

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
OCTOBER 24, 2016
8:00 P.M.**

Call to Order

Time: 8:05 p.m.

Salute to the Flag/Invocation

Councilwoman Higbee

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2016, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 3, 2016.

Roll Call

Councilman Austin: Present
Councilwoman Higbee: Present
Councilman Razzo: Present
Mayor Johnson: Present
Borough Clerk O'Donnell: Present

Councilman Blass: Present
Council President Pierpont: Absent
Councilwoman Rudley: Present
Borough Solicitor Alice: Present

Approval of Minutes

Work Session and Formal Meeting Minutes of October 11, 2016

Councilwoman Higbee asked that a correction be made to the Formal Meeting Minutes. On the Event Permit Application for the birthday party at Sunset Auditorium on October 15, 2016, from 11:00 a.m. to 4:00 p.m., it was recorded in the Minutes that Councilwoman Higbee voted to approve the application. The vote should have been recorded to reflect her abstention from voting.

Motion to approve corrected Minutes: Blass Second: Higbee

Roll Call:

Councilman Austin: Yes
Councilman Blass: Yes
Councilwoman Higbee: Yes
Council President Pierpont: Absent
Councilman Razzo: Yes
Councilwoman Rudley: Abstains to Work Session Minutes; Approves Formal Meeting Minutes
Mayor Johnson _____

Committee Reports

Councilman Austin

Councilman Austin reported that the next meeting of the Board of Trustees of the McCowan Memorial Library will take place on October 25.

Councilman Austin attended the Combined Planning and Zoning Board meeting on October 16. Three Historic District applications were submitted and approved by the Commission. The new bakery also applied for a sign permit; the business will be called the Broadway Bakery, and we look forward to its' success. Members from the Planning and Zoning Board would like to be placed on the next Work Session Agenda to discuss possible C-1 Historic District changes.

On October 15, Councilman Austin assisted the Friends of the Grove during their clean up, and thanked all who came out and helped the members.

Councilman Austin and Councilman Razze helped place the new birdhouse in the garden on First Avenue on October 15. Mr. Tim Dey created the birdhouse, which is a replica of the Grove Auditorium. The attention to detail that Mr. Dey incorporated is truly amazing. Thank you Mr. Dey.

Councilman Blass

Councilman Blass reported that the Historic Commission met on October 13, where they reviewed five applications. All were approved, with minor changes.

The Borough Engineer met with a roofing contractor today at the Grove Auditorium to inspect the roof. We are waiting for his report to determine how to proceed with the repairs or possible replacement needed.

Councilman Razze

Councilman Razze remarked on the birdhouse that was placed in the garden on First Avenue. He said that the entire birdhouse was made by hand, using scrap pieces of wood, and that it is quite impressive.

The Recreation Commission met last week, and will resume their monthly meetings at Borough Hall.

Registration for in-house basketball, and travel basketball, was last week. Anyone who did not get a chance to register should please stop by Borough Hall and see Andy Fox.

Councilman Razze said that earlier today he attended the monthly Joint Insurance Fund meeting, and reminded Mayor and Council that the Elected Officials have a training session coming up. The first one is in December at Merighi's in Vineland, and the second one is January 31, at Nicolosi's in Woodbury. The Borough receives a \$250.00 credit for each attendee to our assessment from the JIF.

Also, in everyone's mailbox, Councilman Razze said that there is a brochure advertising the MEL's thirtieth anniversary. The MEL is the Municipal Excess Liability Joint Insurance Fund. It provides a layer of coverage over and above our Gloucester, Cumberland, and Salem JIF, and insures many of the JIFs across the state.

Councilwoman Higbee

Councilwoman Higbee reported that the Gloucester County Road Department's paving projects will begin again on October 31. This project includes Broadway in Pitman, from Glassboro to Mantua Township, excluding Uptown Pitman. The milling and paving should begin on or around December 10.

The county has requested from the state, sixty million dollars to continue the light rail program through Gloucester County. In April or May of 2017, site work is expected to begin on the Inspira Hospital project on Route 322 in Harrison Township.

Rowan University has announced that they will begin development of the property they own, which is located

along Lambs Road.

In preparation for the 2017 year, Pitman is advertising for towing contract vendors, and we are sending out requests for professional contracts. We are also advertising an opening for a part time employee in our Water and Sewer Department.

Councilwoman Rudley

Councilwoman Rudley reported that the Police Department will be hosting the First Annual Food Truck Event and K-9 Fundraiser, “Chow down Uptown” is on Saturday, November 5th from 4:00 p.m. until 9:00 p.m. We hope to see everyone there.

PtIm. Chris Leach recently attended annual Recertification Training at the Gloucester County Police Academy.

The entire Police Department completed an active shooter drill, and the bi-annual firearms qualifications during the month of October. Sgt. Zander is the Police Department’s Certified Range Instructor. This also includes use of force, and cap stun spray training.

Recently, there was a donation made in PtIm. Chris Leach’s name for \$1,100.00 to the Hero’s Scholarship fund. This donation was made by the Hack Brigade, which is a golf group that raised this money during a golf tournament at the Salina Cup Match Play outing. The Hack Brigade donated this money in honor of PtIm. Leach’s professionalism, service, and sacrifice to others.

Councilwoman Rudley said that the Fire Department and the Board of Fire Engineers hosted a wonderful Fire Prevention Night. Councilwoman Rudley thanked all of the people who were involved, and announced that there will be a fundraiser for the Highland Chemical Engine Company on the night before Thanksgiving.

Councilman Razzo

Councilman Razzo reminded everyone that registration for the Borough’s Santa Parade is now open, and will continue until Friday, November 11.

Councilman Austin asked where the land that Rowan University owns on Lambs Road is located.

Councilwoman Higbee replied that it is on the east side of Lambs Road; in an area between Alcyon Park and Route 322 in Glassboro.

Councilwoman Rudley

Councilwoman Rudley announced that the Economic Development Committee will be hosting another commercial property showcase on November 10, from 4:30 p.m. until 7:00 p.m.

New Business

Resolution No. 158, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract to OMNI Recycling, LLC, for the Acceptance of the Borough’s Generated Designated Recyclables

Motion: Razzo

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Absent

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 159, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Endorsing the 2016 Best Practices Inventory for the State of New Jersey

Motion: Higbee

Second: Rudley

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Absent

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 160, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Resolution No. 157, 2016 Setting Curfew Within the Borough of Pitman for the Celebration of Halloween and Associated Activities

Discussion among members of Council resulted in some revisions in the language of the Resolution, and the Motion was made to approve the Resolution with these revisions.

Motion: Rudley

Second: Higbee

Roll Call

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Absent

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 161, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of the Performance of Board-up Services for 229 East Avenue, Block 25 Lot 25, on the Tax Map of the Borough of Pitman, County of Gloucester, New Jersey

Motion: Higbee

Second: Rudley

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Absent

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 162, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Confirming the Report of the Tax Collector in the Matter of the Performance of Board-up Services for 125 Tenth Avenue, Block 22 Lot 38, on the Tax Map of the Borough of Pitman, County of Gloucester, New Jersey

Motion: Higbee

Second: Rudley

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Absent

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 163, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Closed Meeting

The general nature of the subjects to be discussed shall be:

Sale of Real Estate: 106 S. Broadway

Action may be taken.

Motion: Blass

Second: Austin

Roll Call

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Absent

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Payment of Bills

Motion: Higbee

Second: Rudley

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes; Abstains to #32801

Council President Pierpont: Absent

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Public Portion

Motion to open to the public: Razzo

Second: Rudley

Time: 8:35 p.m.

No public comment.

Motion to close the public portion: Razzo

Second: Austin

Time: 8:35 p.m.

Closed Meeting

Motion to enter into a closed meeting: Austin

Second: Blass

Time: 8:35 p.m.

Motion to return to an open meeting: Razzo

Second: Blass

Time: 9:12 p.m.

As a result of discussion in the Closed Meeting, the following action was taken by Council upon returning to an Open Meeting.

Resolution No. 164, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Borough Engineer, Paul Breier of Federici and Akin Engineering, to Inspect and Evaluate the Borough Owned Building Located at 106 S. Broadway, and to Prepare an Assessment of the Structural Integrity of Said Building

Motion: Blass

Second: Razzo

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Absent

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 165, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Borough's Combined Planning and Zoning Board

Planner, J. Timothy Kernan of Maser Consulting, to Create a Request For Proposals (RFP) for the Sale of the Borough Owned Building Located at 106 S. Broadway, in the Borough of Pitman, Gloucester County, New Jersey

Motion: Blass

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Absent

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Adjournment

Motion: Razze

Second: Austin

Time: 9:15 p.m.

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator