

**PIERCE COUNTY  
FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA**

Monday, January 8, 2024 – 4:00 p.m.

Courthouse Annex/Lower Level - County Board Room; 124 N. Oak St. – Ellsworth, WI

May also attend virtually or by phone:

**<https://us06web.zoom.us/j/81012331564?pwd=Ajdngghn0eBJxhZ62fRDBrBiSlbdf9h.1>**

Meeting ID Number: 810 1233 1564 Passcode: 762367

United States: + 1 (312) 626-6799

Access Code: 762367

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items.	Chair
2.	Consent calendar – Discuss and take action on: 2a) Establish and approve agenda 2b) Approve minutes of Dec. 4 <sup>th</sup> & 11 <sup>th</sup> , 2023 2c) Treasurer's report on previous months finance activities & fund balances 2d) Out of state travel/training request for Lt. Donny Knutson-PCSO to attend LEAD Training, Salt Lake City, Utah, Feb. 5-9, 2024	Members
3.	Discuss/Take action on Resolution 23-XX Reauthorization of Self-Funded Worker's Compensation*	W. Kinneman
4.	Discuss/Take action on Resolution 23-XX Salary Adjustments for Elected Officials; County Clerk, Treasurer, & Register of Deeds 2025 – 2028	Administration
5.	Discuss/Take action on Opioid Settlement Funds for Mental Health Co-Responder position	J. Krings
6.	Discuss/Take action to authorize the use of Opioid Settlement Funds for Parent Recovery Cafes	J. Krings
7.	Discuss/Take action on Resolution 23-XX Authorizing the Borrowing of not to Exceed \$30,475,000; & Providing for the Issuance & sale of General Obligation Bonds Therefor	J. Matthys
8.	Discuss/Take action on Resolution 23-XX Authorize use of Funds on hand & Source of Funds for Design Costs for Proposed Judicial Facility	J. Matthys
9.	Committee will convene into closed session pursuant to §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property adjacent to the County Fairgrounds.	CLOSED SESSION
10.	Committee will return to open session and take action on closed session item, if required	OPEN SESSION
11.	Future agenda items	Members
12.	Next meeting date: First Monday, Feb. 5 <sup>th</sup>	Members
13.	Adjourn	Members

Questions regarding this agenda may be directed to Jamie Feuerhelm at 715-273- 6744.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (12/27/23)

\*Adoption by CB requested on First Reading

**2b.**

**Approve minutes of:**

**12/04/23 *Regular***

**12/11/23 *Special***

**UNAPPROVED MINUTES OF THE  
FINANCE & PERSONNEL COMMITTEE MEETING HELD  
December 4, 2023 – 4:00 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**

**Meeting held in County Board Room & via Zoom;  
124 N. Oak St. ELLSWORTH, WI**

**2023 – 13**

**1) Meeting Convened**

The Pierce County Finance & Personnel Committee met in County Board Room & via Zoom. Chairman Jon Aubart called the meeting to order at 4:01 p.m.

**1a) Those Present**

A quorum was established acknowledging 7 members present.

Members present:

Kris Sampson	District #1	Scott Bjork	District #7
Jim Ashbach	District #2	Rod Gilles	District #10
Jon Aubart	District #3	Jerry Kosin	District #15
Michael Kahlow	District #6		

Absent/Excused:

CB Supervisors Present:

Others present: Brad Lawrence-Corp Counsel, Jason Matthys-Administrative Coordinator, Jamie Feuerhelm-County Clerk, Michelle Drury-Asst. Finance Director, Kathy Fuchs-Treasurer, Allison Preble-HR Manager, AZ Snyder-PH Director, Greg Weaver-Data Analyst.

**1b) Public Comment**

Corp Counsel B. Lawrence announced 2024 Spring election filing dates & where forms are available.

**2a-c) Consent Calendar**

Motion by J. Kosin/J. Ashbach to approve consent calendar Items 2a through 2c to include adopting the agenda, approving the minutes of Nov. 6<sup>th</sup>, 2023, & accepting Treasurer's report as presented; motion carried unanimously.

**3) Discuss/take action on the 2024 Wisconsin Environmental Health Capacity grant budget**

AZ Snyder explained that the Public Health Dept. was awarded a \$10,000 grant from the State of Wisconsin to conduct home safety outreach in 2024. Supervisor Kahlow asked if there was a County match required to receive the grant. A. Snyder responded by stating there was not. Motion by M. Kahlow/R. Gilles to approve & authorize the 2024 Wisconsin Environmental Health Capacity grant budget; motion carried unanimously.

**4) Discuss/take action to amend 2024 Public Health ARPA budget**

AZ Snyder explained that since receiving the aforementioned grant the Dept. is requesting to change some of the line items in the 2024 Public Health ARPA budget to accommodate salaries now applied to the Environmental Health Capacity grant budget. Motion by S. Bjork/ M. Kahlow to approve amending the 2024 Public Health ARPA budget as presented; motion carried unanimously.

**5) Closed Session**

Motion by M. Kahlow/S. Bjork to go into closed session at 4:05 p.m. pursuant to §19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and pursuant to Sec. 19.85(1)(g) Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: for the purpose of discussing contract negotiation, strategy matters, and legal advice of counsel related to implementation of 2023 Wisconsin Act 4 and classification of jailers as protective occupation participants. Motion carried unanimously by roll call vote.

**6) Open Session**

Committee returned to open session at 4:45 p.m. by motion of M. Kahlow/K. Sampson; motion carried unanimously by roll call vote. Motion by M. Kahlow/J. Kosin to defer the determination on the implementation of 2023 Wisconsin Act 4 consistent with the term of the existing jailer collective bargaining agreement; motion carried unanimously.

**7) Future Agenda Items**

- Bonding presentation by Ehlers regarding protentional new Judicial Facility

**8) Next Meeting Date**

Next regular meeting scheduled for Monday, Jan. 8<sup>th</sup>, 2023 & a Special Meeting for Dec. 11<sup>th</sup> both at 4:00 p.m.; in County Board Room.

**9) Adjournment**

Meeting adjourned at 4:50 p.m. by motion of M. Kahlow/K. Sampson; motion carried unanimously.

Respectfully submitted by: Jamie R. Feuerhelm, County Clerk

**UNAPPROVED MINUTES OF THE *Special***  
**FINANCE & PERSONNEL COMMITTEE MEETING HELD**  
**December 11 2023 – 4:00 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**

**Meeting held in County Board Room & via Zoom;  
124 N. Oak St. ELLSWORTH, WI**

**2023 – 14**

**1) Meeting Convened**

The Pierce County Finance & Personnel Committee met in County Board Room & via Zoom. Chairman Jon Aubart called the meeting to order at 4:02 p.m.

**1a) Those Present**

A quorum was established acknowledging 7 members present.

Members present:

Kris Sampson	District #1	Scott Bjork	District #7
Jim Ashbach	District #2	Rod Gilles	District #10
Jon Aubart	District #3	Jerry Kosin	District #15
Michael Kahlow	District #6		

Absent/Excused:

CB Supervisors Present: Ben Plunkett-Dist. 5 (4:48), Neil Gulbranson-Dist. 11, Dale Auckland-Dist. 12, Sheila Lorentz-Dist. 16, Mel Pittman-Dist. 17.

Others present: Brad Lawrence-Corp Counsel, Jason Matthys-Administrative Coordinator, Jamie Feuerhelm-County Clerk, Julie Brickner-Finance Director, Michelle Drury-Asst. Finance Director, Greg Weaver-Data Analyst, Sean Lentz-Ehlers, Josh Low-Ehlers, Joel Dunning-Wold, Randy LaFaive-Market & Johnson, Denny Dodge-resident, John Nuzum-Market & Johnson.

**1b) Public Comment**

None.

**2) Agenda Adopted**

Motion by S. Bjork/J. Kosin to approve the agenda as presented; motion carried unanimously.

**3) Presentation by Ehlers Public Finance Advisors and discussion of financing options for the proposed new Judicial Facility**

J. Matthys reviewed the dialogue engaged in up to this point as well as steps that have been taken. S. Lentz of Ehlers presented options for financing a possible new Judicial Facility. They included three options as such: Option 1 – bond the amount of \$32,495,000 & fully reimburse preliminary expenses of \$2 million cash on hand for facility design, with level annual payments of approx. \$2,533,000. Option 2 – bond the amount of \$30,475,000 with no reimbursement, a \$2 million cash contribution by the County, with level annual payments. Option 3 – bond \$31,160,000 with \$2 million cash contribution, & payments structured to achieve levy target. He explained that Option 3 had the lowest annual impact to the tax payer but cost significantly more in interest over the length of the loan. No action taken.

**4) Future Agenda Items**

- Resolution for elected officials' salaries

**5) Next Meeting Date**

Next regular meeting scheduled previously set for Monday, Jan. 8<sup>th</sup>, 2024 at 4:00 p.m.; in County Board Room.

**6) Adjournment**

Meeting adjourned at 5:21 p.m. by motion of K. Sampson/R. Gilles; motion carried unanimously.

Respectfully submitted by: Jamie R. Feuerhelm, County Clerk

DRAFT

**2c.**

**Treasurer's Report  
on previous months finance  
activities & fund balances**

County of Pierce

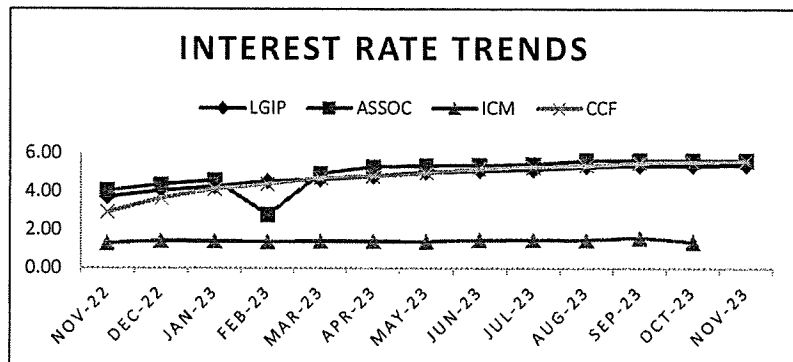
11/30/2023

<u>Assets</u>		Current Year	Previous Year
Citizens Community Federal Checking <i>(Book Balance)</i>		\$ 2,094,559.87	\$ 1,274,549.64
Total Investments on Hand		\$ 49,675,699.26	\$ 47,054,223.69
<u>Bank Charges</u>	Current	Year-to-date	Previous Year
	\$0.00	\$0.00	\$0.00

<u>Activity</u>	<u>LGIP</u>	<u>CCF Bank</u> <u>Money Market</u>	<u>Schwab ARPA</u> <u>Funds</u>	<u>Associated</u> <u>ARPA Funds</u>	<u>Associated</u> <u>Money Market</u>	<u>Hiawatha Bank</u> <u>CD</u>	<u>ICM</u>
Beginning Balance	\$393,378.91	\$6,001,608.31	\$4,232,354.20	\$4,104,000.07	\$8,632,857.86	\$2,500,000.00	\$23,468,183.08
Interest	1,743.19	26,962.84	3,077.36	18,552.33	39,025.24		17,359.05
Reinvestments			(197.34)				
Deposits							
Fees & Charges							(3,422.44)
Change in Value			7,527.29				232,689.31
Withdrawals							
Ending Balance	<u>\$ 395,122.10</u>	<u>\$ 6,028,571.15</u>	<u>\$ 4,242,761.51</u>	<u>\$ 4,122,552.40</u>	<u>\$8,671,883.10</u>	<u>\$2,500,000.00</u>	<u>\$ 23,714,809.00</u>

<u>Interest Earned</u>	<u>Current</u>	<u>Year-to-Date</u>	<u>Previous YTD</u>
Local Government Investment Pool - LGIP	\$ 1,743.19	\$ 17,608.57	\$ 4,902.35
CCF - Money Market	26,962.84	315,285.87	31,283.61
CCF - Checking	12,930.86	323,506.29	53,646.26
Associated Bank - Money Market	39,025.24	423,798.67	229,006.50
Institutional Capital Management - ICM	17,359.05	301,789.93	223,163.28
Schwab ARPA Funds	3,077.36	34,940.41	6,647.51
Associated Bank ARPA Funds	18,552.33	178,248.22	45,887.74
<b>Total</b>	<u>\$ 119,650.87</u>	<u>\$ 1,595,177.96</u>	<u>\$ 594,537.25</u>

<u>Rates</u>	<u>LGIP</u>	<u>ASSOC</u>	<u>ICM</u>	<u>CCF</u>
Nov-22	3.72	4.05	1.310	2.92
Dec-22	4.05	4.36	1.428	3.66
Jan-23	4.26	4.59	1.411	4.13
Feb-23	4.54	2.79	1.396	4.40
Mar-23	4.62	4.93	1.405	4.71
Apr-23	4.80	5.29	1.406	4.80
May-23	5.01	5.35	1.399	4.96
Jun-23	5.09	5.38	1.458	5.19
Jul-23	5.15	5.42	1.486	5.30
Aug-23	5.31	5.64	1.483	5.35
Sep-23	5.35	5.64	1.600	5.51
Oct-23	5.37	5.64	1.378	5.57
Nov-23	5.39	5.64		5.61





## NOVEMBER 2023

Delinquent Tax Payments Collected - **\$67,572.05**

Interest Collected - \$21,101.07

Total Tax Payments Collected in 2022 - **\$17,058,680.28**

Total Interest Collected in 2022 - **\$161,811.81**

<b>UNPAID TAXES AS OF NOVEMBER 30, 2023 (INCLUDES SPECIALS)</b>		
Year	#Parcels	Amount w/o interest
2011	1	\$1,027.56
2012	1	\$81.63
2013	8	\$1,875.37
2014	14	\$4,508.00
2015	11	\$6,592.36
2016	15	\$9,563.91
2017	18	\$16,408.99
2018	18	\$15,547.57
2019	34	\$32,365.11
2020	35	\$33,002.42
2021	118	\$146,161.78
<b>2022</b>	<b>285</b>	<b>\$382,370.71</b>
<b>TOTAL:</b>	<b>558</b>	<b>\$649,505.41</b>

<b>UNPAID TAXES AS OF NOVEMBER 30, 2022 (INCLUDES SPECIALS)</b>		
Year	#Parcels	Amount w/o interest
2010	1	\$34.96
2011	3	\$1,199.59
2012	6	\$3,645.35
2013	14	\$5,224.17
2014	21	\$15,414.87
2015	20	\$23,796.10
2016	27	\$27,829.30
2017	33	\$45,264.16
2018	37	\$53,895.57
2019	67	\$73,608.95
2020	125	\$146,771.29
<b>2021</b>	<b>292</b>	<b>\$397,114.50</b>
<b>TOTAL:</b>	<b>646</b>	<b>\$793,798.81</b>

<b>UNPAID TAXES AS OF OCTOBER 31, 2023 (INCLUDES SPECIALS)</b>		
Year	#Parcels	Amount w/o interest
2011	2	\$1,027.56
2012	1	\$81.63
2013	8	\$2,058.86
2014	15	\$6,647.39
2015	13	\$11,784.36
2016	17	\$11,369.11
2017	20	\$19,782.61
2018	20	\$18,783.22
2019	36	\$35,890.96
2020	39	\$37,438.77
2021	124	\$152,538.06
<b>2022</b>	<b>309</b>	<b>\$420,770.34</b>
<b>TOTAL:</b>	<b>604</b>	<b>\$718,172.87</b>

<b>UNPAID TAXES AS OF OCTOBER 31, 2022 (INCLUDES SPECIALS)</b>		
Year	#Parcels	Amount w/o interest
2010	1	\$34.96
2011	3	\$1,199.59
2012	6	\$3,645.35
2013	14	\$5,224.17
2014	21	\$15,414.87
2015	20	\$23,796.10
2016	28	\$27,829.30
2017	34	\$45,264.16
2018	38	\$53,895.57
2019	69	\$75,731.35
2020	132	\$156,454.56
<b>2021</b>	<b>374</b>	<b>\$432,594.91</b>
<b>TOTAL:</b>	<b>740</b>	<b>\$841,084.89</b>

**2d.**

**Out of state travel/training  
request for Lt. Donny  
Knutson-PCSO to attend LEAD  
Training, Salt Lake City, Utah,  
Feb. 5-9, 2024**

NATIONAL INSTITUTE FOR JAIL OPERATIONS



# ELITE ACADEMY

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784 Resort Drive  
Midway, UT



**ELITE ACADEMY V**  
FEBRUARY 5-9

**ELITE ACADEMY VI**  
SEPTEMBER 23-27

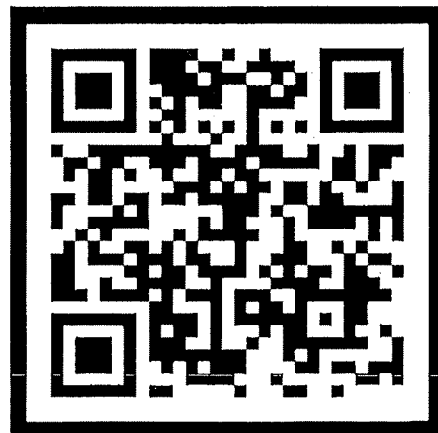
**\$1,695 per person**

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- ✓ 3 meals provided each day
- ✓ Course completion certificate and graduation plaque

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The number of participants per session is limited to 40, which enhances the individual learning experience while building career spanning relationships through classroom and off-site events among attendees and NIJO Executive Staff.



# **3.**

## **Discuss/Take action on Resolution 23-XX Reauthorization of Self- Funded Worker's Compensation**

**Pierce County Finance and Personnel Committee**  
**Meeting Date: January 8, 2024**  
**County Board Meeting: January 23, 2024**

**Agenda Item:** Discuss and Take Action on Re-Authorization of Self-Funded Worker's Compensation.

**Requesting Agency:** Administration

**Requested Action:** Re-authorize Pierce County to continue being self-insured for the Worker's Compensation insurance

**Background:** Pierce County's Worker's Compensation has been self-insured since 5/1/2003. Every three years we must provide the Department of Workforce Development with a resolution passed by the governing body that states its intent and agreement to self-insure. We are updating for 2024 through 2026. The self-funded Worker's Compensation program continues to be a major cost savings for the county.

**Staff Recommendation:** send to County Board to approve resolution 20- Reauthorization of self-funded Worker's Compensation.

**Recommended Motion:**

Motion by        seconded by        to approve continuation of the County's self-funded Worker's Compensation program by adopting resolution 20-Reauthorization of self-funded Worker's Compensation on a first reading.

**RESOLUTION NO. 23-XX**  
**REAUTHORIZATION OF SELF FUNDED WORKER'S COMPENSATION**

**WHEREAS**, the County of Pierce is a qualified political subdivision of the State of Wisconsin; and

**WHEREAS**, the County of Pierce is required to provide worker's compensation benefits as required by Chapter 102, Wisconsin Statutes; and

**WHEREAS**, the Wisconsin Worker's Compensation Act (Act) provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment; and

**WHEREAS**, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensable injuries and agree to comply with the Act and rules of the Department; and

**WHEREAS**, the County of Pierce initially authorized self-insuring for workers compensation in Resolution 02-31, and subsequently became self-insured in May 2003; and

**WHEREAS**, every three years each self-insured political subdivision must provide the Department of Workforce Development a resolution stating the County's intent and agreement to self-insure; and

**WHEREAS**, self-insuring for workers compensation was previously reauthorized in 2009 in Resolution 09-02, in 2012 in Resolution 11-34, in 2015 in Resolution 14-30, in 2018 in Resolution 17-24, and in 2021 in Resolution 20-21; and

**WHEREAS**, the Finance and Personnel Committee, at its January 8, 2024 meeting, approved the continuation of the self-insured worker's compensation program, in compliance with Wisconsin Administrative Code DWD 80.60(3) and recommended adoption by the County Board of Supervisors.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that it authorizes and approves as follows:

- (1) It is the intent and agreement of the County of Pierce to provide for the continuation of the self-insured worker's compensation program that is currently in effect, and the County agrees to faithfully report all compensable injuries and comply with Ch. 102 Wis. Stats., and the rules of the Department in accordance with 102.28(2)(b) and (c) Wis. Stats.
- (2) Authorize the Insurance/Risk Manager to forward certified copies of this resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

Dated this 23<sup>rd</sup> day of January, 2024.

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Jonathan E. Aubart, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

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Jamie Feuerhelm, County Clerk

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Bradley D. Lawrence, Corp. Counsel

Adopted:

# **4.**

**Discuss/Take action on  
Resolution 23-XX Salary  
Adjustments for Elected  
Officials; County Clerk,  
Treasurer, & Register of  
Deeds 2025 – 2028**



**Pierce County Finance and Personnel Committee**  
**Meeting Date: 01/08/2024**

**Agenda Item:**

Discuss/Take action to establish salaries for the County Clerk, Treasurer and Register of Deeds for Pierce County

**Requesting Agency:**

Administration

**Requested Action:**

Review attached Resolutions 15-40 from 2016 and 19-24 from 2020 to establish salaries for County Clerk, Treasurer and Register of Deeds positions for the 2025-2028 term. Also attached is resolution 21-29 from 2022 showing salary data of the Clerk of Court salaries that have been established as a comparison.

**Background:**

The County Board must establish salaries for the County Clerk, Treasurer and Register of Deeds positions prior to the earliest date for filing for the office (WI STATS 59.22). In order to meet this timeframe, the County Board must act on this issue at the March 26, 2024 meeting. Salaries must be set for the entire 4-year term of office (2025-2028).

The County Board approved a 1.25% increase to the overall pay scale for non-represented employees for 2024. Employees at the top of their pay grade receive a 1.25% increase for 2024. Employees not at the top of their pay grade will also qualify for a step increase around 2.70% if a favorable performance evaluation is received, making the total increase about 3.95%. The County Clerk, Treasurer and Register of Deeds positions were not rated when the Compensation and Classification Study was done, therefore I have requested information on compensation from surrounding counties regarding these two positions. Included in the attached spreadsheet are 2024 salaries for Dunn, Pepin, St. Croix, Barron, Buffalo, Chippewa and Eau Claire Counties. Please note that the County Clerk, Treasurer and Register of Deeds positions have historically been in line with the Clerk of Court salary.

First Tier Counties	County Clerk 2024 Salary	Treasurer 2024 Salary	Register of Deeds 2024 Salary
Dunn	\$72,442	\$72,442	\$72,442
Pepin	\$62,436	\$62,436	\$62,436
St. Croix	\$82,254	\$82,254	\$82,254
First Tier Average	\$72,377	\$72,377	\$72,377
Second Tier Counties			
Barron	\$81,052	\$81,052	\$81,052
Buffalo	\$63,346	\$63,346	\$63,346
Chippewa	\$77,426	\$77,426	\$77,426
Eau Claire	\$85,273	\$85,273	\$85,273
Second Tier Average Salary	\$73,941	\$73,941	\$73,941
Overall Average	\$74,889	\$74,889	\$74,889
Pierce	\$69,712		

**Staff Recommendation:**

It is recommended to bring the County Clerk, Treasurer and Register of Deeds salaries in 2025 to reflect a 3% increase which would bring these salaries to \$71,803. Then increase by 1.5% for 2026, 1.5% for 2027, and 1.5% for 2028. It is important for Pierce County to remain competitive in its salaries in order to attract the appropriate qualified candidates to run for office.

**Recommended Motion:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve an increase to \_\_\_\_\_ for 2025 and then increase by \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ for years 2026, 2027, 2028 for the offices of County Clerk, Treasurer and Register of Deeds.

**RESOLUTION NO. 23-XX**  
**SALARY ADJUSTMENTS FOR ELECTED OFFICIALS**  
**COUNTY CLERK, TREASURER, AND REGISTER OF DEEDS 2025-2028**

**WHEREAS**, on January 8, 2024, the Finance & Personnel Committee did duly consider the existing salaries of the County Clerk, Treasurer, and Register of Deeds of Pierce County; and

**WHEREAS**, the Finance & Personnel Committee recommends that the current 2024 salaries for the County Clerk, Treasurer, and Register of Deeds be adjusted \_\_\_\_% effective 01/01/25, \_\_\_\_% effective 01/01/26, \_\_\_\_% effective 01/01/27 and \_\_\_\_% effective 01/01/28. Thus, the following gross salaries (less applicable taxes, withholdings, Wisconsin Retirement System contributions for elected officials, and other deductions as required by applicable state or federal law, as such law may be amended), shall be established:

	<u>2024 Salary</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
County Clerk	\$69,712				
Register of Deeds	\$69,712				
Treasurer	\$69,712				

**WHEREAS**, the Finance & Personnel Committee recommends that the elected officials be offered the opportunity to participate in the County's health insurance plan under the same terms and with the same premium contribution levels as non-represented employees, as may be amended by the County for non-represented employees.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that in addition to base salary adjustments, less taxes and withholdings, as identified above, with respect to elected officials, the extent that their base salaries will be increased effective 1/01/2025 and beyond, said officials shall be offered corresponding benefits, based on salary, in accord with the County's existing plan, and shall be offered health insurance coverage under the same terms as non-represented employees.

Dated this 23rd day of January, 2024.

\_\_\_\_\_  
Jonathan E. Aubart, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted:

**RESOLUTION NO. 21-29**  
**SALARY ADJUSTMENTS FOR ELECTED OFFICIALS**  
**CLERK OF COURT AND SHERIFF 2023-2026**

**WHEREAS**, on February 7, 2022, the Finance & Personnel Committee did duly consider the existing salaries of the Clerk of Court and Sheriff of Pierce County; and

**WHEREAS**, the Finance & Personnel Committee recommends that, for the sole purpose of calculating the annual salaries for the years 2023-2026, the 2023 base salary for the Clerk of Court be adjusted to \$68,682 effective 01/01/2023, and the salary be adjusted by 1.5% to \$69,712 effective 01/01/24, be adjusted by 1.25% to \$70,583 effective 01/01/25, and be adjusted by 1.25% to \$71,465 effective 01/01/26; and

**WHEREAS**, the Finance & Personnel Committee recommends that, for the sole purpose of calculating the annual salaries for the years 2023-2026, the current 2022 base salary for the Sheriff be adjusted by 6% to \$93,752 effective 01/01/2023, and the salary be adjusted by 1.5% to \$95,158 effective 01/01/24, be adjusted by 1.5% to \$96,585 effective 01/01/25, and be adjusted by 1.5% to \$98,034 effective 01/01/26; and

**WHEREAS**, the Finance & Personnel Committee recommends that these two officials be offered continued health insurance coverage through the existing County plans under the same terms as non-represented employees; and

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that the current annual salaries for the Clerk of Court and Sheriff for the years 2023-2026 be adjusted as recommended by the Finance & Personnel Committee. Thus the following salaries shall be established:

	2022 Current Salary	2023	2024	2025	2026
Clerk of Court	\$67,500	\$68,682	\$69,712	\$70,583	\$71,465
Sheriff	\$88,445	\$93,752	\$95,158	\$96,585	\$98,034

RESOLUTION 19-24

SALARY ADJUSTMENTS FOR ELECTED OFFICIALS

County Clerk, Treasurer, and  
Register of Deeds 2021-2024

WHEREAS, on February 3, 2020, the Finance & Personnel Committee did duly consider the existing salaries of the County Clerk, Treasurer, and Register of Deeds of Pierce County; and

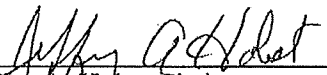
WHEREAS, the Finance & Personnel Committee recommends that the current 2020 salaries for the County Clerk, Treasurer, and Register of Deeds be adjusted to \$66,667 effective 01/01/21, and then increased by 1.5% effective 01/01/22, 1.5% effective 01/01/23 and 1.5% effective 01/01/24. Thus, the following gross salaries (less applicable taxes, withholdings, Wisconsin Retirement System contributions for elected officials, and other deductions as required by applicable state or federal law, as such law may be amended), shall be established:

	<u>2020 Salary</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
County Clerk	\$61,104	\$66,667	\$67,667	\$68,682	\$69,712
Register of Deeds	\$61,104	\$66,667	\$67,667	\$68,682	\$69,712
Treasurer	\$61,104	\$66,667	\$67,667	\$68,682	\$69,712

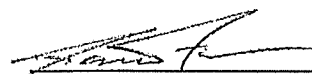
WHEREAS, the Finance & Personnel Committee recommends that the elected officials be offered the opportunity to participate in the County's health insurance plan under the same terms and with the same premium contribution levels as non-represented employees, as may be amended by the County for non-represented employees.

NOW, THEREFORE BE IT RESOLVED, by the Pierce County Board of Supervisors that in addition to base salary adjustments, less taxes and withholdings, as identified above, with respect to elected officials, the extent that their base salaries will be increased effective 1/01/2021 and beyond, said officials shall be offered corresponding benefits, based on salary, in accord with the County's existing plan, and shall be offered health insurance coverage under the same terms as non-represented employees.

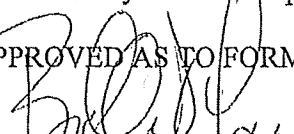
Dated this 25<sup>th</sup> day of February, 2020.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
BDL

Adopted: March 24, 2020

RESOLUTION 15-40

SALARY ADJUSTMENTS FOR ELECTED OFFICIALS

County Clerk, Treasurer, and  
Register of Deeds 2017-2020

WHEREAS, on February 1, 2016, the Finance & Personnel Committee did duly consider the existing salaries of the County Clerk, Treasurer, and Register of Deeds of Pierce County; and

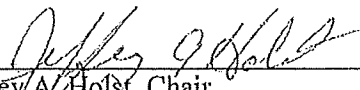
WHEREAS, the Finance & Personnel Committee recommends that the current 2016 salaries for the County Clerk, Treasurer, and Register of Deeds be adjusted 1.25% effective 01/01/17, 1.25% effective 01/01/18, 1.25% effective 01/01/19 and 1.25% effective 01/01/20. Thus, the following gross salaries (less applicable taxes, withholdings, Wisconsin Retirement System contributions for elected officials, and other deductions as required by applicable state or federal law, as such law may be amended), shall be established:

	<u>2016 Salary</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
County Clerk	\$58,142	\$58,869	\$59,605	\$60,350	\$61,104
Register of Deeds	\$58,142	\$58,869	\$59,605	\$60,350	\$61,104
Treasurer	\$58,142	\$58,869	\$59,605	\$60,350	\$61,104

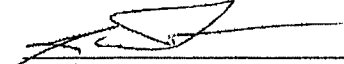
WHEREAS, the Finance & Personnel Committee recommends that the elected officials be offered the opportunity to participate in the County's health insurance plan under the same terms and with the same premium contribution levels as non-represented employees, as may be amended by the County for non-represented employees.

NOW, THEREFORE BE IT RESOLVED, by the Pierce County Board of Supervisors that in addition to base salary adjustments, less taxes and withholdings, as identified above, with respect to elected officials, the extent that their base salaries will be increased effective 1/01/2017 and beyond, said officials shall offered corresponding benefits, based on salary, in accord with the County's existing plan, and shall be offered health insurance coverage under the same terms as non-represented employees.

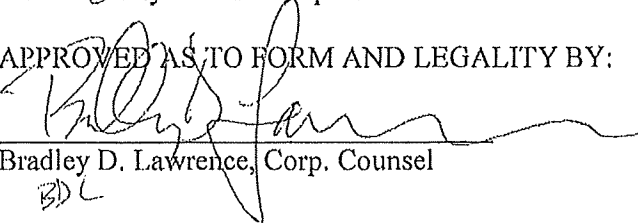
Dated this 23<sup>rd</sup> day of February, 2016.

  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
Bradley D. Lawrence, Corp. Counsel

Adopted: \_\_\_\_\_

**ADOPTED**

MAR 22 2016

# **5.**

**Discuss/Take action on Opioid  
Settlement Funds for Mental  
Health Co-Responder position**

# Request for F & P Action

Print

**Submitted by:** Julie Krings Julie Krings

**Submitted On:** 2023-12-27 13:20:45

**Submission IP:** (12.217.93.29)  
proxy-IP (raw-IP)

**Status:** Acknowledged

**Priority:** Normal

**Assigned To:** Jamie Feuerhelm

**Due Date:** 2024-01-08

**\* Requester's Name**

Julie Krings

Requester's First & Last Name

**\* Requester's Email**

julie.krings@co.pierce.wi.us

Requester's Email address

**\* Requesting Agency**

Human Services

Department/Agency

**\* Meeting Date**

01/08/2024

Format: MM/DD/YYYY

**\* Agenda Item**

Discuss and Take Action on Opioid Settlement Funds for Mental Health Co-Responder Position

**\* Background**

The County Board approved the new position of Mental Health Co-Responder for the 2024 budget contingent upon the use of either Opioid settlement and/or ARPA funds to cover the portion of the position not funded by Medicaid. The Mental Health Co-Responder position will be within the Human Services Department and will work with the Sheriff's Department to co-respond to mental health calls. The goal of the position is to reduce hospitalizations, reduce officer time spent on scene, reduce use of force, reduce arrests, and get individuals connected with needed mental health services. The Opioid Ad Hoc Committee met on December 27, 2023 and unanimously recommended the Finance and Personnel Committee consider that opioid settlement funds be utilized for the portion of the position that is not covered through Medicaid. The amount of reimbursement from Medicaid is dependent upon how many individuals are on Medicaid that will utilize the co-responder services. As with any new position, a person will need to be hired, onboarded, and trained. None of these initial activities can be covered through Medicaid. Therefore, for the first year of this position, it is projected that approximately \$70,000 in Opioid Settlement funds will be needed.

**\* Staff Recommendation**

Finance and Personnel take action based upon the recommendation of the Opioid Ad Hoc Committee to use Opioid Settlement Funds to fund the portion of the position that is not funded through Medicaid reimbursement.

**\* Recommended Motion**

Motion to approve the use of Opioid Settlement Funds to cover the portion of the Mental Health Co-Responder position that is not funded by Medicaid.

Motion by seconded by to approve and authorize

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# **6.**

**Discuss/Take action to authorize  
the use of Opioid Settlement  
Funds for Parent Recovery Cafes**

# Request for F & P Action

Print

**Submitted by:** Julie Krings Julie Krings

**Submitted On:** 2023-12-27 13:37:40

**Submission IP:** (12.217.93.29)

proxy-IP (raw-IP)

**Status:** Acknowledged

**Priority:** Normal

**Assigned To:** Jamie Feuerhelm

**Due Date:** 2024-01-08

* Requester's Name	* Requester's Email	* Requesting Agency
Julie Krings	julie.krings@co.pierce.wi.us	Human Services
Requester's First & Last Name	Requester's Email address	Department/Agency

**\* Meeting Date**

01/08/2024

Format: MM/DD/YYYY

**\* Agenda Item**

Authorize the use Opioid Settlement Funds for Parent Recovery Cafes.

**\* Background**

Parent Recovery Cafes are small group meetings that are safe spaces where parents and caregivers can talk about the challenge of raising a family and being in recovery. Pierce County has partnered with St Croix County, Polk County, and the St Croix Valley Family Resource Center to become trained in facilitating Parent Recovery Cafes. A cafe is co-facilitated by a staff person and an individual with lived experience. In 2023, we have held five Recovery Cafes in Pierce County. Families that are attending have found it to be very helpful in their recovery and has also connected their family with a wide variety of resources. There is emerging national research that indicates that Parent Recovery Cafes help increase parent protective factors which reduces child maltreatment, motivates families to become more involved in their community and their child's school, and supports individuals in their recovery. The Opioid Ad Hoc Committee met on December 27, 2023 and unanimously recommended that the Finance and Personnel Committee consider utilizing Opioid Settlement Funds to cover the cost of 12 Parent Recovery Cafes in 2024. The approximate cost of one Recovery Cafe is \$500. It is anticipated that a Recovery Cafe will be held each month. Total use of Opioid Settlement Funds for 2024 for this project would be \$6,000.

**\* Staff Recommendation**

Finance and Personnel consider the recommendation of the Opioid Ad Hoc Committee to utilize Opioid Settlement Funds to facilitate Parent Recovery Cafes.

**\* Recommended Motion**

Authorize utilization of \$6,000 of Opioid Settlement Funds for the purposes for facilitating Parent Recovery Cafes in 2024.

Motion by seconded by to approve and authorize

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# **7.**

**Discuss/Take action on  
Resolution 23-XX Authorizing  
the Borrowing of not to  
Exceed \$30,475,000; &  
Providing for the Issuance &  
sale of General Obligation  
Bonds Therefor**



# Pierce County Wisconsin

## Office of Administration

414 W. Main St. PO Box 128  
Coordinator  
Ellsworth, WI 54011

Administrative

Jason Matthys

(715)273-6851

[www.co.pierce.wi.us](http://www.co.pierce.wi.us)

January 8, 2024

To: Finance and Personnel Committee

From: Administration

Re: Resolution to authorize borrowing not to exceed \$30,475,000 for Judicial Facility

Finance and Personnel Committee Members,

Wold Architects have provided the County with a facility design concept of a new Judicial Facility to be attached to the Law Enforcement Center. That design concept only illustrates the size of the facility on that plat of land and proposed aerial layout of the proposed facility. Consideration and inclusion of the departments and corresponding space that would occupy the facility have been incorporated to illustrate a 64,225 sq. ft. facility. Market & Johnson has correspondingly applied a proposed cost to construct and finish this facility with a total cost of \$30,903,822.

Pierce County has partnered with Ehlers Public Finance Advisors to provide guidance and options of borrowing for the proposed facility. Ehlers had recently presented options to the County Board for consideration on December 19, 2023, and the direction of the County Board was to draft a Resolution consistent with option 2 as presented by Ehlers which would be to utilize up to \$2M of cash on hand for facility design costs and to bond for an amount not to exceed \$30,475,000.

Bonding for this amount considering existing debt, the increase to the County's mill rate is projected to result in an additional \$31 per \$100,000 property valuation for the taxpayer for the first 3 years (2025-2028), including the existing debt levy and will begin to decrease thereafter until 2032 where existing debt falls off and the new debt will remain flat for the remainder of the bond term, if the County were to issue no new debt during that time.

This option also has the least long-term impact to the taxpayer and is the least total cost of principal and interest of project bonding of the 3 options. Additionally, this option will best allow for the County to consider and engage in future capital projects during the course of the bond and limit significant future tax impacts.

It is recommended that the County Board consider authorizing the borrowing in an amount not to exceed \$30,475,000 of general obligation bonds for the Judicial Facility Project.

**RESOLUTION NO. 23-XX**  
**RESOLUTION AUTHORIZING THE BORROWING**  
**OF NOT TO EXCEED \$30,475,000; AND**  
**PROVIDING FOR THE ISSUANCE AND SALE OF**  
**GENERAL OBLIGATION BONDS THEREFOR**

**WHEREAS**, it is necessary that funds be raised by Pierce County, Wisconsin (the “County”) for the purpose of paying the costs of constructing and equipping a new judicial facility and associated facility and site improvements (the “Project”), and there are insufficient funds on hand to pay said costs; and

**WHEREAS**, the County Board hereby finds and determines that the Project is within the County’s power to undertake and serves a “public purpose” as that term is defined in Section 67.04(1)(b) of the Wisconsin Statutes; and

**WHEREAS**, the County is authorized by the provisions of Chapter 67 of the Wisconsin Statutes to borrow money and to issue its general obligation bonds for such public purposes.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that:

Section 1. Authorization of the Bonds. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.05 of the Wisconsin Statutes, a principal sum of not to exceed THIRTY MILLION FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$30,475,000) from one or more purchasers to be determined by subsequent resolution of this County Board.

Section 2. Sale of the Bonds. The County Administrative Coordinator (in consultation with the County’s financial advisor, Ehlers & Associates, Inc., Roseville, Minnesota) shall cause an Official Notice of Sale to be prepared and distributed and shall prepare or cause to be prepared an Official Statement pursuant to SEC Rule 15c2-12 and take other actions necessary for the sale of the County’s general obligation bonds (the “Bonds”). The Bonds may be sold in one or more series.

Section 3. Award of the Bonds. Following receipt of bids for the Bonds, the County Board shall consider taking further action to provide the details of the Bonds including the final principal amount of the Bonds, the interest rate or rates to be borne by the Bonds; and to levy a direct annual irrepealable tax to pay the principal of and interest on the Bonds as required by law.

Section 4. Prior Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Dated this 23<sup>rd</sup> day of January, 2023.

\_\_\_\_\_  
Jonathan E. Aubart, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted:

# **8.**

**Discuss/Take action on  
Resolution 23-XX Authorize  
use of Funds on hand &  
Source of Funds for Design  
Costs for Proposed Judicial  
Facility**



# Pierce County Wisconsin

## Office of Administration

414 W. Main St. PO Box 128  
Coordinator  
Ellsworth, WI 54011

Administrative

Jason Matthys

(715)273-6851

[www.co.pierce.wi.us](http://www.co.pierce.wi.us)

January 8, 2024

To: Finance and Personnel Committee

From: Administration

Re: Resolution to authorize use of funds on hand for Judicial Facility design costs

Finance and Personnel Committee Members,

Wold Architects have provided the County with a facility design concept of a new Judicial Facility to be attached to the Law Enforcement Center. That design concept only illustrates the size of the facility on that plat of land and proposed aerial layout of the proposed facility. Consideration and inclusion of the departments and corresponding space that would occupy the facility have been incorporated to illustrate a 64,225 sq. ft. facility. Market & Johnson has correspondingly applied a proposed cost to construct and finish this facility with a total cost of \$30,903,822, of which \$1,956,325 accounts for detailed facility design fees.

Immediately following the October, 2023 Judicial Facility Adhoc Committee meeting, a conceptual project schedule was also presented and discussed with Market & Johnson which included 9 months of time for the detailed design of the facility before construction could begin. The time of year for construction can have an effect on the overall cost of the project such as excavation in the winter months for example. In order to alleviate those challenges, expedite the process of facility design and to issue a smaller bond for the project as presented by Ehlers, is suggested that the County Board Consider utilizing cash on hand to pay for the facility design, if this project is approved to proceed.

Pierce County has received a total of \$8,304,463 of American Rescue Plan Act (ARPA) funds, and based upon the US Department of Treasury's SLRF ARPA Final Rule, any Unit of Local Government can claim up to \$10M of ARPA funds for revenue loss and utilize those funds for government services. A majority of those funds were originally invested until such time that the County made decisions how to utilize such funds, therefore generating interest in the amount of \$260,377 for a total of \$8,564,840 of available funds. To date, \$2,603,362 of ARPA Funds have been authorized to be expended for various projects, leaving \$5,961,478 unspent so far, of which, \$1,020,487 are unspent "retained" funds.

It is recommended that the County Board consider utilizing up to \$2M of unspent ARPA funds for facility design which will allow the County to expeditiously accomplish the design of the project, and not have to include this \$2M dollars in the total bond amount, thereby reducing the resulting mill rate associated with the project.



**RESOLUTION NO. 23-XX**  
**AUTHORIZE USE OF FUNDS ON HAND AND SOURCE OF FUNDS**  
**FOR DESIGN COSTS FOR PROPOSED JUDICIAL FACILITY**

**WHEREAS**, the current Courthouse was constructed in 1905, and there exists ongoing and increasing concerns and challenges with expansion, safety, security, and overall operational efficiencies that have been studied over the course of the last three decades; and

**WHEREAS**, between 2012 and 2017 a new Jail and Justice Center was studied, and ultimately the County Board approved and constructed a standalone Jail and Sheriff's Office, however it was determined that the site should accommodate a future court facility and was therefore designed accordingly; and

**WHEREAS**, pursuant to Sec. 4-21(I) of the Pierce County Code, in April 2023 the Pierce County Finance & Personnel Committee created an Ad Hoc Judicial Facility Planning Committee whose responsibility was to review the concerns, conduct a needs assessment, and provide recommendations to resolve the above described concerns to the County Board regarding a proposed new Judicial Facility and financing for said facility; and

**WHEREAS**, numerous meetings have occurred before the County Board, Law Enforcement Committee, Finance & Personnel Committee, and the Ad Hoc Judicial Facility Planning Committee, with regard to courthouse concerns and the need for a new Judicial Facility, and the County retained the services of Wold Architects and Market & Johnson to perform a judicial needs assessment and provide concept cost estimates related to a proposed Judicial Facility; and

**WHEREAS**, through the needs assessment, Wold Architects developed a concept space needs study, and based upon that study Market & Johnson developed a concept budget for a proposed Judicial Facility in the amount of \$30,903,822, including design costs of \$1,956,325 for a proposed Judicial Facility; and

**WHEREAS**, the American Recovery Plan Act ("ARPA") is a federal spending package intended to provide economic and other relief related to the COVID-19 pandemic, providing direct payments to state, local, territorial and tribal governments, which pursuant to calculations submitted by Pierce County and its auditors, the County suffered revenue loss for 2020 in the sum of \$3,623,849, and loss for 2021-2023 estimated to be an additional \$15,000,000, for which Pierce County was allocated a total of \$8,304,463 in ARPA funds which were received in 2021 and 2022; and

**WHEREAS**, the County has, through Resolutions 22-06, 22-18, 23-11 and 23-12, authorized the use of the allocated ARPA funds for the Nugget Lake Park dredge project, the purchase of a Jail

body scanner, as well as the purchase of new boilers for the Pierce County Office Building (“PCOB”); and

**WHEREAS**, after accounting for the above describe prior authorized expenditures, related authorized expenditures, and interest, there is currently approximately \$5,961,478 remaining of allocated American Recovery Plan Act (“ARPA”) funds, and it is recommended that the design costs for the proposed Judicial Facility be paid for from allocated ARPA funds; and

**WHEREAS**, the Finance & Personnel Committee met on January 8, 2024 to review and consider the matter, and recommends that the Board of Supervisors utilize available funds on hand to help finance the Judicial Facility, in order to reduce the amount of funds that need to be borrowed via bonding to design and construct a Judicial Facility, which in turn reduces the amount needed to be funded with tax appropriated dollars and reduces the annual mil rate, and further recommends that rather than being funded with county tax appropriated dollars, the cost for the design of the proposed Judicial Facility be funded from allocated American Recovery Plan Act (“ARPA”) funds which by Final Rule released by the U.S. Department of Treasury, can be used for government services, in a sum not to exceed \$2,000,000.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that the County utilize available funds on hand to help finance the Judicial Facility, in order to reduce the amount of funds that need to borrowed via bonding to design and construct a Judicial Facility, which in turn reduces the amount needed to be funded with tax appropriated dollars and reduces the annual mil rate, and further recommends that rather than being funded with county tax appropriated dollars, the cost for the design of the proposed Judicial Facility be funded from allocated American Recovery Plan Act (“ARPA”) funds which by Final Rule released by the U.S. Department of Treasury, can be used for government services, in a sum not to exceed \$2,000,000.

Dated this 23<sup>rd</sup> day of January, 2024.

\_\_\_\_\_  
Jonathan E. Aubart, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: