

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
AUGUST 12, 2019**

Call to Order

Time: 8:00 p.m.

Salute to the Flag/Moment of Silence

Council President Blass

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2019, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 5, 2019.

Roll Call

Councilman Austin: Present
Councilman Pierpont: Present
Councilwoman Rudley: Present
Mayor Johnson: Present
Clerk O'Donnell: Present

Council President Blass: Present
Councilman Razzo: Present
Councilman Weng: Present
Borough Solicitor Krachun: Present

Proclamation Presentation

Erin's Gift of Hope

A letter from former Mayor Michael D. Batten, Jr. was read by Mayor Johnson prior to the presentation of the Proclamation to Ms. Patti McFaull. A copy of the letter is attached to the Minutes.

Approval of Minutes

Work Session and Formal Meeting Minutes of July 22, 2019

Motion: Blass

Second: Austin

Roll Call:

Councilman Austin: Yes
Councilman Pierpont: Abstain
Councilwoman Rudley: Yes
Mayor Johnson _____

Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Council Reports

Councilman Austin

Councilman Austin reported that during the month of July, 7125 people visited the McCowan Memorial Library, and 446 children attended the programs designed for children.

Council President Blass presented the following statistics for the Department of Public Works:

Recycling Report

Thirty-two loads of single stream recycling totaling 95.43 tons
Six loads of metal sold to scrap yard totaling 5.72 tons
Mulch delivered to residents totaling 4 cubic yards

E-Waste recycled totaling 0.72 tons

Solid Waste Collection

Twenty-five loads to Wheelabrator totaling 284.62 tons

Five loads to Gloucester County Landfill totaling 44.62 tons

Council President Blass also noted that the stop sign issue on Elm Avenue has been addressed, and that solutions for the areas in the Borough that are prone to flooding are being evaluated.

Councilman Razze

Councilman Razze reported that the Recreation Commission did not meet this month, and the Environmental Commission met to approve the purchase of new trees to be planted in Ballard Park to replace those that died.

Councilman Razze also reported that last Thursday night he had the opportunity to be in Fahrenheit Ceramic Studio with his family when a gentleman came in to get some information about bringing in his niece. Councilman Razze said that he was excited to hear that what brought him to town was the disc golf course at Alcyon Lake Park. He explained to the young woman working in Fahrenheit that he had been playing disc golf up at the park and decided to ride down and take a walk through town to see what we had to offer.

Councilman Razze thanked Administrator Judy O'Donnell and Claims Coordinator Nancy Yurick for attending the TriCo Joint Insurance Fund's Planning Retreat on July 25 and July 26.

Councilman Pierpont read the following report:

The Pitman Memorabilia Committee does not meet again until the first week of September. The museum however, is open during posted hours for the summer. Please check the Borough website for more information.

I have been working with the Environmental Commission, our Shade Tree Commissioner, and our Parks and Recreation Director to establish a plan for tree replacement throughout the Borough. Over the last few years we have been very aggressive in maintaining the safety of our residents by removing dead or dying trees from public property. This year, I hope to work with these individuals to replace trees lost through storm or disease and maintain and replace trees along Broadway. I have asked Council President Blass to assist. I hope he or I can report more on this at a future meeting. I am also exploring the establishment of a Dedicated Trust Account for tree maintenance, similar to what I established with snow removal funds. If this happens, any unspent funding will go to this trust account to be used for future issues from storm damage or tree planting.

Councilman Weng

Councilman Weng reported that during the month of June the Construction Office personnel collected fees for Planning and Zoning Board applications totaling \$200.00, Zoning Office application fees totaling \$735.00, and \$50.00 in POD and trailer fees.

Councilwoman Rudley

Councilwoman Rudley reported that all members of the Police Department recently completed their annual training in Active Shooter Preparation Drill. The department would like to thank Dr. McAleer and the Pitman School District personnel for their cooperation in allowing them to use their facility to aid in their training.

With summer ending, and the school year about to begin, the Pitman Police would like to remind everyone to please drive safely and to obey all traffic regulations.

Councilwoman Rudley thanked everyone who helped with the planning and setting up at the Senior Outreach presentation during the recent Pop-Up Park event. It was very well attended.

New Business

Resolution No. 117, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Extending the Due Date of the Third Quarter 2019 Taxes

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 118, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Adopting Technology Risk Management Standards in Compliance With the New Jersey Municipal Excess Liability Joint Insurance Fund’s Cyber Risk Management Plan’s Tier One Requirements

Motion: Razzo

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 119, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Refund of Overbills of Taxes

This resolution was removed from the agenda as a result of action taken during the Work Session meeting.

Resolution No. 120, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Transfer of 2018 to 2019 Real Estate Taxes Credit

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 121, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Certifying to the Local Finance Board of the State of New Jersey That the Members of the Governing Body of the Borough of Pitman, County of Gloucester, Have Received and Reviewed the Annual Audit Report for the Fiscal Year Ending December 31, 2018

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes

Council President Blass: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 122, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Advertisement for Sale by Sealed Bid of One (1) Plenary Retail Consumption License

Motion: Austin
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Blass
Council President Blass: Yes
Councilman Razzo: No
Councilman Weng: Yes

Resolution No. 123, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Credit of Sewer Charges for 511 Boundary Road, Block 176.05, Lot 7 on the Tax Map of the Borough of Pitman, County of Gloucester

Motion: Blass
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Rudley
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Resolution No. 124, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of Property Maintenance

Motion: Austin
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Blass
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Resolution No. 125, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Roy A. Duffield to Fill the Unexpired Term of Zoning Officer for the Borough of Pitman, County of Gloucester, for the Year 2019

Motion: Weng
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Rudley
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Resolution No. 126, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Mark Adams as Back-up (Deputy) Licensed Water Treatment Operator for the Borough of Pitman Water and Sewer Department

Motion: Blass
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes

Second: Austin
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Mayor Johnson _____

Resolution No. 127, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract to The Dust Collectors, LLC for Professional Cleaning of the Borough of Pitman Municipal Building Offices and the McCowan Memorial Library

Motion: Pierpont
Second: Weng
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Approval contingent upon The Dust Collectors providing the Borough of Pitman with proof of Bond/Crime Coverage.

Resolution No. 128, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Cancellation and/or the Refund of Taxes Due to the Property Owner Meeting the Requirements of a 100% Disabled Veteran as Set Forth in N.J.S.A. 54:4-3.30 and is Exempt From Paying Property Taxes

Motion: Austin
Second: Blass
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Resolution No. 129, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Closed Meeting

The nature of the subject to be discussed shall be:

Personnel: Fire Safety Office Personnel Salary/Raises

Action may be taken upon returning to an open meeting.
Motion: Rudley
Second: Weng
Roll Call:
Councilman Austin: Abstain
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Payment of Bills

Motion: Austin
Second: Blass
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Event Permit

Event: Tree Planting

Sponsor: Pitman Environmental Commission

Contact Person: Josh Hitchner
Date & Time: Saturday, August 17, 2019 – 6pm-8pm
Location: Ballard Park
Motion: Razze
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Abstain
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Blass
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Event: Annual Labor Day Carnival

Sponsor: Highland Chemical Engine Company
Contact Person: Jeff Penuel
Date & Time: August 29, 30, 31 & Sept. 2, 2019; 6pm – 11pm
Location: PHS student & faculty parking lots, Linden & Edgemoor Avenues, & PHS athletic fields
Motion: Razze
Roll Call:
Councilman Austin: Abstain
Councilman Pierpont: Abstain
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Blass
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Event and Signage: 5K Road Race & 1 Mile Walk

Sponsor: Pitman Education Foundation
Contact Person: Kristen Russell
Date & Time: Saturday, October 12, 2019; 8:30 am
Location: See map attached to permit application
Motion: Razze
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Abstain
Mayor Johnson _____

Second: Blass
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Event: Pitman Police Chowdown Uptown Food Truck Event

Sponsor: Pitman Police Department
Contact Person: Cpl. C. Leach
Date & Time: Saturday, Nov. 2, 2019; 3pm – 9pm
Location: Broadway, Pitman Ave. and Ballard Park
Motion: Razze
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Blass
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Raffle License Applications

Event: Off Premises Raffle

Sponsor: WCK Walls-HSA
Contact Person: Jennifer Mundie
Date & Time: October 31, 2019; 12pm
Location: 320 Grant Avenue
Motion: Razze
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Blass
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Event: Off Premises Raffle

Sponsor: WCK Walls-HSA
Contact Person: Jennifer Mundie
Date & Time: April 17, 2020; 12pm
Location: 320 Grant Avenue
Motion: Razze
Roll Call:
Councilman Austin: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Blass
Council President Blass: Yes
Councilman Razze: Yes
Councilman Weng: Yes

Public Portion

Motion to open to the public: Razze
Time: 8:47 p.m.

Second: Blass

Fiona James, 91 Circle Avenue – Ms. James thanked Council and Public Works for taking action to repair the sidewalk drainage issue at Ninth and Circle Avenues.

Motion to close the public portion: Razze
Time: 8:49 p.m.

Second: Blass

Closed Meeting

Motion to enter a Closed Meeting: Rudley
Time: 8:49 p.m.

Second: Weng

Motion to return to an open meeting: Razze
Time: 9:18 p.m.

Second: Blass

As a result of discussion in the Closed Meeting, the following action was taken by Council upon returning to an open meeting.

Resolution No. 130, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving a New Rate of Pay for Fire Safety Inspector Andrew Tetreault in the Amount of \$15.00 per Hour Effective August 14, 2019

Motion: Rudley
Roll Call:
Councilman Austin: Abstain
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Weng
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Resolution No. 131, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving a New Rate of Pay for Fire Safety Inspector Zachary Miller in the Amount of \$16.00 per Hour Effective August 14, 2019

Motion: Rudley
Roll Call:
Councilman Austin: Abstain
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Weng
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Resolution No. 132, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving a New Rate of Pay for Fire Safety Inspector Paul Dillard in the Amount of \$19.00 per Hour Effective August 14, 2019

Motion: Rudley
Roll Call:
Councilman Austin: Abstain
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Weng
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Resolution No. 133, 2019 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving a New Rate of Pay for Fire Safety Inspector James Foley in the Amount of \$19.00 per Hour Effective August 14, 2019

Motion: Rudley
Roll Call:
Councilman Austin: Abstain
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Mayor Johnson _____

Second: Weng
Council President Blass: Yes
Councilman Razzo: Yes
Councilman Weng: Yes

Adjournment

Motion: Razzo
Time: 9:20 p.m.

Second: Blass

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator

