

**Reorganization Meeting of the Mayor and Council  
of the Borough of Pitman, County of Gloucester  
January 2, 2022  
DRAFT**

**Call to Order**

Time: \_\_\_\_\_

**Open Public Meeting Act Statement:** Pursuant to the Open Public Meeting Act, I hereby announce that adequate notice of the time and date for this meeting was published in the South Jersey Times on November 26, 2021, posted in Borough Hall, and filed with the Municipal Clerk.

**Welcome and Introduction of Honored Guests:** Mayor Michael L. Razze, Jr.

**Salute to the Flag:** Aiden Milward

**Invocation:**

**Roll Call of the 2021 Governing Body of the Borough of Pitman**

Council President Blass: _____	Councilman Fitzpatrick: _____
Councilwoman James: _____	Councilman Mazzola: _____
Councilwoman Rudley: _____	Councilman Weng: _____
Mayor Razze: _____	

**Election Results & Oath of Office**

Councilwoman-Elect Courtney Milward  
Oath administered by Mayor Michael L. Razze, Jr.

**Election Results & Oath of Office**

Councilman-Elect Vince Kelly  
Oath administered by Mayor Michael L. Razze, Jr.

**Roll Call of the 2022 Governing Body of the Borough of Pitman**

Councilman Fitzpatrick: _____	Councilwoman James: _____
Councilman Kelly: _____	Councilman Mazzola: _____
Councilwoman Milward: _____	Councilman Weng: _____
Mayor Razze: _____	

**Nomination of 2022 Council President for the Borough of Pitman**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**Resolution No. 1, 2022 – Appointing Council President for the Borough of Pitman for the Year 2022**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call:**

Councilman Fitzpatrick: _____	Councilwoman James: _____
Councilman Kelly: _____	Councilman Mazzola: _____

Councilwoman Milward: \_\_\_\_\_  
Mayor Razzo: \_\_\_\_\_

Councilman Weng: \_\_\_\_\_

**Resolution No. 2, 2022** – Adopting a Temporary Budget for the Borough of Pitman for 2022 in the Amount of \$2,324,179.00

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call:

Councilman Fitzpatrick: \_\_\_\_\_

Councilwoman James: \_\_\_\_\_

Councilman Kelly: \_\_\_\_\_

Councilman Mazzola: \_\_\_\_\_

Councilwoman Milward: \_\_\_\_\_

Councilman Weng: \_\_\_\_\_

Mayor Razzo: \_\_\_\_\_

**Resolution No. 3, 2022** – Authorizing Professional Services by a Borough Solicitor –The Vigilante Law Firm, PC, Jacqueline M. Vigilante, Esquire

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Roll Call:

Councilman Fitzpatrick: \_\_\_\_\_

Councilwoman James: \_\_\_\_\_

Councilman Kelly: \_\_\_\_\_

Councilman Mazzola: \_\_\_\_\_

Councilwoman Milward: \_\_\_\_\_

Councilman Weng: \_\_\_\_\_

Mayor Razzo: \_\_\_\_\_

**Voting Instructions for Council for Resolutions**

Resolutions have been grouped into blocks to be voted on with a single vote. Council Members should cast a yes vote if affirming all. If abstaining, or voting no to any resolutions, Council Members should state the Resolution number, and their vote when Roll Call is taken.

**Resolution No. 4, 2022** – Authorizing Professional Services by a Borough Auditor, Holt, McNally, and Associates, Inc.

**Resolution No. 5, 2022** – Authorizing Professional Services by a Borough Engineer- Fralinger Engineering, PA

**Resolution No. 6, 2022** – Authorizing Professional Services by a Special Legal Counsel – Bond Counsel, Archer Attorneys at Law

**Resolution No. 7, 2022** - Authorizing Professional Services by a Special Legal Counsel – Bankruptcy Attorney, The Vigilante Law Firm, Jacqueline M. Vigilante, Esquire

**Resolution No. 8, 2022** - Authorizing Professional Services by a Tax Map Maintenance Professional- Fralinger Engineering, PA

**Resolution No. 9, 2022** - Establishing Regular Meetings of the Borough Council of the Borough of Pitman

**Resolution No. 10, 2022**– Establishing Official Newspapers of the Borough of Pitman – The South Jersey Times and the Sentinel of Gloucester County

**Resolution No. 11, 2022** – Authorizing the Cash Management Plan Within the Borough of Pitman

**Resolution No. 12, 2022**– Establishing a Petty Cash Fund for the Borough of Pitman

**Resolution No. 13, 2022** – Concerning Interest on Delinquent Taxes

**Resolution No. 14, 2022** - Cancelling Tax Overpayments or Delinquent Amounts Less than \$10.00

**Resolution No. 15, 2022** – Authorizing the Tax Collector and CFO to Conduct an Electronic Tax Lien Sale

**Resolution No. 16, 2022** – Appointing Michael L. Razze, Jr. as the Fund Commissioner for the Borough of Pitman to the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund and the Gloucester, Salem, Cumberland Counties Municipal Excess Liability Joint Insurance Fund

**Resolution No. 17, 2022** – Appointing Judith O’Donnell as Alternate Fund Commissioner for the Borough of Pitman to the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund and the Gloucester, Salem, Cumberland Counties Municipal Excess Liability Joint Insurance Fund

**Resolution No. 18 2022** – Reappointing Special Law Enforcement Officer Class II for the Borough of Pitman Police Department – S/O Thomas McEvoy

**Resolution No. 19, 2022** – Appointing a Public Agency Compliance Officer; Judith O’Donnell

**Resolution No. 20, 2022** – Appointing a Zoning Officer for the Borough of Pitman: Roy Duffield

**Resolution No. 21, 2022** – Authorizing Risk Management Consultant for the TRICO Joint Insurance Fund and for the Municipal Excess Liability JIF – Len Eckman, Inc.; Len Eckman

**Resolution No. 22, 2022** – Authorizing Professional Services by a Planner; Colliers Engineering & Design, J. Timothy Kernan

**Resolution No. 23, 2022** – Authorizing Professional Services by a Redevelopment Counsel, Maley & Givens, Counsellors at Law

**Resolution No. 24, 2022** – Authorizing Professional Services by a Conflict Engineer, Colliers Engineering & Design, J. Timothy Kernan

**Resolution No. 25, 2022** – Authorizing Professional Services by an Attorney Specializing in the Provision of Public Records Under the Open Public Records Act, Law Office of Gary Marek, Gary Marek, Esq.

**Motion and Roll Call for Resolutions No. 4, 2022 – Resolution No. 25, 2022**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call:	<u>Yes</u>	<u>No</u>	<u>#</u>	<u>Abstain</u>	<u>#</u>
Councilman Fitzpatrick:	_____	_____	_____	_____	_____
Councilwoman James:	_____	_____	_____	_____	_____
Councilman Kelly:	_____	_____	_____	_____	_____

Councilman Mazzola: \_\_\_\_\_

Councilwoman Milward: \_\_\_\_\_

Councilman Weng: \_\_\_\_\_

Mayor Razze: \_\_\_\_\_

**Resolution No. 26, 2022 – Making Appointments to Specific Administrative Positions and Confirming Such Appointments for the Borough of Pitman, 2022 Municipal Positions**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call:

Councilman Fitzpatrick: \_\_\_\_\_ Councilwoman James: \_\_\_\_\_

Councilman Kelly: \_\_\_\_\_ Councilman Mazzola: \_\_\_\_\_

Councilwoman Milward: \_\_\_\_\_ Councilman Weng: \_\_\_\_\_

Mayor Razze: \_\_\_\_\_

**Resolution No. 27, 2022 – Confirming Mayoral Appointments, Combined Planning and Zoning Board and Environmental Commission**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call:

Councilman Fitzpatrick: \_\_\_\_\_ Councilwoman James: \_\_\_\_\_

Councilman Kelly: \_\_\_\_\_ Councilman Mazzola: \_\_\_\_\_

Councilwoman Milward: \_\_\_\_\_ Councilman Weng: \_\_\_\_\_

Mayor Razze: \_\_\_\_\_

**Resolution No. 28, 2022 – Confirming Appointments to Specific Board and Commission Positions and Confirming Such Appointments for the Borough of Pitman**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call:

Councilman Fitzpatrick: \_\_\_\_\_ Councilwoman James: \_\_\_\_\_

Councilman Kelly: \_\_\_\_\_ Councilman Mazzola: \_\_\_\_\_

Councilwoman Milward: \_\_\_\_\_ Councilman Weng: \_\_\_\_\_

Mayor Razze: \_\_\_\_\_

**Resolution No. 29, 2022 – Confirming Mayoral Assignments for Council Members**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll Call:

Councilman Fitzpatrick: \_\_\_\_\_ Councilwoman James: \_\_\_\_\_

Councilman Kelly: \_\_\_\_\_ Councilman Mazzola: \_\_\_\_\_

Councilwoman Milward: \_\_\_\_\_ Councilman Weng: \_\_\_\_\_

Mayor Razze: \_\_\_\_\_

**Loyalty Oath administered to newly appointed Officials, Board, and Commission Members in attendance:** Mayor Razzo

**Public Portion**

Motion to Open Meeting to the Public: \_\_\_\_\_ Second: \_\_\_\_\_  
Time: \_\_\_\_\_

Motion to Close Public Portion: \_\_\_\_\_ Second: \_\_\_\_\_  
Time: \_\_\_\_\_

**Benediction:**

**Adjournment**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Time: \_\_\_\_\_

*Council meets on the second and fourth Monday of each month unless otherwise noted. These meetings are open to the public, and residents are welcome and encouraged to attend. Please see the Borough website, [www.pitman.org](http://www.pitman.org) for a complete list of meeting dates and times.*

*Residents interested in volunteering to serve on one or more of our Boards, Committees, or Commissions, should contact the Municipal Clerk's Office for further information.*

*Mayor and Council thank all who attended this meeting tonight, and wish everyone a safe and healthy New Year!*

