

**BOROUGH OF PITMAN  
COUNCIL MEETING MINUTES  
APRIL 11, 2022**

**Call to Order**

Time: 8:00 p.m.

**Salute to the Flag/Moment of Silence**

Council President Fitzpatrick

**Open Public Meetings Act Statement** - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 7, 2022, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 7, 2022.

**Roll Call**

Council President Fitzpatrick: Present  
Councilman Kelly: Present  
Councilwoman Milward: Present  
Mayor Razzo: Present  
Clerk O'Donnell: Present

Councilperson James: Present  
Councilman Mazzola: Present  
Councilman Weng: Present  
Borough Solicitor Vigilante: Present

**Approval of Minutes**

Work Session, Formal Meeting, and Closed Formal Meeting Minutes of March 28, 2022

Motion: James

Second: Kelly

Roll Call:

Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes  
Mayor Razzo \_\_\_\_\_

Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Council Reports**

**Councilwoman Milward**

On Saturday, April 9, I had the opportunity to volunteer with Mayor and Council at Pitman's Annual Egg Scramble! Kids of all ages participated in the event, and everyone had a fabulous time! There were smiles and eggs scrambled everywhere! The Easter Bunny even made an appearance!

**Police Department**

The Pitman Police Department was advised that due to complaints throughout Gloucester County about the quality, a new batch of Traffic Summons' books have been printed and will soon be available countywide. The PPD apologizes to any person who has experienced frustration or uncertainty from any unreadable summons that they may have received.

Deputy Chief Zander and Sergeant Streater both attended the “Less Than Lethal” ammunition demonstration on March 29, 2022. All department officers have finalized CPR Training and Certifications have been received.

Chief McAteer has assigned Patrol Officer Hoffman as an Investigator in the Detective Bureau to work under the Supervision of Detective Nick Barbetta. Investigator Hoffman replaces Investigator Bailey who resigned on March 25, 2022 to accept a position with the Gloucester County Prosecutor’s Office. The PPD wishes both officers the best of luck in their new roles.

Detective Barbetta and Investigator Hoffman both attended “Unattended Death Update Training” on April 6, 2022. Chief McAteer was asked to speak at the Gloucester County *Critical Intervention Class #3* Graduation on April 8. Chief McAteer and Deputy Chief Zander both attended and assisted with awarding the graduates their Certificates.

Detective Barbetta and Investigator Hoffman continued their monthly SWAT Training and Corporal Decker continues with ERT Training. The Pitman Police Department concluded its spring firearm qualification testing and Use of Force training in March.

### **Pitman Fire Department**

In honor of World Autism Awareness month, the Pitman Fire Department hosted their first *Bubbles for Autism* event on Saturday, April 2, 2022 at Pitman Fire Company No. 1. We had a blast blowing bubbles and spreading awareness and acceptance. Attendees included Pitman volunteer firefighters, Pitman Police Department members, Pitman Challenger League players, Pitman Junior Firefighters, You’re Not Alone, Gloucester County EMS, Gloucester County Sheriff’s Department, and many more! The Pitman Police and Fire Departments received many applications for Autism/Developmental Disability registration. Information provided on this form will greatly assist police and fire personnel, when managing an emergency situation involving a loved one with a disability.

The Pitman Fire Department is always looking for members to participate in the Junior Program. The age to participate in the Junior Program is 14 to 17 years old. For more information, please reach out to [district28explorers@gmail.com](mailto:district28explorers@gmail.com) or through Pitman Fire Department Junior Firefighters on Facebook.

### **Fire Company No. 1**

Pitman Fire Company No. 1 responded to twenty-seven incidents, for eleven hours and one minute of service throughout the month of March. One hundred eighty-one volunteer members responded providing a total of 1994.1 personnel hours and accrued eleven hours of training by attending five drill nights and a daytime training session. Ladder 2816 completed the annual UL test on March 7 and passed inspection. There will be necessary repairs made in the next month.

### **Apparatus Responses**

- Squad 2811 - 14
- Ladder 2816 - 8
- Engine 2818 (Reserve Status) - 0
- Utility 2817 - 4
- Marine 28 - 0

Pitman Fire Company #1 is always looking for new volunteers. They invite you to attend a Tuesday night meeting, starting at 7:30 p.m. The meetings are located at Pitman Fire Company #1. All are welcome.

### **Highland Chemical Engine Company**

The Highland Chemical Engine Company's Spring Chicken BBQ was held on Saturday, April 9. I had a wonderful time volunteering on the assembly line! Thank you to all the volunteers that made this event successful! We served more than 600 chicken dinners and were sold out by 5:15.

Highland's Giant 50/50 drawing will be held on May 7 at Bogey's Café. For additional information on how to obtain your 50/50 ticket, please visit Highland's Facebook page.

Highland Chemical Engine Company is always looking for new volunteers to not only assist with fighting fires, but also as social members, who are non-firefighters that work to support the company's mission through non-firefighting activities. To join Highland, you can contact them by phone 856-589-0832, social media, and or just come to the station any Tuesday evening after 7:00 p.m.

### **Senior Outreach Committee**

Senior Outreach held their second VFW event of 2022, today, April 11 at VFW Post #6469. The event was a tremendous success, and residents had a wonderful time! We are looking forward to holding more monthly events for our Seniors and would love to connect with you! The Senior Outreach Committee has planned their first trip for this year, which is scheduled for April 20, 2022! Pitman Seniors will be going to visit the *Grounds for Sculpture* followed by lunch at the Cracker Barrel Restaurant. A few seats are still available! The Senior Outreach Committee will continue to meet on the third Thursday of the month at 6:00 p.m. in the Conference Room in Borough Hall. If you are interested in staying up to date with our 2022 Senior Outreach events, please contact Lucille Petrillo by phone (856) 357-2286, or email [lucelu16@yahoo.com](mailto:lucelu16@yahoo.com).

I want to remind our Residents that the Senior Bus schedule for April, can be found on the Borough of Pitman website ([www.pitman.org](http://www.pitman.org)).

As always, you can reach me anytime at [courtney.milward@pitman.org](mailto:courtney.milward@pitman.org) or 856-716-4249.

### Councilman Weng

No Report

### Councilman Mazzola

One quick reminder to Mayor and Council to file your Financial Disclosure Statements by April 30, 2022. Also, the Elected Officials Training online seminar, sponsored by the MEL-TRICO JIF, must be viewed by the end of April. The Borough will receive \$250.00 toward our annual insurance premium for each elected official who participates.

### Council President Fitzpatrick

No Report

Councilperson James

**Parks & Recreation**

Thanks so much to all who participated and volunteered for the Pitman Egg Scramble on Saturday morning. It was my fifth year organizing this event and the turnout was the best yet with over 220 kids participating. Special thanks to Mayor Raze, Councilman Mazzola, Councilwoman Milward, and Councilman Weng for coming out to help.

**Greater Pitman Chamber of Commerce**

The Chamber met last Monday night with a packed agenda. Glenda Barchko and Jeff Rollins provided business owners with useful information with the presentation “Hacking Your Google Business Profile.” An upcoming Sidewalk Sale was announced and is scheduled to take place during business hours on Saturday, April 30th. The Spring Craft Show is sold out, and spaces are nearly sold out for the Fall Show. Tickets are on sale now for the Chamber-sponsored Summer Swelter Craft Beer Festival. The event will be held on August 13, 2022 at Total Turf Experience and will feature forty New Jersey breweries.

The Chamber is actively taking steps to alleviate the congested parking in the business district. Employees of Uptown businesses are encouraged to take advantage of the Chamber’s partnership with the Church of the Nazarene and can request parking passes for that parking lot by emailing [president@Uptownpitman.com](mailto:president@Uptownpitman.com). The Chamber is also creating an online parking resource to be distributed to all the businesses for use on their websites. In an attempt to learn more about the parking habits of our businesses and the residents who live adjacent to the shopping district, the Chamber is creating a parking questionnaire that will help to pinpoint problem areas, days of the week, and/or times during the day that parking is the most troublesome.

**McCowan Memorial Library**

During the month of March 2022, over 3,523 people visited McCowan Memorial Library and there were 144 internet users. There were thirty-one children’s programs, with 292 people in attendance.

**Committee on Diversity, Equity & Inclusion**

Our next meeting of the DEI Committee will take place this Thursday, April 14, at 7:00 p.m. in the Borough Hall Conference Room. All are welcome to attend.

As always, I am available to answer any questions or concerns via email at [vanessa.james@pitman.org](mailto:vanessa.james@pitman.org) or by phone at 336-407-8604.

Councilman Kelly

**Public Works**

Solid Waste statistics for the month of March

Twenty-one loads of trash to Wheelabrater totaling 247.21 tons

Eight loads to Gloucester County Landfill totaling 88.2 tons

Total cost for disposal of 335.41 tons was \$26,918.05

Recycling statistics for March

Electronics recycled totaled 1.44 tons  
Twenty loads of recycling totaled 81.2 tons at a cost of \$990.85  
Four plastic bags in with recycling; penalty charged \$200.00

Streets and Roads

Eight hours of patching potholes and sinkholes  
Collected 48 yards of leaves  
Collected 56 yards of brush

Miscellaneous

Sold one load of scrap metal totaling 2.2 tons; received \$542.40  
Forty recycling cans were checked weekly for compliance in March

**Economic Development Committee**

Councilman Kelly, Barry Owen, and Jason Blackmore of the EDC met with representatives from Charge Point and Bryan Electric. E/V charging stations and installation was discussed and it was decided to go with a Tier 3 charging station. The Borough will apply for three separate grants, the Drive Green Grant for up to \$200,000.00, Atlantic Electric installation grant for up to \$120,000.00 and Board of Public Utilities grant for \$75,000.00 per station. Councilman Kelly thanked Mr. Owen and Mr. Blackmore for all the work and effort they put into this project.

**New Business**

**Ordinance No. 2, 2022 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 3, Police Regulations, of the Code of the Borough of Pitman**

First Reading – Second Reading/Public Hearing May 9, 2022

Motion: Weng Second: Mazzola

Roll Call:

Council President Fitzpatrick: Yes Councilperson James: Yes  
Councilman Kelly: Yes Councilman Mazzola: Yes  
Councilwoman Milward: Yes Councilman Weng: Yes  
Mayor Razzo \_\_\_\_\_

**Resolution No. 80, 2022 through Resolution No. 84, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving an “Outdoor Eating Facilities With BYO” Permit**

- No. 80, 2022 Sweet Lula’s Restaurant
- No. 81, 2022 Crave Pitman and Crave Pitman, LLC
- No. 82, 2022 Mannino’s Cucina Italiana
- No. 83, 2022 Pizzeria Mannino’s
- No. 84, 2022 Milkweed Table Market

Motion: Mazzola Second: Weng  
Roll Call:  
Council President Fitzpatrick: Yes Councilperson James: Yes

Councilman Kelly: Yes  
Councilwoman Milward: Yes  
Mayor Razze \_\_\_\_\_

Councilman Mazzola: Yes  
Councilman Weng: Yes

**Resolution No. 85, 2022 through Resolution No. 87, 2022 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving an “Outdoor Eating Facilities Without BYO” Permit**

**No. 85, 2022 Alaura Kitchen**  
**No. 86, 2022 Endgrain**  
**No. 87, 2022 Merryman’s Pub**

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze \_\_\_\_\_

**Resolution No. 88, 2022 – Authorizing the Execution of the Vendor Agreement With the State of New Jersey Department of Community Affairs to Participate in the Low-Income Household Water Assistance Program**

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Yes

Councilman Kelly: Yes

Councilman Mazzola: Yes

Councilwoman Milward: Yes

Councilman Weng: Yes

Mayor Razze \_\_\_\_\_

**Payment of Bills**

Motion: Mazzola

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilperson James: Abstains to #51623; approves all other items on list

Councilman Kelly: Yes

Councilman Mazzola: Abstains to #51607 and #51610; approves all other items on list

Councilwoman Milward: Abstains to #82553; approves all other items on list

Councilman Weng: Yes

Mayor Razze \_\_\_\_\_

**Event Permit Applications**

**Event: Comedy Show (Amended)**

*Previously approved for April 1, 2022 contingent on providing the Borough of Pitman with a Certificate of Liability Insurance Naming the Borough of Pitman as Additional Insured and a Signed Use Agreement for the Sunset Auditorium.*

New Date & Time: May 14, 2022; 7:30 p.m. – 9:30 p.m.

Location: Sunset Auditorium

Sponsor: Will Gardiner  
Contact Person: Will Gardiner  
Motion: Milward  
Roll Call:  
Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes  
Mayor Razzo \_\_\_\_\_

Second: Weng  
Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

*Approval remains contingent upon providing the Borough with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.*

**Event: Earth Day Celebration**

Date & Time: April 23, 2022; 10:00 a.m. – 2:00 p.m.  
Location: Ballard Park  
Sponsor: Pitman Environmental Commission  
Contact Person: Robert Holwitt  
Motion: Milward  
Roll Call:  
Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes  
Mayor Razzo \_\_\_\_\_

Second: Weng  
Councilperson James: Yes  
Councilman Mazzola: Yes  
Councilman Weng: Yes

**Event: Easter Sunrise Service**

Date & Time: April 17, 2022; 6:30 a.m.  
Location: Betty Park  
Sponsor: First Baptist of Pitman  
Contact Person: Rev. Randy Van Osten  
Motion: Milward  
Roll Call:  
Motion: Mazzola  
Roll Call:  
Council President Fitzpatrick: Yes  
Councilman Kelly: Yes  
Councilwoman Milward: Yes  
Mayor Razzo \_\_\_\_\_

Second: Weng  
Second: Weng  
Councilperson James: Abstain  
Councilman Mazzola: Yes  
Councilman Weng; Yes

*Approved contingent upon providing the Borough with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.*

**Event: Children's Entertainment**

Date & Time: June 29, 2022, July 20, 2022, August 24, 2022; 10:30 a.m.  
Location: Ballard Park  
Sponsor: McCowan Memorial Library  
Contact Person: Karen Richards  
Motion: Milward

Second: Weng

Roll Call:

Council President Fitzpatrick: Yes

Councilman Kelly: Yes

Councilwoman Milward: Yes

Mayor Razze \_\_\_\_\_

Councilperson James: Yes

Councilman Mazzola: Yes

Councilman Weng: Yes

**Public Portion**

Motion to open to the public: Milward

Second: Weng

Time: 8:19 p.m.

**Kara Knauss, 222 Embury Avenue** - Ms. Knauss thanked Council for the work they are doing on the ordinance to allow for a rain date to be scheduled for a Sunday morning. She said she understands the laws of Borough ordinances to ensure that they work for the entire community and that changes have to go through the proper channels. She expressed her concern that she is running out of time to communicate the rain date to the 250 vendors who have signed up to participate. She spoke of the precedent set over the last four years when the Craft Show Committee operated with a rain date on Sunday. She said that she believes that the committee was not aware of the ordinance that prohibited this. Their banner says that the rain date is Sunday, so Ms. Knauss asked if she should submit an amendment to the original permit already submitted or if she should request an exception for this Craft Show until the situation is ironed out.

Councilperson James - Hopefully, we have everything worked out, my request is that the ordinance be on the next agenda, so there will be a first reading at that meeting which will be April 25, 2022 and the second reading will be May 9, 2022.

Mayor Razze said that anyone can submit an amendment to their permit application and clarified that the amendment to the ordinance is for limited operations prior to 8:00 a.m., but not before 5:00 a.m.

Councilperson James - Can we amend now and get this taken care of so that the Chamber can communicate this rain date to the vendors?

Mayor Razze - We will wait two weeks until the next meeting to submit that amendment to the original permit. I want to get away from introducing Event Permits at meetings when not everyone has had time to review it; I would rather wait until the next meeting.

**Tricia, 129 Magnolia Avenue** - We were advised earlier last year that the water issue would be taken care of and it is still not resolved. The timing of flushing the hydrants is at the worst time in the mornings. Can we possibly have this done later in the morning? We need an answer to when this will all be fixed.

Councilman Kelly - I will talk to the Public Works Director about the timing of the flushing and see about having it done after 10:00 a.m.

**Jennifer, 130 Third Avenue** - Just to follow up from the Work Session, there is a group of investors that are interested in the amount of the application fee and the location of a cannabis license in the Borough. The investors will not be putting the proposed business near the downtown businesses. The group would



like to present their proposal to Council.

**Mike Grillo, 155 West Avenue** – Mr. Grillo said in regard to the parking issues in the Borough that Northeast Avenue and Southeast Avenue are wide enough to accommodate parking spots. He also suggested angled parking in the triangle parks.

**Walt Madison, 152 West Avenue** – Mr. Madison said that parking in the triangle parks was suggested years ago when Borough Hall was relocated from N. Broadway to 110 S. Broadway.

Motion to close the public portion: Weng  
Time: 8:33 p.m.

Second: Mazzola

### **Miscellaneous**

Mayor Razzo asked Pitman residents to remember the family of John Decker, owner of George's Auto Repair, who recently passed away.

### **Adjournment**

Motion: Mazzola  
Time: 8:35 p.m.

Second: Milward

Respectfully Submitted,

Judith O'Donnell  
Borough Clerk/Administrator