PIERCE COUNTY

COMMITTEE MEETING AGENDA

Judicial Facility Planning Ad Hoc Tuesday, August 29, 2023 – 4:30 p.m.

Courthouse Annex/Lower Level - County Board Room; 124 N. Oak St. – Ellsworth, WI Attendance is also available virtually or by phone:

https://us06web.zoom.us/j/88246797678?pwd=bnNqZUhVOHloRUtydDZEOGJheVpNdz09

Meeting ID Number: 882 4679 7678 Passcode: 667912 United States: + 1 (312) 626-6799 Access Code: 667912

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items. Public comments will be taken on agenda items prior to the Committee taking them up.	Chairman
2.	Establish and adopt agenda	Members
3.	Approve minutes of May 23, 2023	Members
4.	Judicial Facility planning update by Wold Architects and Market and Johnson	Wold / Market & Johnson
5.	Discuss/Take action on future meeting dates & times	Members
6.	Future agenda items	Members
7.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

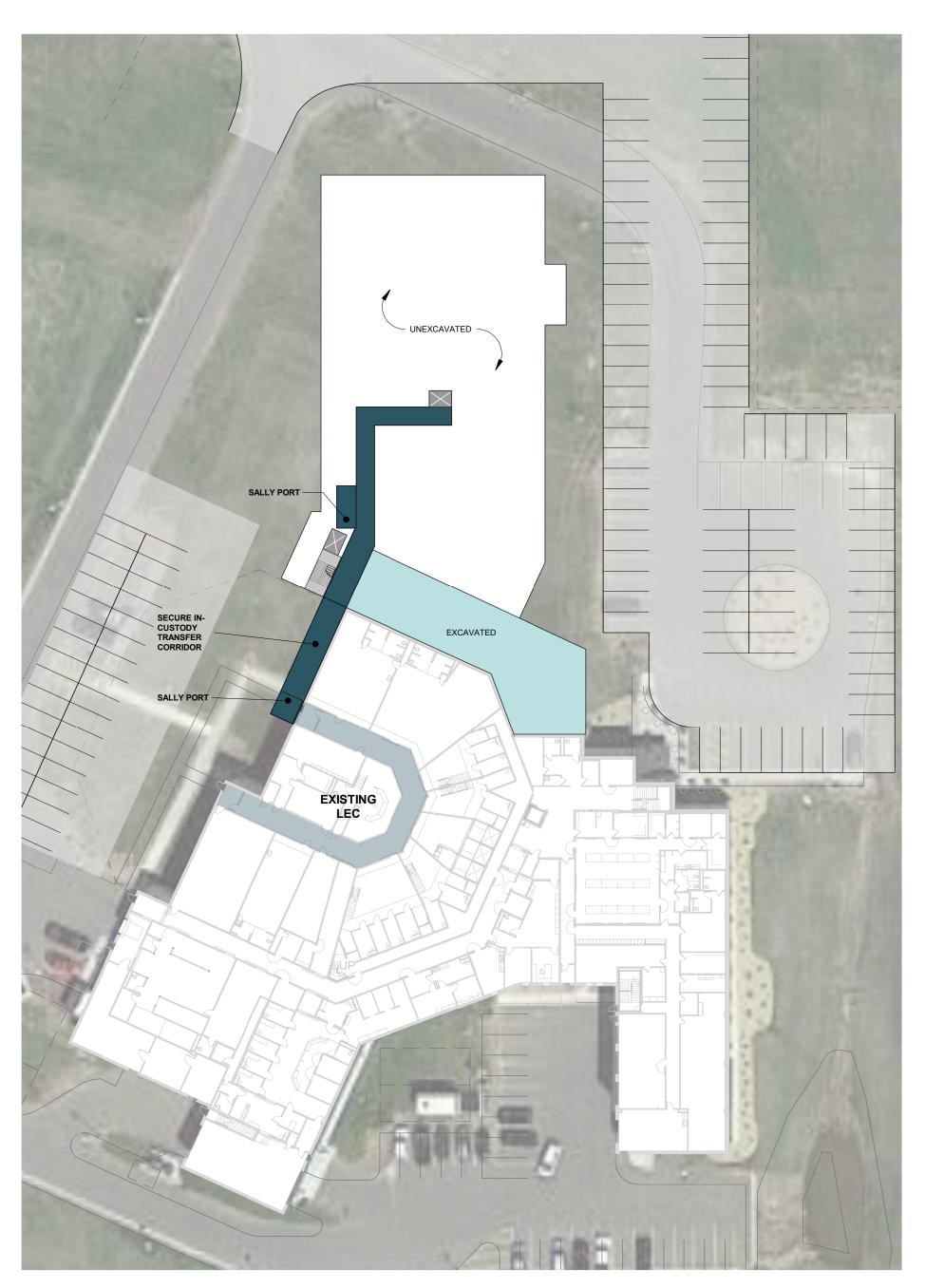
Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (08/24/23)

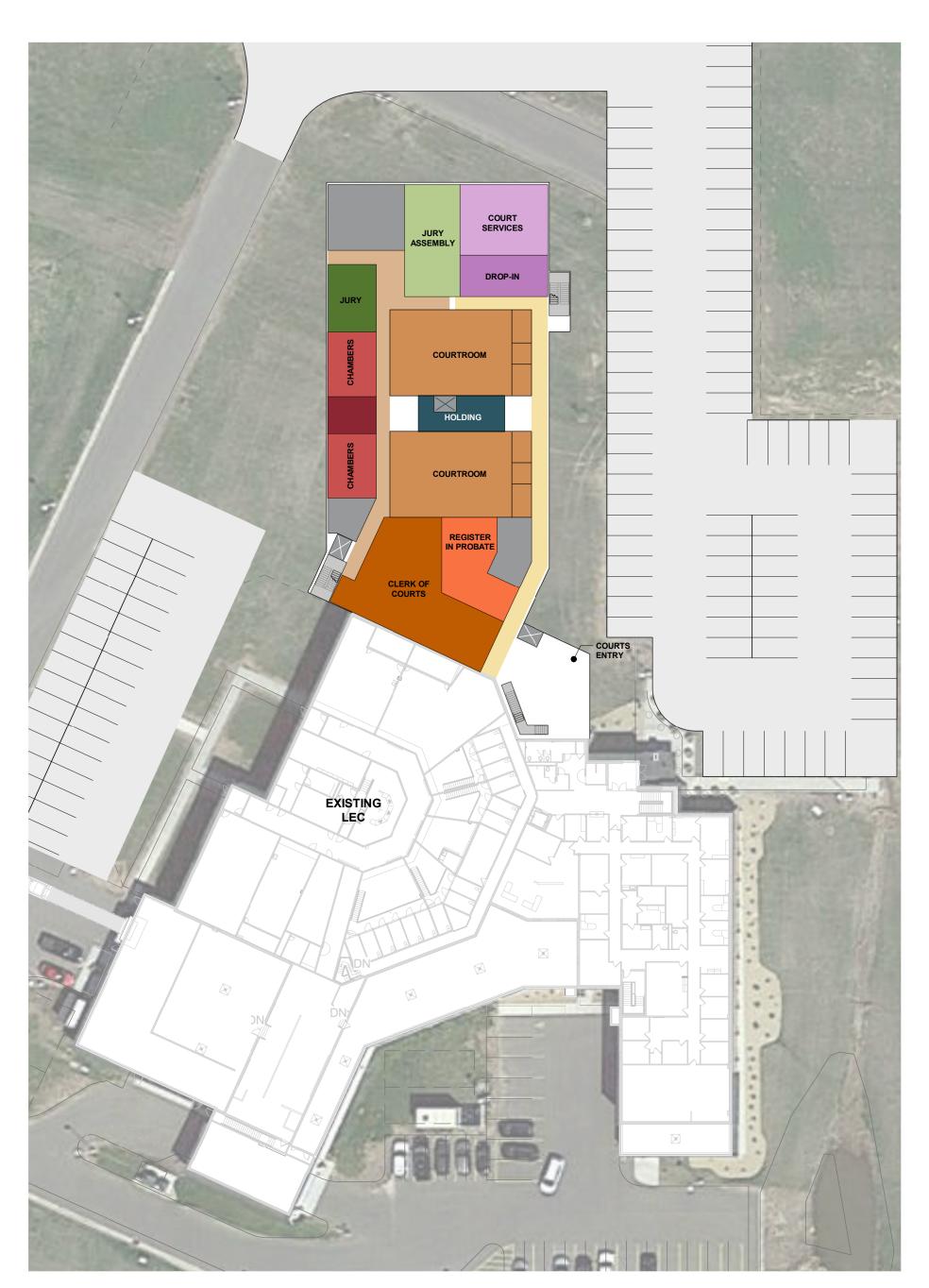








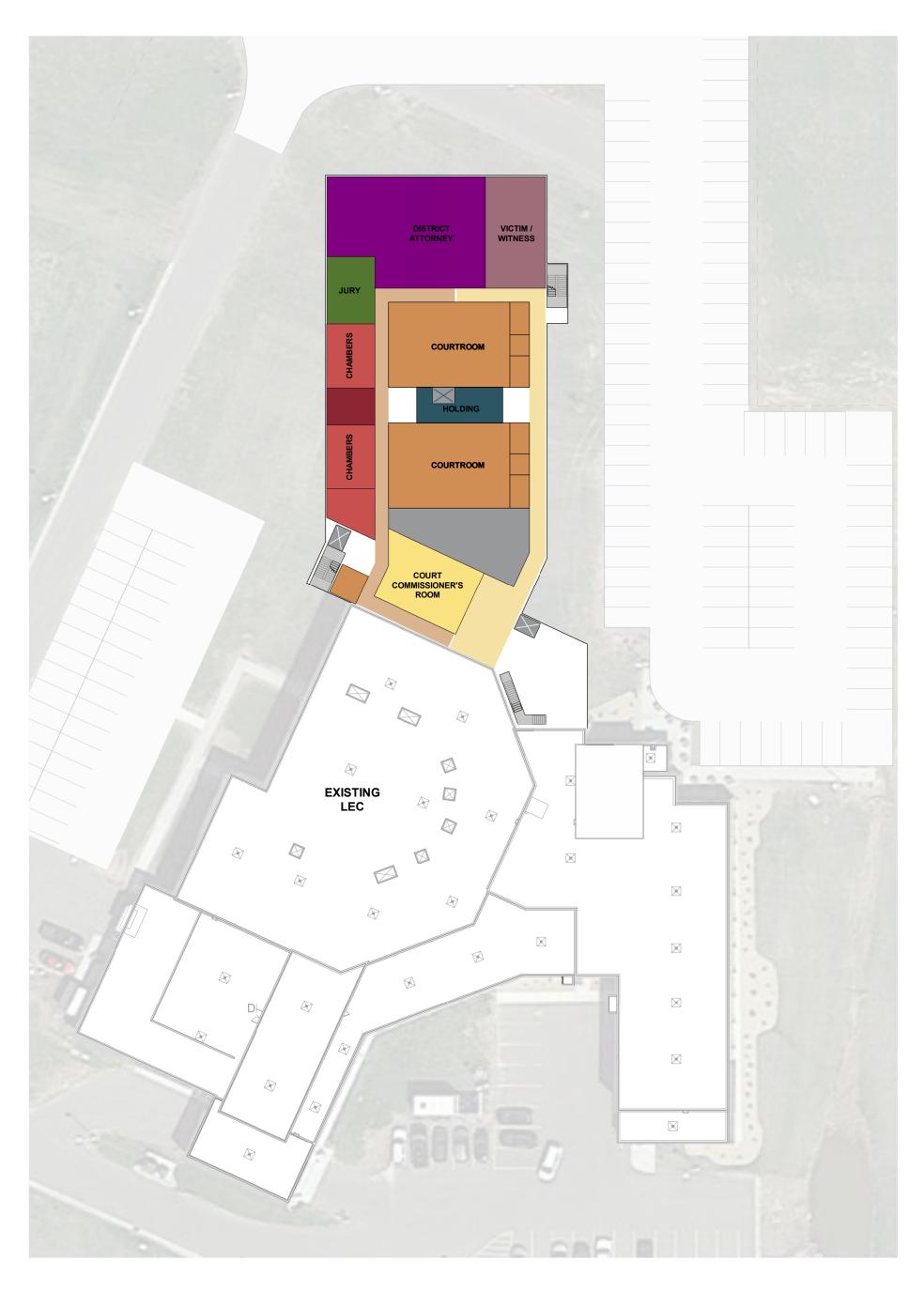






Comm No: 232138







		EXISTING BUILDING PRE-DES			RE-DESI	GN		
				(as applicable)				
		Qty		Total SF	Comments	Qty	Size	Total SF
DIVISIO	ON SUMMARY							
1.00	LEC / Jail General Building Useable Area			4,200 USF				4,200 USF
2.00	Sheriff's Offices Useable Area			12,139 USF				13,632 USF
3.00	Jail Useable Area			30,896 USF				30,896 USF
4.00	Emergency Mgmt - EOC UseableArea			2,970 USF				2,970 USF
5.00	Emergency Mgmt - 911 Useable Area			1,163 USF				2,198 USF
6.00	Medical Examiner Useable Area			330 USF				330 USF
11.00	Courts General Building Useable Area			0 USF				3,811 USF
12.00	Court Room Sets Useable Area			0 USF				24,192 USF
13.00	Clerk of Courts Useable Area			0 USF				2,033 USF
14.00	Register in Probate Useable Area			0 USF				1,397 USF
15.00	District Attorney Useable Area			0 USF				3,086 USF
16.00	Victim Witness Useable Area			0 USF				1,126 USF
17.00	Court Security Useable Area			0 USF				1,414 USF
18.00	Court Services Useable Area			0 USF				1,176 USF
19.00	Drop-in Workspace Useable Area			0 USF				722 USF
	Total Usable Area			51,698 USF				88,745 USF
	<u>Usable to Gross Factor</u>			x 1.11				x 1.15
	Total Gross Square Footage			57,439 GSF				102,057 GSF
1.00	LEC / Jail General Building							
	LEC / Jail General Building Useable Area			4,200 USF				4,200 USF
• 00	01 140 040							
2.00	Sheriff's Offices			10 100 LICE				12 (22 LICE
	Sheriff's Offices Useable Area			12,139 USF				13,632 USF
3.00	Jail							
5.00	Jail Useable Area			30,896 USF				30,896 USF
	Juli Oscubie ilicu			50,050 031				00,000 001
4.00	Emergency Mgmt - EOC							
	Emergency Mgmt - EOC UseableArea			2,970 SF				2,970 SF
5.00	Emergency Mgmt - 911							
5.0	1 Telecommunications Supervisor Office			148 SF		1	150	150 SF
5.0	2 Call Center Workstations	4	50	200 SF		8	96	768 SF
5.0	3 Breakroom			57 SF		1	120	120 SF
5.0	4 Toilet			48 SF		1	56	56 SF
5.0	5 Storage			33 SF		1	80	80 SF
5.0	6 Equipment Room			201 SF		1	200	200 SF
	Total Emergency Mgmt - 911 Net Area			687 SF				1,374 SF
	Net to Usable Factor			x 1.69				x 1.60
	Emergency Mgmt - 911 Useable Area			1,163 USF				2,198 USF
6.00	Medical Examiner			220 LICE				220 LICE
	Medical Examiner Useable Area			330 USF				330 USF
11.00	Courts General Building							
	1 Lobby					1	1000	1,000 SF
11.0	1 2000y					1	1000	1,000 01

Page 1



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1.02 Law Library 1.03 Size Total SF Comments Qty Size Total SF 1.04 1.05 1.0		EXISTING BUILDING		PRE-DESIGN				
11.02		Otra	Ciro			Otre	Ciro	Total CE
11.03 Mother's Room 1 72 72 57 11.04 Public Vending Area (inside WS) 1 50 50 51 11.05 Vending Storage 1 400 400 57 11.06 Maintenance Office 1 400 400 57 11.08 Maintenance Office 1 400 400 57 11.08 Maintenance Office 1 400 400 57 11.08 Maintenance Office 1 50 100 57 Net to Usable Factor 20 51 51 50 12.00 Court Room Sets 2 722 57 12.01 Court Room Sets 3 2000 6,000 57 12.02 Flex Courtrooms 3 2000 6,000 57 12.03 Large Courtrooms 3 2000 6,000 57 12.04 Court Commissioner Hearing Room 1 1700 1,700 57 12.05 Flex Conference Rooms (2.5 per Ctrm) 12 125 1,500 57 12.02 Court Commissioner Hearing Room 1 1700 1,700 57 12.03 Lorge Courtroom 1 1 1700 1,700 57 12.04 Court Commissioner Hearing Room 1 1 1 1 1 1 1 12.07 Court Sets 1 1 1 1 1 1 1 1 12.08 Flex Conference Rooms (2.5 per Ctrm) 12 12 12 1,500 57 12.09 Court Reom Sets (V follet) 4 400 1,600 57 12.00 Court Reomes (9/16) Room 1 1 1 1 1 1 1 1 1 12.01 Court Room Sets Net Area 0 5 1 1 1 1 1 1 1 12.01 Total Court Room Sets Net Area 0 5 1 1 1 1 1 1 1 13.01 Clerk of Courts Office 0 5 1 1 1 1 1 1 1 13.02 Clerk of Courts Office 0 5 1 1 1 1 1 1 1 1 13.03 Reception Stations 1 1 1 1 1 1 1 1 1	11.02 Lavy Library	Qty	Size	Total 51	Comments	•		
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12.07 Commissioner's Office / Robing Room 1 180 180 SF 12.08 Judicial Aide Wkstn 4 80 320 SF 12.09 Court Reporter Office 4 100 400 SF 12.10 Jury Deliberation Suite 2 540 1,080 SF 12.11 Jury Assembly / Multi-purpose (80x15sf) 1 1200 1,200 SF Total Court Room Sets Net Area 0 SF 17,280 SF Net to Usable Factor #DIV/0! x 1.40 Court Room Sets Useable Area 0 USF 2 4,192 USF 13.00 Clerk of Courts 1 150 150 SF 13.01 Clerk of Courts Office 1 150 150 SF 13.02 Court Clerk Wkstns (5 + 3 Future) 8 64 512 SF 13.03 Reception Stations 3 40 120 SF 13.04 File Storage 1 120 120 SF 13.05 Work Room 1 100 100 SF 13.05 Kitchenette (shared w/ Judges) 1 180 180 SF 13.06 Kitchenette (shared w/ Judges) 1 150 150 SF 13.07 Public Waiting 1 150 150 SF 13.08 Self-help Area 0 SF 1,452 SF Total Clerk of Courts Net Area 0 SF 1,452 S	12.05 Flex Conference Rooms (2.5 per Ctrm)					12	125	1,500 SF
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Total Court Room Sets Net Area 0 SF 17,280 SF Net to Usable Factor #DIV/0! x 1.40 Court Room Sets Useable Area 0 USF 24,192 USF 13.00 Clerk of Courts 0 USF 24,192 USF 13.01 Clerk of Courts 1 150 150 SF 13.02 Court Clerk Wkstns (5 + 3 Future) 8 64 512 SF 13.03 Reception Stations 3 40 120 SF 13.04 File Storage 1 120 120 SF 13.05 Work Room 1 100 100 SF 13.06 Kitchenette (shared w/ Judges) 1 180 180 SF 13.07 Public Waiting 1 150 150 SF 13.08 Self-help Area 0 SF 1,452 SF Total Clerk of Courts Net Area 0 SF 1,452 SF Net to Usable Factor #DIV/0! x 1.40	12.11 Jury Assembly / Multi-purpose (80x15sf)					1	1200	1,200 SF
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13.03 Reception Stations 3 40 120 SF 13.04 File Storage 1 120 120 SF 13.05 Work Room 1 100 100 SF 13.06 Kitchenette (shared w/ Judges) 1 180 180 SF 13.07 Public Waiting 1 150 150 SF 13.08 Self-help Area 1 120 120 SF Total Clerk of Courts Net Area 0 SF 1,452 SF Net to Usable Factor #DIV/0! x 1.40	13.02 Court Clerk Wkstns (5 + 3 Future)					8	64	512 SF
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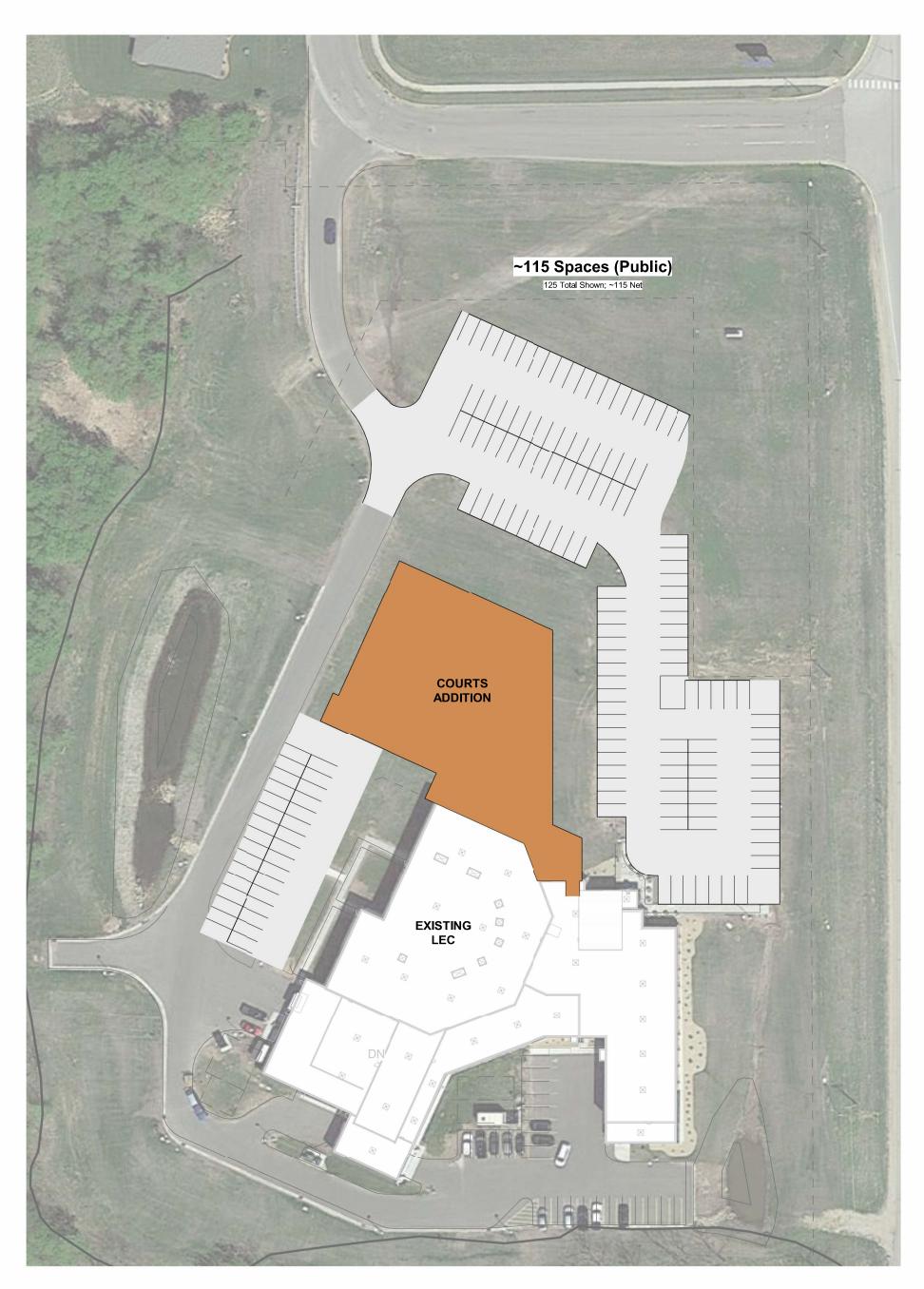
14.00 Register in Probate Register in Probate Register in Probate Office 1 150 S 150 S 150 S 140 S	SPACE PROGRAM SUMMARY	EXISTING BUILDING (as applicable)			PRE-DESIGN			
14.00		Qty	Size	·		Qty	Size	Total SF
14.01 Register in Probate Office	14.00 Register in Probate	- 5				- 3		
14.00 Probate Clerk Wistms (1 + 1 Future)	5					1	150	150 SF
14.03 Reception Stations								128 SF
14.04 File Storage								40 SF
14.05 Nork Room	-					1	460	460 SF
14.07 Fublic Waiting 1.00 1.0						1	100	100 SF
14.07 Fublic Waiting 1.00 1.0	14.06 Kitchenette / Break Space (in Clerk of Court)					0	0	0 SF
Note Part	-					1	120	120 SF
Pagister in Probate Useable Area	Total Register in Probate Net Area							998 SF
15.00 District Attorney 15.01 District Attorney Office 1 180 180 SF 15.02 Asst DA Office (2 + 2 Future) 4 140 560 SF 15.03 Legal Asst Wkstn (3 + 2 Future) 5 64 320 SF 15.04 Office Manage Office 1 120 120 SF 15.05 Drop-in Office 1 120 120 SF 15.06 Reception Wkstn 1 64 64 SF 15.07 Conference Room / DA Law Library 1 240 240 SF 15.08 File Storage (10 files) 1 120 120 SF 15.09 Work Room 1 100 100 SF 15.10 Kitchenette 1 140 140 SF 15.11 Public Waiting 1 120 120 SF 15.12 Interview Room 1 120 120 SF 15.12 Interview Room 1 120 120 SF 15.12 Interview Room 1 120 SF 15.12 Interview Room 1 120 SF 15.12 Interview Room 1 120 SF 15.12 Vitto Usable Factor 2 204 SF 15.10 Vivit Witness 1 140 140 SF 16.00 Viv Coordinator Office 1 140 140 SF 16.01 Viv W Coordinator Office 1 140 140 SF 16.02 Viv W Specialist 1 140 140 SF 16.04 Viv W Waiting Room 1 140 140 SF 16.05 Conference Room 1 12	Net to Usable Factor							x 1.40
15.01 District Attorney Office 1 80 5F 180 5F 15.02 Asst DA Office (2 + 2 Future) 4 140 560 SF 560 SF 15.03 Legal Asst Wkstn (3 + 2 Future) 5 64 320 SF 320 SF 15.04 Office Manage Office 1 120 120 SF 1505 1 120 120 SF 1 120 120 SF 1 120 120 SF 1 120 120 SF 1 100 100 SF 1 100 100 SF 1 140 140 SF 1 140 140 SF 1 140 140 SF 1 120 120 SF 1 140 140 SF 1 140	Register in Probate Useable Area							1,397 USF
180	15.00 District Attorney							
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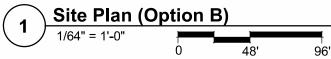


SPACE PROGRAM SUMMARY	EXISTING BUILDING (as applicable)			PRE-DESIGN			
Q	ty S	Size	Total SF	Comments	Qty	Size	Total SF
17.00 Court Security							
17.01 Weapon Screening Station					1	320	320 SF
17.02 Security Office					1	150	150 SF
17.03 Bailiff Station					2	80	160 SF
17.04 Holding Cells					4	70	280 SF
17.05 Non-contact Interview Rooms					2	50	100 SF
17.06 Contact Interview Rooms					0	80	0 SF
Total Court Security Net Area							1,010 SF
Net to Usable Factor							x 1.40
Court Security Useable Area							1,414 USF
18.00 Court Services							
18.01 Court Services Offices (3 + 1 Future)					4	120	480 SF
18.02 Kitchenette / Break Space					1	80	80 SF
18.03 Work/File Room					1	80	80 SF
18.04 Public Waiting					1	120	120 SF
18.05 Urine Analysis Toilet					1	80	80 SF
Total Court Services Net Area							840 SF
Net to Usable Factor							x 1.40
Court Services Useable Area							1,176 USF
19.00 Drop-in Workspace							
19.01 Corporation Counsel Office					1	140	140 SF
19.02 Human Services Hoteling Space (Child Prot, Yo	uth Jı	ustice,	CLTS, Child	Support)	6	36	216 SF
19.03 Human Services Workarea				11	1	40	40 SF
19.04 Human Services Conference Room					1	120	120 SF
Total Drop-in Workspace Net Area							516 SF
Net to Usable Factor							x 1.40
Drop-in Workspace Useable Area						_	722 USF



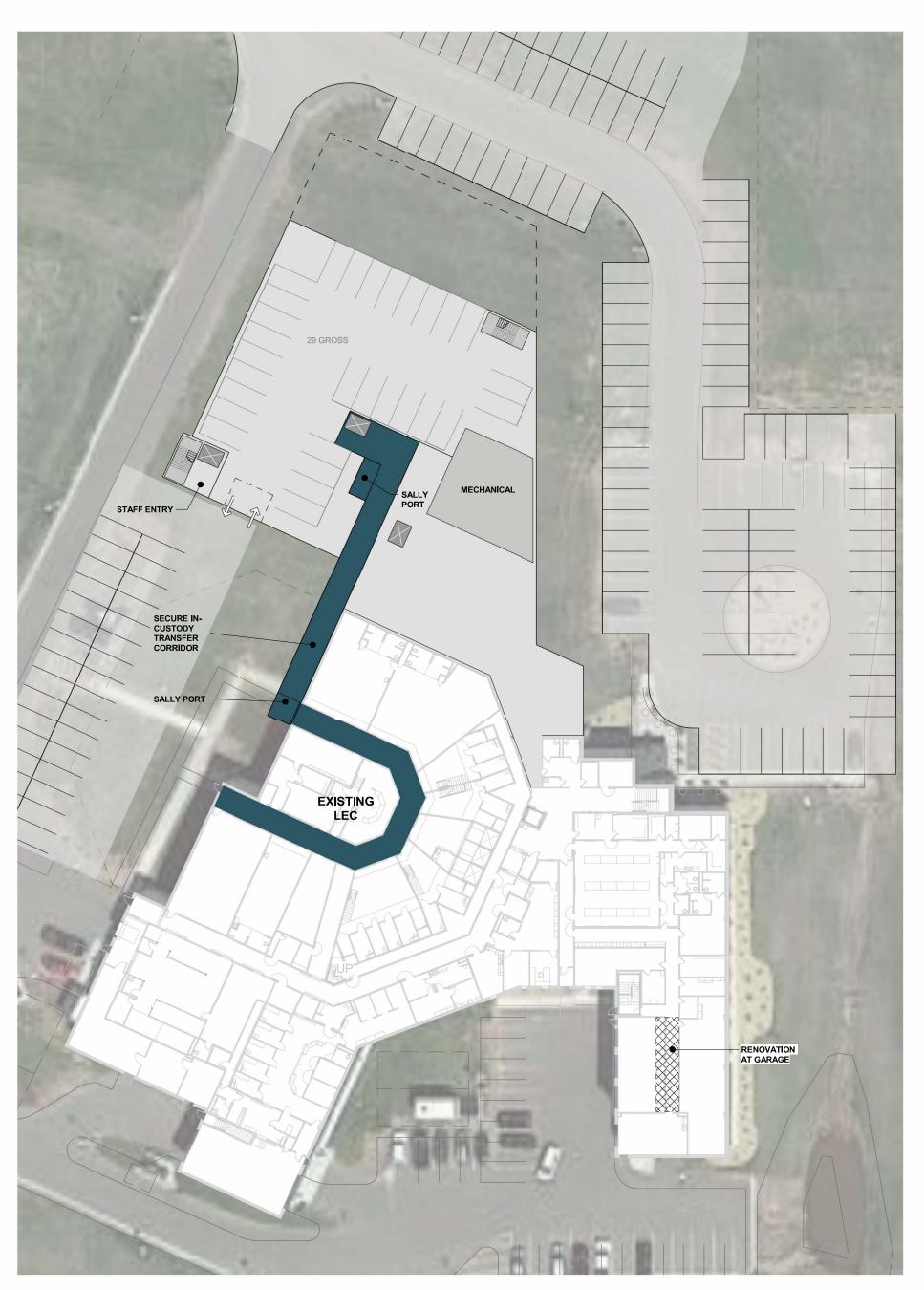






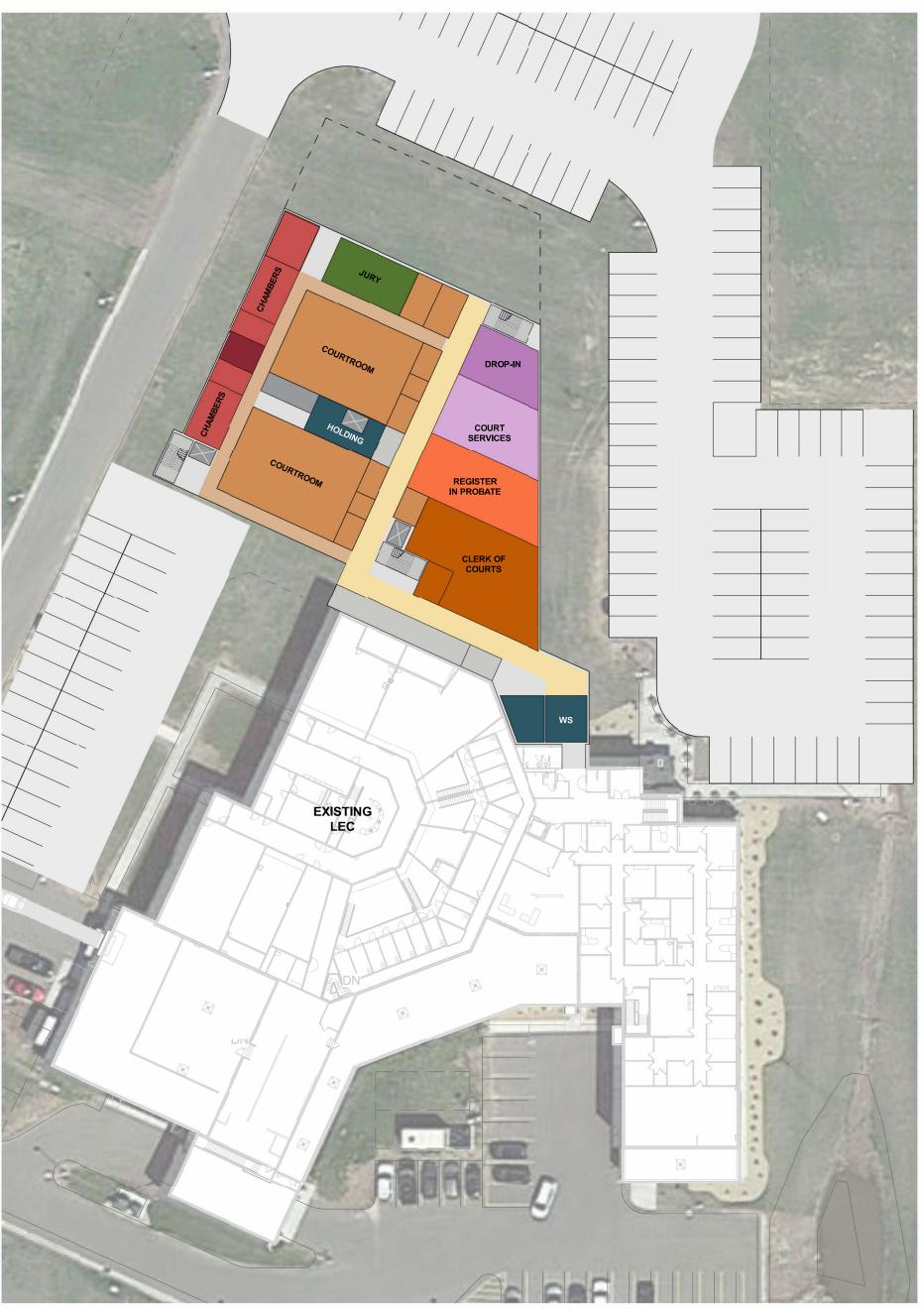






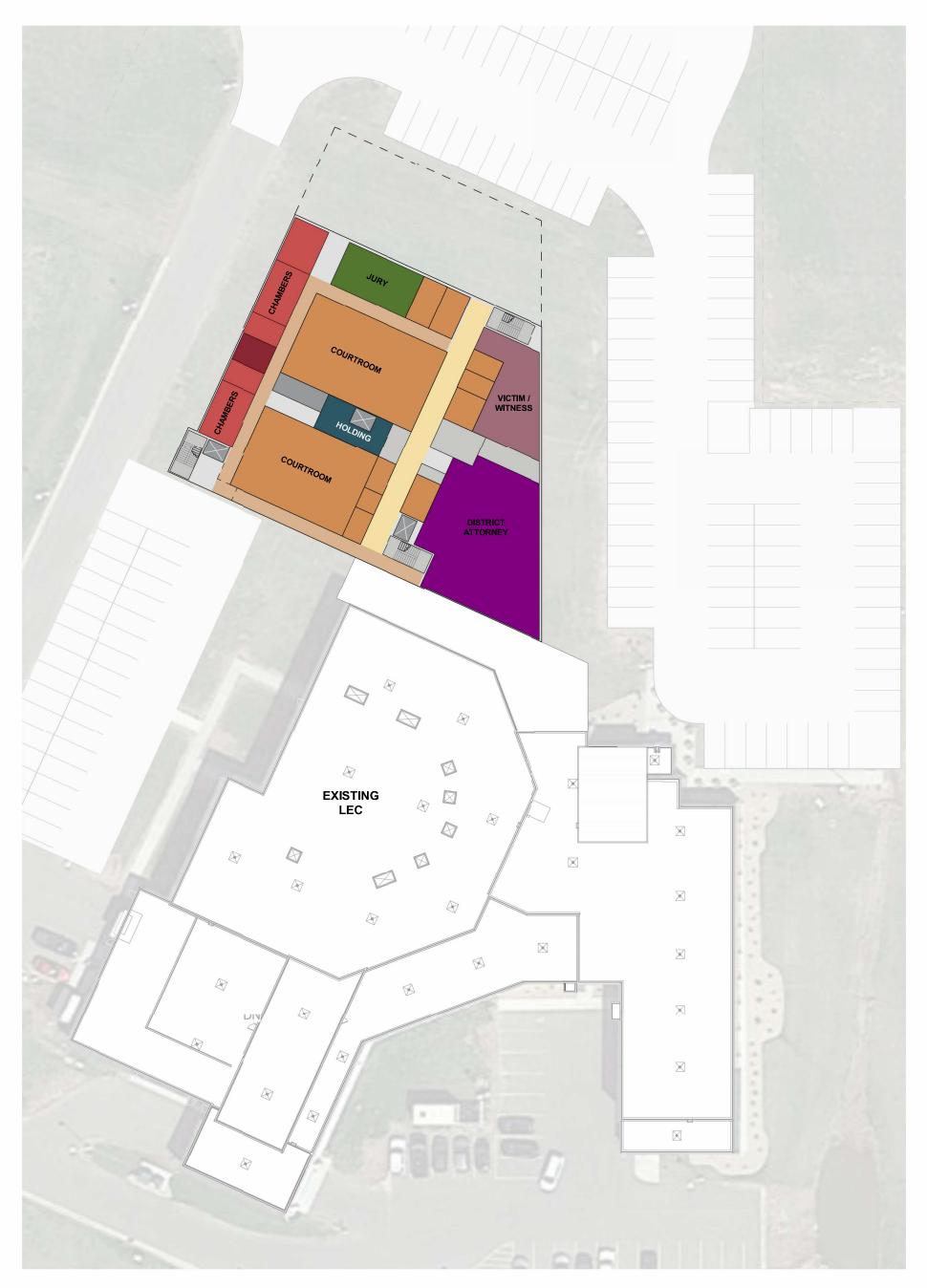








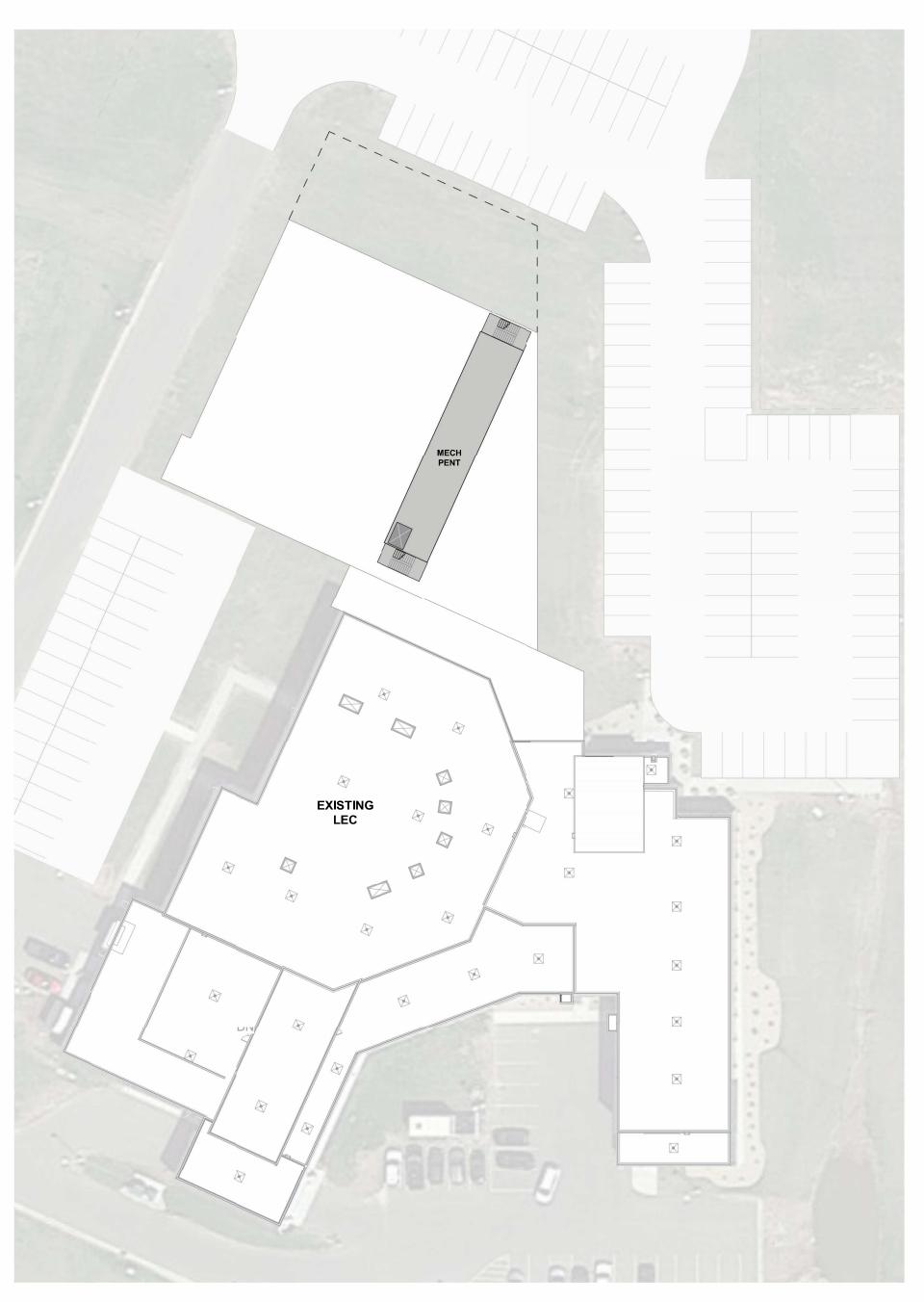


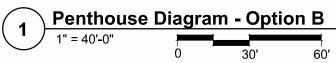












APPROVED MINUTES OF THE AdHoc JUDICIAL FACILITY PLANNING COMMITTEE MEETING HELD August 29, 2023 – 4:30 p.m.

STATE OF WISCONSIN COUNTY OF PIERCE

County Board Room 124 N. Oak St., ELLSWORTH, WI

2023 - 02

1) <u>Meeting Convened</u>

The Pierce County Judicial Facility Planning Ad Hoc Committee met in the County Board Room of the Pierce County Courthouse Annex, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 4:33 p.m.

1a) Those Present

A quorum was established acknowledging 6 members present; 1 excused.

Members present: Absent/Excused:

Jim Ashbach District #2 Scott Bjork District #7

Jon Aubart District #3
Mike Kahlow District #6
Neil Gulbranson District #11
Elizabeth Rohl Judge

Elizabeth Roni Judge

Joseph Boles Judge-retired

Also present: Jason Matthys-AC, Jamie Feuerhelm-County Clerk, Brad Lawrence-Corp Counsel, Kerry Feuerhelm-Clerk of Circuit Court, Randy LaFaive-Market & Johnson, Joel Dunning-Wold, Jake Wollensak-Wold.

1b) Public Comment

None.

2) Agenda Adopted

Motion by M. Kahlow/J. Ashbach to adopt agenda as presented; motion carried unanimously.

3) Approve Minutes

Motion by N. Gulbranson/E. Rohl to approve minutes of the May 23rd, 2023 meeting as presented; motion carried unanimously.

4) Judicial Facility planning update by Wold Architects and Market and Johnson

J. Dunning presented draft projections based on suggested square footage needed for courtrooms, court related departments, & staff. Also, reviewed the site layout projecting where the addition would connect to existing jail & Sheriff's Office facility, along with parking area suggestions. Two options were presented for the layout of the courts & department offices. Option A presented a larger square footage & different layout than that of Option B. Both projected to meet current & future space needs. Committee discussed both options with several members expressing favor to the layout in Option B. They also discussed next steps & timelines. J. Dunning indicated that it could take a couple weeks to finish Courthouse suggestions. R. LaFaive indicated that it would take 2-3 weeks to complete cost projections. No action taken.

5) <u>Discuss/Take action on future meeting dates & times</u>

Committee discussed when to meet again. Committee set a date for Sept. 26th, 2023 at 4:30 p.m. for next meeting.

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6) Future Agenda Items

- Courthouse suggestions
- Cost projections for judicial complex

7) <u>Adjourn</u>

Motion J. Boles/M. Kahlow to adjourn at 5:32 p.m.; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk



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