



# Pierce County, Wisconsin

Department of Land Management & Records  
 PLANNING, ZONING, SURVEYING & GIS  
 PO Box 647, 414 W. Main St, Ellsworth, WI 54011

715-273-6746 or 715-273-6747  
 Fax: 715-273-6864

## Application for MINOR CERTIFIED SURVEY MAP Approval

CSM No. _____	Applicant: _____	Telephone: _____
Date: _____	Surveyor: _____	Telephone: _____
Location: _____	Section            T.            N            R.            E or W	Village/Town of _____

Pierce County Code (PCC) - Subdivision of Land § 237-9 states, "Land divisions which create at least one but not more than four parcels or building sites of 15 acres or less in size within a five-year period by one or successive divisions by the same or subsequent owners are considered certified survey map land divisions requiring approval under this section. Approval of a certified survey map shall be required."

PCC § 237-9(A) states, "Land divisions which create one or two parcels of 15-acres or less in size within a five-year period by one or successive divisions by the same or subsequent owners are considered minor certified survey map land divisions."

Submit the following information per § 237-10:	<input checked="" type="checkbox"/>	County Use Only
1. Certified Survey Map (CSM) prepared according to § 236-34, Wisconsin Statutes		
2. Town, County, or State - driveway permit or letter approving access for each lot		
3. Soil Test.		
4. Slopes. A separate drawing clearly depicting slopes in excess of 12% and 20%.		
5. Review Fees submitted (1-Lot CSM = \$275, 2-Lot CSM = \$350).		
Other items considered during the approval process:	<input checked="" type="checkbox"/>	County Use Only
6. Number of lots created in a 5-yr period? Circle one:	1 or 2	
7. Lots created follow zoning district's allowable density?		
8. Do any of the leftover pieces of land need a CSM? (If ≤ 15-acres, yes.)		
9. Lots created meet minimum lot size per Town and County?		
10. Lots have buildable property out of the floodplain?		
11. Land being divided is out of Farmland Preservation, CRP & MFL programs?		
12. Land within the St. Croix Riverway District or Kinnikinnic (if applicable)?		
13. Town approval was granted (if applicable)?		
14. Approved by ETZ Committee and their Board (if applicable)?		
15. Conforming with lot requirements of § 237-26 A-I.		
16. Lot created has proper road frontage and width at building set-back?		
17. Conforming with other Pierce County Codes, where applicable (i.e. Ch 240, etc.)		

- Review. The Pierce County Department of Land Management shall review the minor land division for compliance with this chapter and § 236.34, Wis Stats., and shall approve or reject the certified survey map. Any lot which has historical or unique features, or the development of which may be harmful to the health, safety, welfare, prosperity, aesthetics and general welfare of the future residents of the community, shall be referred to the Land Management Committee for review and approval consistent with § 237-17C.

- Checklist should not be considered all inclusive; additional information may be required.

### LEAVE BLANK - FOR RECEIVING COUNTY USE ONLY

Received By: _____	Date: _____
CSM copied by staff to County Surveyor for review: _____	Date: _____
Check if application approved: <input type="checkbox"/>	Date: _____
Check if application denied: <input type="checkbox"/> Notify applicant in writing - reasons for rejection.	Date: _____