

**BOROUGH OF PITMAN  
COUNCIL MEETING MINUTES  
APRIL 28, 2014  
8:00 P.M.**

**Call to Order**

Time: 8:10 p.m.

**Salute to the Flag/Invocation**

Councilman Blass

**Open Public Meetings Act Statement** - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2014, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 5, 2014.

**Roll Call**

Councilman Austin: Present  
Councilwoman Higbee: Present  
Councilman Pierpont: Present  
Mayor Johnson: Present  
Clerk O'Donnell: Present

Councilman Blass: Present  
Councilwoman Kelley: Present  
Council President Razze: Present  
Borough Solicitor Duffield: Present

**Approval of Minutes**

Work Session, First Closed Work Session, and Formal Meeting Minutes of April 14, 2014.

Motion: Kelley

Second: Higbee

Roll Call:

Councilman Austin: Yes  
Councilwoman Higbee: Yes  
Councilman Pierpont: Yes  
Mayor Johnson \_\_\_\_\_

Councilman Blass: Yes  
Councilwoman Kelley: Yes  
Council President Razze: Yes

Second Closed Work Session Meeting Minutes of April 14, 2014.

Motion: Kelley

Second: Blass

Roll Call:

Councilman Austin: Yes  
Councilwoman Higbee: Abstain  
Councilman Pierpont: Yes  
Mayor Johnson \_\_\_\_\_

Councilman Blass: Yes  
Councilwoman Kelley: Yes  
Council President Razze: Yes

**Committee Reports**

**Councilman Austin**

Councilman Austin reported that the Police Department will be moving forward with hiring two new officers to replace two officers who will be retiring this summer.

The Department conducted a recertification class for CPR and AED, and they participated in a Distracted Driving seminar.

Chief Zimmerman, Captain McAteer, Ptlm. Perry, and S/O Osinski received an award from the Gloucester County Chief's Award Committee for implementing the Police Trading Card Program.

The Police Department recently purchased a 2009 Dodge Durango for the K9 unit. This vehicle comes fully equipped with all the safety equipment necessary for transporting the unit.

#### Councilman Blass

Councilman Blass reported that the Library Board of Trustees met last week and reported that 3,501 books were in circulation during the month of March. They also approved the revised library budget for 2014.

The Friends of Alcyon Lake group met last Thursday and it was reported that the group has received a \$1,500.00 grant for a clean up around the lake and for other events to take place on that day. The event will take place in October.

#### Council President Razzo

Council President Razzo reported that T-ball had opening day this past weekend. Youth Week will begin this week with Friday's Middle School dance, Youth Council on Sunday, Movie Night at the Broadway Theatre on Monday, Fireman's Night is Tuesday at Walls School, a talent show at the Middle School on Wednesday, and ending on Saturday with the elementary school's track and field competition.

Council President Razzo stated that today he attended an Executive Claims Committee meeting for the Joint Insurance Fund, on behalf of the Borough.

#### Councilman Pierpont

Councilman Pierpont read the following report:

The Greater Pitman Chamber of Commerce is hosting their annual Spring Craft Fair on Saturday, May 17, from 9:00 a.m. until 4:00 p.m. Over 200 exhibitors are scheduled to attend. Please come out and enjoy the day shopping in beautiful Uptown Pitman.

The Chamber of Commerce is also hosting the Uptown Music Festival on Saturday, June 7, from 1:00 p.m.-7:00 p.m. at Total Turf Experience on Lambs Road. Tickets for the event are \$20.00 in advance and \$25.00 on the day of the show. There will be food carts, vendors, craft beers, and New Jersey wines available, as well as some top shelf music for the entire family. More information is available for these and all Chamber events at [www.uptownpitman.com](http://www.uptownpitman.com).

In our Public Works Department:

Mr. Alexander conducted "Anti-Harassment in the Workplace" training for all Public Works employees; this training was conducted in accordance with our annual requirement from the Joint Insurance Fund.

This week, Mr. Alexander submitted our annual storm water report to the New Jersey Department of Environmental Protection. This report includes things such as catch basin cleaning and repair, catch basin labeling (drains to stream), street sweeping, and many other activities.

Also this week, our Water and Sewer Department replaced two fire hydrants on Lincoln Avenue. Water and Sewer Department employees will be on N. Brentwood Avenue on April 30 to investigate a potential storm water drainage pipe problem which may be the cause of some pot holes and storm drain sagging in the area.

Our quarterly water billing for the first quarter of 2014 had some problems with the reading of meters and printing or mailing of bills. A second mailing of water bills is being conducted. If you have already received a water bill for the first quarter of 2014, please disregard the second notice. More than 600 bills were missing from the initial mailing, which is in excess of \$70,000.00, so a second mailing was warranted. If you prefer not to wait for the second mailing, you may call the Water Department at 589-1040 and your bill will be sent immediately.

#### Councilwoman Higbee

Councilwoman Higbee read the following report:

Council has received the Certification of Delivery of the 2014 municipal budget to McCowan Memorial Library and Pitman Borough Hall from Administrator O'Donnell. The budget is available for inspection by the public at either location. At the May 12 Council Meeting we will be voting on the budget adoption.

On April 22, the fifth grade students from W.C.K. Walls Elementary School completed a Clean Communities Clean up, and on April 26, a local Girl Scout Troop also did a Clean Communities Clean Up.

The next Memorabilia Commission meeting will be on May 6, at 7:00 p.m. in the Museum.

On May 8, the Historic Commission will meet in Borough Hall at 8:00 p.m.

I'm looking forward to the Youth Week Council meeting on May 4, at 7:00 p.m. The Finance Department Liaison this year is Grace Koller.

#### Councilwoman Kelley

Councilwoman Kelley reported that the Economic Development Committee held their monthly meeting on April 17. The new brochure is finally ready for print and distribution. Also discussed at that meeting was the expansion of bike trails, vacancies on Broadway, the advertising sign on Holly Avenue, and the possibility of parking kiosks, which the EDC is not in favor of at this time. Approved at the meeting was a design for directional signage for parking and to highlight other activities in our town. Their next meeting will be May 15<sup>th</sup> at 7:00 p.m.

The Planning and Zoning Board held their monthly meeting on April 21. The resolution for construction and improvements to Sheridan Optical was memorialized. The Board also accepted the resignation of Warren Carr, the Board's Conflict Solicitor, with regret. Their next meeting will be May 19, at 7:00 p.m.

The Code Enforcement Officer continues to work on registering all vacant properties in the Borough. There are forty-five identified properties at this time, with fourteen registered. Twelve of the properties are bank owned.

Councilwoman Kelley reported that this afternoon she and the Mayor met with Planning and Zoning Board Engineer Tim Kernan and two representatives from Conifer, a real estate development and management company. They have expressed an interest in developing the former Armory site and putting approximately fifty-six townhouse style homes on this property. We have asked them to address Council at the Work Session on May 27 at 6:30 p.m.

#### Unfinished Business

**Ordinance No. 8, 2014 – Bond Ordinance of the Mayor and Council of the Borough of**

**Pitman, County of Gloucester, State of New Jersey Authorizing a Water and Sewer Emergency Repair Project – West Holly Avenue Sanitary Sewer Main for the Borough of Pitman, County of Gloucester, New Jersey; Appropriating the Sum of \$575,000 Therefore; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Borough of Pitman, County of Gloucester, New Jersey, in the Aggregate Principal Amount of \$575,000 to Borrow With a Down Payment of \$0; Making Certain Determinations and Covenants; And Authorizing Certain Related Actions in Connection With the Foregoing**

Second Reading – Public Hearing

Motion: Pierpont

Second: Higbee

Motion to Open to the Public: Razze

Second: Blass

Time: 8:25 p.m.

No public comment.

Motion to Close Public Hearing: Razze

Second: Blass

Time: 8:26 p.m.

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Councilwoman Kelley: Yes

Councilman Pierpont: Yes

Council President Razze: Yes

Mayor Johnson \_\_\_\_\_

**Ordinance No. 9, 2014 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank**

Second Reading – Public Hearing

Motion: Higbee

Second: Kelley

Motion to Open to the Public: Razze

Second: Blass

Time: 8:27 p.m.

No public comment.

Motion to Close Public Hearing: Razze

Second: Blass

Time: 8:28 p.m.

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Councilwoman Kelley: Yes

Councilman Pierpont: Yes

Council President Razze: Yes

Mayor Johnson \_\_\_\_\_

**New Business**

**Resolution No. 67, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Transfer of Real Estate Tax Overpayments**

Motion: Higbee

Second: Kelley

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes  
Councilman Pierpont: Yes  
Mayor Johnson \_\_\_\_\_

Councilwoman Kelley: Yes  
Council President Razze: Yes

**Resolution No. 68, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Billing Adjustments to Borough of Pitman Water and Sewer Accounts**

Motion: Pierpont

Second: Higbee

Roll Call:

Councilman Austin: Yes  
Councilwoman Higbee: Yes  
Councilman Pierpont: Yes  
Mayor Johnson \_\_\_\_\_

Councilman Blass: Yes  
Councilwoman Kelley: Yes  
Council President Razze: Yes

**Resolution No. 69, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Designating May 17, 2014 as Earth Day and Arbor Day in the Borough of Pitman**

Motion: Austin

Second: Razze

Roll Call:

Councilman Austin: Yes  
Councilwoman Higbee: Yes  
Councilman Pierpont: Yes  
Mayor Johnson \_\_\_\_\_

Councilman Blass: Yes  
Councilwoman Kelley: Yes  
Council President Razze: Yes

**Resolution No. 70, 2014 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Preparation of Bid Specifications and Advertisement for the Receipt of Sealed Bids for the Replacement of the Municipal Building Roof**

Motion: Blass

Second: Pierpont

Roll Call:

Councilman Austin: Yes  
Councilwoman Higbee: Yes  
Councilman Pierpont: Yes  
Mayor Johnson \_\_\_\_\_

Councilman Blass: Yes  
Councilwoman Kelley: Yes  
Council President Razze: Yes

**Payment of Bills**

Motion: Higbee

Second: Kelley

Roll Call:

Councilman Austin: Yes  
Councilwoman Higbee: Yes, Abstain to 28545 & 13453  
Councilman Pierpont: Yes, Abstains to 28561  
Mayor Johnson \_\_\_\_\_

Councilman Blass: Yes  
Councilwoman Kelley: Yes  
Council President Razze: Yes

**Event Permit Applications**

\*Event: Outside Concert

Applicant: Kindle School

Date: May 22, 2014

Time: 12:00 p.m. – 1:30 p.m.

Location: Washington Avenue, in front of Kindle School

Contact Person: Fran Yearwood

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilwoman Higbee: Yes

Councilman Pierpont: Yes

Mayor Johnson \_\_\_\_\_

Councilman Blass: Yes

Councilwoman Kelley: Yes

Council President Razze: Yes

**\*This event was approved contingent upon receipt by the Borough of a Certificate of Liability Insurance naming the Borough as Additional Insured.**

**Public Portion**

Motion to Open to the Public: Razze

Second: Blass

Time: 8:34 p.m.

No public comment.

Motion to Close the Public Portion: Razze

Second: Blass

Time: 8:34 p.m.

**Adjournment**

Motion: Kelley

Second: Higbee

Time: 8:35 p.m.

Respectfully Submitted,

Judith O'Donnell  
Borough Clerk/Administrator