

Minutes January 8th, 2003

A legal meeting of the Town Board of Gilman was called to order by Chairperson Lorne Hanson on Wednesday January 8th at 8:00 PM at the Gilman Town Hall. Present at the meeting were Lorne Hanson, Jim Traynor, Don Nellessen, Mary Anderson, Marie Cebulla, Dale Strom, John Lenarz, Jeff and Merry Hines.

Clerk Marie Cebulla read minutes of the December 11th meeting. Don Nellessen made a motion to approve the minutes. Seconded by Jim Traynor. Motion carried.

Treasurer Mary Anderson gave the Treasurer's report. The December and year end balance was \$78,391.30. Mary received authorization to reimburse two landowners for their overpaid 2002 property tax. Jim Traynor made a motion to accept the Treasurer's report. Seconded by Don Nellessen. Motion carried.

Vouchers were reviewed. Jim Traynor made a motion to pay the vouchers but to hold the Ambulance check until the bill contains the location of the pickup. Seconded by Don Nellessen. Motion carried.

Steve Jenkins gave a presentation on insurance coverage for the township through Rural Mutual.

Public comments:

Jeff and Merry Hines requested information on the procedures to acquiring an on-premise liquor license. The information will be collected and sent to them.

Tony Huppert wanted the property tax bill for farm owned by Team Oil. It will be sent to him again.

Smart Growth: John Lenarz will be attending the upcoming workshops on Comprehensive Planning. A motion to appoint John Lenarz liaison to Smart Growth - Comprehensive Planning and receive reimbursement for costs was made by Jim Traynor. Seconded by Don Nellessen. Motion carried.

A letter from Jack Leo, chairperson of the Town of Spring Lake, with regards to towns joining together to provide employee health insurance was read.

Web site: Andrea Wieland did an excellent job building the town web site. Some corrections need to be made. Only approved minutes may be published on the web site.

Driveway permits: In 2002, 13 driveway permits were issued - 5 residential, 6 rural ag and 2 nothing done yet.

Operator's License Applications: Jim Traynor made a motion to approve an operator's license for Coleen Donath and Glen Smeby subject to the results of the criminal check. Don Nellessen seconded. Motion carried.

Building Permits for Charles D. Sorenson, Eric Huppert, Willard Traynor, David Larson, Jim and Sharon French, Richard H. Hutter, Marlowe and Carol Anderson, Honeycrest Farms Inc, April Miller were reviewed. Sanitary permits for Charles D. Sorenson, John Aamodt and April Miller were reviewed.

At the next meeting on February 12th, the board will conduct a reconciliation of the clerk and treasurer's books.

Jim Traynor made a motion to adjourn. Don Nellessen seconded. Motion carried. Meeting adjourned.

Respectfully submitted, Marie Cebulla, Clerk

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CAUCUS- January 15, 2003

The Town of Gilman held a caucus on Wednesday, January 15th, 2003, at 8:00 p.m. at the Gilman Town Hall. Present at the meeting were Lorne Hanson, Jim Traynor, Don Nellessen, Mary Anderson, Marie Cebulla, Jim Furuglyas, Michael Wieland, Andrea Wieland, Tony R. Huppert, Lynn Traynor, Doug Rudesill, Bob Traynor, Joan Kratt, Robert Cebulla, Dale Strom, Kay Strom and LaMoine Hanson.

Chairperson Lorne Hanson called the meeting to order and stated that the purpose of the caucus was to nominate candidates for the Spring Election ballot. He indicated that all board positions are up for election in April. He read highlights from *Procedures for nomination of candidates by caucus*.

By law the chairperson cannot conduct the caucus if they want to be nominated for office. Tony R. Huppert made a motion to select Bob Traynor as Caucus Chairperson. Jim Traynor seconded. Motion carried by oral vote.

Bob Traynor conducted the caucus with the following results:

Tony R. Huppert made a motion, seconded by Jim Traynor, to nominate by conducting a vote by secret ballot. Motion carried by oral vote. Kay Strom and LaMoine Hanson were appointed tellers to canvass the vote for each office.

Chairperson - Paper ballots were handed out to nominate a chairperson. After the two ballot tellers counted the votes, the following results were announced: Tony R. Huppert 1 and Lorne Hanson 16. Tony R. Huppert declined.

Supervisors at large - Paper ballots were handed out to nominate two supervisors at large. After the two ballot tellers counted the votes, the following results were announced: Jim Traynor and Don Nellessen 14, Don Nellessen and Jim Furuglyas 1, Jim Traynor and Tony R. Huppert 1, Jim Traynor and Bob Traynor 1. Jim Furuglyas declined. Tony R. Huppert declined. Bob Traynor declined. Jim Traynor and Don Nellessen accepted the nomination.

Treasurer - Paper ballots were handed out to nominate a treasurer. After the two ballot tellers counted the votes, the following results were announced: Mary Anderson 17.

Clerk - Paper ballots were handed out to nominate a clerk. After the two ballot tellers counted the votes, the following results were announced: Sue Thompson 6 and Marie Cebulla 11.

There being no further nominations, Tony R. Huppert made a motion to adjourn the caucus. Jim Furuglyas seconded. Motion carried by oral vote. Caucus adjourned at 8:20 p.m.

Respectfully submitted,

Marie Cebulla, clerk

After the adjournment of the caucus, Lorne Hanson, Jim Traynor, Don Nellessen and Mary Anderson received their written notice of candidacy. The Campaign Registration Statement, the Declaration of Candidacy and the written notice receipt were signed by these candidates. Drawing of lots for the supervisor at large was done by Tony R. Huppert, Michael and Andrea Wieland. Jim Traynor's name will be first, Don Nellessen second.

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Minutes February 12th, 2003

The Pledge of Allegiance was recited.

A legal meeting of the Town Board of Gilman was called to order by Chairperson Lorne Hanson on Wednesday February 12th at 8:00 PM at the Gilman Town Hall. Present at the meeting were Lorne Hanson, Jim Traynor, Don Nellessen, Mary Anderson, Marie Cebulla, Dale Strom, Jeff Hines, Sue Thompson, Jean Field, Jim Furuglyas, Tony R. Huppert, John Lenarz and Carol Steimer Bailey.

Clerk Marie Cebulla read the minutes of the January 8th meeting and of the caucus meeting. Jim Traynor made a motion to approve the January 8th minutes. Don Nellessen seconded. Motion carried. A motion to approve the caucus minutes was made by Don Nellessen, seconded Jim Traynor. Motion carried.

Treasurer Mary Anderson gave the Treasurer's report. The February ending balance was \$70,420.46. Mary reported there was a tax and lottery credit overpayment. A motion to refund the overpayment to the landowners was made by Lorne Hanson. Jim Traynor seconded. Motion carried. Jim Traynor made a motion to approve the Treasurer's report. Seconded by Don Nellessen. Motion carried.

Vouchers were reviewed. Don Nellessen made a motion to pay the vouchers. Seconded by Jim Traynor. Motion carried.

Smart Growth: John Lenarz reported on the Smart Growth meeting.

Public comment:

Jeff Hines submitted two petitions from electors in the township. The petitioners are requesting the following questions be submitted to the electors of the Town of Gilman at the April 1st, 2003 election:

"Shall 'Class B' licenses (taverns, restaurants, hotels, etc) be issued for the retail sale of intoxicating liquor for consumption on the premises where sold?"

"Shall Class 'B' licenses (tavern, hotels, restaurants, clubs, societies, lodges, fair associations, etc) be issued for the retail sale of

beer for consumption on or off the premises where sold?"

Tony R. Huppert requested assistance in dealing with Jim Kleinhans, Pierce County Zoning Administrator. Jim Traynor moved to have Don Nellessen act on behalf of the township on Eric and Tony R. Huppert's request to contact the District Attorney to investigate possible harassment of Team Oil, Eric Huppert and Tony R. Huppert by Jim Kleinhans. Seconded by Lorne Hanson. Motion carried.

Don Nellessen made a motion to purchase the new computer system through Gateway for the \$1538.00 quote. Jim Traynor seconded. Motion carried.

Operator's License Applications: Jim Traynor made a motion to approve an operator's license for Holly Wallace. Don Nellessen seconded. Motion carried.

The Building Permit for Peter and Amy Flanigan was reviewed.

Lorne Hanson reported the ambulance bill should arrive monthly and contain the run address.

Bridge reports: The Design Engineering Service Contracts have been signed. The consultant fees are:

760th bridge (west branch of Rush River) . . . \$25,725.00

760th bridge (east branch of Rush River) . . . \$26,246.00

650th bridge (Cave Creek Bridge) \$28,311.00

Road reports: Salt/sand inspection coming next week.

Jim Traynor made a motion to adjourn. Don Nellessen seconded. Motion carried. Meeting adjourned.

Respectfully submitted, Marie Cebulla, Clerk

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Minutes March 12th, 2003

A legal meeting of the Town Board of Gilman was called to order by Chairperson Lorne Hanson on Wednesday March 12th at 8:00 PM at the Gilman Town Hall. The Pledge of Allegiance was recited. Present at the meeting were Lorne Hanson, Jim Traynor, Don Nellessen, Mary Anderson, Marie Cebulla, Dale Strom, Sue Thompson, Andrea Wieland, Pete Flanigan, John Lenarz, John Waggoner, Daniel J. Fedderly and Rodney J. Dicus.

Clerk Marie Cebulla read the February 12th and February 24th meeting minutes. Don Nellessen made a motion to approve the minutes for both meetings. Jim Traynor seconded. Motion carried.

Treasurer Mary Anderson gave the Treasurer's report. The February ending balance was \$138,523.39. Jim Traynor made a motion to approve the Treasurer's report. Second by Don Nellessen. Motion carried.

Vouchers were reviewed. Jim Traynor made a motion to pay the vouchers including the Emergency Automotive Tech/Municipal statement after verification of the amount. Second by Don Nellessen. Motion carried.

Pete Flanigan requested approval on a conditional use permit for a kennel license. The kennel license will be used to receive breed association recognition when selling his red bone coon hounds. A motion to give a recommendation for the kennel license conditional use permit was made by Don Nellessen, second by Jim Traynor. Motion carried. The document was completed, signed and returned to Pete Flanigan.

John Wagoner and Daniel J. Fedderly explained the Violet's View subdivision plan. Don Nellessen made a motion to approve the Violet's View subdivision plan with the understanding a private road maintenance contract must be on file in the township. Jim Traynor seconded. Motion carried.

Jim Traynor made a motion to send the Pierce County Computer Service Coordinator, Janet Holtz, a letter of appreciation for setting up the Town of Gilman web site. Second by Don Nellessen. Motion carried. The web site is located under links at www.co.pierce.wi.us

Comprehensive Planning report was given by John Lenarz.

Roads and bridges: Ayres confirmed they have the bridge contracts.

Assessor Kelly Owen plans to be in our township in a few days.

To provide data for a cost analyzes, the dump attendants will keep track of the number of garbage bags thrown into the dumpsters each week.

There will be five poll workers at the April 1st election.

Road patrolman's retirement plan: Marie Cebulla reported the township can pay the full amount of the prior creditable service fee now without added interest. Or it will be amortized over 40 years, added to our monthly percentage rate and interest on the unpaid balance becomes due December 31st each year. A motion to pay the entire prior creditable service fee upon receipt of the final amount was made by Don Nellessen. Seconded by Jim Traynor. Motion carried.

Don Nellessen reported on the Team Oil situation.

Operator's License Applications: Don Nellessen made a motion to approve operator's licenses contingent on the criminal check for Bridget Johnson, Matt Johnson, Emily Donath, Jeremy Donath, Kari Huppert and Mitchel Holldorf. Jim Traynor seconded. Motion carried.

At the 2002 annual town meeting, the 2003 annual town meeting was set for April 8th at 7:00 p.m. The next board meeting will be April 9th.

Jim Traynor made a motion to adjourn. Don Nellessen seconded. Motion carried. Meeting adjourned.

Respectfully submitted, Marie Cebulla, Clerk

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Minutes April 9, 2003

A legal meeting of the Town Board of Gilman was called to order by Chairperson Lorne Hanson on Wednesday, April 9, 2003 at 8:00 p.m. at the Town Hall. The Pledge of Allegiance was recited by all. Present at the meeting were Lorne Hanson, Jim Traynor, Don Nellessen, Mary Anderson, Sue Thompson, Dale Strom, Marie Cebulla, Michelle Cormican and Jeff Hines.

Clerk Sue Thompson read the minutes from the March 12, 2003 meeting. Jim Traynor moved with Don Nellessen seconding to accept. Motion carried.

Michelle Cormican, President of the Elementary School Parents Club gave a presentation on their fund raising efforts for the purchase of new playground equipment. Chairman Hanson presented her with a check for \$1,000 from the Town of Gilman as directed by the people at the Annual Meeting.

In Treasurer Mary Anderson's report, she stated the March ending balance at \$134,137.57. Jim Traynor moved to accept, Don Nellessen second, Carried.

Vouchers were reviewed. Jim Traynor moved to approve all vouchers except the ambulance. Lorne will check to see if it actually was in Gilman Township and let Mary know. Don Nellessen seconded. Motion carried.

Jeff Hines appeared with his application for the Class "A" beer and liquor licenses. After discussion it was determined that Pat Crownhart should be the one to hold the Class A licenses, not Jeff. Mr. Hines agreed and was going to talk to Pat that night.

At the 2003 annual meeting the people charged the board with setting new garbage bag and clean up rates. Jim Traynor moved to charge \$10.00 per ticket and a single punch or bag at \$2.00. Don Nellessen seconded. Motion carried. Jim Traynor moved to set \$20.00 per each pickup load and \$10.00 per trunk load for the Spring Clean Up and Big Dump Days charge. Don Nellessen seconded. Motion carried.

Chairman Hanson reported that Dave from Ayres & Assoc. is ready for the Shafer bridge. Put on agenda for next month. Also discussion on Village Powers next month.

Chairman Hanson reported that the Board should tour the roads and check them out with Dale. Agreeable date to be set for next week.

Information Only: Chairman Hanson reported that Assessor Kelly Owen has finished the first 6 sections. Figures from Ambulance Financial Report. Solid Waste Meeting. The Valley Eagles will be cleaning the town hall May 10th. Letter regarding the salt inspection - which we complied with.

It was decided to switch the Dump Box to Mary Anderson for easier access for the attendants.

Jim Traynor moved to adjourn which Don Nellessen seconded. Motion carried. Meeting adjourned.

Respectfully submitted, Sue Thompson, Clerk

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Minutes May 14, 2003

A legal meeting of the Town Board of Gilman was called to order by Chairperson Lorne Hanson on Wednesday, May 14, 2003 at 8:00 p.m. at the Gilman Town Hall. The Pledge of Allegiance was recited by all. Present at the meeting were Lorne Hanson, Jim Traynor, Don Nellessen, Mary Anderson, Sue Thompson, Dale Strom, Marie Cebulla, Andrea Wieland, John Lenarz. Dave Pantzlaff and Chris McMahon from Ayers & Associates arrived later.

The minutes of the April 9, 2003 meeting were read by Sue Thompson. Jim Traynor moved to accept. Lorne Hanson seconded. Motion carried. Chairman Hanson reported that the ambulance bill was okay to pay and that the clerk should send a thank you to the Valley Eagles 4-H Club for cleaning the town hall.

Treasurer Mary Anderson reported the ending balance at \$143,771.39 and that we had received the judgment from a delinquent taxpayer. Jim moved to accept the report with Don Nellessen seconding. Motion carried.

All vouchers submitted for payment were approved to pay by a motion by Jim Traynor. Don Nellessen seconded. Motion carried.

John Lenarz presented the Board members with a short flyer on the Meth Amphetamine problem in Pierce County and what we should look for and who to report it too.

Andrea Wieland presented the Board members with information she had gathered from the UW-Extension Office and a sample Land Division Ordinance provided by Andy Pichotta from Pierce County Land Management Office. Because of the large volume of material it will be on the agenda for next month.

Dave Pantzlaff and Chris McMahon from Ayers & Associates presented the Board with drawings and designs for redoing the bridge and straightening the road on 650th Avenue near Gary Shafer's. They presented different options for the Board to consider with some preliminary prices. They will be back at a later meeting with some final plans and figures.

The Board was presented with an application for a Reserve "Class B" liquor license from Jeff Hines at Red Barn Auction Mall, Inc. Don moved to accept the application and have the license issued. Jim Traynor seconded the motion. The state mandated fee of \$10,000 accompanied the application. Motion carried.

Don Nellessen move to set the annual Reserve "Class B" liquor license fee at \$500. Lorne seconded and motion carried. It will be prorated from May 15, 2003 until the renewal date of July 1, 2003.

Clerk Sue Thompson reported that Kelly Owen, assessor, would be ready for Open Book on June 20th from 6-8 p.m. Board of Review was set for June 5th at 7:00 p.m. to meet the state guidelines and will be reconvened on June 28th from 8:30 to 12:30, or whatever hours the state mandates.

Information items only: Chairman Hanson commented on a letter from Attorney Loberg regarding Smart Growth. Three driveway permits were issued. Some used culverts were sold to Brad Verges. Discussion on results of the road repair trip. Need to repair cracks on two different miles. Should get prices on guard rails.

Don Nellessen moved to adjourn with Jim Traynor seconding. Motion carried. Meeting adjourned.

Respectfully submitted, Sue Thompson, Clerk

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Minutes - June 11, 2003

A legal meeting of the Town Board of Gilman was called to order by Chairperson Lorne Hanson on Wednesday, June 11, 2003 at 8:00 p.m. at the Gilman Town Hall. The Pledge of Allegiance was recited by all. Present at the meeting were Lorne Hanson, Jim Traynor, Don Nellessen, Mary Anderson, Sue Thompson, Dale Strom and Andrea Wieland.

The minutes of the May 14th meeting were read by Clerk, Sue Thompson. Mary Anderson stated that the judgment was from a delinquent fire call not a taxpayer. Jim Traynor moved to accept the corrected minutes with Don Nellessen seconding. Motion carried.

Treasurer Mary Anderson reported an ending balance of \$140,029.15. Don Nellessen moved to accept treasurer's report. Jim Traynor seconded. Motion carried.

Don Nellessen moved and Jim Traynor seconded to approve all vouchers for payment. Motion carried.

Jim Traynor moved to approve Class "A" beer and liquor license, tobacco license and all operator's licenses for Team Oil. Don Nellessen seconded. Motion carried.

Lorne Hanson moved to approve Class "A" beer and liquor license, tobacco license and all operator's licenses for Country Store & Gas. Don Nellessen seconded. Motion carried.

Don Nellessen moved to approve Class "B" beer and Reserve "Class B" liquor license, tobacco license and all operator's licenses for Red Barn Auction Mall. Lorne Hanson seconded. Motion carried.

The Board answered a questionnaire received from Public Health on stray animals and instructed the clerk to send it back. They reviewed the Manufacturing Assessment. Don Nellessen to check into a letter from Lakes Gas Co. regarding serial number on tanks, type of service, etc. and if not obligating us to anything, to reply. Received a letter from UW-Extension about a meeting on June 20th to discuss future budget issues and Shared Revenue Aids for Pierce County municipalities. Don Nellessen will attend and hopefully Loren Hanson and Jim Traynor.

Andrea Wieland advised of some of her discussion with Anthony Pichotta and what the key points are for setting up a subdivision ordinance and how to

do it. No action taken as Board would like to look into it a little more.

Discussion on road repairs, culverts and breaker rock for some roads. Dale to get them repaired before calcium chloride applied.

The Board instructed the clerk to write letter to Myron Stark and Ron Donath and give them 45 days to get their culverts up to standards set in driveway permits.

There was a report of old cars at the Rose Coleman, David Sebion and Harvey Roen residence. This should be reported to Pierce County.

A report that Mr. Quachenbush wants to put in mini smelter to melt down metals. Has to go to county first for permit.

There being no further business Jim Traynor moved to adjourn. Don Nellessen seconded. Motion carried. Meeting adjourned.

Respectfully submitted,

Sue Thompson, Clerk

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Minutes - July 9, 2003

A legal meeting of the Town Board of Gilman was called to order by Chairperson Lorne Hanson on Wednesday, July 9, 2003 at 8:00 p.m. at the town hall. The Pledge of Allegiance was recited by all. Present at the meeting were Lorne Hanson, Jim Traynor, Don Nellessen, Mary Anderson, Sue Thompson, Dale Strom, Andrea Wieland, Marie Cebulla, Carol Steiner Bailey and Tony R. Huppert.

The minutes of the June 11, 2003 regular meeting and the June 28, 2003 Board of Review were read by Sue Thompson, Clerk. Jim Traynor moved to accept the minutes as read. Don Nellessen seconded and motion carried.

Treasurer Mary Anderson submitted the treasurer's report showing an ending balance of \$132,721.97. Don Nellessen moved to approve the treasurer's report with Jim Traynor seconding. Motion carried.

A motion by Don Nellessen to approve all bills submitted for payment was seconded by Jim Traynor and on oral vote, motion carried.

Discussion items: Violet's View Subdivision Road - Lorne Hanson reported that Jim Kleinhans of Pierce County Zoning office has not received any engineering plans for the private road being put in. Runoff water could be a potential problem. He is checking into it as they need to get the permits from the county.

Marie Cebulla was questioning the placement of fire number sign at her son Aaron's house and if they could move it. Determined that it is up to owner to see that the sign is visible for emergency personnel.

Andrea Wieland brought up Village Powers and subdivision ordinances. Lorne Hanson to check with Andy Pichotta of Pierce County Land Management Planning to hold a special meeting for discussion on this. Hopefully he will be able to answer questions regarding need for ordinances, setting them up or what the town needs to do, if anything.

Information Only: An invitation from Pierce County TEA PARTY to next meeting featuring State Senator Sheila Harsdorf and State Representative Kitty Rhoades, who will be discussing government spending and property taxes on July 17, 2003.

A meeting on July 10th regarding the request from Gilman Township about transferring taxes for parks to Foot By Foot Playground in Spring Valley.

A letter from Judge Robert W. Wing regarding community service for offenders. Clerk to check on liability, etc. and reply.

Action items: The Board members had checked with different companies regarding hauling crushed rock, breaker rock, etc. for repair of the roads. After reviewing and discussion the cost, Jim Traynor moved to go with Kraemer Co. Don Nellessen seconded it. On oral vote, motion carried. Chairman Hanson instructed the clerk to send a letter to Mattison Excavating, Inc. thanking them for the bid.

Ayers & Associates, who are handling the planning of the Shafer Bridge reconstruction, are ready to report with some more plans for the Board's consideration. It was decided to have them meet with the Board and public at 7:30 p.m. at the Town Hall on Wednesday, August 15th, followed by the regular board meeting at 8:00.

Chairman Hanson informed the Board that the bid from the county regarding the intersection of 650th Ave. and 590th St. that ElPaso Township is repairing would be about \$80,000. Because of the cost, nothing will be done by Gilman regarding this.

There was some discussion on the cost of advertising meetings, etc. in the Pierce County Herald compared to the Spring Valley Sun and Valley Values Shopper (Green Sheet). Clerk to get rate sheets from both for next meeting.

There being no further business Jim Traynor moved to adjourn. Don Nellessen seconded the motion and on oral vote, motion carried.

Respectfully submitted: Sue Thompson, Clerk

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August 5, 2003 - Special Meeting

A special meeting was called to order by Chairman Lorne Hanson at 7:30 p.m. on August 5, 2003 at the Gilman Town Hall. Present at the meeting were Lorne Hanson, Don Nellessen, Jim Traynor, Sue Thompson, Andy Pichotta, Dave Deusterman, Tony R. Huppert, Rand E. Bailey, Carol Steiner Bailey, Jim Furugylas and John Lenarz.

The purpose of the meeting as published was an information meeting with Andy Pichotta from Pierce County Land Management Office available to answer questions and give guidelines for setting up ordinances for subdivision or whatever the town would need.

Mr. Pichotta presented the audience with an explanation of the county subdivision ordinances using 15 acres or less as the guideline. He explained the steps a developer or individual needs to go through to get the proper permits and what part the Town Board has in this. Because the Town of Gilman abides by county rules, any legal dispute with an individual or developer is handled by the county attorneys rather than the Town having to hire someone. This is one advantage of abiding by county rules. However, if the Town wants more stringent rules, we would need to set up a Planning Commission to study what we want and then draft a Town Ordinance to reflect our decisions. He explained the steps necessary to set up and the possible responsibilities of a Planning Commission. He indicated that it is not something we necessarily need to do immediately, however we should think about it.

There were many questions from the constituents as he explained the county and local ordinances and procedures, answered by Mr. Pichotta. After Mr. Pichotta left at 9:15 p.m., there was general discussion about where the Town of Gilman was going in regards to subdivisions, industrial development etc.

At 9:35 p.m. Don Nellessen moved to adjourn. Jim Traynor seconded and motion carried.

Respectfully submitted, Sue Thompson, Clerk

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Minutes - August 13, 2003

A legal meeting of the Town Board of Gilman was called to order by Chairperson Lorne Hanson on Wednesday, August 13, 2003 at 7:40 p.m. The Pledge of Allegiance was recited by all. Present at the meeting were Lorne Hanson, Jim Traynor, Don Nellessen, Dale Strom, Mary C. Anderson, Sue Thompson, Michael Hayes, Kathy Shafer, Rod Decui (spelling questionable), Daniel J. Fedderly, Marie Cebulla, Dale Lamminen, Dale Crowley, Judy Crowley, Pam Elliott, Adrian F. Elliot, Charlotte Anderson, Gary Anderson, Kelly Owen, Assessor, plus David Pantzlaff and Christopher McMahon of Ayres Associates.

As published an early special part of the meeting was for the representatives of Ayres Associates to update the Board and the land owners involved with plans for reconstruction of the bridge on 650th Ave. over Cave Creek. They showed an overview for the type of bridge and road construction, property required from landowners and what the approximate cost would be. Plan # 5 would be an 850 foot project which will include a single span bridge to keep the waterway open, straightening out the bridge and road. An easement or purchase of a small amount of land would be needed from Gary Shafer and Alan Sukowatey. Some fences will need to be moved to facilitate the workers and also some utility lines. The approximate cost would be about \$440,000 excluding purchasing right-of-way and moving utilities. Funding for the project would be 80% federal, 10% county and 10% Gilman Township. It appears now that they would be able to start in May, 2005 and the road would be closed for 2½ to 3 months. Don Nellessen moved to accept Plan #5, Jim Traynor seconded and on oral vote, motion carried.

Clerk Sue Thompson read the minutes for the July 9, 2003 regular meeting and the August 5, 2003 special meeting. Jim Traynor moved to accept the minutes for both meetings as read, Don Nellessen seconded and on oral vote motion carried.

John Waggoner and Dan Fedderly, representing Violet's View subdivision presented a preliminary plot for approval of the board to submit to the county. Don Nellessen moved to approve preliminary plot, Jim Traynor seconded and on oral vote motion carried.

There was some discussion on water problems and erosion at the intersection of 770th Ave. and 290th St. which could be affected by the subdivision. Violet's View pointed out that was included in their preliminary plan, been discussed with the Town Board and they would provide an 80 foot culvert and endwalls and the Town of Gilman would do the installation. A motion by Jim Traynor to accept the plans for culverts and installation, was seconded by

Don Nellessen and on oral vote, motion carried.

Dale Lamminen, Adrian & Pam Elliot, Dale & Judy Crowley and Gary & Charlotte Anderson were there to find out what had happened to their petition presented last fall for the blacktopping of their road - 450th St. They reported that the traffic was getting terrible and the dust was horrible and why were other roads getting blacktopped and not that one. Chairperson Hanson pointed out that there were no plans to blacktop that mile and explained that blacktopping was mainly determined by the condition of the road and the money available. He explained the process for determining the budget set each year and invited them to come back to the budget hearing in November. After a long discussion on the situation, Marie Cebulla suggested we move on with the meeting as there was no way of solving the problem now.

Kelly Owen, Assessor was presented a proposal for re-evaluation of the Township. She pointed out that it would have to be done within the next two years, as we were already out of compliance with state law for three years. Her bid for total re-evaluation was \$25,600. Lorne Hanson moved to re-evaluate next year and accept Kelly's cost. Jim Traynor seconded the motion and on oral vote, motion carried.

Mary Anderson presented the Treasurer's report showing an ending balance of \$216,513.44. Don Nellessen moved to accept the report as presented, with Jim Traynor seconding. On oral vote, motion carried.

Jim Traynor moved to accept all vouchers presented with the exception of the Spring Valley Ambulance bill. Chairman Hanson was going to an ambulance meeting and discuss the method of receiving the bills and the payments from LifeQuest. Don Nellessen seconded and on oral vote, motion carried.

Chairman Hanson suggested revising the driveway road surface ordinance to include 24 foot surface and adding 6 inches of crushed rock. Because of the lateness of the hour, it was tabled for now.

A motion was made by Jim Traynor, seconded by Don Nellessen to approve an operator's license for Cheryl Conroy. On oral vote, motion carried.

Jim Traynor moved to adjourn with Don Nellessen seconding. Motion carried.

Respectfully submitted,

Sue Thompson, Clerk

Minutes - September 10, 2003

A legal meeting of the Town Board of Gilman was called to order by Chairman Lorne Hanson on Wednesday, September 10, 2003 at 8:00 p.m. at the Town Hall. The Pledge of Allegiance was recited by all. Present at the meeting were Lorne Hanson, Don Nellessen, Dale Strom, Mary C. Anderson, Sue Thompson, Carol Steinier Bailey, David Debold, Jim & Sandy Mason, Jack & Doris Traynor and Andrea Wieland. Jim Traynor arrived at approximately 8:20.

Clerk Sue Thompson read the minutes for the August 13, 2003 meeting. A correction to the minutes was indicated that it was the "driveway road surface ordinance" instead of the "road surface ordinance". Don Nellessen moved to accept the minutes with the appropriate change. Lorne Hanson seconded. Motion carried on oral vote.

Treasurer Mary Anderson reported a balance of \$200,387.27 at the end of September, She received \$338.63 for an old fire call. Don Nellessen moved to accept the treasurer's report. Lorne Hanson seconded. Motion carried on oral vote.

After reviewing the driveway permits issued, Chairman Hanson suggested we add the following line to our permit application - "Number of feet from an existing driveway or intersection". Clerk to change form.

Vouchers were presented for payment. Sue Thompson explained about the ambulance bill and how they were now billing. Loren to check with Jim Christenson about some 2002 charges not sent to LifeQuest for collection and some sent to LifeQuest, but not to us. After reviewing vouchers and current ambulance bill, Jim Traynor moved to accept all vouchers for payment. Don Nellessen seconded. Motion carried on oral vote.

Jim Mason appeared before the Board to explain what he is doing with his yard and driveway area. He is trying to cut the hill or bank on his yard back for better vision for himself and the neighbor, replacing it with a large rock wall. The Board is concerned about water and dirt running onto the road and an existing pile of dirt by the road. Mr. Mason assured the Board that would be taken care of before winter. Jim Traynor suggested the town might have to do some deeper ditching there also.

Jack & Doris Traynor appeared before the Board to inquire about a driveway permit for their field. They reported that El Paso Township removed the field driveway when they redid 650th Ave. and would not replace it. Since the land and driveway would be in Gilman Township, Don Nellessen moved to issue a driveway permit to Jack & Doris Traynor. Jim Traynor seconded the

motion. On oral vote, motion carried.

Dave Debol

e Hanson

explained about the shared revenue cut for the next year, how they decided which roads to blacktop and invited him to come to the Budget Hearing in November.

Carol Steiner Bailey appeared before the Board to discuss the advertising rates of the Pierce County Herald and the Valley Values Shopper (Green Sheet). Sue Thompson explained that the Herald is \$2.25 per column inch more than the Sun-Argus and Shopper and because we need to put notices in a subscription paper we put them in the Herald and in the Green Sheet as a convenience since everyone gets that. It was suggested at a previous meeting to possibly put them in the Sun-Argus since it was less expensive. Carol Steiner Bailey suggested a survey before we changed anything and brought a sample. (Sample attached.) She volunteered to call everyone in the township and compile the data. Loren suggested having them complete them when they came for recycling also. Sue to make copies and get to recycling.

Chairman Hanson inquired about issuing burning permits because of the dry weather. Don Nellessen moved to deny any burning permits now. Jim Traynor seconded. Motion carried on oral vote.

Dale Strom, patrolman, mentioned the mailbox for Steven Pernsteiner on 825th Ave. and that they should go to the Post Office and have them move the box to their actual driveway. Lorne Hanson will notify them of this request.

Chairman Hanson discussed the Shafer bridge and road work and that Ross Christopherson of Pierce County Highway Dept. had said this was the most expensive bridge in the county. The Board still felt that for safety reasons, it should go in as planned.

Jim Traynor moved to approve an Operator's license for Amie Jo Johnson. Don Nellessen seconded. Motion carried on oral vote.

Sue Thompson presented a contract with the new rates from the Humane Society. Don Nellessen moved to accept the contract. Jim Traynor seconded. Motion carried on oral vote.

Dale Strom reported that he had talked to Dean Schilling about the blacktopping of Rick Thorne's driveway out into the road. It is a problem when he grades the road and will also be for snowplowing in the winter.

The Board directed the clerk to write Mr. Thorne a letter stating that he should cut it off or it could inadvertently be bladed off.

Dale Strom reported that his wife Kay is not on his insurance anymore. Apparently, because he was considered a part-time employee with the school, he could not insure his wife and when he switched the policy to the Town of Gilman, they never caught it until now. He received a refund check for \$1476.00, which will be returned to the Town. Kay is checking on other insurance and will advise the Board of the cost when she finds some.

It was reported that the field driveway of Don Olson's on 290th going to the east right by the corner was taken out and would not be replaced, as he has another one further down the road.

There being no further business, Jim Traynor moved to adjourn. Don Nellesen seconded. Motion carried on oral vote.

Respectfully submitted,

Sue Thompson, Clerk

Minutes - October 8, 2003

A legal meeting of the Town Board of Gilman was called to order by Chairman Lorne Hanson on Wednesday, October 8, 2003 at 8:00 p.m. at the Town Hall. The Pledge of Allegiance was recited by all. Present at the meeting were Lorne Hanson, Don Nellessen, Jim Traynor, Dale Strom, Mary C. Anderson, Sue Thompson, Tim Skare, Andrea Wieland and Dave Debold.

Clerk Sue Thompson read the minutes for the September 10, 2003 meeting. The following corrections were noted: Dave Debold lives on 410th St. not 450th St. and Dale Strom talked to Dean Schilling about Rick Thorne's driveway not to Rick Thorne. With those corrections noted, Don Nellessen moved to accept the minutes, Jim Traynor seconded and motion carried on oral vote.

Treasurer Mary Anderson reported a balance of \$186,328.88 at the end of September. She reported this did not include the \$22,087.07 in Transportation Aid we received on October 6th. Don Nellessen moved to accept the treasurer's report, Jim Traynor seconded and motion carried on oral vote.

Mary Anderson asked about not selling individual tickets for the dump. She stated people don't always sign in and sometimes you end up with extra money. After discussion it was decided to leave as is.

Vouchers were presented for payment. Don Nellessen moved to accept all vouchers with Jim Traynor seconding. On oral vote motion carried.

Tim Skare and Dave Debold appeared regarding blacktopping of 410th St. stating there are 14 homes on a one mile stretch, the dust is terrible and because expensive homes generate a lot of taxes, they would like to see something done. Chairman Hanson explained the money situation and suggested they come to the budget hearing in November.

Lorne Hanson presented some prices he got for new tires on the grader. They looked at the different kinds, but no decision was made.

Chairman Hanson presented a letter from Attorney Daniel Tjornehoj representing El Paso Township regarding the Jack Traynor field driveway. Board felt no action necessary.

Jim Traynor moved to issue operator's license with conditions to be met to the following: Tony Lynam, Tina McCuen, Marlene Hines and Sandra Vanderpoel. Marlene Hines was attending Beverage Serving School the

following Saturday, so could issue license when we received certificate. Don Nellessen seconded the motion and motion carried on oral vote.

Sue Thompson reported that the Paser 3 computer program for road rating is not available yet, so we will keep the spreadsheet version we have been using.

Lorne Hanson reported on the TRIP program and that we should apply for 2 miles of blacktopping.

An informal meeting was set for October 16th at 7:30 p.m. at the Clerk's home to begin preparation of the budget.

There being no further business, Don Nellessen moved to adjourn. Jim Traynor seconded and motion carried on oral vote.

Respectfully submitted,

Sue Thompson, Clerk

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CAUCUS- January 15, 2003

The Town of Gilman held a caucus on Wednesday, January 15th, 2003, at 8:00 p.m. at the Gilman Town Hall. Present at the meeting were Lorne Hanson, Jim Traynor, Don Nellessen, Mary Anderson, Marie Cebulla, Jim Furuglyas, Michael Wieland, Andrea Wieland, Tony R. Huppert, Lynn Traynor, Doug Rudesill, Bob Traynor, Joan Kratt, Robert Cebulla, Dale Strom, Kay Strom and LaMoine Hanson.

Chairperson Lorne Hanson called the meeting to order and stated that the purpose of the caucus was to nominate candidates for the Spring Election ballot. He indicated that all board positions are up for election in April. He read highlights from *Procedures for nomination of candidates by caucus*.

By law the chairperson cannot conduct the caucus if they want to be nominated for office. Tony R. Huppert made a motion to select Bob Traynor as Caucus Chairperson. Jim Traynor seconded. Motion carried by oral vote.

Bob Traynor conducted the caucus with the following results:

Tony R. Huppert made a motion, seconded by Jim Traynor, to nominate by conducting a vote by secret ballot. Motion carried by oral vote. Kay Strom and LaMoine Hanson were appointed tellers to canvass the vote for each office.

Chairperson - Paper ballots were handed out to nominate a chairperson. After the two ballot tellers counted the votes, the following results were announced: Tony R. Huppert 1 and Lorne Hanson 16. Tony R. Huppert declined.

Supervisors at large - Paper ballots were handed out to nominate two supervisors at large. After the two ballot tellers counted the votes, the following results were announced: Jim Traynor and Don Nellessen 14, Don Nellessen and Jim Furuglyas 1, Jim Traynor and Tony R. Huppert 1, Jim Traynor and Bob Traynor 1. Jim Furuglyas declined. Tony R. Huppert declined. Bob Traynor declined. Jim Traynor and Don Nellessen accepted the nomination.

Treasurer - Paper ballots were handed out to nominate a treasurer. After the two ballot tellers counted the votes, the following results were announced: Mary Anderson 17.

Clerk - Paper ballots were handed out to nominate a clerk. After the two ballot tellers counted the votes, the following results were announced: Sue Thompson 6 and Marie Cebulla 11.

There being no further nominations, Tony R. Huppert made a motion to adjourn the caucus. Jim Furuglyas seconded. Motion carried by oral vote. Caucus adjourned at 8:20 p.m.

Respectfully submitted,

Marie Cebulla, clerk

After the adjournment of the caucus, Lorne Hanson, Jim Traynor, Don Nellessen and Mary Anderson received their written notice of candidacy. The Campaign Registration Statement, the Declaration of Candidacy and the written notice receipt were signed by these candidates. Drawing of lots for the supervisor at large was done by Tony R. Huppert, Michael and Andrea Wieland. Jim Traynor's name will be first, Don Nellessen second.

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Minutes - November 12, 2003

A legal meeting of the Town Board of Gilman was called to order by Chairman Lorne Hanson on Wednesday, November 12, 2003 at 8:00 p.m. at the Town Hall. The Pledge of Allegiance was recited by all. Present at the meeting were Lorne Hanson, Don Nellessen, Jim Traynor, Dale Strom, Mary C. Anderson, Sue Thompson, Carol Steiner Bailey, Andrea Wieland and Rand E. Bailey.

Jim Traynor moved to accept the minutes for the October 8, 2003 meeting as read by Clerk Sue Thompson. Don Nellessen seconded the motion and on oral vote, motion carried.

Treasurer Mary Anderson reported a balance of \$38,595.69. She had to transfer some from the bridge account to cover expenses, however a check for \$47,806.72 will be coming on November 17th for the last of our shared revenues and the money will be transferred back. Don Nellessen moved to accept the treasurer's report as presented. Jim Traynor seconded and on oral vote, motion carried.

Mary also presented the form for the exemption of bond for the treasurer's collection of taxes. Jim Traynor moved to allow the exemption of bond, Don Nellessen seconded and on oral vote, motion carried.

Jim Traynor moved to approve all vouchers presented. Don Nellessen seconded and on oral vote, motion carried.

Rand Bailey, who built in the Chuck Sorenson subdivision had questions on the private road and the proposed easement. Mr. Bailey had to sign off on the original easement to finish the road and wonders if the town will take over the road when the last of the houses are finished and sold. Chairman Hanson explained the road ordinance we have in force and instructed the clerk to send a copy of the road ordinance to Mr. Bailey.

Andrea Wieland asked if the driveway is up to speed on the subdivision coming off Highway 29. Chairman Hanson explained the situation being that there was to be only one house using that driveway, but the county (or state - not sure which) issued a building and driveway permit for the second house. She also questioned the number of houses on 825th Ave. Andrea also asked if the \$1000 gift that we have given the past two years is a line item in the budget and if so, people should be aware of where the \$1000 is going. Chairman Hanson explained that the money given was only a chance thing that the Board felt was a worthy cause - for playground equipment and a camera for the Fire Dept. He stated it was not something

done every year routinely, so no line item was necessary.

Don Nellessen moved to request county aid on the bridge projects and on culverts. Jim Traynor seconded the motion and on oral vote, motion carried.

Byron Anderson had contacted Chairman Hanson about building a shed and would like to log trees on the town right-of-way. Chairman Hanson talked to an attorney about liability and we would be liable should anything happen. Don Nellessen moved to deny the request. Jim Traynor seconded the motion and on oral vote, motion carried.

Don Nellessen moved to approve Operator's licenses for Tessa Anger and Kathy Finstad. Jim Traynor seconded and on oral vote, motion carried.

The next meeting will be changed to Tuesday, December 9th at 8:00 p.m. at the home of Chairman Lorne Hanson, due to a conflict with one of the board members.

Jim Traynor moved to adjourn, Don Nellessen seconded and on oral vote, motion carried.

Respectfully submitted,

Sue Thompson, Clerk

November 19, 2003 - BUDGET HEARING

The Budget Hearing meeting was called to order by Chairman Lorne Hanson at 7:30 p.m. on November 19, 2003 at the Town Hall. All board members were present as well as Dave Deusterman, Dale Crowley, Judy Crowley, Mike Hutter, Jim Furgulyas, Dale Strom, Charlotte Anderson, Gary Anderson, Diane Mattison, Mike Jones, Marie Cebulla, Melissa Schmidt, Dale Lamminen, Pam Elliott, Adrian Elliott, Tony R. Huppert, Andrea Wieland, Michael Wieland, Rita Seidling, Dave Debold, LaMoine Hanson, Steve & Kris Cummings, Rand E. Bailey and Lynn Traynor.

Copies of the proposed budget were available to all who attended. Chairman Hanson presented the proposed budget explaining the various items listed.

Tony Huppert asked if we had checked into what the State would to reassess rather than the assessor we use. Chairman Hanson replied that we had not, but in most cases the State was always more expensive.

Andrea Wieland commented that we were below other towns of approximately

the same size and asked if we were raising enough for the town. Chairman Hanson commented that we were proposing to raise an additional \$50,000 over last year and did not want to go to high.

Dale Crowley commented that the additional amount of a \$200,000 levy would be about \$69 per taxpayer.

Jim Furgulyas moved to approve the budget with the \$200,000 levy. Mike Wieland seconded the motion and on oral vote the motion carried.

Dale Crowley moved to adjourn with Tony Huppert seconding. On oral vote motion carried.

Respectfully submitted

Sue Thompson, Clerk

November 19, 2003 -SPECIAL MEETING

A special meeting to adopt the levy and approve the expenditure of over \$10,000 for highway expenditures was called to order by Chairman Hanson at 8:32 p.m. at the Town Hall. All board members were present as well as all constituents who attended the Budget Hearing the same evening at 7:30 p.m.

Tony Huppert moved to adopt the levy of \$200,000 and to approve the highway expenditures over \$10,000. Dale Lamminen seconded the motion and on oral vote, motion carried.

LaMoine Hanson moved to adjourn with Dale Strom seconding. On oral vote motion carried.

Respectfully submitted,

Sue Thompson, Clerk

November 19, 2003 -SPECIAL TOWN BOARD MEETING

Following the Budget Hearing and Special Meeting to adopt levy, Chairman Hanson called to special meeting to order at 8:39 p.m. The purpose of the special meeting was to approve and adopt the 2004 budget as proposed. All Board members were present.

Jim Traynor moved to approve the budget as presented with Don Nellessen seconding. On oral vote, motion carried.

Don Nellessen moved to adjourn. Jim Traynor seconded and on oral vote, motion carried.

Respectfully submitted,

Sue Thompson, Clerk

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Minutes - December 9, 2003

A legal meeting of the Town Board of Gilman was called to order by Chairman Lorne Hanson on Tuesday, December 9, 2003 at 8:00 p.m. at the home of Chairman Lorne Hanson. The Pledge of Allegiance was recited by all. Present at the meeting were Lorne Hanson, Don Nellessen, Jim Traynor, Mary C. Anderson, Sue Thompson, LaMoine Hanson and Lynn Traynor.

Jim Traynor moved to accept the minutes for the November 12, 2003 regular meeting, the November 19, 2003 Budget Hearing, the November 19, 2003 Special Town Meeting to Adopt Levy and the November 19, 2003 Special Town Board meeting as read by Clerk Sue Thompson. Don Nellessen seconded the motion and on oral vote motion carried.

Treasurer Mary Anderson reported a balance of \$74,758.56 at the end of November. Jim Traynor moved to accept the report, Don Nellessen seconded and on oral vote, motion carried. Mary also reported she had just recently received the dog licenses reimbursement from the county. Don Nellessen moved to transfer \$6,000 to the Sinking Fund. Jim Traynor seconded and on oral vote, motion carried.

Chairman Hanson presented a bill and letter from Pierce County requesting retroactive pay for highway employees. After some discussion Lorne Hanson moved to deny the bill, Don Nellessen seconded the motion and on oral vote motion carried. Clerk instructed to send letter denying request for payment.

Don Nellessen moved to pay all vouchers presented with the exception of Polfus Implement, as we need a bill from Farm Plan for them, Jim Traynor seconded and on oral vote, motion carried. Clerk Sue Thompson requested approval for December liability for FICA, State Tax withheld and retirement benefits for patrolman. Don Nellessen moved to approve request, Jim Traynor seconded and on oral vote, motion carried.

Chairman Hanson discussed load limits on roads and possibly classifying roads for the type of traffic. No action taken.

Jim Traynor moved to raise salary of election workers to \$100 per day. Don Nellessen seconded and on oral vote, motion carried.

Jim Traynor moved to raise salary for Waste Management Supervisors to \$9.50 effective January 1, 2004. Don Nellessen seconded and on oral vote, motion carried.

After some discussion on the cost of driveway permits, Jim Traynor moved to charge \$75.00 per driveway effective January 1, 2004. Don Nellessen seconded and on oral vote, motion carried.

There was some discussion of the Mervin Wagner driveway permit It needs to be checked on for visibility. Clerk to ask Ross Christopherson of the Pierce County Highway Dept. for copies of all driveway permits issued.

Discussion items: Bringing private roads up to standards. Tabled to next meeting.

Dave Pantzloff from Ayers Associates wants to meet with Board at a separate meeting sometime the end of January to discuss the 2 bridges on 760th. Will set exact date later.

Tax on diesel fuel for municipal truck. Clerk to check with Dept. of Revenue for refund of tax paid.

Don Nellessen reported that the County took over the property donated by Mary Kay Heisler by Kent Hurtgen's for a County Park.

Don Nellessen moved to approve an operator's license for Justin A. Peloquin, Jim Traynor seconded and on oral vote, motion carried.

Robert W. Baird & Co., financial advisor for Chippewa Valley Technical College District, requested information on debt and future planned borrowing for the Town of Gilman. Board said to deny request.

Mary Anderson reported that there were 51 new User Fees charged on taxes this year. She checked with County and they stated that when improvement values reach a certain point, a user fee is automatically applied. Taxpayers should check their bills for duplicate fees.

Don Nellessen moved to adjourn, Jim Traynor seconded and on oral vote, motion carried.

Respectfully submitted,

Sue Thompson, Clerk

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