

<p align="center"> PIERCE COUNTY COMMITTEE MEETING AGENDA Judicial Facility Planning Ad Hoc Tuesday, October 17, 2023 – 5:00 p.m. Courthouse Annex/Lower Level - County Board Room; 124 N. Oak St. – Ellsworth, WI Attendance is also available virtually or by phone: https://us06web.zoom.us/j/87956663083?pwd=RDWclluXEb3Cc08lqusDoEuWqHuh6m.1 Meeting ID Number: 879 5666 3083 Passcode: 392787 United States: + 1 (312) 626-6799 Access Code: 392787 </p>		
#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items. Public comments will be taken on agenda items prior to the Committee taking them up.	Chairman
2.	Establish and adopt agenda	Members
3.	Approve minutes of Aug. 29, 2023	Members
4.	Presentation of potential renovation options to the existing Courthouse, Annex and Office Building	Wold / Market & Johnson
5.	Presentation/discussion of the proposed new Judicial Facility Project, cost and associated timeline	Wold / Market & Johnson
6.	Discuss/take action to recommend the new Judicial Facility plan and costs associated with the project	Members
7.	Discuss future meeting dates & times	Members
8.	Future agenda items	Members
9.	Adjourn	Members
Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.		
Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.		

A quorum of County Board supervisors may be present.

jrf (10/13/23)



1 Courthouse - Lower Level, Existing
3/32" = 1'-0"
0 8' 16'



1 Courthouse - First Floor, Existing
3/32" = 1'-0"
0 8' 16'



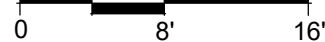
1 Courthouse - Second Floor, Existing





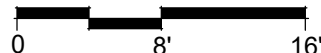


1 PCOB - Ground Floor, Existing
3/32" = 1'-0"

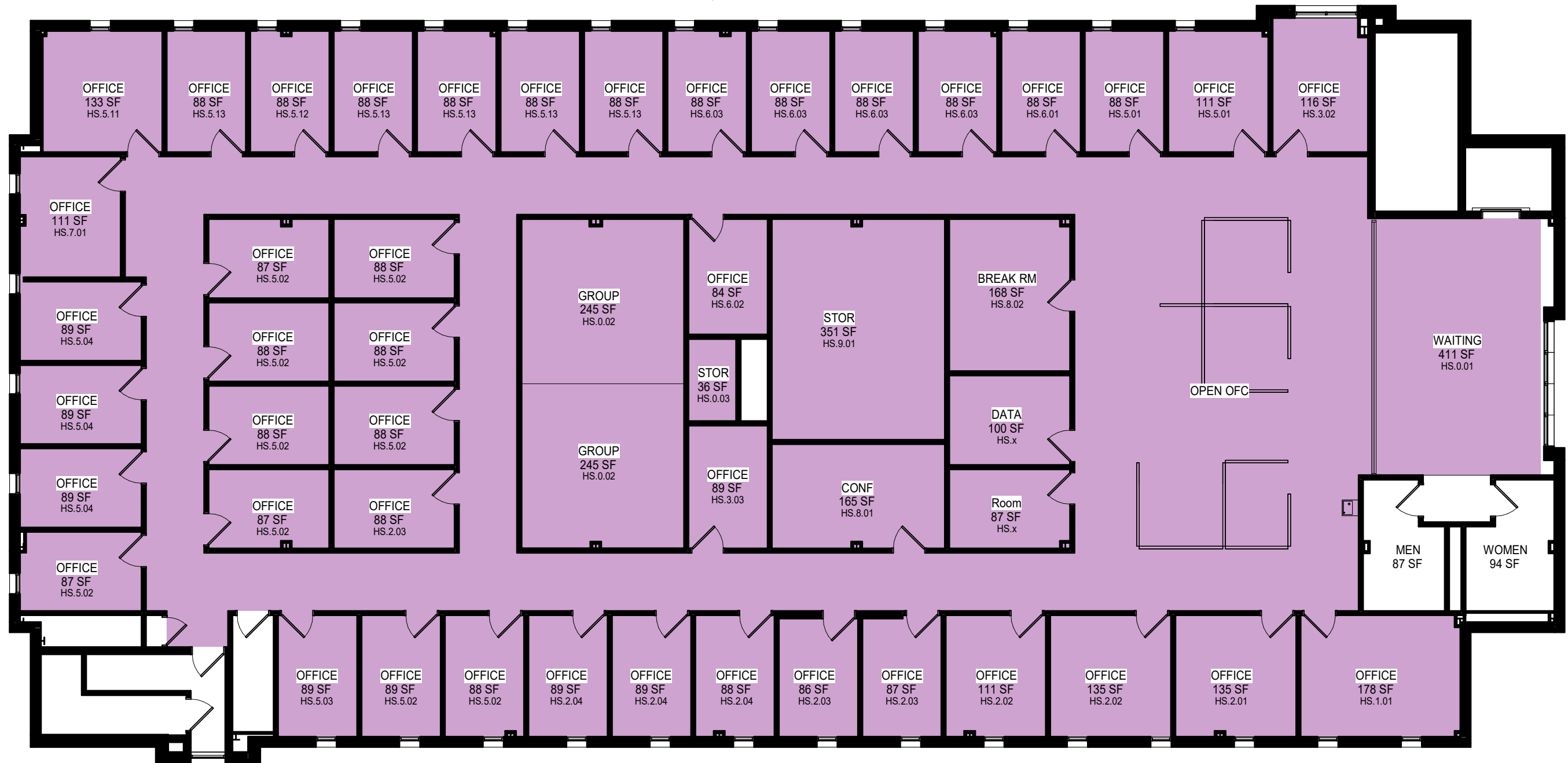




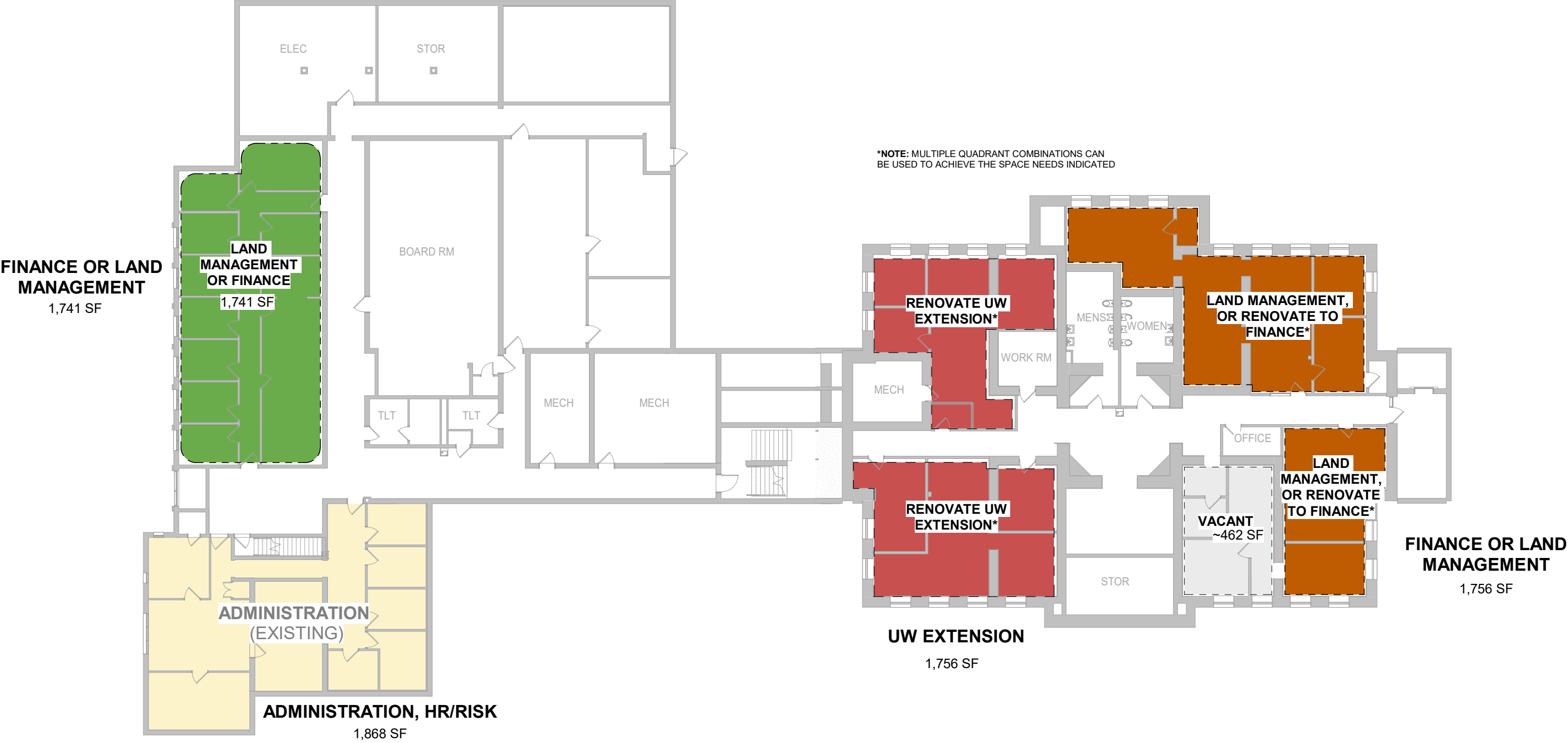
1 PCOB - First Floor, Existing
3/32" = 1'-0"



HUMAN SERVICES
8,920 SF

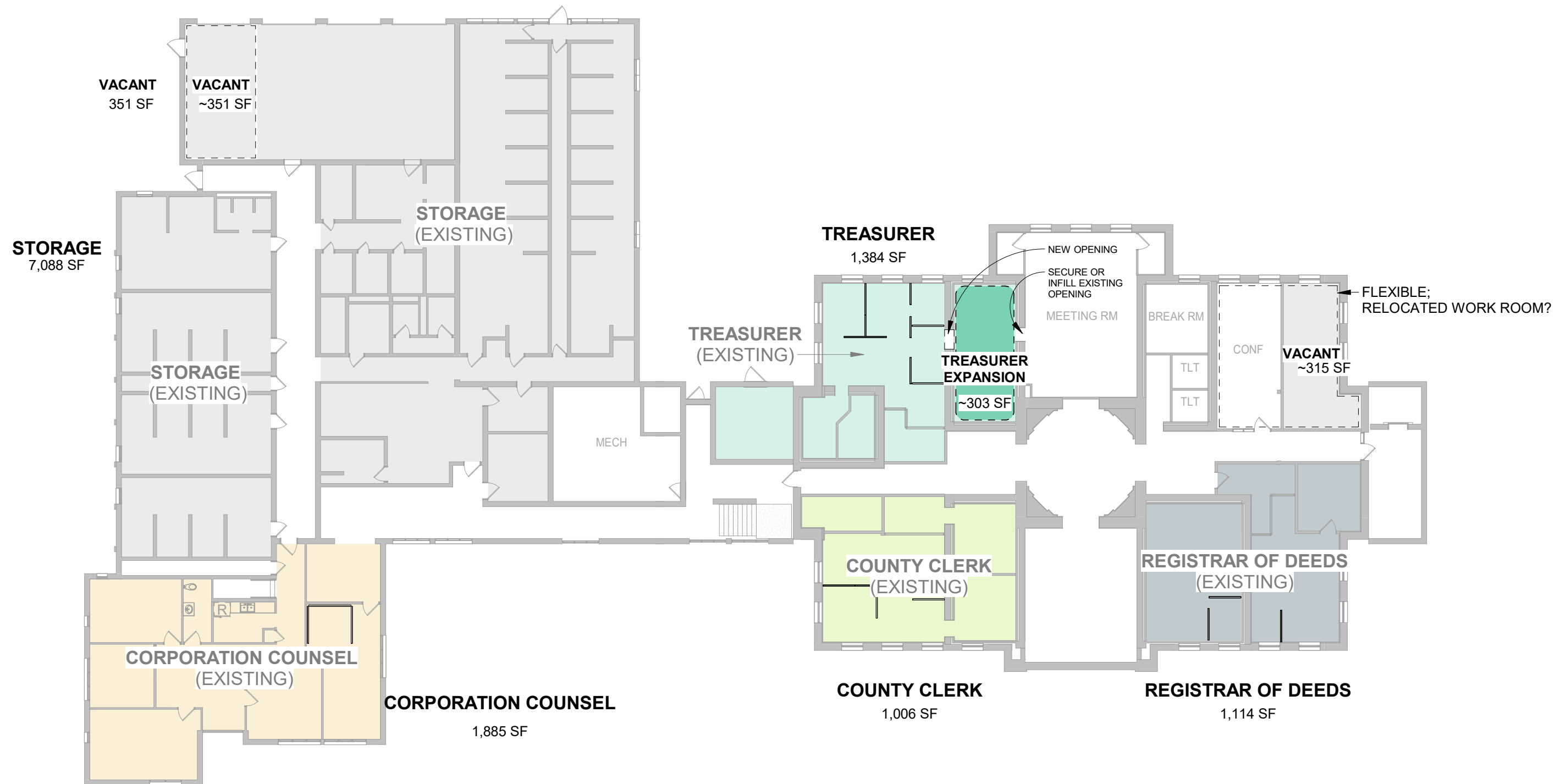


1 PCOB - Second Floor, Existing
3/32" = 1'-0"
0 8' 16'



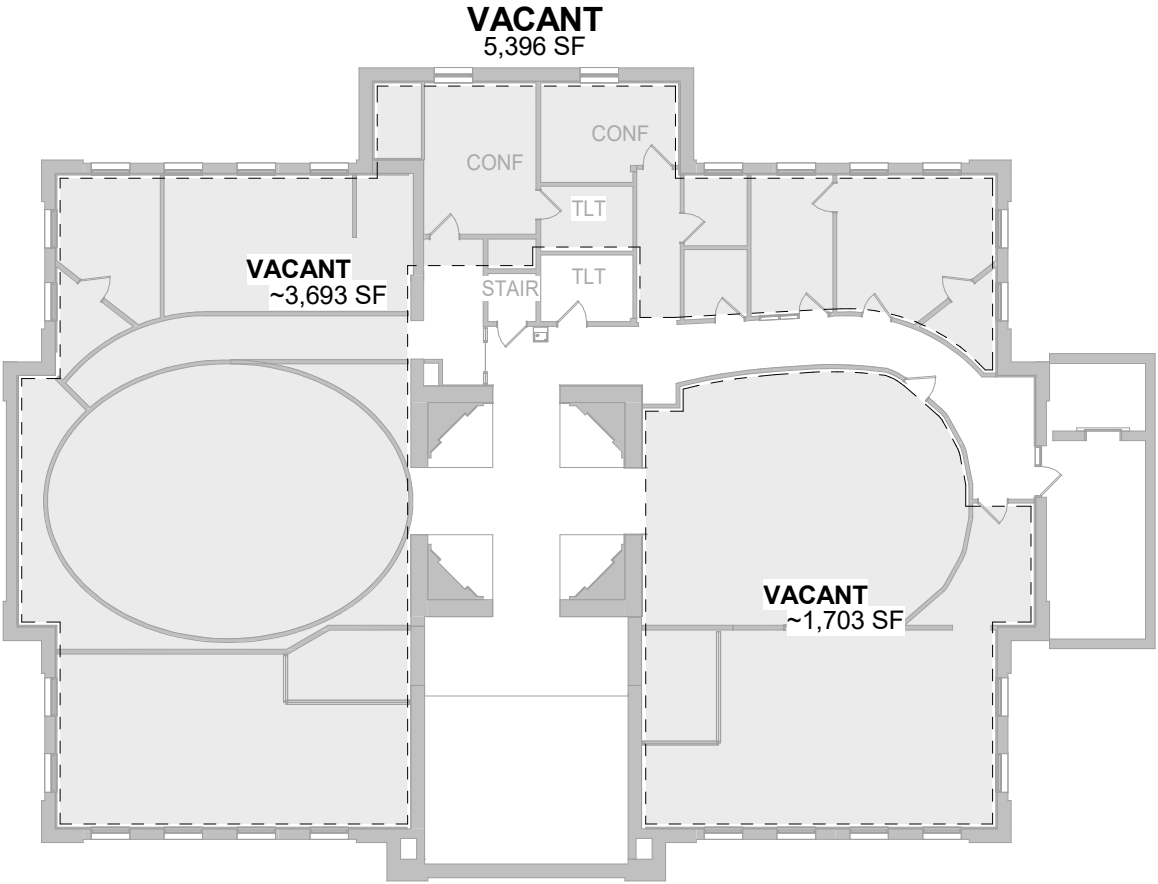
1 Annex - Lower Level
1" = 20'-0"
0 15' 30'

2 Courthouse - Lower Level
1" = 20'-0"
0 15' 30'

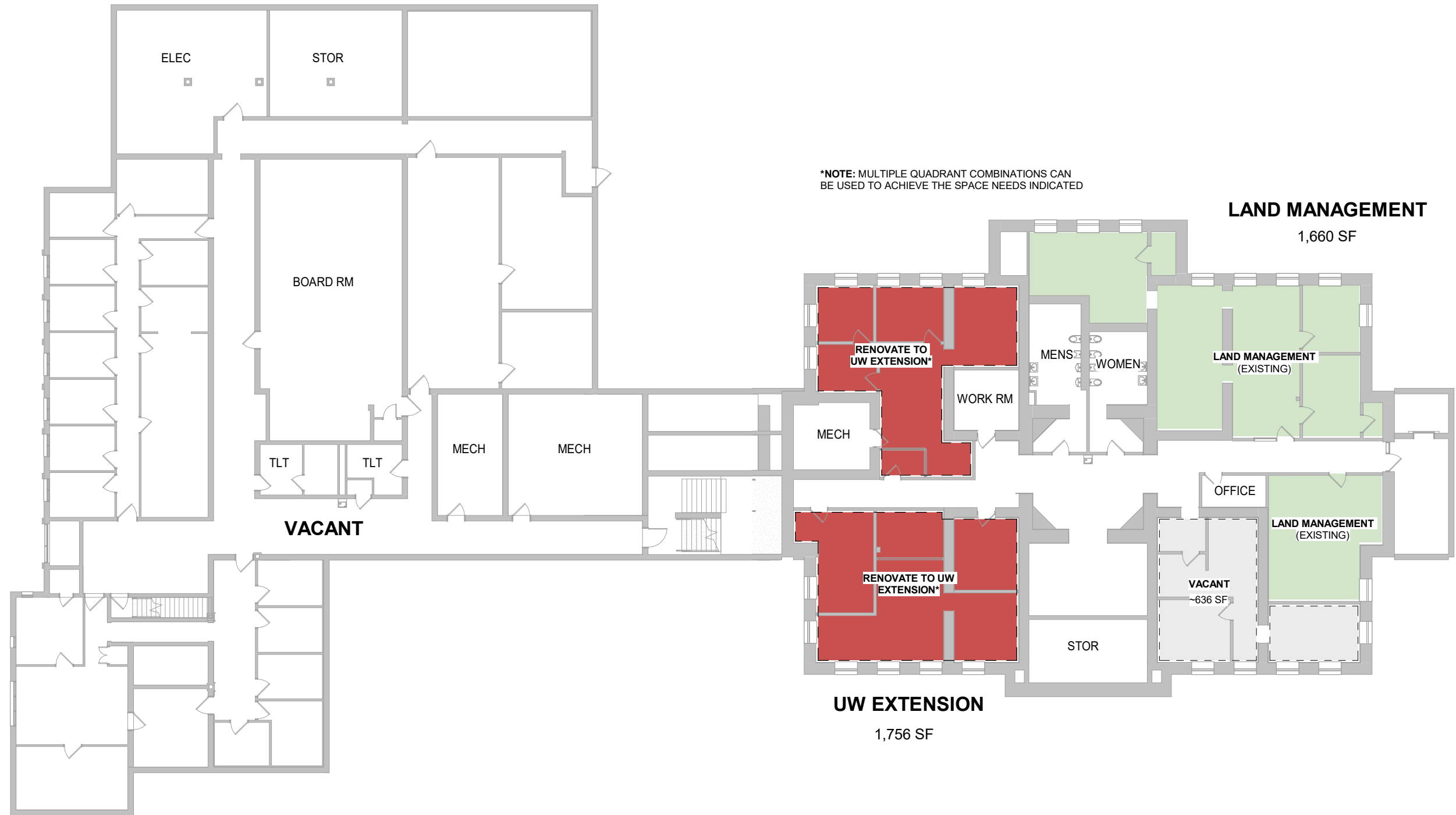


1 Annex - Main Level
1" = 20'-0"
0 15' 30'

2 Courthouse - First Floor
1" = 20'-0"
0 15' 30'

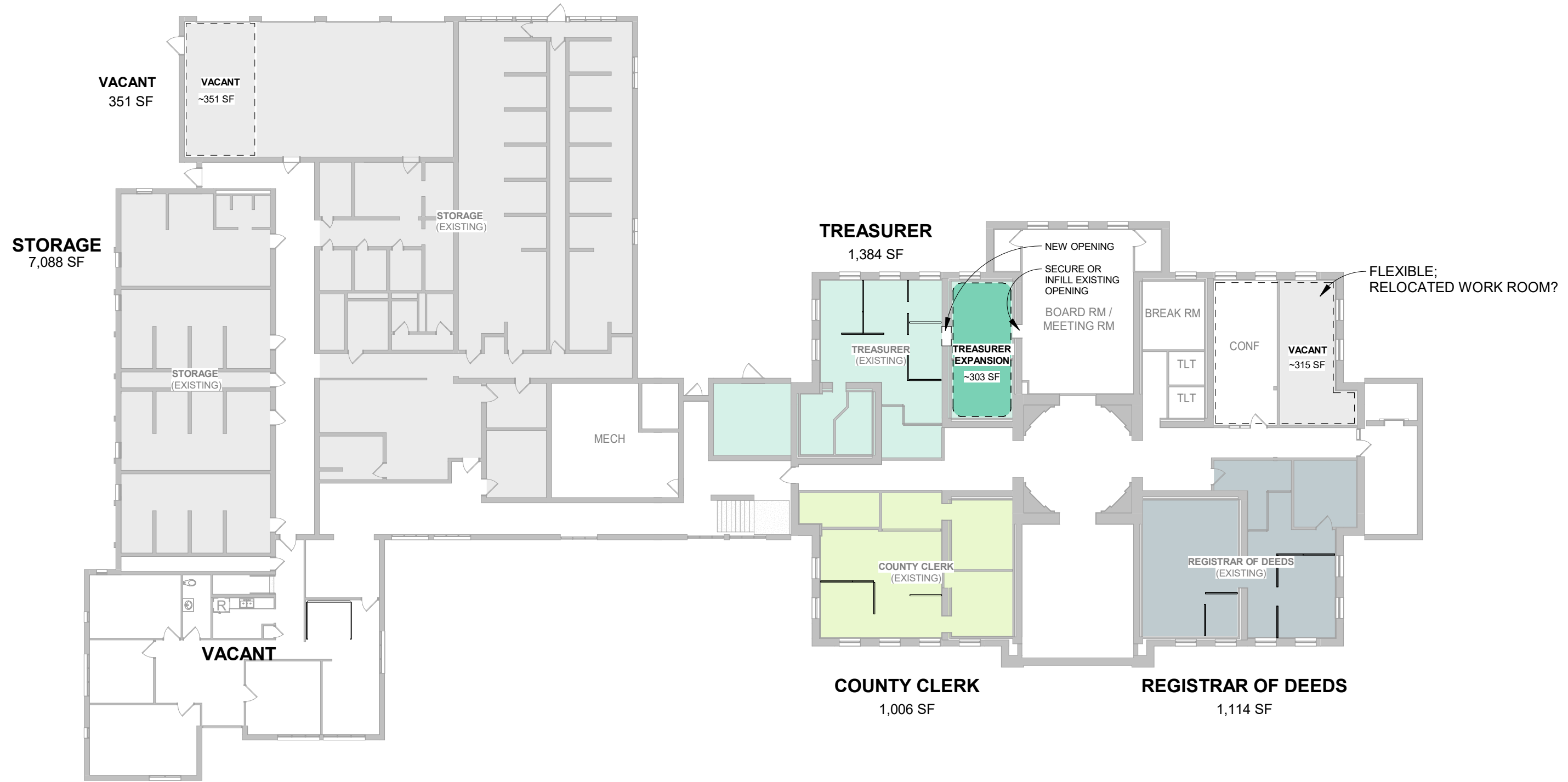


1 Courthouse - Second Floor
1" = 20'-0"
0 15' 30'



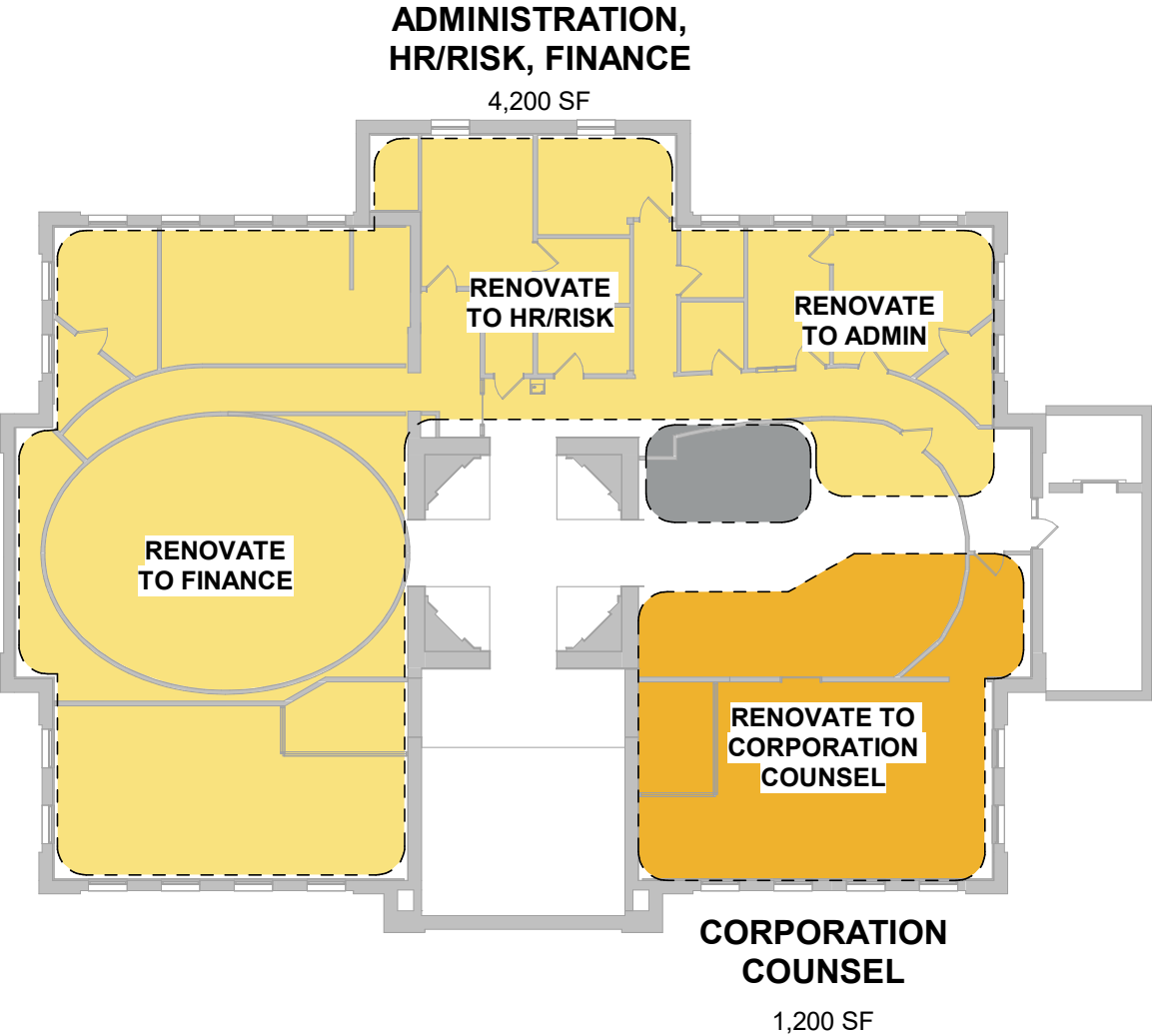
1 Annex - Lower Level
1" = 20'-0"
0 15' 30'

2 Courthouse - Lower Level
1" = 20'-0"
0 15' 30'

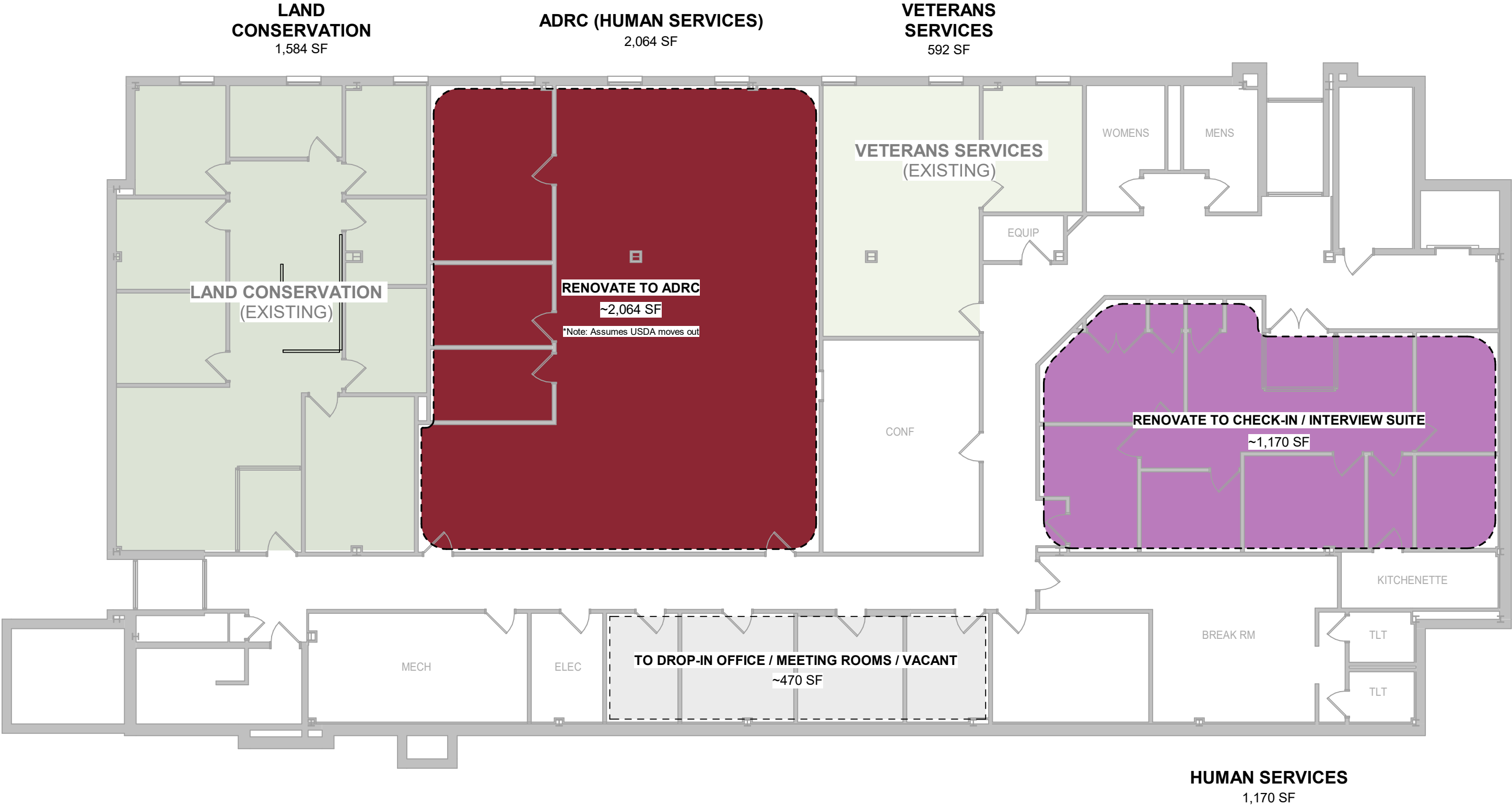


1 **Annex - Main Level**
1" = 20'-0"
0 15' 30'

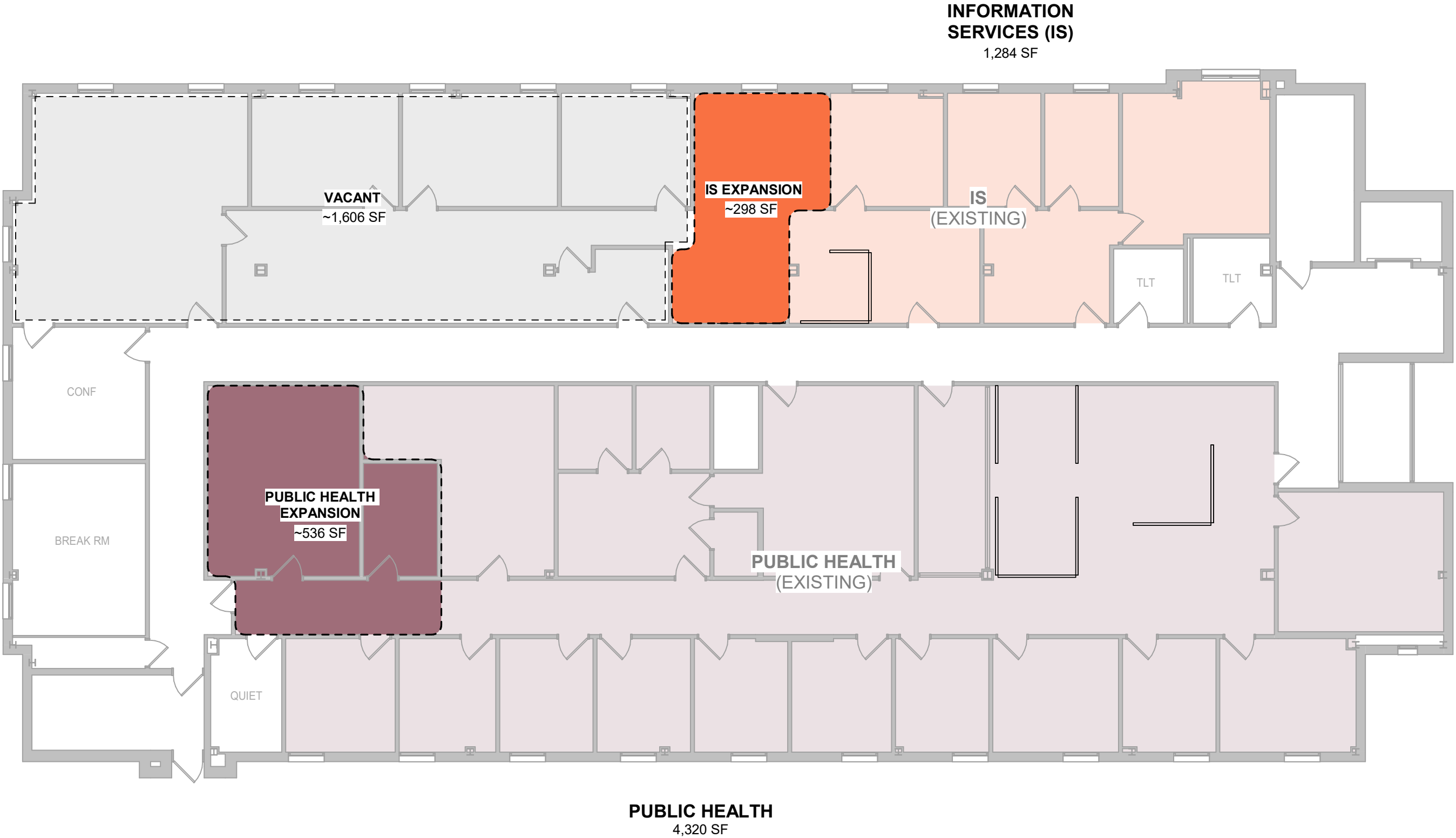
2 **Courthouse - First Floor**
1" = 20'-0"
0 15' 30'



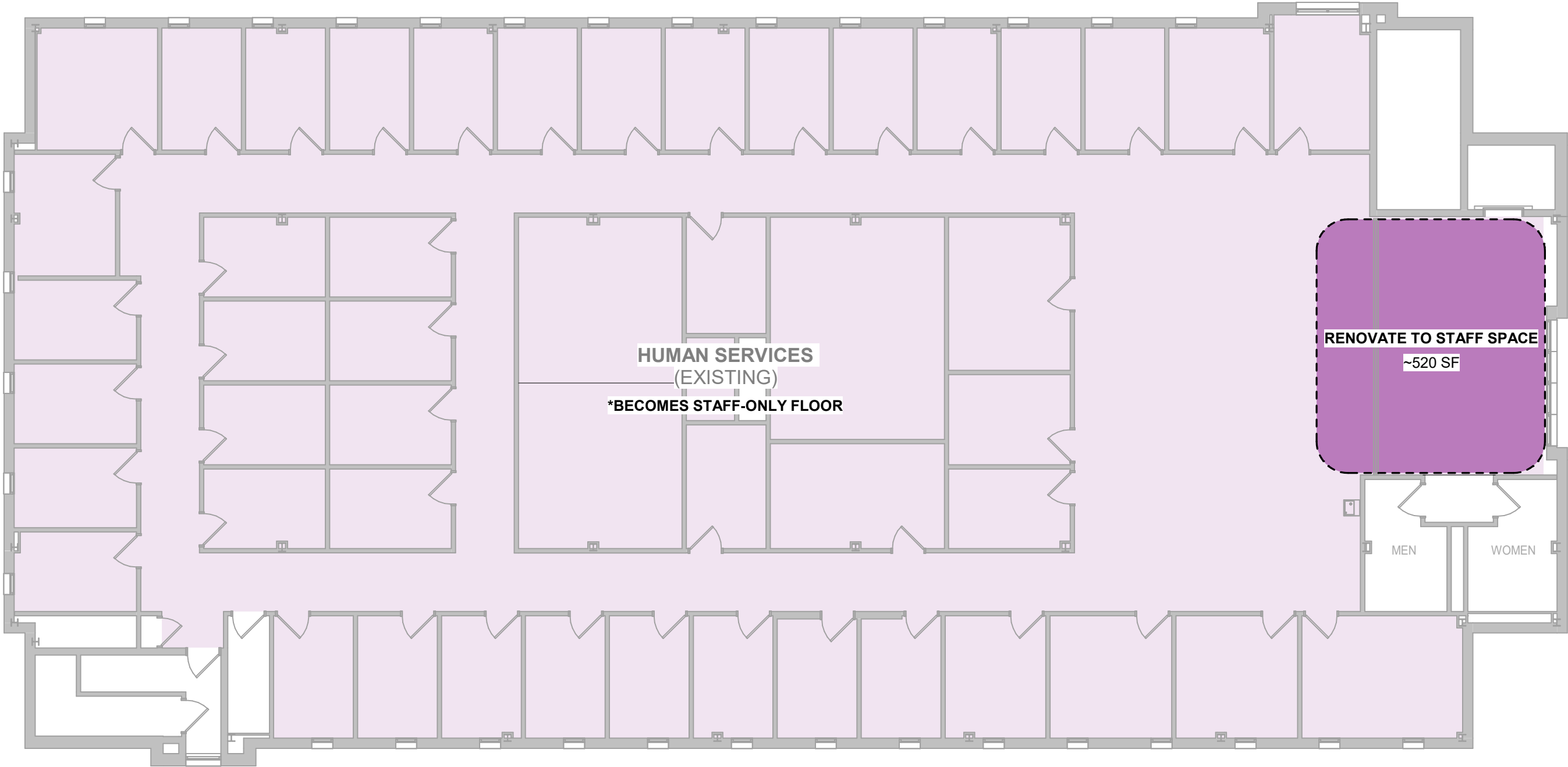
1 **Courthouse - Second Floor**
1" = 20'-0"
0 15' 30'



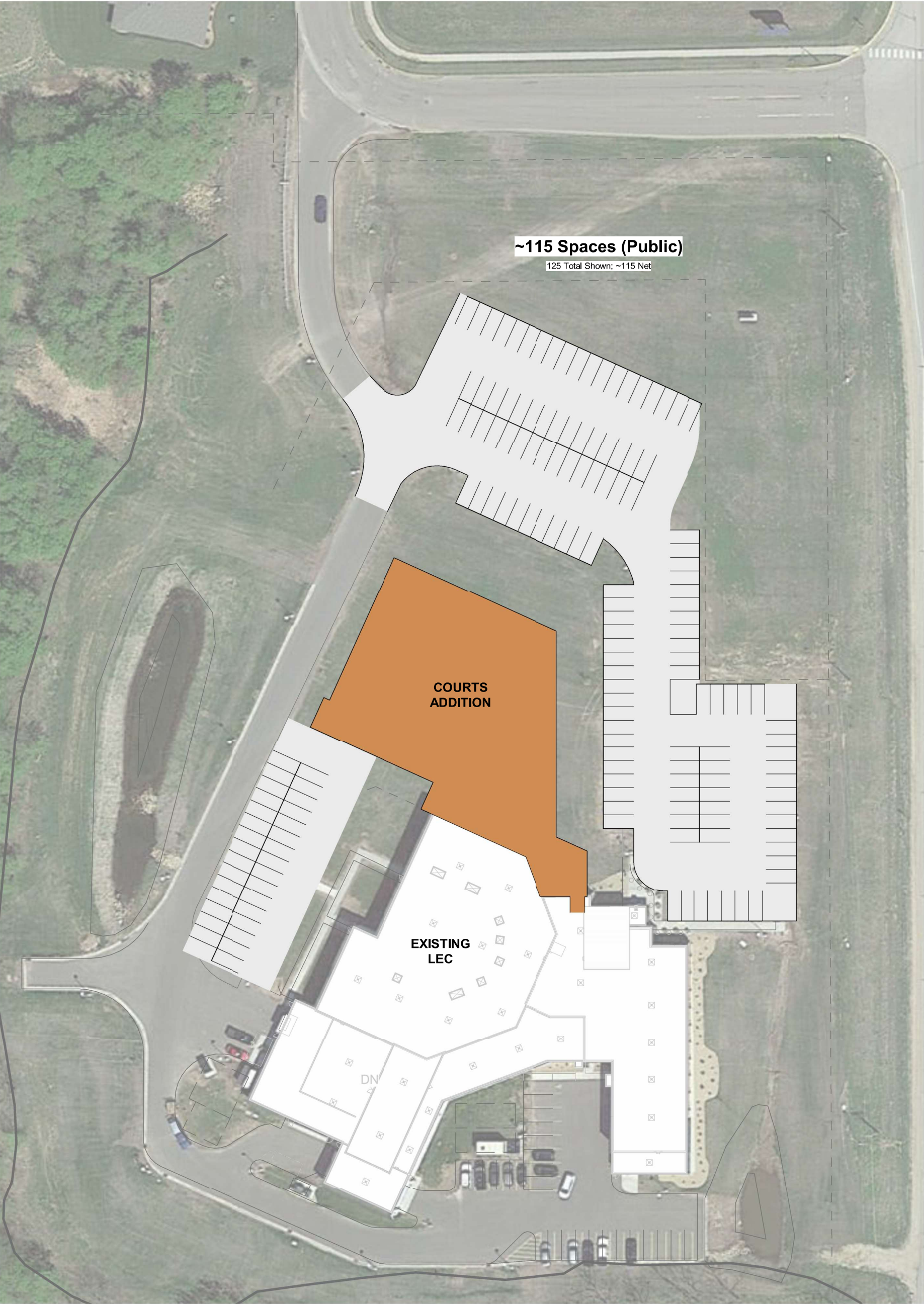
1 **PCOB - Ground Floor**
3/32" = 1'-0"
0 8' 16'



HUMAN SERVICES
8,920 SF



1 PCOB - Second Floor
3/32" = 1'-0"
0 8' 16'



1

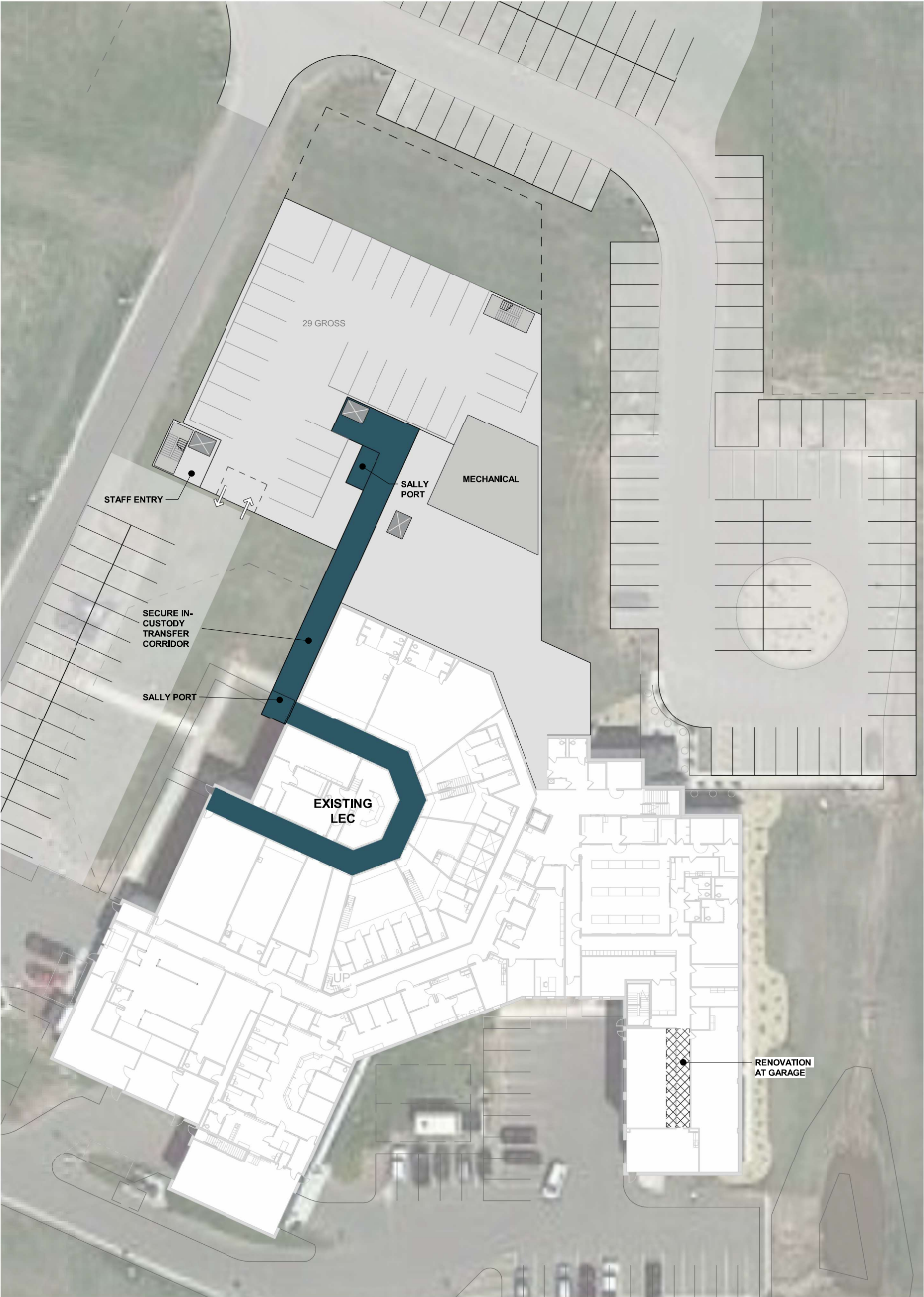
Site Plan (Option B)

1/64" = 1'-0"

0

48'

96'



1

Lower Level Plan Diagram - Option B

1" = 40'-0"

0

30'

60'



1

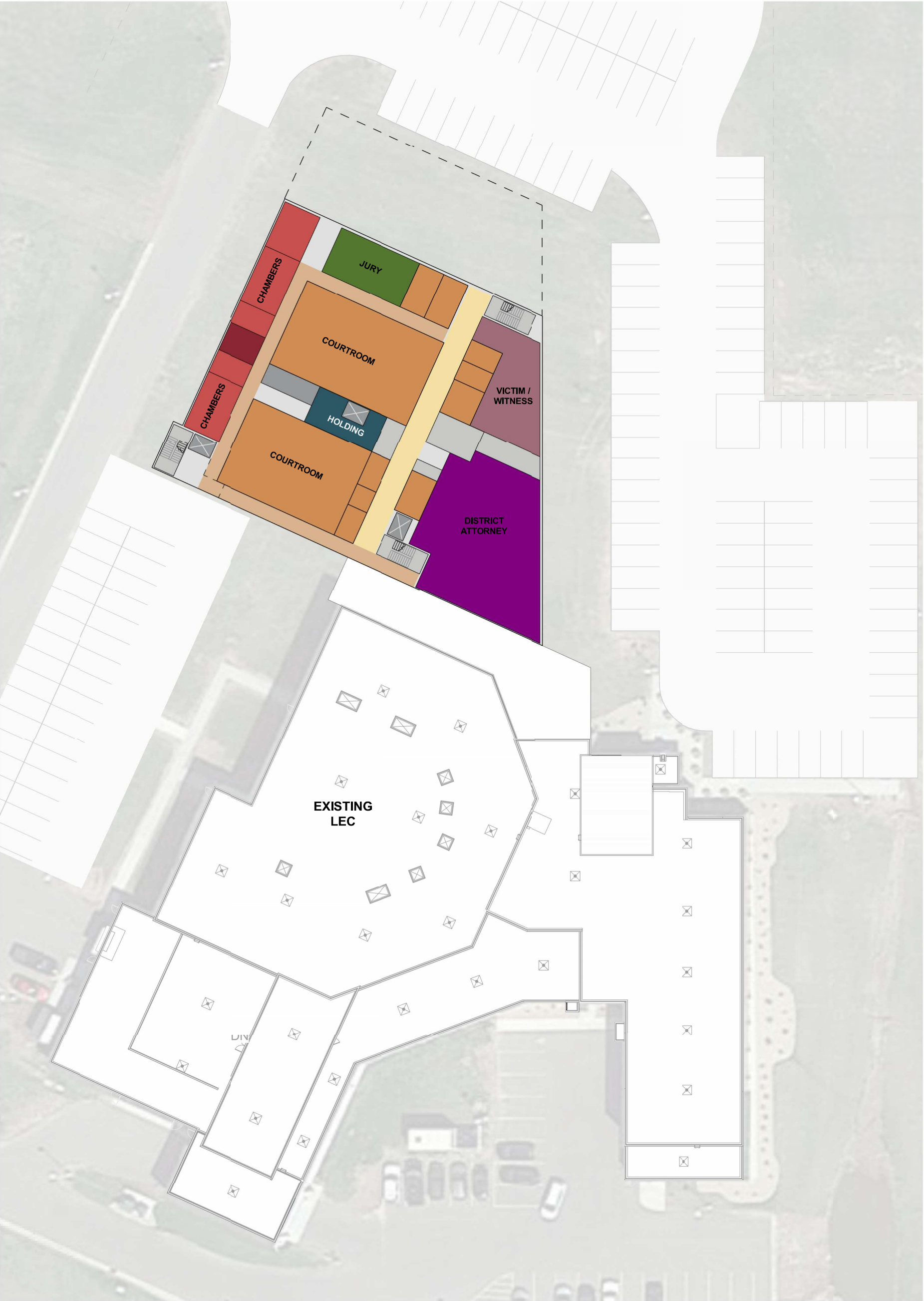
Main Level Plan Diagram - Option B (DRAFT)

1" = 40'-0"

0

30'

60'



1

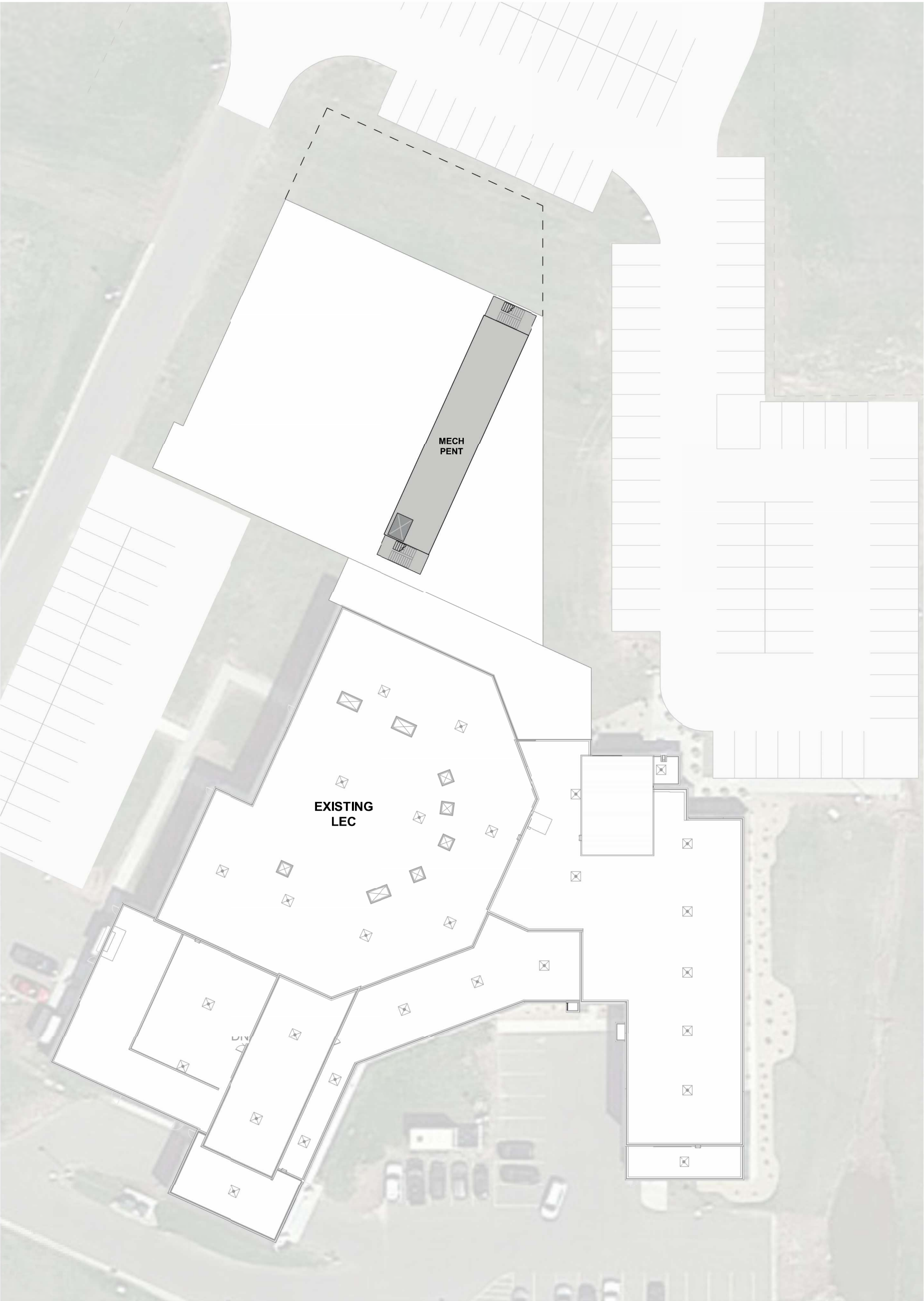
Upper Level Plan Diagram - Option B

1" = 40'-0"

0

30'

60'



1

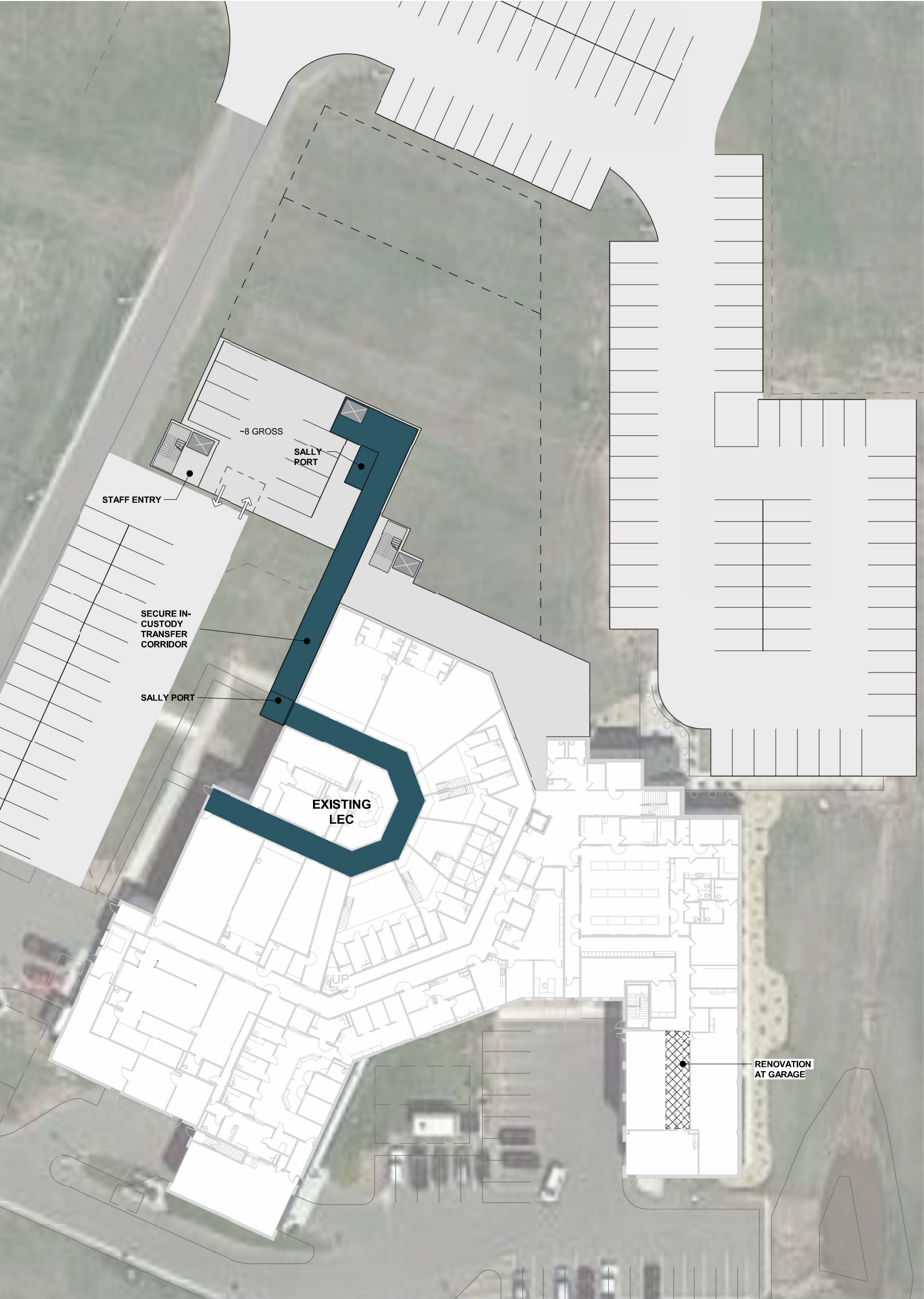
Penthouse Diagram - Option B

1" = 40'-0"

0

30'

60'



1

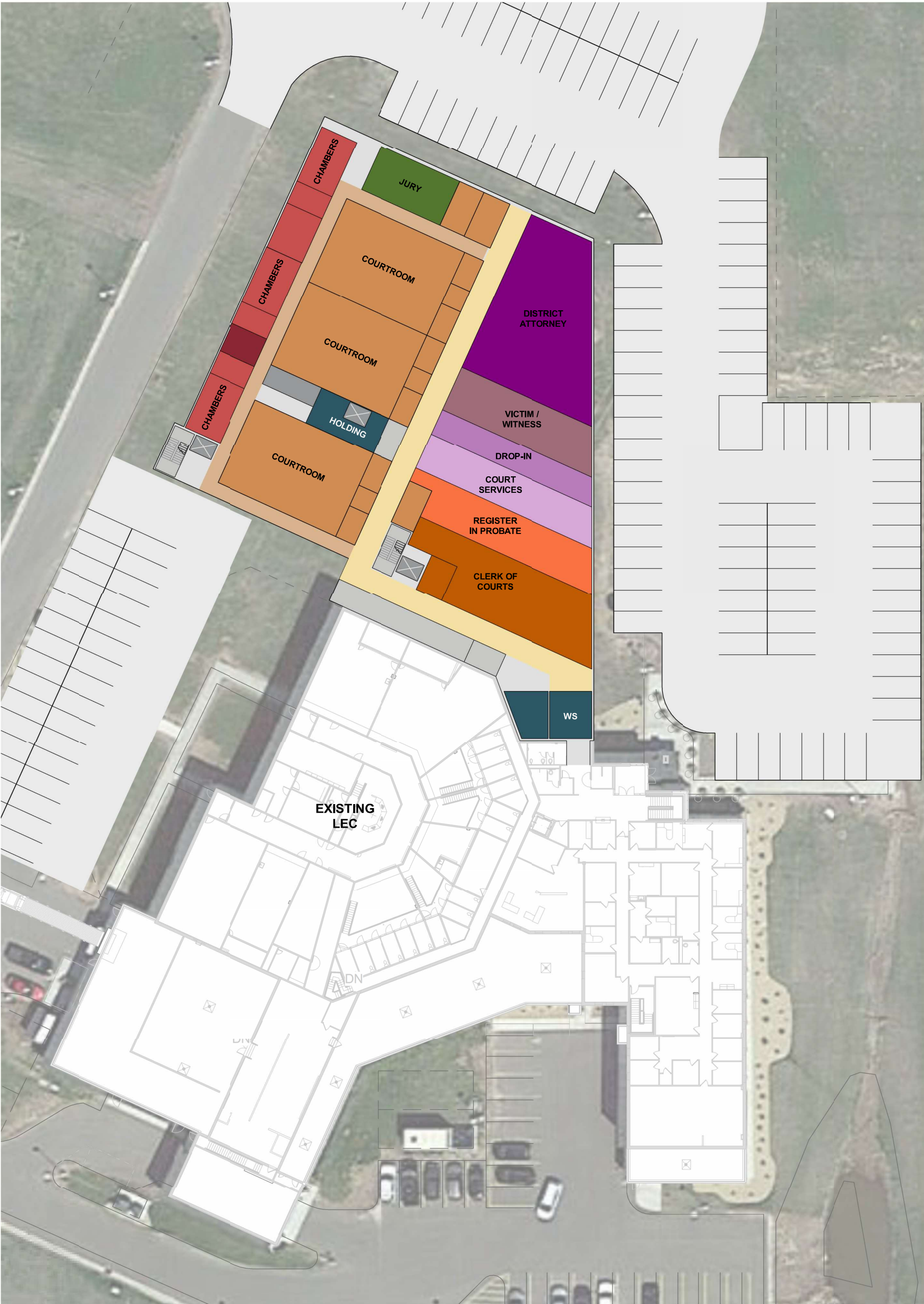
Lower Level Plan Diagram - Option B2 (DRAFT)

1" = 40'-0"

0

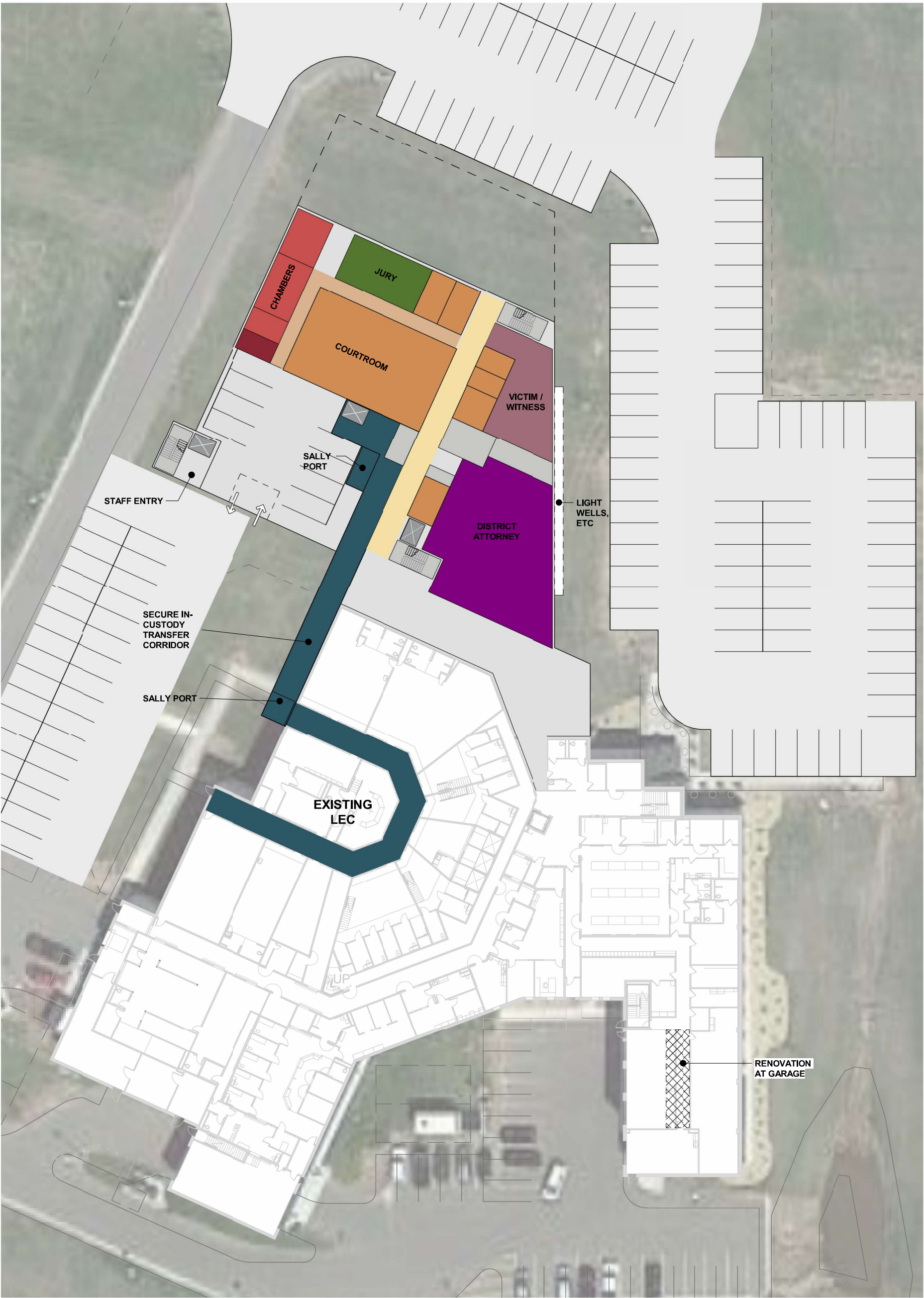
30'

60'

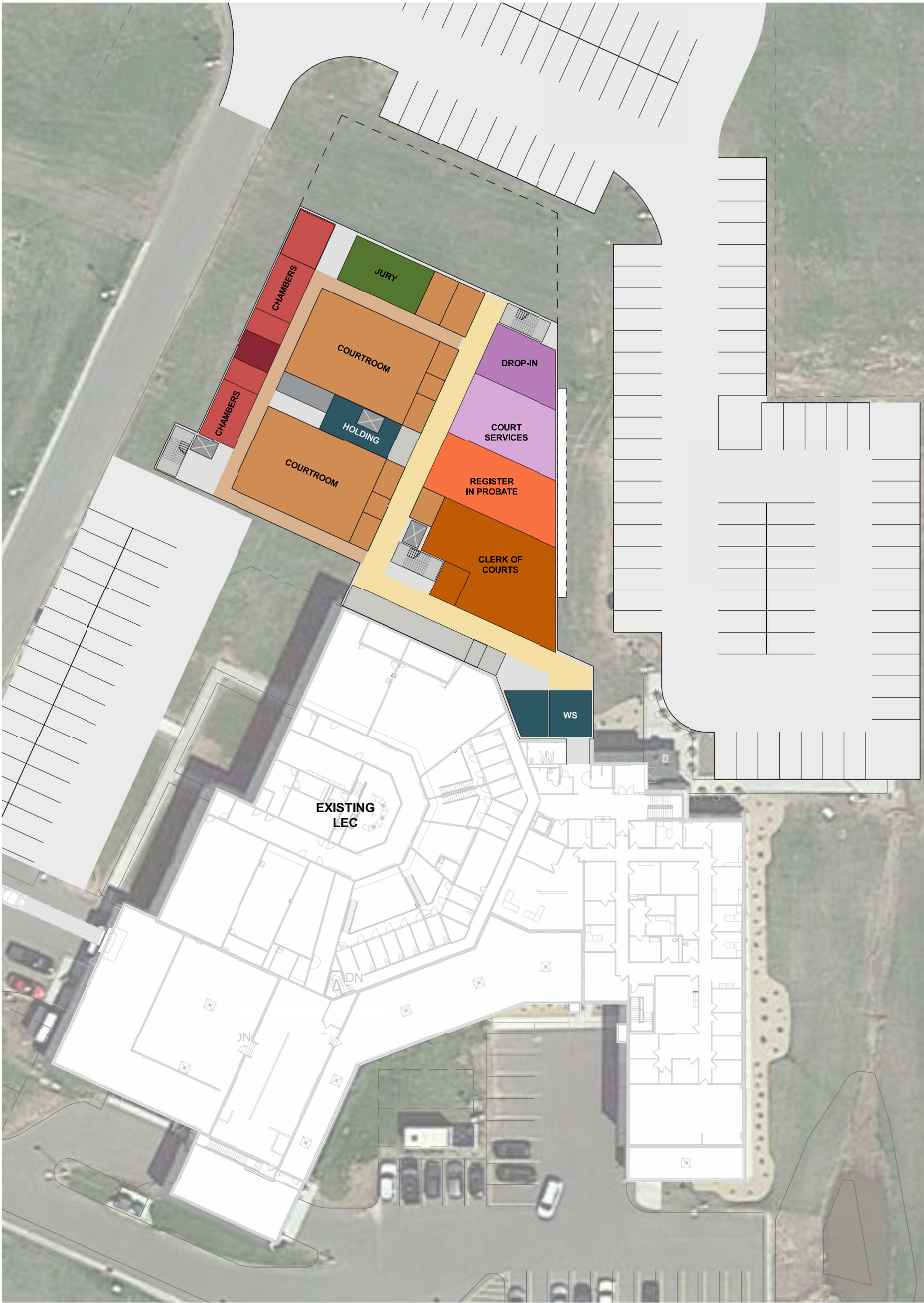


1

Main Level Plan Diagram - Option B2 (DRAFT)



1 Lower Level Plan Diagram - Option B3 (DRAFT)
1" = 40'-0"
0 30' 60'



1

Main Level Plan Diagram - Option B3 (DRAFT)

1" = 40'-0"

0

30'

60'

**UNAPPROVED MINUTES OF THE Adhoc
JUDICIAL FACILITY PLANNING COMMITTEE MEETING HELD
October 17, 2023 – 5:00 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**



**County Board Room & via Zoom;
124 N. Oak St. ELLSWORTH, WI**

2023 – 03

1) Meeting Convened

The Pierce County Judicial Facility Planning Ad Hoc Committee met in County Board Room of the Pierce County Courthouse Annex, Ellsworth, WI & via Zoom. County Board Chairman J. Aubart called the meeting to order at 5:01 p.m.

1a) Those Present

A quorum was established acknowledging 6 members present; 1 excused.

Members present:

Jim Ashbach	District #2
Jon Aubart	District #3
Scott Bjork	District #7
Neil Gulbranson	District #11
Elizabeth Rohl	Judge
Joseph Boles	Judge-retired

Absent/Excused:

Mike Kahlow	District #6
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Also present: Brad Lawrence-Corp Counsel, Jason Matthys-Administrative Coordinator, Greg Weaver-Data Analyst, Jennifer Thatcher-Deputy Clerk, Kerry Feuerhelm-Clerk of Circuit Court, Randy LaFaive-Market & Johnson, John Nuzum-Market & Johnson, Kasey Lemke-Market & Johnson, Joel Dunning-Wold, Karl Schmidt-Wold, Sarah Nigbor-PC Journal.

1b) Public Comment

None.

2) Agenda Adopted

Motion by S. Bjork/J. Ashbach to adopt agenda as presented; motion carried unanimously.

3) Approve Minutes

Motion by N. Gulbranson/J. Boles to approve the minutes of the August 29th, 2023 meeting as presented; motion carried unanimously.

4) Presentation of Potential Renovation Options to the Existing Courthouse, Annex and Office Building

J. Dunning explained suggestions for the Pierce County Courthouse Annex and Office Building have been completed since the August meeting, including a review of existing utilization and one-on-one meetings with individual department heads to gain an understanding of deficiencies and/or needs of each except for Veterans Services due to vacancy of the director role and plans to circle back for response. J. Dunning conveyed two possible scenarios for department relocations reporting: Human Services is challenged with inadequate “safe” spaces when working with clients, suggesting relocation of Administrative support staff to the space currently occupied by the ADRC, assuming the ADRC could be relocated to the space currently rented/occupied by the USDA. This would allow for a client waiting area, check-in, private meeting spaces, and 4-shared open offices; Information Services foresees the need for more space with possible expansion on the mid-level floor to the north, currently occupied by Finance, allowing for an additional 500’ for future growth; it is undetermined if the proper location for Finance is within the Office Building and if the space is appropriate. Courthouse Annex departments reflected a lesser need for growth reporting a similar footprint apart from Corporate Counsel

projecting the hire of +1 attorney. County Treasurer projecting +1 office space and +2 part-time seasonal staff; suggested expansion into the space currently occupied by the mailroom to accommodate future growth. This option temporarily displaces the mailroom. Potential relocation of Land Management or Finance to the westside, lower-level currently occupied by Extension. J. Dunning expressed another scenario for consideration that includes vacating the Annex and utilizing the space for storage or completely take-down that portion of the building; relocate Corporate Counsel to the 2nd floor of the Courthouse for an isolated suite and utilize the remaining space for Personnel/HR, Risk Management, Finance, and Administration departments. J. Matthys reminds members that if a newly constructed Pierce County Court Facility is approved consideration will need to be given to sustaining the cost of heat, water, electric and other utilities at the existing Courthouse, as well as the impacts to the Maintenance Department's current staffing. No action taken.

5) Presentation/Discussion of the Proposed New Judicial Facility Project, Cost and Associated Timeline

K. Schmidt presented Concept Budget–Option B pointing out the total project cost is \$30,903,822 and contains many assumptions including furnishings of \$1 million; design fees of \$1,956,325 estimated at 7% of total construction cost; a 6% inflation rate; contingencies of 4% construction and 6% estimating; less the contingencies total projected costs are reported at \$24,092,670; representing completion of all courtrooms except for the lower-level. J. Ashbach expressed the conceptual budget presented was fairly accurate and called upon the Courts for input. Judge Rohl questioned the feasibility of discarding the underground parking area from the plan; J. Matthys explained there would be minimal savings by discarding the underground parking from the plan, as the future building needs a solid foundation and similar funds would be required to achieve that. J. Ashbach supported the comment by J. Matthys and expressed that this option offers the best return on investment. J. Dunning highlighted a couple more options continuing to accommodate for projected growth: 1) \$8.4 million reduction in costs by removing the judicial room on upper floor, minimize parking to 8-spaces, less storage space, some department shifting to lower-level that is very near the inmate walk-way, and limits opportunity for growth beyond 3 courtrooms; 2) \$4 million reduction in costs by replacing the parking area with an additional courtroom, an area for victim witness/attorney area, initially 2-courtrooms with the ability to expand to 7 by building upwards in the future, one-level design, and represents significantly less storage area. If structurally designed vertically, a master plan must be in place to ensure the structure will be able to withstand future construction. J. Boles expressed there is a lean toward the first option – members, staff, and engineers. S. Bjork expressed future maintenance costs are important to keep in the forefront and questioned plans for the current Courthouse, pointing out the existing dome repair needs. J. Matthys reminded Concept Budget–Option B allows inmates to self-transport for court hearings. No action taken.

6) Discuss/Take Action to recommend the New Judicial Facility Plan and Costs Associated With the Project

Motion by N. Gulbranson/J. Ashbach to recommend approval of the Pierce County Courts Addition Concept Budget–Option B, prepared by Market & Johnson, projecting a total cost of \$30,903,822 as presented and forward to Finance & Personnel; motion carried unanimously.

7) Discuss Future Meeting Dates & Times

Future meetings of the Committee will be scheduled as required.

8) Future Agenda Items

None.

9) Adjourn

Motion by S. Bjork/J. Boles to adjourn at 6:19 p.m.; motion carried unanimously.

Respectfully submitted by: Jennifer Thatcher, County Deputy Clerk