

**APPROVED MINUTES OF THE
*Special BUILDING COMMITTEE MEETING HELD
January 31, 2017 – 3:00 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**



**County Board Room; Courthouse
414 W. Main St., ELLSWORTH, WI**

2017 - 02

1) Meeting Convened

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 3:00 p.m.

2) Those Present

A quorum was established acknowledging 3 members present; 2 excused.

Members present:

Scott Bjork District #7
Dan Reis District #13
Jerry Kosin District #15

Absent/Excused:

Mike Kahlow District #6
Ken Snow District #9

Also present: Neil Gulbranson-Dist. #11, Mel Pittman-Dist. #17, Ruth Wood (3:23)-Dist. #4, Jerry Forss-Maintenance Supervisor, AC Jo Ann Miller, Brad Lawrence-Corp Counsel, Andy Pichotta-Land Management Director, Jason Matthys-Chief Deputy Sheriff, Mike Waltz-Lt. Sheriff's Dept., Randy LaFaive-Market & Johnson, Janet Huppert- Information Services Director, Ron Locast-Potter/Lawson Architects, Eric Lawson-Potter/Lawson, & Jamie Feuerhelm-County Clerk.

3) Agenda Adopted

Motion by S. Bjork/J. Kosin to adopt agenda as presented; motion carried/passed unanimously.

4) Public Comment

None.

5) Discuss space needs

AC J. Miller introduced Eric & Ron from Potter/Lawson & generally reviewed what the firm would be doing for the County with regard to space needs. Chairman D. Reis provided a brief review of the history of the subject matter. Supervisor S. Bjork expressed what he felt were two important factors when performing the study. First to address the issue of inmate transport from new facility to the Courts. Second would be to attempt to use the space in the Annex without having to completely remodel the entire space. E. Lawson reviewed the issues they were researching to include in the study. Supervisor M. Pittman indicated that he would like to see a plan that forecasts out at least 5 years & where the Courts might be at that time. Supervisor N. Gulbranson stated that discussions about future Court facilities should take into consideration that Pierce County may add another Circuit Court Judge at some point in the not so distant future, thus the need for an additional courtroom. Supervisor M. Pittman asked when the study might be completed. E. Lawson responded saying that the intent would be to complete it by the end of March. Supervisor Pittman also asked if it would include the cost to remodel/remove the old jail portion of the Annex. Mr. Lawson indicated that could be addressed as an option. No action taken.

6) Future Agenda Items

Maintenance Supervisor J. Forss indicated that he had nothing for the February meeting at this point & may not need a meeting.

7) Next Meeting Date

Committee discussed changing regularly scheduled meetings to a different day & time to accommodate members of the Committee. Regular meeting days & time changed to the second Monday of the month at 3:00 p.m. in the County Board Room. Next meeting set for Feb. 13th, 2017 at 3 p.m. if necessary.

8) Adjournment

Meeting adjourned at 3:37 p.m. by motion of S. Bjork/D. Reis; motion carried/passed unanimously.

Respectfully submitted by: Jamie R. Feuerhelm, Pierce County Clerk