

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
JUNE 13, 2016**

Call to Order

Time: 8:07 p.m.

Salute to the Flag/Moment of Silence

Councilman Blass

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2016, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 3, 2016.

Roll Call

Councilman Austin: Present
Councilwoman Higbee: Present
Councilman Razzo: Present
Mayor Johnson: Present
Borough Clerk O'Donnell: Present

Councilman Blass: Present
Council President Pierpont: Present
Councilwoman Rudley: Present
Borough Solicitor Alice: Present

Approval of Minutes

Work Session & Formal Meeting Minutes of May 23, 2016

Motion: Blass

Second: Austin

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razzo: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Committee Reports

Councilman Austin read the following report:

I attended the Library Board of Trustees meeting on May 24. The Board is making great progress on updating their SOP's. The Board is off for the summer, and their next meeting will be on September 27.

I attended the previous meeting of the Planning and Zoning Board on May 16, and reported the information at our last meeting. They are still discussing the C-1 changes which should be firmed up by our next meeting. Their next meeting will be on June 20.

Councilman Blass

Councilman Blass reported that the Historic Commission met on June 9 and approved three applications, two pertaining to a roof and one pertaining to a chimney.

The Memorabilia Museum was open on June 1 from 1:00 p.m. to 4:00 p.m. Three groups came throughout the

day for a total of nine visitors. Two groups were from out of town and they enjoyed hearing about the origins and history of Pitman. The museum will be open again during Fourth Friday, June 24, from 5:30 p.m. to 7:30 p.m.

Councilman Blass also reported that another windstorm blew through the Borough last week resulting in trees down on McBurney Field, West Jersey Avenue, Montgomery Avenue, and in Walton Park. Several of these downed trees created dangerous conditions and had to be quickly removed. The one tree limb that broke from a tree on McBurney Field weighed 122,000 pounds, and a special crane had to be brought in to lower the limb safely to the ground.

Late next week Krise Electrical Contractors will install the new generator in Borough Hall. The building will lose electrical power for four to five hours during installation. The Borough Administrator and Chief of Police will coordinate to determine the best day and time for this outage. Non-essential offices may be closed during the period of the outage.

Councilman Razzo

Councilman Razzo reported that the Recreation Commission was not able to meet this month. The Environmental Commission did meet, and one of their topics is that they are still working on the ordinance for the recycling of construction debris that was previously brought to Council for their input. The changes made by Council have been taken back to the Environmental Commission, and our Recycling Coordinator is working on a final draft of the ordinance.

The Fourth of July Parade Grand Marshal nomination period closed on Friday, and the person selected will be announced at our next meeting. Applications to participate in the parade must be submitted by this Friday.

Council President Pierpont read the following report:

The Public Works Department has been busy maintaining Borough owned lots, cleaning debris and mowing grass. If you see a Borough owned lot or facility that needs our attention, please call 589-1040 and identify the location needing work.

The trash and recycling numbers collected for the period of May 23 to June 10 are as follows:

Twenty-one loads of trash totaling 259.4 tons

Sixteen loads of recycling totaling 77.3 tons

Eleven truckloads of brush and yard debris, and thirteen loads of bulk trash which are included in the
259.4 total tons collected

The Green Team is busy working on reports and projects, moving us closer to "Sustainable New Jersey" certification. Tonight we discussed a proposed resolution adopting a "Complete Streets Policy" which basically states that when improving, redesigning, or building new streets in the Borough, a total transit concept will be included pertaining to pedestrian, bicycle, and vehicle traffic. If approved, this document is worth twenty points towards certification. The Green Team is also helping to fund a proposed community garden, sponsored by the Friends of the Grove. This venture, if approved, is also worth points towards certification. The next Green Team meeting is scheduled for June 23 at 7:00 p.m. here in Borough Hall. All are invited to attend.

The Greater Pitman Chamber of Commerce is happy to announce that the "Thursday in the Park" program is up and running. On Thursday evening, in Ballard Park, all are welcome to sit and listen to music, play games, and enjoy refreshments provided by the Chamber. It's a great way to spend an evening with new friends and neighbors. The next Greater Pitman Chamber of Commerce meeting is scheduled for June 21, at 7:00 p.m. As always, the Chamber would like to remind residents to shop, stroll, stay, and dine local.

Councilwoman Higbee

Councilwoman Higbee reported that the Borough's Tax Collector, Beth Walls, collected \$3,422,714.10 during the month of May. The Borough's tax sale will take place this Friday, June 17, at 10:00 a.m.

Councilwoman Higbee said that it was her pleasure to be a part of the third grade school visit to the Museum that took place over the past two Fridays.

The first Clean Communities Clean-up for 2016 took place this past Saturday, and was completed by the eighth grade graduating class from the Pitman Middle School.

Councilwoman Higbee offered her sincere appreciation to everyone who was involved in planning the events for our Memorial Day observance this year.

Councilwoman Rudley

Police Department

Councilwoman Rudley presented the following statistics for the Police Department, occurring between January 1, 2016 and June 12, 2016:

- 3,302 Calls for Service
- 168 Overnight Parking Summonses
- 145 Moving Summonses
- 760 Equipment Violations
- 80 Written Warnings
- 158 Total Arrests
- 57 Motor Vehicle Accidents
- 317 Investigation Reports

Pitman Police Training

- Ptlm. Bailey- Physical Training Instructor Training was held June 6 – June 10
- Ptlm. Parker and K-9 Ranger - K-9 Training June 22 and June 23
- Cpl. Streater and Cpl. Beschen - Internal Affairs Training was held on June 1
- Ptlm. Carson and Ptlm. Decker - ERT Training on June 23

Councilwoman Rudley reminded everyone on behalf of the Police Department that school is coming to a close for the summer, and to please be alert and drive safely!

Fire Safety Office and Fire Departments

The court date for the owner of 126 Sixth Avenue, for violations to the Borough's code, has been postponed, and rescheduled for July 25, 2016. The Code Enforcement Officer have been busy with housing complaints.

The Borough's Fire Departments responded to an apartment fire in town on Saturday. There were no injuries, but one family was displaced.

Twenty-eight members representing both Borough fire companies attended training at the Collingswood Barn Building. They had some obstacles to engage in, including roof operation, hose line advancement, and a ground ladder entanglement maze.

Councilwoman Rudley concluded by reminding everyone that the Borough's Community Appreciation Night was being held the next day at Alcyon Lake Park, from 6:00 p.m. – 9:00 p.m.

New Business

Resolution No. 87, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey to Enter Into the CDBG Grant Cooperation Agreement and Home Investment Partnership Program Funds With the County of Gloucester

Motion: Higbee

Second: Rudley

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 88, 2015 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Amending Resolution No. 52, 2016 Authorizing Participation With the State of New Jersey Federal Grant Program Administered by the Division of Criminal Justice, Department of Law and Public Safety

Motion: Rudley

Second: Higbee

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 89, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving Change Order No. 1 to the Contract with P & A Construction Inc. for the Water Main Sanitary Sewer, and Stormwater Line Replacement Project

Motion: Pierpont

Second: Higbee

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 90, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Forrest Tree Surgeon to Perform Emergency Tree Removal at McBurney Field and on Montgomery Avenue in the Borough of Pitman, County of Gloucester, State of New Jersey

Motion: Blass

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 91, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Donating a 1992 Ford Crown Victoria to the Borough's Fire Department

Motion: Rudley

Second: Higbee

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes
Councilman Razzo: Yes
Mayor Johnson _____

Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 92, 2016 - Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing a Closed Meeting

The general nature of the subjects to be discussed shall be:

Contract Negotiations: Borough of Pitman & Teamsters Union Local 676
Personnel: 2016 Salary Ordinance for the Borough of Pitman

Action may be taken.

Motion: Pierpont

Second: Higbee

Roll Call

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Payment of Bills

Motion: Higbee

Second: Rudley

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes; Abstains to #32259

Councilman Razzo: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Event Permit Applications

***Applicant: Friends of the Grove**

Event: Community Garden

Date: June 14, 2016, and throughout the summer months

Location: Circle Avenue, between Fifth & Sixth Avenues

Contact Person: Danielle Cooke

Motion: Razzo

Second: Pierpont

Discussion

Councilwoman Higbee clarified for members of Council that the lot to be used for the garden is Block 18, Lot 15 on the tax map. She stated that Council will not be approving the fencing with this permit application, but that approval will have to come from the Historic Commission, followed by review from the Combined Planning and Zoning Board for final approval.

Council President Pierpont asked if Historic Commission approval was necessary if it is just a temporary fence in place for just the growing season.

Councilwoman Higbee said that yes, that would be so, but that she could not say what the definition of “temporary” would be since the fence could be in place for up to six months annually, year after year.

Councilman Blass said that he did not think that the Historic Commission Guidelines stipulated anything as being

“temporary” anyway.

Councilwoman Higbee, in referring to line two of the Event Permit Application, asked if it should read “Borough property”, and asked about the time frame.

Councilman Razze said that the event runs from June 14, 2016 until November 1, 2016.

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

***Application was approved pending the submission of a Certificate of Liability Insurance from the Friends of the Grove naming the Borough of Pitman as Additional Insured.**

Applicant: Pitman Recreation Department

Event & Signage: 35th Annual Pitman Freedom Run

Date & Time: July 4, 2016; 8:00 am – 10:30 am

Location: See application

Contact Person: Andy Fox

Motion: Razze

Second: Pierpont

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Applicant: Pitman Soccer Association

Event: Monthly Meeting

Date & Time: June 16, 2016; 8:00 pm

Location: Council Chambers, Borough Hall

Contact Person: Krista Wehlen

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Applicant: House of Praise

Event: 4th Friday Outdoor Family Movie Night

Date & Time: July 22 & August 26, 2016; 8:30 pm

Location: Sunset Auditorium

Contact Person: Dan Munyon

Councilman Razze noted that the titles and ratings of the movies to be shown was not indicated on the Event Permit Application. Also, a revised Certificate of Liability Insurance would be required listing the Borough of Pitman as Additional Insured, not as the Certificate Holder as is shown on the insurance verification submitted with this application.

Councilman Razzo made a Motion to table this application until the July 27, 2016 meeting of Mayor and Council. Councilman Blass provided the second, with members of Council approving unanimously by voice vote to table the application until July 27, 2016.

Applicant: Pitman Parade Committee
Event: 4th of July Parade
Date & Time: July 4, 2016; 9:55 am (Rain date: July 5, 2016; 6:30 pm)
Location: See application
Contact Person: Michael Razzo
and

Applicant: Pitman Parade Committee
Event: 4th of July Fireworks
Date & Time: July 4, 2016; 9:00 pm (Rain date: July 5, 2016; 9:00 pm)
Location: Alcyon Lake Park and surrounding areas
Contact Person: Michael Razzo

Motion: Blass
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razzo: Abstain
Mayor Johnson _____

Second: Austin
Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Applicant: Pitman Executive Republican Committee

Event: Monthly meeting
Date & Time: June 22, 2016; 8:00 pm
Location: Borough Hall Conference Room
Contact Person: Patti Kelley

Motion: Razzo
Roll Call:
Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razzo: Abstain
Mayor Johnson _____

Second: Austin
Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

***Application was approved pending the submission of a Certificate of Liability Insurance naming the Borough of Pitman as Additional Insured.**

Public Portion

Motion to open to the public: Razzo
Time: 8:38 p.m.

Second: Higbee

Jim Fortney, 502 Carew Avenue – Mr. Fortney, a member of the Pitman Garden Club, recommended extending the Grove community garden application ending date from November 1, 2016, to November 30, 2016. He said that the previous discussion on the fence around the garden was “petty”; that the rabbits would get into the garden anyway.

Anthony Asbury, 130 Glen Lake Avenue – Mr. Asbury asked of the progress of the ordinance authorizing the sale of a liquor license in the Borough.

