

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
MAY 24, 2021**

Call to Order

Time: 8:00 p.m.

Salute to the Flag/Invocation

Council President Blass

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 7, 2021, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 7, 2021.

Roll Call

Council President Blass: Present
Councilwoman James: Present
Councilwoman Rudley: Present
Mayor Razze: Present
CFO Considine: Present

Councilman Fitzpatrick: Present
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Krachun: Present
Clerk O'Donnell: Present

Unfinished Business - 2021 Municipal Budget

Resolution No. 70, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Anticipating Miscellaneous Revenues in the 2021 Budget Using the Three-Year Average of Realized Revenues From the Prior Three Years

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Resolution No. 71, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending the 2021 Budget

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Motion to approve the 2021 Municipal Budget Resolution as amended: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: No

Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Councilman Mazzola: Yes
Councilman Weng: Yes

Approval of Minutes

Work Session Minutes of April 26, 2021

Work Session, Council Meeting and Closed Council Meeting Minutes of May 10, 2021

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze _____

Special Meeting Minutes of May 19, 2021

Motion: Mazzola

Second: James

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Abstain

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Abstain

Mayor Razze _____

Council Reports

Councilwoman Rudley

Environmental Commission

The Environmental Commission will meet for its regularly scheduled meeting at 7:30 p.m. on June 3, 2021, in Borough Hall.

Public Property

The Pitman Historical Museum has received a donation of a beautiful organ with ties to the Borough of Pitman's history. As such, they are working on removing the "old" organ to be stored until it can be sold for auction. There is no need for two within the Museum.

Town Wide Yard Sale

I plan to close new registrations for the yard sale. We have about 100 addresses registered, however, some people registered their home more than once. Once I revise the list, we should still have a very healthy number of participants.

Please feel free to contact me if you should ever need anything. My cell remains 609-214-6342 and my e-mail is amy.rudley@pitman.org

Councilman Weng

Pitman Police Department

All three School Resource Officers, Sgt. Leach, P/O Stefanopolus and P/O Khoury participated in a recent day trip with the Pitman fifth and sixth grade students. The feedback from the students, teachers, and parents was very positive and we are all thankful that the Pitman Police Department makes these officers so readily available.

Patrol Officer Khoury will be attending the upcoming official training for School Resource Officer from July 19 through July 23, as well as LEED/ DARE training from August 11 through August 17.

The Pitman Police Department is finalizing the application for the reimbursement from the State of New Jersey for the previous purchase of Body Worn Cameras, and the Department continues to progress in the NJ State Accreditation process. Fifteen policies have been updated to date. The process will be to continue to make updates and improvements to our policies to ensure that they meet the professional standards and most up to date policies.

I want to add that I know an individual who attended the trip with the school. The SROs did not just attend the camp or hang out, they were interacting with the students and building relationships and helping them with the wall climbing and with walking the wire. It was great to see the pictures and I think it's a great program.

Councilman Mazzola

Administration

The Pitman Municipal Alliance will host its Annual Senior Citizen Luncheon on Wednesday, May 26. This year it will be a curbside pickup event due to the gathering restrictions in place at the time it was organized. We look forward to being able to meet in the future and enjoy dining and listening to guest speakers on various topics of interest and importance to our senior residents. Any Senior Citizen resident who would like to have their name added to the mailing list should contact Borough Hall at 856-589-3522.

The Gloucester County Office of Emergency Management has contracted with TetraTech to help coordinate the five -year update of the Hazard Mitigation Plan for all Gloucester County municipalities. The Borough Administrator will be contacting OEM personnel and department supervisors this week to aid in the time-sensitive paperwork to be provided by the Borough for the update.

It was announced by the Office of the Gloucester County Board of Elections that voting locations for the Primary Election will be as usual. Voters should report to their usual district at their usual location on June 8, 2021, to vote. Polls are open from 6:00 a.m. – 8:00 p.m.

Board of Education

A reminder that the 8th Grade Moving-up Ceremony is on June 11 at Davis Field and the Pitman High School Graduation Ceremony will be held on June 14, also on Davis Field. Both events will require tickets to attend. The last day of school for all Pitman schools is June 14.

Council President Blass

Historic Preservation Commission

The Historic Commission met in person on May 13. I would like to thank Councilwoman James for filling in for me at this meeting, while I was chaperoning the Pitman High School Prom. There were seven applications. Three involved fencing; one was denied. The others involved painting, siding, and a door; all were approved.

Economic Development Committee

The Economic Development Committee met in person on May 20. The Committee is still discussing the plans to finalize work on Theatre Avenue. In addition, money was approved to purchase welcome gifts for new businesses.

Public Works

Since our last meeting, the Highway Department

- Collected twelve loads of trash
- Collected eight loads of recyclables
- Collected 170 yards of brush
- Collected 22.5 yards of leaves
- Spent eight hours grinding leaves and brush for mulch
- Spent eleven hours patching and repairing potholes and sink holes
- Delivered thirty-six yards of mulch to residents
- Spent twenty-two hours mowing and weed whacking
- Dropped off a truck for yard debris to four residents and picked up the next day
- Ran street sweeper for a total of twelve hours
- Completed about forty curbside inspections per week of recycling containers

The Water and Sewer Department

- Performed thirty-seven water and sewer mark out requests
- Plunged out six sewer stoppages
- Performed routine well work (painting, cleaning, etc.)
- Collected water samples
- Read sixteen meters for settlement
- Replaced fourteen meter bodies
- Upgraded six meter heads
- Ran three Data Logger Reports from the leak report, prior to billing

Councilwoman James

2021 Liaison: Parks & Recreation, Public Events, Library Board, Chamber of Commerce, Task Force on Diversity & Inclusion

Parks & Recreation

The Parks & Recreation Department is gearing up for their summer recreation programs. Summer Tennis registration is now live on the Borough Website. Stay tuned for registrations for Summer Playground, Band, and Basketball coming in the next couple of weeks!

You can also register for the 2021 *Freedom Four Miler* on the Borough Website. In person and virtual running options are available! The race is scheduled for July 5th.

Greater Pitman Chamber of Commerce

The Greater Pitman Chamber of Commerce is excited to announce that our local farmer's market, Laurel Market Pitman, will be back this year at Sunset Auditorium. Laurel Market's opening day will be Saturday, June 5 from 9:00 a.m. to 12:00 p.m.

Task Force on Diversity & Inclusion

The Task Force is making final revisions to their report and recommendations to Council. They plan to make a presentation to Mayor & Council at the June 28, 2021, meeting.

As always, I am available to answer any questions or concerns via email at vanessa.james@pitman.org or by phone at 336-407-8604.

Councilman Fitzpatrick

Combined Planning and Zoning Board

The Combined Planning and Zoning Board met on May 17. They made recommendations to the Chicken Pilot Program Ordinance.

The Master Plan Committee will be reviewing the Zoning Ordinance pertaining to accessory buildings.

The Zoning Officer inspected twenty-five houses for permits and inspected seven properties for possible Zoning or Historic Guideline violations. In the month of April, the Construction Office issued twenty-nine permits, forty-five Certificates of Continued Occupancy, and collected 5,523 in permit fees. Miscellaneous fees collected totaled \$2,440.00. The next Planning and Zoning Board meeting is on June 21 at 7:00 p.m. in person in Borough Hall. All are welcome to attend.

Mayor Razze

The Fourth of July Parade Registration will stay open until June 15 on pitmanparade.com. So far, it is a little light. I will email everyone to remind them that they should register and that we are having the parade.

Earlier today I attended the Joint Insurance Fund meeting and I did thank the Wenonah Administrator for scheduling their parade for Saturday, July 3. For the first time ever, we are not going to conflict with them when trying to schedule the bands.

New Business

Ordinance No. 3, 2021 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing an Agreement for Tax Exemption with Steven and Tiffany Weis For a Property Commonly Known as 140 West Avenue and Identified on the Municipal Tax Map as Block 188 Lot 13

First Reading – Second Reading/Public Hearing June 14, 2021

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze _____

Ordinance No, 4, 2021 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 5, Animal Control, of the Code Book of the Borough of Pitman to Add a Section to be Entitled, Backyard Chicken Pilot Program.

Motion: Fitzpatrick

Second: James

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze _____

Resolution No. 72, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Refund of Real Estate Taxes – R. Myers

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Resolution No. 73, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Refund of Real Estate Taxes – CoreLogic

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Resolution No. 74, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Renewal of Alcoholic Beverage License for the Borough of Pitman – Merryman’s Pub

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Resolution No. 75, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Closed Meeting

The general nature of the subjects to be discussed at said meeting will be:

Real Estate Negotiations and Personnel Matter

Action may be taken upon returning to an open meeting.

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Resolution No. 76, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Participation of the Borough of Pitman in the Gloucester County Hazard Mitigation Plan 2022 Update

Motion: Fitzpatrick

Second: James

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Resolution No. 77, 2021 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Sewer Credit for the Property Located at 223 West Avenue

Motion: Blass

Second: Fitzpatrick

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze _____

Payment of Bills

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze _____

Event Permit Applications

Event: Pitman High School All Sports Banquet

Date and Time: June 9, 2021, 5:00 p.m.

Location: Alcyon Park Soccer Field

Sponsor: Richard Sharpnack

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze _____

Approval is contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.

Event: Art and Lighting supporting Pride Month

Date: June 14, 2021 – June 26, 2021

Location: Ballard Park

Sponsor: Pitman Pride/Pride Alliance

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze _____

Approval is contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.

Event: Comedy Shows

Date: Thursday, June 10 & June 19

Time: 7:00 p.m. – 11:00 p.m.

Location: Sunset Auditorium

Sponsor: Pitman Revitalization Corp.
Motion: James
Roll Call:
Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Second: Blass
Councilman Fitzpatrick: Abstain
Councilman Mazzola: Yes
Councilman Weng: Yes

Event: Coffee Tasting

Date: June 5, 2021
Time: 9:00 a.m. – 11:00 a.m.
Location: Ballard Park
Sponsor: Pitman Republican Executive Committee
Motion: James
Roll Call:
Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Second: Blass
Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Approval is contingent upon providing the Borough of Pitman with a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.

Public Portion

Motion to open to the public: James
Time: 8:27 p.m.

Second: Fitzpatrick

No public comment.

Motion to close the public portion: James
Time: 8:28 p.m.

Second: Fitzpatrick

Closed Meeting

Motion to enter a Closed Meeting: Rudley
Time: 8:29 p.m.

Second: Weng

Motion to return to an Open Meeting: Weng
Time: 8:50 p.m.

Second: Rudley

As a result of discussion in the Closed Meeting, the following action was taken upon returning to an Open Meeting.

Resolution No. 78, 2021 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving to Hire Bonnie Cockrell as Full-time Public Works Secretary Effective on or About June 7, 2021

Motion: Blass
Roll Call:
Council President Blass: Yes
Councilwoman James: Yes

Second: James
Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes

Councilwoman Rudley: Yes
Mayor Razze _____

Councilman Weng: Yes

Resolution No. 79, 2021 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Rejecting Outright the Offer From Frank Fazio for a Land Swap and Rejecting All Future Offers Until Full Compliance With All Outstanding Obligations and Violations to and From the Borough of Pitman is Attained

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze _____

Adjournment

Motion: Mazzola

Second: Rudley

Time: 8:55 p.m.

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator