

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
DECEMBER 13, 2021**

Call to Order

Time: 8:00 p.m.

Salute to the Flag/Invocation

Council President Blass

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of the time and date of this meeting was published in the South Jersey Times on January 7, 2021, posted on the Borough Hall front door, and advertised on the Borough of Pitman website continuously since January 7, 2021.

Roll Call

Council President Blass: Present
Councilwoman James: Present
Councilwoman Rudley: Present
Mayor Razze: Present
Clerk O'Donnell: Present

Councilman Fitzpatrick: Present
Councilman Mazzola: Present
Councilman Weng: Present
Borough Solicitor Krachun: Present

Approval of Minutes

Work Session and Formal Meeting Minutes of November 22, 2021

Motion: Blass

Second: James

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Razze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Council Reports

Councilwoman Rudley

No report

Councilman Weng

No report

Councilman Mazzola

Finance & Administration:

A couple of quick reminders:

- To all department supervisors, please submit your 2022 proposed budgets as soon as possible. We are aiming to have an approved budget earlier than in past years.
- There will only be one meeting on December 27, beginning at 7:00 p.m. This will be the Formal Meeting with no Work Session scheduled for that evening.

Thank you to all who donated gifts from the Angel Tree in the Borough Hall lobby. Our small town with a big heart always seems to shine brightest during the year-end holidays.

To everyone who celebrates, have a Merry Christmas!

Council President Blass

Public Works

I would like to first congratulate Joanne Seher on her retirement from Public Works. She faithfully served the Borough and its residents for over twenty-seven years. I wish her all the best as she enters a new phase in her life.

Last week Public Works employees were called in after hours to clean up a paint spill on Laurel Avenue.

On December 2, Public Works employees from the Highway Department assisted the Water Department employees in repairing a water main break on Hudson Avenue. On November 29, they were needed to clear a clog to the main sewer line at E. Holly Avenue and Franklin Avenue.

Water Department employees located leaks for residents on Wildwood, Tenth, and N. Oak Avenues.

Leaf collection will conclude this week. Once finished, they will have swept every street in the Borough six times.

Solid Waste Collection for the Month of November 2021

- 273.06 tons of solid waste was taken to Wheelabrator, costing the Borough \$20,984.67 for disposal
- 72.06 tons was taken to the Gloucester County Landfill, costing the Borough \$5,560.87 for disposal

Recycling Report for November 2021

- 79.07 tons of Single Stream Recycling yielded a profit of \$398.51 for the Borough, although there was also a fine of \$750.00 for plastic bag fees
- 2.38 tons of metal was taken to Sims Metal for which the Borough received \$428.40
- 509 cubic yards of mulch and brush was hauled to various locations at a cost of \$2,421.00
- 0.98 tons of e-waste was recycled

Historic Preservation Commission

The Historic Preservation Commission met on December 9, 2021. The Commission reviewed and approved two applications.

Economic Development Committee

There will be no Economic Development Committee meeting this week. The projects they are working on will carry over into next year.

Councilwoman James

Recreation Commission

The basketball season is underway. Good luck to all the teams participating! I'm excited to announce

that Director Fox and I are also organizing the first adult Pitman Pickleball League to start in January 2022! We will have more details to share shortly.

Greater Pitman Chamber of Commerce

- Thanks to the Chamber for putting on some great holiday events this season including Girls Night, Candlelight Shopping, and the Pitman Winter Village! Also, huge thanks to the Hagerty family for once again running their awesome Christmas display which attracts hundreds of visitors to our Uptown businesses each holiday season.
- Just a reminder that Santa will be in Ballard Park on Thursdays, Fridays, and Saturdays from 6:00 p.m. to 8:00 p.m. Santa's last day in the park is Thursday, December 23, 2021.
- New for 2022! The Chamber will be moving its regular monthly meeting nights to the first Monday of each month at 7:00 p.m. in Borough Hall. The Chamber will also be holding a "Chamber Check-In" at 10:00 a.m. on the day of the monthly meeting for members of the business community who are not able to make the evening meeting. Stay tuned for more details!

McCowan Memorial Library

During the month of November, 2,750 people visited the McCowan Memorial Library and there were 121 internet users. There were twenty-five live children's programs with a combined attendance of 138 people.

Committee on Diversity, Equity & Inclusion

Applications for the Diversity, Equity & Inclusion Committee can be found on the Borough website. Applications will be accepted until December 20, 2021, at 5:00 p.m.

<https://docs.google.com/forms/d/e/1FAIpQLSfSvsG2TDw93zbpAMlkg03YYNmdHCArAdNtUyggOzJREtCAGg/viewform>

As always, I am available to answer any questions or concerns via email at vanessa.james@pitman.org or by phone at 336-407-8604.

Councilman Fitzpatrick

Combined Planning and Zoning Board

The next Planning and Zoning Board meeting is on December 20, at 7:00 p.m. The Fazzio complaint hearing will continue at this meeting. All are welcome to attend.

Code Enforcement - Vacant and Abandoned Properties

The Borough held a public sale of Tax Sale Certificates on December 6, 2021. The first item contained three abandoned properties, and the other contained a vacant lot at 125 Tenth Avenue. The certificates for the three properties sold for the sum of \$30,000.00. The vacant lot certificate did not sell.

Chicken Advisory Board

The members of the Chicken Advisory Board are in the process of taking the class via Zoom. All members of the board will attend the class.

Construction Office

The Construction Office processed fifty-eight permits, fifty-one Certificates of Continued Occupancy, and completed ninety-eight inspections. Fees collected in October totaled \$800.00.

Mayor Razze

Santa Parade

I would like to take a moment to thank the volunteers that came out to help with the Santa Parade, which was held the Saturday after Thanksgiving. We had an unprecedented amount of high school students volunteer this year which was great. The quiet zone was once again a hit, and everyone participating has figured out how the quiet zone works.

New Business

Ordinance No. 15, 2021 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Establishing the Borough of Pitman Diversity, Equity, and Inclusion Committee of the Borough of Pitman, County of Gloucester, State of New Jersey

Introduction – Final Adoption/Public Hearing: December 27, 2021, at 7:00 p.m.

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze _____

Ordinance No. 16, 2021 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 16, Parks and Recreation Areas, of the Code of the Borough of Pitman to Create the Mantua Creek Conservation Area

Introduction – Final Adoption/Public Hearing: December 27, 2021, at 7:00 p.m.

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze _____

Ordinance No. 17, 2021 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter 2-75 Entitled Senior Outreach Committee, Section 2-75.1, Membership, and Section 2-75.2, Term of Office, of the Code of the Borough of Pitman

Introduction – Final Adoption/Public Hearing: December 27, 2021, at 7:00 p.m.

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze _____

Councilman Weng commented on the Senior Outreach being a great committee and said the Borough was fortunate to have so many people volunteer to be involved.

Consent Agenda – All matters listed under Consent Agenda are considered routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of

these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution No. 176, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Transfer of 2021 to 2022 of Real Estate Taxes Credit

Resolution No. 177, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Refund of Real Estate Taxes

Resolution No. 178, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey to Close Various Bank Accounts at Investors Bank

Resolution No. 179, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing an Amendment to the Shared Services Agreement Between the Township of Mantua, the Borough of Pitman, the Borough of Wenonah, and the Borough of Woodbury Heights to Include the Township of West Deptford and the Borough of National Park to Establish the Mantua Joint Municipal Court

Resolution No. 180, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Cancellation/Refund of Firearm Permit Application Fee to Layne Foulk - \$6.00

Resolution No. 181, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey, Authorizing Assignment of Tax Sale Certificate No. 18-00002, Certificate No. 18-00003, and Certificate No. 18-00010 From the Borough of Pitman to Thomas Zerbo

Resolution No. 182, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey, Designating Barry Owen as Representative for the Borough of Pitman to the Gloucester County Municipal Economic Council for 2022

Resolution No. 176, 2021 – Resolution No. 181, 2021

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo _____

Resolution No. 182, 2021 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey, Designating Barry Owen as Representative for the Borough of Pitman to the Gloucester County Municipal Economic Council for the year 2022 Contingent on Barry Owen Being Appointed as the Economic Development Committee Liaison to the Pitman Combined Planning and Zoning Board

Motion: Rudley

Second: Weng

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: No
Mayor Raze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Payment of Bills

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes
Councilman Fitzpatrick: Abstains to #56463; approves all other items on bill list
Councilwoman James: Yes
Councilman Mazzola: Abstains to #51041 and #18274; approves all other items on bill list
Councilwoman Rudley: Yes
Councilman Weng: Yes
Mayor Raze _____

Event Permits

Event: Fun Run

Date: Tuesday, December 14, 2021, 6:00 p.m.

Location: See attached map

Sponsor: Good Day for a Run, LLC

Contact Person: Ken Culbertson

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Raze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Event: Pitman Soccer Association Board and General Membership Meetings

Date and Time: Monthly at 8:00 p.m. (See Event Permit Application)

Location: Council Chambers

Contact Person: Kristen Wojtkowiak

Motion: James

Second: Blass

Roll Call:

Council President Blass: Yes
Councilwoman James: Yes
Councilwoman Rudley: Yes
Mayor Raze _____

Councilman Fitzpatrick: Yes
Councilman Mazzola: Yes
Councilman Weng: Yes

Public Portion

Motion to open to the public: Blass

Second: James

Time: 8:19 p.m.

Bethany Cope, 178 North Avenue - Referencing the public question on the November 2021 General Election ballot, Ms. Cope asked for the official results of the overnight on-street parking question and was told that 1,696 residents voted in favor of permitting on-street overnight parking with a paid permit, and 2,021 residents voted against.

Ms. Cope asked if there will be changes to upcoming holidays in 2022 such as what happened this year when trick-or-treating was approved for Saturday instead of on Sunday which was Halloween Day.

Mayor Razzo replied that in 2009, Council voted to change trick-or-treating to Saturday night rather than have it on a Sunday night. He said that there are no formal requirements that Council follows, it was just established from the practices of previous years.

Councilwoman Rudley (inaudible)

Motion to close the public portion: Blass
Time: 8:23 p.m.

Second: James

Miscellaneous

Councilman Weng suggested that going forward Council should combine the Work Session Meeting and the Formal Meeting into one meeting, saying it would be a more efficient use of time.

Adjournment

Motion: Mazzola
Time: 8:25 p.m.

Second: Weng

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator