

**BOROUGH OF PITMAN
COUNCIL MEETING MINUTES
DECEMBER 14, 2020**

Call to Order

Time: 7:10 p.m.

Salute to the Flag/Moment of Silence

Council President Blass

Open Public Meetings Act Statement Pursuant to the Open Public Meetings Act, I hereby announce- that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2020, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times", and filed with the Municipal Clerk on January 4, 2020.

Roll Call

Council President Blass: Present

Councilwoman James: Present

Councilwoman Rudley: Present

Mayor Razzo: Present

Borough Clerk O'Donnell: Present

Councilman Fitzpatrick: Present

Councilman Mazzola: Present

Councilman Weng: Present

Borough Solicitor Krachun: Present

Approval of Minutes

Work Session and Formal Meeting Minutes of November 23, 2020

Motion: Blass

Second: Rudley

Councilwoman Rudley correction regarding the spelling of Corelog, should be Coirlog

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razzo: _____

Council Reports

Councilwoman James

Liaison: Finance & Audit, Personnel, Welfare Office, Library Board, Chamber of Commerce, Municipal Alliance, Task Force on Diversity & Inclusion

Greater Pitman Chamber of Commerce

There is one weekend left to see Santa in Ballard Park! You can catch him on Thursday, Friday, or Saturday night this week from 6:00 p.m. to 8:00 p.m. Please wear a mask, and maintain social distance. There will be no monthly meeting of the Chamber this month.

McCowan Memorial Library

During the month of November 2020, 1,767 people visited McCowan Memorial Library and there were 214 internet users. There were three children's programs with twelve people in attendance. There were

eight virtual programs between November 17 and November 30, and 1,444 people were reached virtually.

There will be no public meeting of the Library Board of Trustees this month.

Task Force on Diversity & Inclusion

There will be no public meeting of the Task Force this month.

Councilman Mazzola

No report

Council President Blass

Historic Preservation Commission

The Historic Preservation Commission met on December 10. Three items were presented. All three were approved without any significant changes to the applications.

Public Works

I would like to remind everyone that this is the last week for leaf collection.

The snow removal equipment had been checked and serviced about a month ago in preparation for the winter season. Mr. Rodi, the Public Works Manager, let me know his crew is now getting ready for the storm, coming this Wednesday.

The Recycling numbers for November:

Twenty-two loads (90.66 tons) of Single Stream Recycling at a cost of \$7,008.81

Two loads of Metal (2.55 tons) to Sims Metal

891 Cubic Yards of mulch, leaves, and/or brush hauled out to various locations

The Solid Waste numbers from November:

Twenty-five loads (292.08 tons) to Wheelabrator

Three loads (29.29 tons) to Gloucester County Landfill

Total: 321.37 Tons

Total cost: \$24,906.27

Since our last meeting, the Highway Department

Collected twenty-three loads of trash

Collected seventeen loads of recyclables

Collected ninety-five yards of brush

Collected 1,812 yards of leaves

Collected twelve truckloads of bulk trash

Repaired or replaced street signs in town

Spent four hours patching and repairing pot holes and sink holes

Spent twenty-two hours grinding leaves and brush for mulch

Repaired the trash/recycle can at various locations

Delivered two new trash cans and recycle cans to residences

The Water and Sewer Department

- Performed forty-two water and sewer mark outs requests
- Plunged out eleven sewer stoppages
- Performed well work, (painting, cleaning, etc.)
- Took water samples
- Read seven meters for settlement
- Upgraded one meter head
- Performed data logger reports for five residences and emailed results
- Turned extra meter around at a Canterbury Ave. residence (plumber re-installed backwards)
- Filled in a back yard sink hole on Lake Avenue

Councilman Weng

Pitman Police Department

The Pitman Police Department has partnered with a local IT company, JT, which will be taking over the Pitman Police Department's email domain *pitmanpd.org*. With the new use of *Force Portal*, implemented by the Office of the Attorney General, each department is required to have their own email address that is secure and separate from each officer. The local IT company will be taking care of this.

The Police Depart will be issuing another round of Covid-19 precautionary measures which will include many of the same restrictions that were initiated back in March at the beginning of the pandemic; this included capable officers working from home.

With the holidays in full swing, the Pitman Police Department has added extra patrols for DWI and distracted driving enforcement. Please drive safely and obey the speed limit, and I join with the Pitman Police Department, as well as Mayor and Council, in wishing all residents of Pitman, a happy and safe holiday.

Councilwoman Rudley

Senior Outreach

Senior Outreach will meet on Thursday at 5:00 p.m. via telephone conference. If you'd like to participate in the conference, please email me at amy.rudley@pitman.org, or contact our Borough Administrator for the information.

Parks and Recreation

We are looking forward to resuming many of our programs in 2021. In the meantime, we are focusing on performing necessary work within our parks. Today, Mayor Razzo, Administrator O'Donnell, Parks Director Fox, our Borough Solicitor and myself met with representatives from the construction project at Colletown to talk about any impact their project had on Glen Lake. They will be in touch with us regarding an offer to remedy the Borough for the sediment which ran into the lake. They maintain that the sediment was only dirt and that it had no contaminants in it.

Environmental Commission

The Environmental Commission met on its usual night in early December and will meet again in early January. The discussion of the coir logs for Alcyon Lake continues, and some members of the Commission will be meeting with our Borough Engineer tomorrow to discuss the project.

Councilman Fitzpatrick

Planning and Zoning Board

The Borough Engineer, Jon Bryson, applied for the NJ DOT Transportation Set Aside Grant for some of the long term goals in the Bicycle and Pedestrian Plan. The application included a letter of support from the county and five letters of support from Pitman Borough organizations and residents. He will work with Borough Administrator O'Donnell and Public Works Manager Fred Rodi on some of the short term goals, and may apply for a Community Development Block Grant in 2021. The next Planning and Zoning Board meeting is on December 21, at 7:00 p.m. via. Zoom. The discussion at this meeting will be a Pilot Chicken Program. We welcome everyone to attend.

In November, the Zoning Officer inspected eighteen properties for permits and four properties for Zoning or Historic violations.

New Business

Resolution No. 171, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing 2020 General Budget, and Water Sewer

Motion: James

Second: Mazzola

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 172, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Cancellation of Certain 2020 Budget Appropriations

Motion: James

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 173, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Cancellation of Various Grant Receivable Appropriated Reserve Balances

Motion: James

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 174, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Closure of the Town Clock Bank Account

Motion: James

Second: Weng

Mayor Razze asked if all the clock account money in the account has been used. Administrator O'Donnell replied yes, and going forward, we will now be taking the funds to maintain it out of property maintenance.

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 175, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving Change Order #1 (Final) to the Contract with Pioneer Pipe, Inc. for the Resurfacing and Safety Improvements to Bellevue Avenue Project

Motion: James

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 176, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing Award of Competitive Contract for the Lease of Advertising Space

Motion: Mazzola

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 177, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing a Plumbing Sub-Code Official for the Borough of Pitman

Motion: Fitzpatrick

Second: Weng

Roll Call:

Council President Blass: Yes

Councilman Fitzpatrick: Yes

Councilwoman James: Yes

Councilman Mazzola: Yes

Councilwoman Rudley: Yes

Councilman Weng: Yes

Mayor Razze: _____

Resolution No. 178, 2020 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Hiring of Anthony DeMatteo to the Position of Alcyon Lake Park Assistant Supervisor

Motion: Rudley
Second: Weng
Roll Call:
Council President Blass: Yes
Councilman Fitzpatrick: Yes
Councilwoman James: Yes
Councilman Mazzola: Yes
Councilwoman Rudley: Yes
Councilman Weng: Yes
Mayor Razze: _____

Payment of Bills

Motion: James
Second: Blass
Roll Call:
Council President Blass: Yes
Councilman Fitzpatrick: Yes, Abstain #39854
Councilwoman James: Yes
Councilman Mazzola: Yes, Abstain #39844, #16454
Councilwoman Rudley: Yes
Councilman Weng: Yes
Mayor Razze: _____

Event Permit & Facility Use Agreement

Event: PSA Monthly Meetings
Sponsor: Pitman Soccer Association
Dates: See attached list
Location: Borough Hall Council Chambers
Contact Person: Krista Wehlen
Motion: Rudley
Second: Mazzola
Roll Call:
Council President Blass: Yes
Councilman Fitzpatrick: Yes
Councilwoman James: Yes
Councilman Mazzola: Yes
Councilwoman Rudley: Yes
Councilman Weng: Yes
Mayor Razze: _____

Event: Christmas Eve Service
Sponsor: Joy Community Fellowship
Dates/Time: December 24; 5:00 p.m. – 6:00 p.m.
Location: Sunset Auditorium
Contact Person: Jeff Crispin
Motion: Rudley
Second: Fitzpatrick
Roll Call:
Council President Blass: Yes
Councilman Fitzpatrick: Yes
Councilwoman James: Yes
Councilman Mazzola: Yes
Councilwoman Rudley: Yes
Councilman Weng: Yes
Mayor Razze: _____

Public Portion

Motion to open to the public: Weng
Time: 7:36 p.m.

Second: Mazzola

No public comment

Motion to close the public portion: Weng
Time: 7:36 p.m.

Second: James

Adjournment

Motion: Blass
Time: 7:37 p.m.

Second: Mazzola

Respectfully Submitted,

Judith O'Donnell
Borough Clerk/Administrator