

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
FEBRUARY 12, 2018**

Call to Order

Time: 8:00 p.m.

Salute to the Flag/Invocation

Councilman Razzo

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2018, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 6, 2018.

Roll Call

Councilman Austin: Present

Council President Blass: Present

Councilman Pierpont: Present

Councilman Razzo: Present

Councilwoman Rudley: Present

Councilman Weng: Present

Mayor Johnson: Absent

Borough Solicitor Scaffidi: Present

Clerk O'Donnell: Present

Due to the absence of Mayor Johnson, Council President Blass was the Presider of this meeting.

Approval of Minutes

Work Session & Formal Meeting Minutes of January 22, 2018

Motion: Pierpont

Second: Weng

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Council President Blass _____

Mayor Johnson: Absent

Council Reports

Councilwoman Rudley

Councilwoman Rudley reported that Police Department, Det. Sgt. Moore officially retired on February 1, 2018. On behalf of Council, she wished him all the best in his retirement and thanked him for his service and dedication to the Borough of Pitman over the past twenty-five years.

Councilwoman Rudley reported that the Police Department received a \$1,000.00 donation to the K9 unit from Newfield National Bank and Mr. John Borrelli. She thanked them for their generous donation.

Ptlm. Bailey and Ptlm. Stefanopoulos will be attending the *Street Survival* seminar in Atlantic City on February 21 and February 22.

Councilman Weng

Councilman Weng reported that this past week that he, Councilman Blass, Councilwoman Rudley, Zoning Officer Pierpont, President of the Chamber of Commerce Vanessa James, and Chamber member John Fitzpatrick met with the party who has expressed a serious interest in purchasing both 57 S. Broadway and 59 S. Broadway. The meeting left everyone feeling very optimistic that at least one, if not both, of those properties will be put to a productive use.

In the month of January, the Construction Office processed fifty-nine permits, bringing a total of \$8,789.00 in fees collected. These were for fifty-seven alterations and two demolitions. There were twenty-five building inspections, thirty-one electrical, six fire, and thirty-four plumbing inspections.

Councilman Pierpont

No report.

Councilman Razze read the following report:

The Recreation Commission met on February 1. Among the current programs and activities discussed were the first and second grade programs, the basketball programs, which ended this past Saturday, the final weeks of travel basketball, and the winter clean-up at Glen Lake.

Director Fox is currently seeking instructors for the second and fifth grade field hockey programs. Jen Rebman will again be holding her softball pitching clinic for softball players of all ages.

We also discussed the accident coverage for participants in our youth recreation programs. This coverage will provide reimbursement for families that do not have all their injured child's medical bills paid by their health insurance.

T-ball registration was held the past two Saturdays here in Borough Hall in conjunction with Little League registration.

Notices just went out through the schools for the spring track and field program, and we are working on dates for our golf program.

The Pitman Middle School baseball team will hold tryouts on March 17. The season for middle school baseball will begin in April.

Our annual Youth Week activities will be held during the second week in May this year, so Youth Council will be on Sunday, May 6.

The Recreation Department Director is in the process in obtaining quotes for the irrigation at the Lambs Road soccer fields.

I attended the Environmental Commission meeting and it was reported that water bottles have been distributed throughout the schools to be used in conjunction with the water bottle filling stations that have been installed. Trees have been ordered to be distributed in the schools as a part of the districts third grade tree team. Earth Day will be held in Ballard Park on May 19.

Our Open Space Commissioner is working with the chairman of the Environmental Commission to install signs at the entrance to Alcyon Woods which will mark the entrance to the path through the woods.

There was a concern raised regarding the erosion on the beachside of Alcyon Lake. The Commission asked that the Borough Engineer stop out and assess the issue and report back with their findings.

Another concern raised was in regard to the trees that were removed from Shertel Park that were damaging the tennis courts. The discussion centered on the authority of the Shade Tree Commissioner with regard to the removal of trees in the park. Notice was provided to the Park Superintendent, myself, and the Recreation Director, and all are in agreement on how removal will be handled in the future.

The final issue addressed was the letter sent to Mayor and Council regarding the paving of the lower parking area and the boat ramp area at Alcyon Lake. The park personnel had contemplated the idea of paving part, or all of that area to save on maintenance activities, and to maintain a safe, level surface throughout. This was only being contemplated, no formal action was ever taken. Per Chairman Holwitt, the letter was sent as a preventive measure to express the Commission opposition to any future plans to pave that area.

On a final note, our community lost two true community servants over the past several weeks, Paul Loudner and Anthony Capelli, Sr. Paul was a volunteer fireman for Highland Chemical Engine Company, and was very active in youth football and baseball.

Anthony Capelli, Sr. was the father of former Councilman Mike Capelli, and coached many generations of our athletes here in our community, from decades ago when his own children were growing up to just within the last decade as his grandchildren went through the youth sports programs. They will both be missed, and we pray for their families.

Councilman Austin read the following report:

McCowan Memorial Library

Our new Library Director will begin on March 5, 2018. We look forward to welcoming him and wish him the best of luck. The next Library Board of Trustees meeting is on February 27.

On January 23, I attended the Joint Insurance Fund's workshop on "Local Officials Risk Management", which was very interesting. I would also like to congratulate Detective Moore on his retirement, and wish him the best of luck.

As Councilman Razze mentioned, I too would like to express my sympathies to both the Loudner and Capelli families. At the risk of giving up my age, I coached Babe Ruth baseball with Tony Capelli for decades, and he was a great asset to the youth of the town. Paul Loudner was a friend and fellow firefighter who spent his life helping people, and these two individuals will be surely missed.

Finance Office

Council has been diligently working on the 2018 municipal budget and we had our first budget meeting tonight. We are doing everything possible, and investigating every method to maintain our tax rate including minimizing bonding. Presently, our outstanding bonds total \$12,684,836.00, some of which are not paid off until 2064. The cost this year for bond payments is \$1,279,208.00. Our next budget meeting is on February 21. Everyone is welcome to attend.

Unfinished Business

Ordinance No. 1, 2018 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter XXXV, Entitled "Zoning" of the Code of the Borough

of Pitman

Second Reading – Public Hearing

Motion: Austin

Second: Pierpont

Motion to open to the public: Austin

Second: Razze

Time: 8:05 p.m.

No public comment.

Motion to close public comment: Razze

Second: Austin

Time: 8:05 p.m.

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Yes

Councilman Razze: No

Councilwoman Rudley: Yes

Councilman Weng: Yes

Council President Blass _____

New Business

Ordinance No. 2, 2018 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Chapter VII, Entitled “Vehicles and Traffic” of the Code of the Borough of Pitman

First Reading

Motion: Rudley

Second: Weng

Roll Call:

Councilman Austin: No

Councilman Pierpont: Yes

Councilman Razze: No

Councilwoman Rudley: Yes

Councilman Weng: Yes

Council President Blass _____

Resolution No. 35, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing s Sub-Records Custodian in the Borough of Pitman

Motion: Austin

Second: Razze

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Council President Blass _____

Resolution No. 36, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Professional Services by a Planner-Maser Consulting, PA: J. Timothy Kernan, PE, PP, CME

Motion: Weng

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Council President Blass _____

Resolution No. 37, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of the Performance of Board-up Services for 111 Linden Avenue, Block 129 Lot 15 on the Tax Map of the

Borough of Pitman, County of Gloucester, New Jersey

Motion: Austin
Second: Rudley
Roll Call:
Councilman Austin: Yes
Councilman Razzo: Yes
Councilman Weng: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Council President Blass _____

Resolution No. 38, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of the Performance of Board-up Services for 117 Second Avenue, Block 12 Lot 6 on the Tax Map of the Borough of Pitman, County of Gloucester, New Jersey

Motion: Austin
Second: Rudley
Roll Call:
Councilman Austin: Yes
Councilman Razzo: Yes
Councilman Weng: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Council President Blass _____

Resolution No. 39, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Justin Baker as a Patrolman of the Borough of Pitman Police Department

Motion: Rudley
Second: Austin
Roll Call:
Councilman Austin: Yes
Councilman Razzo: Yes
Councilman Weng: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Council President Blass _____

Resolution No. 40, 2018 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming Mayoral Appointment to Pitman Board of Health- Lucille Petrillo

Motion: Weng
Second: Rudley
Roll Call:
Councilman Austin: Yes
Councilman Razzo: Yes
Councilman Weng: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Council President Blass _____

Payment of Bills

Motion: Austin
Second: Razzo
Roll Call:
Councilman Austin: Yes; Abstains to #35110
Councilman Razzo: Yes
Councilman Weng: Yes
Councilman Pierpont: Yes
Councilwoman Rudley: Yes
Council President Blass _____

Event Permit & Signage Application

Event: Prayer/Church Meeting

Applicant: Rally for the Nation
Contact Person: Vicki Schneider
Date & Time: April 21, 2018; 12:00 p.m. - 6:00 p.m.
Location: Sunset Auditorium

Motion: Razze

Second: Rudley

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Council President Blass _____

Approved contingent upon submitting a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.

Event: Spring Craft Show

Applicant: Spring Craft Show

Contact Person: Lisa Morgey

Date & Time: May 19, 2018; 9:00 a.m. – 4:00 p.m.

Location: Broadway (Holly to Laurel), Ballard Ave. & Park, Pitman Ave. (Broadway to Ballard)

Motion: Razze

Second: Rudley

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Council President Blass _____

Event: Fourth Friday Celebration

Applicant: Greater Pitman Chamber of Commerce

Contact Person: Vanessa James

Date & Time: May through November; 5:00 p.m. - 9:00 p.m.

Location: Uptown, Ballard Park, Theatre Ave.

Motion: Razze

Second: Rudley

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Council President Blass _____

Event: Pitman History Fair

Applicant: Pitman EDC

Contact Person: Amy Rudley

Date & Time: June 2, 2018; 11:00 a.m. – 4:00 p.m.

Location: Ballard Park, Grove Auditorium, and Borough Hall

Motion: Razze

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Council President Blass _____

Event: Sunday Evening Church Service

Applicant: Pitman United Methodist Church

Contact Person: Thomas Bennett

Date & Time: Sunday evenings, June 24, 2018 – August 26, 2018; 7:00 p.m. – 9:00 p.m.

Location: Grove Auditorium

Motion: Razze

Second: Weng

Roll Call:

Councilman Austin: Yes

Councilman Razzo: Yes

Councilman Weng: Yes

Councilman Pierpont: Yes

Councilwoman Rudley: Yes

Council President Blass _____

Approved contingent upon submitting a signed Facilities Use Agreement.

Event: Pop-up Park

Applicant: Greater Pitman Chamber of Commerce

Contact Person: Vanessa James

Date & Time: Thursday evenings, June 21, 2018 – August 30, 2018; 6:00 p.m. – 8:00 p.m.

Location: Ballard Park

Motion: Razzo

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Razzo: Yes

Councilman Weng: Yes

Councilman Pierpont: Yes

Councilwoman Rudley: Yes

Council President Blass _____

Event: Community Picnic

Applicant: Greater Pitman Chamber of Commerce

Contact Person: Vanessa James

Date & Time: Saturday, July 7, 2018; 12:00 p.m. – 2:00 p.m.

Location: Shertel Park & Sunset Auditorium

Motion: Razzo

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Razzo: Yes

Councilman Weng: Yes

Councilman Pierpont: Yes

Councilwoman Rudley: Yes

Council President Blass _____

Raffle License Application

Applicant: HSA WCK Walls School

Contact Person: Jenny Mazzola

Date & Time: April 13, 2018; 3:00 p.m.

Location: WCK Walls School

Motion: Razzo

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Razzo: Yes

Councilman Weng: Yes

Councilman Pierpont: Yes

Councilwoman Rudley: Yes

Council President Blass _____

Public Portion

Motion to open to the public: Razzo

Second: Austin

Time: 8:35 p.m.

Beth Portacolis, 301 Washington Avenue – Ms. Portacolis stated that she would like to be more involved in what is happening in Pitman, but found it difficult to find information on the Borough’s website that pertained to the agenda and a few other meetings. She said that the website needed updating, and read a list of the deficiencies and outdated information she found throughout the website.

