: Yes
Councilwoman Milward: Yes Councilman Weng: Yes
Mayor Razze _____

Resolution No. 159, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Property Maintenance 18 Northwest Avenue

Motion: James Second: Fitzpatrick
Roll Call:
Council President Fitzpatrick: Yes Councilperson James: Yes
Councilman Kelly: Yes Councilman Mazzola: Yes
Councilwoman Milward: Yes Councilman Weng: Yes
Mayor Razze _____

<u>Payment of Bills</u>

Approval of bill list as presented with amendment
Motion: Mazzola Second: Weng
Roll Call:
Council President Fitzpatrick: Yes
Councilperson James: Yes
Councilman Kelly: Yes

Councilman Mazzola: Abstains to #52169 through #52173, #18592 and #18593, approves all other items on bill list
Councilwoman Milward: Yes
Councilman Weng: Abstains to #52180, approves all other items on bill list
Mayor Razze _____

Event Permit Applications
Event and Signage: **Highland Quality Carnival**
Applicant: Highland Chemical Engine Company
Date and Time: August 31, September 1, 2, 3, 2022; 6:00 p.m. – 11:00 p.m.
Location: 225 Linden Avenue
Contact Person: Jeff Penuel
Motion: Milward Second: Weng
Roll Call:
Council President Fitzpatrick: Yes Councilperson James: Yes
Councilman Kelly: Yes Councilman Mazzola: Yes
Councilwoman Milward: Yes Councilman Weng: Yes
Mayor Razze _____

Event: **Art Stroll**
Applicant: Greater Pitman Chamber of Commerce
Date and Time: September 1- 30, 2022
Location: Uptown Lamp Posts
Contact Person: Jane Mack
Motion: Milward Second: Weng
Roll Call:
Council President Fitzpatrick: Yes Councilperson James: Abstain
Councilman Kelly: Yes Councilman Mazzola: Yes
Councilwoman Milward: Yes Councilman Weng: Yes
Mayor Razze _____
Approved with date change of September 12 through October 16

Event: **Fall Craft Show**
Applicant: Greater Pitman Chamber of Commerce
Date and Time: September 17, 2022; 5:00 a.m. – 5:00 p.m.
Rain date: September 18, 2022
Location: Broadway, Ballard Ave. and Park, Pitman Ave., Theatre Ave.
Contact Person: Kara Knauss
Motion: Milward Second: Weng
Roll Call:
Council President Fitzpatrick: Yes Councilperson James: Yes
Councilman Kelly: Yes Councilman Mazzola: Yes
Councilwoman Milward: Yes Councilman Weng: Yes
Mayor Razze _____

Event and Signage: **5K Race and Drive-thru Registration**
Applicant: Pitman Education Foundation
Date and Time: Registration: October 14, 2022; 5:00 p.m. – 7:00 p.m.

Race: October 15, 2022; Race starts 8:30 a.m.
Location: Registration – PHS Student Parking Lot on Linden Avenue. (Borough property)
Race: Begin Pitman High School through Borough streets (See attached map)
Contact Person: Kristen Russell
Motion: Milward Second: Weng
Roll Call:
Council President Fitzpatrick: Yes Councilperson James: Yes
Councilman Kelly: Yes Councilman Mazzola: Yes
Councilwoman Milward: Yes Councilman Weng: Yes
Mayor Razze _____
Approval is for the permit and signage

Event: **Haunted Walk**
Applicant: Pitman Parks and Recreation & Pitman Youth Advisory Council
Date and Time: October 22, 2022; 4:00 p.m. – 9:00 p.m.
Location: Alcyon Park
Contact Person: Vanessa James
Motion: Milward Second: Weng
Roll Call:
Council President Fitzpatrick: Yes Councilperson James: Abstain
Councilman Kelly: Yes Councilman Mazzola: Abstain
Councilwoman Milward: Yes Councilman Weng: Yes
Mayor Razze _____

Event: **Halloween Parade**
Applicant: Friends of the McCowan Memorial Library
Date and Time: October 31, 2022; 4:00 p.m.
Location: Ballard Park and along Broadway
Contact Person: Andrew Coldren
Motion: Milward Second: Weng
Roll Call:
Council President Fitzpatrick: Yes Councilperson James: Yes
Councilman Kelly: Yes Councilman Mazzola: Yes
Councilwoman Milward: Yes Councilman Weng: Yes
Mayor Razze _____

Public Portion
Motion to open to the public: Milward Second: Weng
Time 8:27 p.m.

Jim Fortney, 502 Crew Avenue – Mr. Fortney asked if the $400.00 bag fee mentioned in the recycling report is for plastic bags in the load. Councilman Kelly advised that it is, and since the bag law went into effect four months ago, the bag fees are being enforced.

Mr. Fortney asked if there is a Borough ordinance against putting grass clippings in the street. Also, he said that property owners are having mulch delivered and dumped in the street. Clerk O'Donnell advised that stormwater regulations prohibit this because the rainwater washes it into storm drains. Councilman Weng advised that recently, rainwater took a large part of a mulch pile on Laurel Avenue and washed it down the

street. Mayor Razze advised that the Borough will look into this situation. Mr. Fortney presented Mayor Razze with a tee shirt provided by the Pitman Garden Club.

Michael Grillo, 155 West Avenue and 2022 South Jersey Dad Joke Champion, extended a "thank you" to the Pitman Youth Advisory Council for organizing the fundraisers to raise money to support PRIDE.

David Grossman, 42 Arbutus Avenue - Mr. Grossman thanked Council President Fitzpatrick for his work in getting the former Sony property reassessed. Mr. Grossman asked where the owner of the property fits in with the Redevelopment Plan. Council President Fitzpatrick advised that the Redevelopment Plan is designed to encourage the property owner to develop the property or sell it. He said that the Borough can condemn the property without invoking eminent domain. The owner has done nothing with the property since he purchased it in 2013.

Mayor Razze advised that the Borough has the option to issue condemnation on the property. Solicitor Vigilante advised that the Borough also has the option to use eminent domain on the property. Mayor Razze advised that the Borough does not plan to use condemnation or eminent domain, but the Redevelopment Plan gives the Borough the authority to use those tools if necessary.

Motion to close the public portion: Weng Second: Mazzola
Time 8:34 p.m.

Miscellaneous

Mayor Razze echoed Councilman Mazzola's welcome to Maureen Abdill, the recently hired Recording Secretary. Mayor Razze noted that he has known Ms. Abdill since approximately 2009, when he became the JIF Fund Commissioner for the Borough.

Adjournment

Motion: Weng Second: Mazzola
Time: 8:35 p.m.

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator