

**BOROUGH OF PITMAN
FORMAL MEETING MINUTES
March 14, 2016
8:00 P.M.**

Call to Order

Time: 8:07 p.m.

Salute to the Flag/Invocation

Councilman Razze

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2016, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 3, 2016.

Roll Call

Councilman Austin: Present

Councilman Blass: Absent

Councilwoman Higbee: Absent

Council President Pierpont: Present

Councilman Razze: Present

Councilwoman Rudley: Present

Mayor Johnson: Present

Borough Solicitor Alice: Present

Clerk O'Donnell: Present

Mayor Johnson Statement

Mayor Johnson spoke the following to the members of the Pitman Police Department who were assembled to witness the swearing in of Gregory Owens to the rank of Lieutenant of the Pitman Police Department.

"I wanted to steal this moment while I have all in Blue in the same room at the same time, which doesn't happen very often.

There has been a lot of stuff in the news lately, people who are doing not so good things to our men in Blue, but I wanted to take a moment with all of you here; first to say how much I appreciate what you do for this town, and that we recognize the danger of your job.

We appreciate everything you do and we cannot say that enough. We thank you for what you do, and we thank you for protecting us, and we thank you for putting your own life on the line every single day to protect us."

Loyalty Oath Administered to Lieutenant Gregory Owens, Pitman Police Department

Approval of Minutes

Budget Meeting Minutes of February 17, 2016

Work Session, Formal Meeting, & Closed Formal Meeting of February 22, 2016

Motion: Pierpont

Second: Rudley

Roll Call:

Councilman Austin: Yes

Councilwoman Higbee: Absent

Councilman Razze: Yes

Mayor Johnson _____

Councilman Blass: Absent

Council President Pierpont: Yes

Councilwoman Rudley: Yes

Committee Reports

Councilman Austin

Councilman Austin offered his congratulations to Lt. Owens.

Councilman Austin reported that he attended the McCowan Memorial Library's Board of Trustees meeting on February 23 where some of the personnel SOPs were reviewed. Also discussed was the possibility of staying open with planned activities on some of the Fourth Fridays when that event kicks off.

The Construction Office presented their proposed 2016 budget tonight during the Work Session.

The next Combined Planning and Zoning Board meeting is on March 21, at 7:00 p.m.

Councilman Razze

Councilman Razze congratulated Gregg Owens on what he said was a well-deserved promotion.

Councilman Razze read the following report:

Regarding the Pump Track proposal that was brought up at a prior Work Session; Steve Blackman is working on putting together a formal proposal to bring before Council on the proposed pump track, including a total estimated cost and the proposed funding for the project. Unfortunately, there will be some expenses. So, to that end, he has begun to raise some funds to assist him in that process. Based on the response he has received so far, it appears there is a fair amount of support for this project from the community.

The Recreation Commission met on March 3 and discussed the conclusion of the winter programs and the beginning of the spring programs. T-ball registration was held to coincide with Little League registration at the end of January, and the season will begin in April. Tennis for grades six through eight will be held at Shertel Park every Tuesday and Thursday, from March 29 through April 28. Registration forms are due in to Mr. Fox by March 18.

As we have done for the past several years, our joint Track and Field Program with Glassboro's Recreation Department will begin soon. The deadline to register for this is March 15. This joint venture, for children aged eight through fifteen, has worked out well for the past several years.

This year Recreation Director Andy Fox has finally realized his dream of forming a youth Golf Program. This new program is opened to first through fifth grade students, and it will be held on Tuesday nights at the Pitman Middle School gym. Due to the limited amount of available equipment, the initial program is already full at twenty-four participants, but there may be a second session opening for those who are interested in this program.

The Miss Pitman Pageant Committee has started discussing the 2016 Miss Pitman Pageant. The theme for the 2016 Fourth of July Parade should be selected within the next couple of weeks and registration will begin on or about April 15, and will remain open until June 17.

This summer's Movie in the Park will be Minions, and it will be shown at dusk on August 31, at the Sunset Auditorium.

Council President Pierpont

Councilman Pierpont read the following report:

Pitman's Green Team met on January 25. A presentation on the services provided by the Borough was provided by Mr. Steve Alexander, the Public Works Manager. He discussed the Borough's recycling programs and e-waste disposal initiative. A good discussion followed to include ways to get the word out about these programs, and how we may integrate the Public Works initiatives to our "Sustainable New Jersey" participation. Items also discussed were the Green Team participation in the Earth Day events, the give-away of a residential composting bin, reusable shopping bags for our local businesses, and purchasing bicycle racks for our uptown shopping district. The next meeting of the Green Team is scheduled for March 24, at 7:00 p.m. in the Borough Hall Conference Room. All are invited to attend.

Atlantic City Electric is working at the substation located on Delsea Drive, changing the bulkhead at the lake from an older wooden bulkhead built in the 1930's, to steel. Please be safe when driving through this area as workers will be busy and heavy equipment may be present.

Our Public Works Department has been very busy lately replacing street signs, painting curb lines, and painting many of the parking lots throughout our town.

Public Works currently has a part time opening in the Highway Division. Interested candidates may apply at Borough Hall.

In street leaf collection will begin on April 18th. Until then, any leaves and yard debris not considered bulk, should be placed in cans or bags. Please do not put leaves and debris on the curb.

Any resident interested in free mulch may order some for delivery on line, or call 589-1040.

Finally, speaking of spring clean-up; any resident interested in having a Borough owned dump truck left in their driveway for bulk yard items may call 589-1040 and schedule a drop off time. The dump truck can be loaded by the resident and will be picked up on Monday by a Public Works employee for disposal of the debris.

Councilwoman Rudley

Police:

Councilwoman Rudley reported that four-way stop signs have been installed where Hudson and Woodland Avenues intersect with Elm Avenue. The installation and monitoring of the four way stop was supervised by Sgt. Tom Zander. Residents are asked to please obey not only those traffic controls, but all traffic controls throughout the Borough.

Corporal Erik Beschen and Ptlm. Sam Hoffman were both given a thank you card by a resident for their recent actions when the resident was involved in a motor vehicle crash. The resident was grateful and praised the officers for their kindness and compassion. Cpl. Beschen and Ptlm. Hoffman are congratulated for a job well done, and the Pitman Police Department would like to thank the resident for recognizing the officers' efforts, and for taking the time to send a card.

On March 3 - 4, Ptlm. Parker and Ptlm. Decker along with Cpl. Beschen all attended County Recertification Training at the Gloucester County Police Academy. All officers are required to attend this training at some point throughout the year.

On March 14 - 18, Cpl. Streater will be attending SWAT training. Ptlm. Cason will attend ERT Training on March 24.

Ptlm. Chris Leach and Officer Osinski continue to teach fifth grade students throughout the Pitman School District about the dangers of drugs and alcohol by using the LEAD curriculum.

Chief Dan McAteer is attending New Chief's Orientation Training on March 14, 15, 16, 21, 22 & 23. The training is hosted and presented by the New Jersey State Association of Chiefs of Police, and is held in Freehold New Jersey.

On Friday, March 11, Ptlm. Leach organized a K-9 demonstration for the Kindle School classes. The demonstration was held outside and was conducted by Ptlm. E.J. Parker and his partner Ranger. Ptlm. Stefanopoulos also volunteered as the "bad guy" that Ranger took down. The demonstration was fantastic and the kids and teachers seemed to thoroughly enjoy the "show". Each officer should be commended for their efforts and a job well done.

Earlier today, Ptlm. Leach represented the Pitman Police Department at the funeral of New Jersey State Police Trooper Sean Cullen. The Pitman PD sends its condolences to the family of the Trooper Cullen, and to the New Jersey State Police.

Economic Development Committee:

The EDC is actively attempting to secure a buyer or renter for the vacant commercial properties in the Borough. If anyone in town has any interest, or has colleagues with an interest, please feel free to send them to me or to any member of the EDC. In the meantime, I invited guests to our last meeting in an attempt to gain some perspective from business people considering Pitman. It was a very productive meeting.

Reminder: The Chamber of Commerce is hosting an event to benefit the EDC on April 16 at the Broadway Theatre. It is an ABBA Tribute band.

Fire Department

All four of the Borough's Fire Marshals attended three days of in-service training in Atlantic City last week, meeting NFPA standards for fire inspection.

On February 29, the Fire Department went online with their new digital radio system, and so far it has been working well.

The Fire Department has been very busy with the harsh weather at the end of February. As always, they have done a great job and Councilwoman Rudley noted specifically that they responded to six separate calls for various issues on one single night in late February.

Councilwoman Rudley took a moment to publicly congratulate Lieutenant Owens on his promotion, and wished him the best of luck in his new position.

Unfinished Business

Ordinance No. 1, 2016 – Bond Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey, Amended and Restated Bond Ordinance Authorizing the Acquisition of Various Capital Equipment and the Completion of Various Capital Improvements in the Borough of Pitman, County of Gloucester, New Jersey; Appropriating the Sum of \$664,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Borough of Pitman, County of Gloucester, New Jersey, in the Aggregate Principal Amount of up to \$630,800; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection With the Foregoing

Second Reading – Public Hearing

Motion: Pierpont Second: Rudley

Motion to open to the public: Razze Second: Austin
Time: 8:31p.m.

No public comment.

Motion to close public portion: Razze Second: Austin
Time: 8:31p.m.

Roll Call:

Councilman Austin: Yes	Councilman Blass: Absent
Councilwoman Higbee: Absent	Council President Pierpont: Yes
Councilman Razze: Yes	Councilwoman Rudley: Yes
Mayor Johnson _____	

New Business

Ordinance No. 2, 2016 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey, Amending Chapter X Entitled “Building and Construction” of the Code of the Borough of Pitman

First Reading

Motion: Austin Second: Razze

Roll Call:

Councilman Austin: Yes	Councilman Blass: Absent
Councilwoman Higbee: Absent	Council President Pierpont: Yes
Councilman Razze: Yes	Councilwoman Rudley: Yes
Mayor Johnson _____	

Resolution No. 46, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Refund of 2015 Dog License Fees

Motion: Austin
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Absent
Councilman Razze: Yes
Mayor Johnson _____

Second: Pierpont
Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 47, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract to P & A Construction for the Water Main, Sanitary Sewer, and Stormwater Line Replacement Project in the Amount of \$1,532,654.15

Motion: Pierpont
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Absent
Councilman Razze: Yes
Mayor Johnson _____

Second: Rudley
Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 48, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Awarding Contract to Krise Electrical Contractor, LLC for the New Emergency Generator for Borough Hall Project in the Amount of \$64,086.00

Motion: Pierpont
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Absent
Councilman Razze: Yes
Mayor Johnson _____

Second: Austin
Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 49, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing an Application to the County of Gloucester Board of Chosen Freeholders for Participation in the 2016 Capital Transit Investment Plan (CTIP)

Motion: Razze
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Absent
Councilman Razze: Yes
Mayor Johnson _____

Second: Austin
Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 50, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Hiring of Avery Buff to the Position of Seasonal Employee for the Borough of Pitman Recreation Department for the Maintenance of Borough Owned Parks

Motion: Razze
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Absent
Councilman Razze: Yes

Second: Austin
Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 51, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Michael Lentz as a Member of the Borough of Pitman Economic Development Committee

Motion: Rudley

Second: Pierpont

Roll Call:

Councilman Austin: Yes

Councilman Blass: Absent

Councilwoman Higbee: Absent

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 52, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving Participation With the State of New Jersey Federal Grant Program Administered by the Division of Criminal Justice, Department of Law and Public Safety; 2016-2017 Safe and Secure Communities Program

Motion: Rudley

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Blass: Absent

Councilwoman Higbee: Absent

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 53, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Advertisement and Procurement of Proposals for a Concession Agreement for Advertising Space on the Borough's Municipal Sign

Motion: Pierpont

Second: Razze

Roll Call:

Councilman Austin: Yes

Councilman Blass: Absent

Councilwoman Higbee: Absent

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Payment of Bills

Motion: Pierpont

Second: Rudley

Roll Call:

Councilman Austin: Yes

Councilman Blass: Absent

Councilwoman Higbee: Absent

Council President Pierpont: Abstains to #31780; Votes to approve all other payments.

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Event Permit Applications

Applicant: Lorrie Marquis

Organization: Friends of the Grove

Event: Progressive garden on Borough owned lot

Date: April 15, 2016, with maintenance going forward

Location: First Avenue

Contact Person: Lorrie Marquis

Motion: Razze

Second: Austin

Council President Pierpont – My concern is what they are building there. This sounds like they would need approval from the Historical Commission.

Councilwoman Rudley – Any idea on the end date for this project, what period of time? Also, who’s going to maintain this?

Councilman Razze – We are not turning the property over to them, we are allowing them to improve the property. I don’t know what the details are.

Council President Pierpont – Ask them to do a drawing for the Historic Commission.

Councilman Razze – I would move to table...

Mayor – Just amend it.

Council President Pierpont – Can we amend it with an end date?

Councilman Razze – I will amend my motion to accept this event application as presented contingent upon receipt of Proof of Insurance, the date they are actually working on the property, and details including a sketch, materials of what they plan to do, and approvals from any Borough authority that is required.

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Blass: Absent

Councilwoman Higbee: Absent

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Applicant: Daryl Blood

Organization: Broadway Theatre

Event: Flash Mob

Date & Time: April 19, 2016; 5p.m. – 8p.m.

Location: Theatre Avenue

Contact Person: Lisa Morgey

Motion: Razze

Second: Pierpont

Councilman Razze – Road closing; any information on why no Fire Police or Borough Police presence?

Chief McAteer – I am aware of this I viewed it briefly. My understanding after talking with Lt. Owens and Sgt. Zander, is that we are under the impression this was going to be a brief thing.

Councilman Razze – The actual performance will be very short less than a half hour. Are we marking this area as no parking?

Chief McAteer – I would have to respectfully ask Council to let me get this information for you.

Council President Pierpont – I recommended that they put in an Event Permit, so I think the insurance is important. But if they are talking about closing the street down from 3:00 to 5:00 p.m., won't this require extra manpower or overtime?

Chief McAteer – Definitely.

Councilman Razze – It says, will it require police presence, and they said no.

Council President Pierpont – It requires barricades.

Councilman Razze – I don't see how we can do it without having a police presence.

Councilman Austin – I think we should go back to them and tell them that they have to coordinate with the Police Department.

Mayor – Would the Police Department be good with the Fire Police handling this?

Chief McAteer – I think they would, I believe they were discussing that anyway.

Councilman Razze – What is Council's pleasure?

Council President Pierpont – We can approve it contingent upon using the Police Department or Fire Police.

Chief McAteer – There will be someone on foot patrol that night.

Councilman Razze – The next Event Permit is the closing of Broadway. Are police required?

Chief McAteer – We are detouring traffic for the one on Broadway, and we are only closing Theatre Avenue for the Chamber's event.

Councilman Razze – Amend the motion just to clarify it. Motion to accept this Event Permit Application subject to receiving proper insurance, and with the coordination and acceptance by the Police Department of the full scope of this event.

Second: Pierpont

Roll Call:

Councilman Austin: Yes

Councilwoman Higbee: Absent

Councilman Razze: Yes

Mayor Johnson _____

Councilman Blass: Absent

Council President Pierpont: Yes

Councilwoman Rudley: Yes

Applicant: Elissa Darrow

Organization: Angels of God

Event: Press Conference

Date & Time: March 18, 2016; 12:00 p.m. -1:30 p.m.

Location: 334 S. Broadway

Contact Person: Elisa Darrow

Motion: Razze

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Blass: Absent

Councilwoman Higbee: Absent

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

*This application was approved contingent upon the receipt of a Certificate of Liability Insurance naming the Borough as Additional Insured, and payment for the cost of the presence of two police officers, with payment being made prior to the event.

Facilities Use Application

Applicant: Lorrie Marquis

Organization: Friends of the Grove

Location: Grove Auditorium

Date: March 16 & 19, 2016

Motion: Razze

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Blass: Absent

Councilwoman Higbee: Absent

Council President Pierpont: Yes

Councilman Razze: Abstain

Councilwoman Rudley: Yes

Mayor Johnson _____

At this time, Council President Pierpont requested to amend his original Motion for the payment of bills to include the abstention of Councilman Austin to item #31756 on the Bill Pay List.

Second: Razze

Roll Call:

Councilman Austin: Yes

Councilman Blass: Absent

Councilwoman Higbee: Absent

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Public Portion

Motion to open to the public: Razze

Second: Pierpont

Time: 9:05 p.m.

Chief Dan McAteer, 110 S. Broadway – Chief McAteer thanked the Mayor for his recognition of the Police Department members at the beginning of this meeting.

Barry Owen, 508 Pitman Avenue – Mr. Owen suggested that the Borough sell the Sunset Auditorium, stating that there is no longer a use for the facility. He also asked why two parking spots were reserved for Library personnel in the Ballard Avenue parking lot. He also brought to Council’s attention that there is a house on West Jersey Avenue that has had an

excessive amount of trash in front, along the sidewalk, for three weeks. He asked for Council to look into having it removed as soon as possible.

Motion to close the public portion: Razze
Time: 9:10 p.m.

Second: Rudley

Adjournment

Motion: Razze
Time: 9:10 p.m.

Second: Austin

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator