



Pierce County, Wisconsin
 Department of Land Management & Records
 414 W. Main St. PO Box 647
 Ellsworth, WI 54011

Zoning Office: 715-273-6747
 Planning Office: 715-273-6746
 Fax: 715-273-6864

Application for PRELIMINARY PLAT Approval

Plat Name:	
Applicant:	
Agent:	
Engineer:	
Surveyor:	

Plat Location:	
Telephone:	
Telephone:	
Telephone:	
Telephone:	

Per Pierce County Code - Subdivision of Land § 237-17, "Procedure for approval of preliminary plat. Submittal. After concept plan approval the applicant shall submit to the Pierce County Department of Land Management, at least 20 calendar days prior to the Land Management Committee meeting at which it is to be considered, the following:"

Submit the following information per § 237-17:	Submitted	Agency Use Only
1. Signed application form requesting preliminary plat review and approval.		
2. Eight copies of the preliminary plat plus any additional copies and the following:		
2.a. All requirements of § 236.20, Wis. Stats.		
2.b. The names & addresses of the owner & registered surveyor preparing the plat and date of preparation.		
2.c. An 8.5 in. x 11 in. reproducible copy of the proposed plat.		
2.d. The location & names of adjacent platted lands & the owners of adjoining parcels of unplatted land, including the use & zoning of adjacent land.		
2.e. Contours at vertical intervals of not more than two feet, with slopes of 12% or greater and 20% or greater delineated.		
3. Items accompanied shall include the following:		
3.a. Erosion Control & Road Construction Grading Plan with Land Con. Dept.'s checklist & PAL List. Review Fees per Ord. 04-10 apply. See notes below.		
3.b. Indicate areas of filling, grading, lagooning, or dredging.		
3.c. Sufficient soil tests to establish the suitability of soil absorption wastewater systems for each lot.		
3.d. Any restrictive covenants related to the proposed land division.		
3.e. A statement and location of any improvements proposed		
3.f. A statement from appropriate town, county, or state agency approving access connections onto existing road system		
4. Additional information required by LMC. Any cost is applicant's responsibility.		
5. Review Fee. \$500 + \$125 per lot and outlot		
6. Submit bond / irrevocable letter of credit = 200% estimated erosion control cost		
7. Submit original preliminary plat drawing to state plat review agency (WI DOA).		
8. Provide written statement that state agency does not object to the prelim. plat.		
9. Submit a copy of the plat to Town(s) & ETZ in which land division is located.		
10. Provide written statement of Town(s) & ETZ approved plat (i.e. mtg minutes).		
11. Submit a copy of the plat to the WI DNR for ch. 30 & ch. 216 determination.		
12. Comply with Ch. 238, 239, 240, if applicable.		
13. Comply with Pierce Co. Land Management Plan, concept plan approval, & other.		
14. Comply with Article IV. Design Standards & Article V. Improvements.		
15. Land subject to hazards to life, health, or property shall not be subdivided for residential purposes until all such hazards have been eliminated or safeguarded.		

Notes:

- Before preliminary plat may be approved by LMC, it shall be referred to the Land Con. Dept. & Committee for review of its erosion control plan, upon whose written comments the Committee shall condition & accept or, where insufficient, reject.
- Preliminary plat approval is good for 6 months to complete and can be extended up to 24 months with LMC approval.
- Checklist should not be considered all inclusive; additional information may be required.

Signature of Applicant or Duly Authorized Agent	Date Signed
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LEAVE BLANK - FOR RECEIVING AGENCY USE ONLY

Received By:	Date Received:
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Complete Application Verified By:	Date Application Was Complete:
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