

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
OCTOBER 12, 2021**

Call to Order

Time: 8:02 p.m.

Salute to the Flag/Invocation

Mayor Razze

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 7, 2021, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 7, 2021.

Roll Call

Council President Blass: Present
Councilwoman James: Present
Councilwoman Rudley: Present
Mayor Razze: Present
Clerk O'Donnell: Present

Councilman Fitzpatrick: Present
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Krachun: Present

Approval of Minutes

Work Session Meeting Minutes of September 13, 2021

Work Session and Formal Meeting Minutes of September 27, 2021

Motion: Blass

Second: James

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Council Reports

Councilman Fitzpatrick

Combined Planning and Zoning Board

The Combined Planning and Zoning Board met on October 4, 2021, for a special meeting to review a request for a variance for a fence application, which was approved. The next meeting of the Planning and Zoning Board be on October 18 at 7:00 p.m. in Borough Hall. All are invited to attend.

Construction Office

The Construction Office has been extremely busy and in July issued forty-nine Certificates of Approval, five Certificates of Continued Occupancy, performed 129 housing inspections, and collected \$18,448.00 in fees.

Chicken Advisory Board

The Chicken Advisory Board members will be approved and sworn in tonight. The members to be appointed are Noah Burrows, Gabrielle Bowen, Amy Stockl, Jim Aspras, and Megan Fields.

Code Enforcement

The Code Enforcement Officer is busy enforcing the Borough ordinances for property maintenance including overgrown lawns, parking on lawns, and maintenance of abandoned houses.

Councilwoman James

Greater Pitman Chamber of Commerce

This past Saturday, October 9, 2021, the Greater Pitman Chamber of Commerce hosted the Witches of Pitman Shoppe Hop in Uptown Pitman. Thank you to everyone who participated in this fun event and to the volunteers who made it possible!

The next meeting of the Chamber will take place on Tuesday, October 19 at 7:00 p.m. in Borough Hall. All are welcome to attend.

McCowan Memorial Library

The library is excited to host its annual children's Halloween Parade on Saturday, October 30, 2021, at 4:00 p.m. Hope to see you there!

As always, I am available to answer any questions or concerns via email at vanessa.james@pitman.org or by phone at 336-407-8604.

Council President Blass

Sustainable Pitman

Sustainable Pitman met on September 23, 2021. They believe that reaching silver status is an achievable goal within the next couple of years. The team is in the process of dividing up the work necessary to accomplish that goal.

Public Works

September Recycling Totals

- Nineteen loads of Single Stream Recycling weighing 85.80 tons yielding a profit of \$1,943.18
- Three loads of metal to Sims Metal weighing 2.42 tons, for which the Borough received \$460.70
- Mulch and brush hauled to various locations totaled 265 cubic yards at a cost of \$2,385.00
- E-Waste recycled totaled 1.13 tons

Solid Waste Totals

- Sixteen loads to Wheelabrator totaling 195.9 tons, at a cost of \$15,054.93
- Thirteen loads to the Gloucester County landfill totaling 154.64 tons, at a cost of \$11,933.00

This past weekend our on-call crew from the Water and Sewer Division repaired separate water main leaks on Columbia Avenue and on Mansfield Avenue.

Councilman Mazzola

Clean Communities

Since our last meeting the Borough has sponsored two cleanup projects within the Borough. The Women's Club of Pitman cleaned up litter around Sunset Auditorium and Shertel Park collecting seven bags of trash and twelve recycling items totaling approximately twenty-five pounds. With tennis season upon us, it is great to have visiting teams seeing a nice clean court and park! Many of the women came with their own grabbers and gloves and all of them came to work!

The Knights of Columbus from Mary, Mother of Mercy Parish, with cleaners aged 9 to 90, cleaned up the Alcyon Woods Disc Golf Course and removed upwards of fifty pounds of broken glass from the course path as well as 2-3 large trash bags of miscellaneous trash. While they were on the course, they had players from Moorestown commenting on how much they love the course, and many players helped throw trash into the bags! The timing of this project was perfect as there is a tournament taking place there this weekend.

Councilman Weng

Pitman Police Department

The Pitman Police Department recently concluded the hiring process for a part-time secretary. Director Weng and Chief McAteer would like to thank all those who have assisted in the process.

The Police Department continues to send officers to the two-day ICAT/Able Training Program as required. ICAT is a training program that provides first responding police officers with the tools, skills, and the options they need to defuse a range of critical incidents successfully and safely.

Cpl. Ken Decker recently attended the weeklong ICAT Train-the-Trainer course. This certification will allow Cpl. Decker to assist the Gloucester County Prosecutor's Office with training throughout South Jersey. In addition, Cpl. Decker can now bring his expertise to the department for enhanced training in our Use of Force and Critical Incident Response training.

Councilwoman Rudley

Environmental Commission

The Environmental Commission met at its usual date and time. A few members of the Garden Club joined us to discuss replacing shrubs at the War Memorial in Ballard Park with some that are more aesthetically pleasing. Additionally, a representative from an educational group attended to discuss partnering for some assemblies at the local schools.

Senior Outreach Committee

The Senior Outreach Committee will meet at 5:00 p.m. at Ballard Park on the third Thursday of the month, weather permitting.

Memorabilia Committee

The Memorabilia Committee met at its usual date and time at the Pitman Memorabilia Museum. The Fourth Friday and Second Saturday volunteer schedule was set for museum hours to be open to the public. The group also discussed a resident who is looking to confirm that her home is the oldest home in the Borough.

Annual Volunteer Fair

The Annual Volunteer Fair is scheduled to take place on October 22, 2021, from 6:00 p.m. – 8:00 p.m. on Theatre Avenue, in conjunction with the Chamber of Commerce’s Fourth Friday event. If you have a non-profit or are a member of a Borough-sponsored organization looking for volunteers, please let me know and we will make sure there is a space for you. If you are looking for volunteer opportunities, please stop by!

Councilwoman Rudley said that she was pleased to attend the recent Gloucester County Police Awards Ceremony and was proud to note that many of Pitman’s Officers were honored that evening.

Please feel free to contact me at 609-214-6342 or amy.rudley@pitman.org if you should want to reach me for any reason.

New Business

Consent Agenda – All matters listed under Consent Agenda are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution No. 144, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to N.J.S.A. 40A:4-87 Recycling Tonnage Grant Program - \$10,915.65

Resolution No. 145, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Providing for the Insertion of a Special Item of Revenue in the Budget Pursuant to N.J.S.A. 40A:4-87 JIF Safety Incentive Grant Program - \$4,550.00

Resolution No. 146, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Members to the Borough of Pitman Chicken Advisory Board – Noah Burrows, Gabrielle Bowen, Amy Stockl, Jim Aspras, and Megan Fields

Resolution No. 147, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Submission of a Strategic Plan for the Pitman Municipal Alliance Grant for Fiscal Year July 1, 2021 – June 30, 2022

Resolution No. 148, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Refund of Construction Permit Fees Collected by the Borough of Pitman Construction Office from Hutchinson Plumbing and Heating - \$130.00

Resolution No. 149, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Pest Control Services: 349 Boulevard Avenue - \$65.00

Resolution No. 150, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Property Maintenance: 349 Boulevard Avenue - \$633.16

Resolution No. 151, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Closed Meeting

The general nature of the subjects to be discussed at said meeting will be:

Hire of Part-time Secretary for the Pitman Police Department

Action may be taken upon returning to an open meeting.

Resolution No. 152, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Acknowledging and Approving 433 Woodbury LLC’s Sewer Collection and Water Service Through the Borough of Pitman

Resolution No. 144, 2021 - Resolution No. 152, 2021

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo _____

Payment of Bills

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Abstains to # 50749 and #18200; approves all other items on list

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo _____

Event Permit Applications (James)

Event: Neighbor Luncheon/Block Party/Road Closure

Date and Time: October 24, 2021; 1:00 p.m. – 5:00 p.m.

Location: Colonial Avenue; Broadway to Montgomery Avenue

Sponsor: Amy Rudley

Contact Person: Amy Rudley

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Abstain

Councilman Weng: Yes

Mayor Razzo: _____

Public Portion

Motion to open to the public: Blass

Second: James

Time: 8:19 p.m.

No public comment.

Motion to close the public portion: Blass Second: James
Time: 8:19 p.m.

Closed Session

Motion to enter a closed meeting: Rudley Second: Weng
Time: 8:20 p.m.

Motion to return to an open public meeting: Weng Second: Rudley
Time: 8:36 p.m.

As a result of discussion in the closed meeting, the following action was taken by Council upon returning to an open meeting:

Resolution No. 153, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Laura A. Scutt to the Position of Part-time Secretary for the Pitman Police Department

Motion: Weng Second: Mazzola

Roll Call:

Council President Blass: Yes Councilman Fitzpatrick: Abstain

Councilwoman James: Yes Councilman Mazzola: Yes

Councilwoman Rudley: Abstain Councilman Weng: Yes

Mayor Razzi: _____

Miscellaneous

Borough Clerk O'Donnell stated that with the difficulty municipalities are having with filling open positions, she would like to explore shared services with other municipalities as openings occur within the Borough. Members of Council agreed that they were in favor of exploring possibilities for shared services provided the needs of Pitman were given priority.

Adjournment

Motion: Blass Second: James

Time: 8:45 p.m.

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator