

**BOROUGH OF PITMAN
BUDGET MEETING MINUTES
March 23, 2016**

Call to Order

Time: 7:00 p.m.

Open Public Meetings Act Statement – This Special Meeting was called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was sent to the "South Jersey Times" newspaper. In addition, a copy of this notice was posted on the bulletin board in the municipal building and filed in the office of the Municipal Clerk. Notice on the bulletin board has remained continuously posted.

Roll Call

Councilman Austin: Present
Councilwoman Higbee: Present
Councilman Razzo: Absent
Mayor Johnson: Present
Borough Clerk O'Donnell: Present

Councilman Blass: Arrive 7:50 p.m.
Council President Pierpont: Present
Councilwoman Rudley: Present
CFO Steve Considine: Present

Work Discussion

Motion to Open Discussion: Higbee
Time: 7:04 p.m.

Second: Austin

2016 Municipal Budget

Discussion occurred, and action was taken, on the following appropriations contained in the proposed 2016 Municipal Budget for the Borough of Pitman.

6-01-28-372-101 Alcyon Lake, Regular Salaries; From \$77,000 to \$72,300

Motion: Higbee

Second: Pierpont

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razzo: Absent
Mayor Johnson: _____

Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

6-01-20-100-509 Revise Website 2014; From \$5,000 to \$0

Motion: Austin

Second: Pierpont

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razzo: Absent
Mayor Johnson: _____

Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

6-01-20-135-410 Auditor; From \$45,000 to \$42,000

Motion: Pierpont

Second: Higbee

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Absent
Mayor Johnson: _____

Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

6-01-20-365-401 Engineering Services; From \$22,000 to \$18,000

Motion: Pierpont

Second: Austin

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Absent
Mayor Johnson: _____

Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

6-01-26-290-308 Truck Repairs/Maintenance; From \$33,200 to \$30,200

Motion: Pierpont

Second: Rudley

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Absent
Mayor Johnson: _____

Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

6-01-27-333-201 EDC Supplies; From \$11,000 to \$10,000

Motion: Pierpont

Second: Austin

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Absent
Mayor Johnson: _____

Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

6-01-20-155-430 Legal Services-Prof Services; From \$50,000 to \$40,000

Motion: Pierpont

Second: Austin

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Absent
Mayor Johnson: _____

Councilman Blass: Absent
Council President Pierpont: Yes
Councilwoman Rudley: Yes

7:50 p.m. Councilman Blass arrives to the meeting.

Control Total for Fuel Costs; From \$170,000 to \$156,000

Motion: Pierpont

Second: Razze

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Absent
Mayor Johnson: _____

Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

6-01-36-472-000 FICA and Medicare, Employer; From \$180,000 to \$172,500

Motion: Pierpont

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Absent

Councilwoman Rudley: Yes

Mayor Johnson: _____

Control Total for Heating Oil & Natural Gas Costs; From \$24,000 to \$20,000

Motion: Pierpont

Second: Higbee

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Absent

Councilwoman Rudley: Yes

Mayor Johnson: _____

Control Total for Telephone Service; From \$42,900 to \$38,900

Motion: Pierpont

Second: Higbee

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Absent

Councilwoman Rudley: Yes

Mayor Johnson: _____

Department Total for Library; From \$234,600 to \$230,000

Motion: Austin

Second: Pierpont

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Absent

Councilwoman Rudley: Yes

Mayor Johnson: _____

Also included in discussion were the appropriations to the budgets for the following:

- Planning Board-Master Planning
- UCC Salaries - Full-time & Part-time
- Police – Police Cars, New
- Borough Property – Tree Maintenance
- Borough Property – Grove Auditorium
- Borough Property – Sunset Auditorium
- Borough Property – Municipal Building Renovations
- Library - Part-time Wages
- Water & Sewer – Secretary
- Assistance to Fire Companies

No adjustments were made to these appropriations at this time. Council reserved the right to re-visit these and other line items in the future should the need arise for additional reallocation of funds within the proposed budget.

Mayor Johnson reminded members of Council that upon leaving office Councilwoman Kelley, liaison to the Construction Office, suggested a salary increase for the Borough's Code Enforcement Officer based on his job performance and the increased responsibilities associated with the job as a result of the increased number of vacant and abandoned properties within the Borough. Mayor Johnson stated that he agreed with the suggestion made by former Councilwoman Kelley, and stated that the Code Enforcement Officer has also been required to work more hours per week due to the increased number of vacant and abandoned properties. The following action was taken based on this discussion:

6-01-22-200-101 Housing - Code Officer; Increase from \$7,000 to \$12,000

Motion: Pierpont

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razzo: Absent

Councilwoman Rudley: Yes

Mayor Johnson: _____

Motion to Close Discussion: Pierpont

Second: Higbee

Time: 8:32 p.m.

At this time, it was determined by CFO Considine that a total of \$59,800 has been cut from the proposed 2016 budget at this meeting.

Public Portion

Motion to Open to the Public: Pierpont

Second: Higbee

Time: 8:32 p.m.

No public comment.

Motion to Close the Public Portion: Pierpont

Second: Higbee

Time: 8:33 p.m.

Adjournment

Motion: Pierpont

Second: Higbee

All vote in favor by voice vote.

Time: 8:33 p.m.

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator

