

## ORDINANCE INDEX

ORDINANCE NO.	DESCRIPTION	ADOPTION DATE
18-01	Amend Chapter 13 (Employees & Officers), Article IV (Administrative Coordinator), §13-6 (General Powers & Duties), of the Pierce County Code	July 24, 2018
18-02	Amend Chapter 240 (Zoning), Article III (Dimensional Requirements), §240-29 (Height Requirements) and 240-32 (Accessory Structures) of the Pierce County Code	August 28, 2018
18-03	An Ordinance to Create Chapter 27 of the Pierce County Code Entitled "Property Assessed Clean Energy Financing"	September 25, 2018
18-04	Amend Chapter 172, Section 172-15(B) of the Pierce County Code – Parks and Recreation	February 26, 2019
18-05	Create Article XI to Chapter 176 of the Pierce County Code – Possession of Drug Paraphernalia	March 26, 2019

## RESOLUTION INDEX

RESOLUTION NO.	DESCRIPTION	ADOPTION DATE
18-01	Commendation to Former County Board Supervisors	April 17, 2018
18-02	Authorization to use Jail Assessment Fund for Day Reporting Center and Jail Costs and Reauthorization and Reallocation of Previously Approved use of Jail Assessment Funds in Resolution 14-09	April 17, 2018
18-03	Amend Fees for Services of County Medical Examiner and Deputy Medical Examiner	April 17, 2018
18-04	Authorize to Amend Insurance Plan to Include Dental Program and Approve Contributions	June 26, 2018
18-05	Authorize Additional Hours for Deputy Register in Probate for 2018 and Approve Transfer from General Fund	June 26, 2018
18-06	Authorize New Human Service Department CCS Service Facilitator Positions for 2018	June 26, 2018
18-07	Amend Personnel Policy to Add Remote Work Policy and Amend Sick Leave and PTO FMLA Language and Make Other General Cleanup Changes	June 26, 2018
18-08	Dog Damage Claims	June 26, 2018
18-09	Adopt Amendments to the Pierce County Revolving Loan Fund Manual	June 26, 2018
18-10	Authorize New Position – Department of Human Services Dementia Care Specialist	June 26, 2018
18-11	Authorizing Health Insurance Plan Third Party Administrator	June 26, 2018
18-12	Resolution Authorizing the borrowing of not to Exceed \$8,055,000; and Providing for the Issuance and Sale of General Obligation Promissory Notes Therefor	August 28, 2018
18-13	Amend Personnel Policy to add Section Regarding County Owned Property	August 28, 2018
18-14	Transfer of Funds from the General Fund into the County Veterans Service Office Budget for the Purchase of a New Veterans Transportation Van	August 28, 2018



18-15	JUST FIX IT – Transportation Funding	August 28, 2018
18-16	Awarding the Sale of \$8,055,000 General Obligation Promissory Notes; Series 2018A; Providing the Form of the Notes; and Levying a Tax in Connection Therewith	October 23, 2018
18-17	Authorizing Pierce County to Enter into Joint Exercise of Powers Agreement Relating to Wisconsin PACE Commission	September 25, 2018
18-18	Authorize New Positions for 2019	November 13, 2018
18-19	Library Funding for 2019	November 13, 2018
18-20	Establish 2019 Salaries and Benefits for Designated Employees	November 13, 2018
18-21	Approve 2019 Tax Levy and Budget	November 13, 2018
18-22	Authorize Cancellation of Outstanding County Orders	November 13, 2018
18-23	In Support of Proposed University of Wisconsin River Falls Science & Technology Innovation Center	October 23, 2018
18-24	Resolution in Support of Increased County Child Support Funding	November 13, 2018
18-25	Designate County Depositories and Working Banks	November 13, 2018
18-26	Authorization to Utilize Unused 2018 Funds Budgeted for Salaries to Purchase and Replace County Computer Network Switches	November 13, 2018
18-27	Claims for Listing Dogs	November 13, 2018
18-28	Care of Soldiers' Graves	November 13, 2018
18-29	Ratify Labor Association of WI, Inc. (LAW) Sheriff's Department – Jail Subunit Collective Bargaining Agreement	November 13, 2018
18-30	Ratify Labor Association of WI, Inc. (LAW) Sheriff's Department – Patrol, Investigators Subunit Collective Bargaining Agreement	November 13, 2018
18-31	Amend Personnel Policy to Add Section Regarding Field Training Pay for Dispatchers	January 22, 2019
18-32	Requesting Increased Funding and Oversight Reforms for Wisconsin's Child Protective Services System	January 22, 2019
18-33	Transfer from General Fund for 2018 Treasurer Property Assessment Budget Deficit	February 26, 2019
18-34	Amend Personnel Policy to Expand the Remote Work Policy	April 16, 2019
18-35	Authorization to Use Jail Assessment Fund to Purchase and Install Monitors and a Viewing Computer in the Master Control of the Jail	April 16, 2019
18-36	Amend Sheriff's Office Fees: Fingerprinting, Home Monitoring, Prisoner, Impound Lot, Copying, Civil Process and Traffic Counter	April 16, 2019

**ORDINANCE NO. 18-01**  
**Amend Chapter 13 (Employees and Officers),**  
**Article IV (Administrative Coordinator), § 13-6 (General Powers and Duties),**  
**of the Pierce County Code**

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS  
FOLLOWS:

**SECTION 1: That Chapter 13, Article IV, § 13-6 of the Pierce County Code is hereby revised as follows:**

§ 13-6. General powers and duties.

The duties and powers of the Administrative Coordinator shall be, without limitation because of enumeration, to:

- A. Coordinate all administrative and management functions of the County government not otherwise vested by law in boards or commissions or in other elected officers.
- B. Provide general direction, along with standing committees, of non-elected department heads, with the exception of the Corporation Counsel appointed by the County Board. Under the policy guidance of the Building Committee, supervise and advise the Maintenance Supervisor and ~~Groundskeeper~~. In collaboration with the Maintenance Supervisor and ~~Groundskeeper~~, report maintenance and grounds activities to the Building Committee. Administer Act 150 and Act 420 funds, and prepare and manage the library budget.
- C. Prepare a proposed County budget under the supervision of the Finance and Personnel Committee and in compliance with § 65.90, Wis. Stats. Implement the budget as adopted by the County Board. In developing the budget, the Administrative Coordinator shall:
  - (1) Meet with the Finance and Personnel Committee in a timely manner each fiscal year to establish the format, target funding levels and procedures for the upcoming budget process.
  - (2) Furnish department heads with appropriate budget development instructions, forms and assistance in making budget requests. Attend meetings to review department budget requests, and schedule and arrange hearings and meetings with departments heads, the Finance and Personnel Committee and members of the public to present the proposed budget.
  - (3) Prepare a final draft budget as directed by the Finance and Personnel Committee and submit the same to the County Board, including a proposed program of capital expenditures and borrowing.
  - (4) Monitor implementation of the adopted County budget to assure that all expenditures of County funds are made in compliance with the allocations in the budget, state law and County policies. Review all requests for transfer within the adopted budget or for modifications of allocations in the budget and make recommendations to the Finance and Personnel Committee and/or County Board consistent with County ordinances and § 65.90, Wis. Stats. Make regular reports to

the Finance and Personnel Committee and the County Board on the financial condition of the County, financial trends, and long-term financial needs of the County.

- D. Authorize payment of orders. The Administrative Coordinator may, between meetings of the Finance and Personnel Committee, on behalf of the County Board, approve the settlement of accounts and the payment of bills and purchase orders.
- E. Purchasing. Establish and manage a centralized system of purchasing to procure supplies at the most advantageous cost.
- F. Property management. Subject to the supervision and approval of the County Board and committees thereof:
  - (1) Be responsible for the maintenance, preservation and care of all personal property of the County over which the County has authority, maintain and inventory and record the property and provide for maintenance of the property to preserve its value to the County.
  - (2) Develop, in cooperation with departments and officials, a long-range plan for management of County property, together with recommendations for construction of facilities needed to deliver County services.
  - (3) Recommend long-range capital improvements, work and performance standards.
  - (4) When directed by the County Board, Finance and Personnel Committee or other committee, cause plans and architectural specifications for County capital projects authorized by the County Board to be prepared and coordinate County monitoring of construction progress.
  - (5) In consultation with the Building Committee and County Board Chair, allocate space to County departments and agencies.
- G. Insurance administration. Be primarily responsible for assuring that insurance coverage is solicited and maintained by the County in such amounts as are available and affordable and are adequate to protect the County from financial loss and/or, subject to Finance and Personnel Committee approval, for coordinating a system of self-insurance adequate to meet the County's risk needs in one or more areas of exposure. The Administrative Coordinator shall:
  - (1) Serve as custodian of all insurance policies held by the County, filing duplicates thereof with any appropriate department head or agency.
  - (2) Under the supervision of the Finance and Personnel Committee, procure, through bidding or other means as deemed proper by the Committee, insurance coverage for property, casualty, employee health, life, and other insurance risks. The Administrative Coordinator shall continuously evaluate the County's coverage and recommend County policies that will protect the County from unreasonable risk of loss.
  - (3) Oversee and administer self-insurance programs maintained by the County.
  - (4) Process all insurance claims and refer them to the Corporation Counsel and committees of the County Board as appropriate.



- H. Appoint such assistants, staff and technical staff to his or her office as are, from time to time, authorized by the County Board and approved by the Finance and Personnel Committee.
- (1) Supervise the Administrative Coordinator's clerical staff and activities.
  - (2) Approve employee timesheets of the Administration Office Staff and Maintenance Supervisor.
  - (3) Maintain all employee records.
  - (4) Prepare, submit and monitor the aAdministration's Office's budget.
- I. Human resources management. Pursuant to County policies, ordinances, state and federal law, the Administrative Coordinator shall implement and manage a comprehensive human resources (personnel) program for Pierce County, including:
- (1) ~~Develop and direct county practices for recruitment, hiring, promotion, training, discipline, transfer, performance review and terminations, human resource policy and recommend policies policy and procedures changes to the County Board regarding the same Supervisors.~~
  - (2) Supervise and/or Pparticipate in employment employee recruitment, interview, performance appraisals, discipline, assignment, reward, transfers, complaints and selection (with standing committee or its designee), except non-elected Department Heads and the Corporation Counsel. Review employee separation notices and conducts exit interviews. Recommend procedures to reduce absenteeism and turnover and prepare related reports.
  - (3) Assist ~~d~~Department hHeads, standing committees and County Board in the investigation and handling of employee-related complaints. Develop and assist in the Human Resource training and remediation techniques for managers, supervisors and staff. Evaluates and advises on potential work-related problems / issues.
  - (4) ~~Participate with the standing committees in conducting~~ The Administrative Coordinator, or designee, shall conduct performance reviews of all non-elected dDepartment hHeads, except Corporation Counsel. In doing evaluations, the Administrative Coordinator shall seek input from the standing committee.
  - (5) Advise the Finance and Personnel Committee and County Board on the level of workforce size and qualifications necessary to deliver County services.
  - (6) Develop compensation plan through employee wage and salary schedules and report analysis and available data for labor market.
  - (7) Prepare employment needs forecasts.
  - (8) Assist department heads or supervising authority in administering appropriate and timely discipline, including termination. Recommendations for discharging non-represented staff will be made to the Finance and Personnel Committee.
  - (9) Assist County management in collective bargaining, arbitration and personnel-related legal proceedings. Maintain knowledge of legislation, arbitration decisions and collective bargaining agreements to gauge industry trends and practices.
  - (10) ~~Maintains knowledge of legislation, arbitration decisions and collective bargaining agreements to gauge industry trends and practices.~~ Monitor human resource data

gathering and draft reports from data. Monitor human resource records maintenance, data communication for compliance with law and requests from County Departments and officials. Consult with Legal eCounsel regarding employment practices.

- (11) ~~Monitor human resource data gathering and draft reports from data. Monitor human resource records maintenance, data communication for compliance with law and requests from County departments and officials. Consult with legal counsel regarding employment practices.~~

J. Have the following general duties:

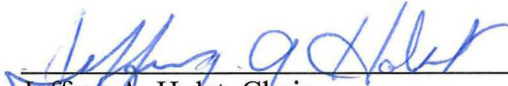
- (1) ~~To~~ eCoordinate the operations of all County departments, except where the County Board has directed otherwise, ~~and conduct regular department head meetings.~~
- (2) ~~To~~ sSupervise, with the assistance of the Corporation Counsel, the codification of all County ordinances.
- (3) ~~To~~ mMake recommendations from time to time as deemed appropriate to the County Board for reorganization of County departments, assignment of responsibilities to agencies as to the merger, consolidation or abolition of County agencies, positions and programs, and report these recommendations to the County Board.
- (4) ~~To~~ mMonitor developments in state, federal and other relevant laws and governmental affairs and advise the County Board, its committees and all department heads on recommended policy positions to advance which will improve County administration and operations. The Administrative Coordinator shall represent the County before governmental agencies as requested by the County Board.
- (5) ~~To~~ rRecommend resolutions, ordinances, or regulations to the County Board to promote improved County services in the public interest and provide all requested information, data and reports requested by the County Board to the extent such information is available.
- (6) ~~To~~ gGenerally represent the County in business transactions, negotiations and administrative proceedings when so directed by the County Board.
- (7) ~~To~~ aAttend and participate in all County Board of Supervisor meetings. Report on County activities to Board of Supervisors on a regular basis and as requested. ~~Prepare County Board agenda and resolutions.~~
- (8) ~~To~~ sServe as the coordinator for external agency investigations.
- (9) ~~To~~ sServe as the County Equal Oppportunity Officer.
- (10) ~~To~~ sServe as ADA manager and coordinator.
- (11) ~~To~~ pParticipate in recruitment of non-elected department heads, with the exception of the Corporation Counsel appointed by the County Board.
- (12) ~~To~~ mMonitor operations and actions of all County Board eCommittees, bBoards and eCommissions dDepartment offices and agencies.
- (13) ~~To~~ pPrepare policy analysis reports and recommendations for County Board and eCommittees.



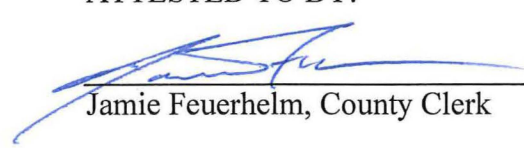
- (14) ~~To~~ aAttend and participate in eCommittee meetings as needed, required and/or requested.
- (15) ~~To~~ eConduct ~~monthly~~ dDepartment hHead meetings, at a minimum of quarterly.
- (16) In conjunction with Corporation Counsel and standing committees, negotiate intergovernmental contracts on behalf of Pierce County.
- (17) ~~To~~ serve as the County's contact representative.
- (18) ~~To~~ assist all departments in grant opportunities and pursue, prepare or develop grants beneficial to the County but outside the scope of a department.
- (19) ~~To~~ eCoordinate interdepartmental and ad hoc eCommittees as directed by Board of Supervisors and the County Board Chairperson.
- (20) ~~To~~ eCoordinate and develop risk management programs.
- (21) In consultation with the appropriate department head, standing committee or County Board Chair, ~~to~~ provide information to members of the press, civic and social groups and the general public on County operations and activities.
- (22) ~~To~~ represent the County Board as directed.
- (23) ~~To~~ perform ministerial tasks necessary to perform the duties as Administrative Coordinator.
- (24) ~~To~~ plan, direct and manage the accounting payroll and purchasing function and staff.

**SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.**

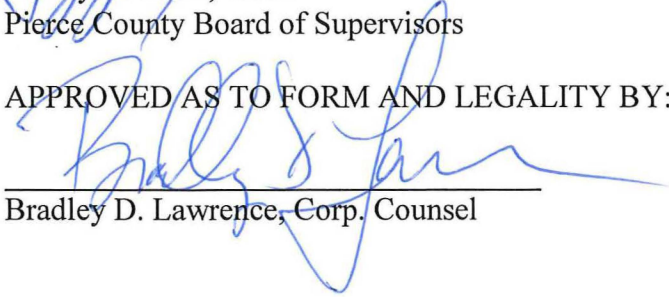
Dated this 26<sup>th</sup> day of June, 2018.

  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
Bradley D. Lawrence, Corp. Counsel

Adopted: **ADOPTED**

JUL 24 2018

**ORDINANCE NO. 18-02**  
**Amend Chapter 240 (Zoning),**  
**Article III (Dimensional Requirements),**  
**§§ 240-29 (Height Requirements) and 240-32 (Accessory Structures)**  
**of the Pierce County Code**

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS  
FOLLOWS:

**SECTION 1: That Chapter 240, Article III, § 240-29 of the Pierce County Code is hereby revised as follows:**

§ 240-29. Height requirements.

- A. Height limitation. Except as provided in Subsections B, ~~and C~~, D and E, no building, structure or sign shall exceed 35 feet in height above the grade elevation.
- B. Exemptions. The following shall be exempted from the height requirements of this section:
  - (1) Architectural projections, such as spires, belfries, parapet walls, domes, chimneys and cupolas, provided that such cupolas do not exceed 64 square feet in floor area, including stairwells, are not higher than eight feet above the adjacent roof ridge and contain no living quarters.
  - (2) Agricultural structures, such as silos, barns and grain storage buildings.
  - (3) Special structures, such as elevator penthouses, grain elevators, observation towers in parks, communication towers, electrical poles and towers and smoke stacks, provided such structures shall not exceed in height their distance from the nearest lot line.
- C. Public or semipublic facilities, such as schools, churches, monuments, libraries and government buildings, may be granted exemptions by the Land Management Committee to a height of 60 feet, provided that all required setbacks and yards are increased by not less than one foot for each foot the structure exceeds 35 feet in height.
- D. Industrial and commercial structure heights may be granted exemptions by the Land Management Committee, provided that all required setback and yards are increased by not less than one foot for each foot the structure exceeds 35 feet.
- E. Residential structures located in Agricultural Zoning Districts may be increased to a maximum of 45 feet in height, provided that all required setbacks and yards are increased by not less than one foot for each foot the structure exceeds 35 feet. Height shall be measured from the lowest exposed portion of the structures exterior.

**SECTION 2: That Chapter 240, Article III, § 240-32 of the Pierce County Code is hereby revised as follows:**

§ 240-32. Accessory structures.

Accessory structures are permitted subject to the following:

- A. Permit required. Accessory structures shall require a land use permit except:
  - (1) Minor structures, such as birdhouses, yard light poles, birdbaths, doghouses (housing dogs which are licensed as the personal pets of the residents of the property), tree houses, noncommercial fuel storage tanks and pumps, clothesline poles, lawn ornaments, flagpoles, mailboxes, garbage containers, ice fishing shanties and school bus waiting shelters. Non habitable structures of not more than 100 square feet, which can be easily moved, and meet applicable setback requirements, are also exempt.
  - (2) Fences.
- B. An accessory structure shall be located on the same lot as the principal use to which it is accessory.
- C. An accessory structure shall not be permitted until its associated principal structure is present or under construction.
- D. ~~Personal property permitted only as accessory structures. Except in the Industrial (I) District, where accessory structures shall be permitted without limitation as to number or duration, such personal property as, but not limited to, boats, truck bodies, manufactured homes, buses, railroad cars, shipping containers and trailers may be used as accessory structures only upon the issuance of a land use permit subject to the following:~~
  - ~~(1) The land use permit shall expire eight months from the date of issuance and the accessory structure shall be removed from the premises upon expiration of the permit. A subsequent land use permit for an accessory structure on the same parcel shall not be issued until 12 months has elapsed from the expiration of the previous permit.~~
  - ~~(2) Only one such accessory structure shall be permitted at a time.~~
- E Residential Districts. Accessory structures such as shipping containers may only be permitted on a temporary basis.
- E Non-Residential Districts. A vacant manufactured home may be permitted as a temporary accessory structure only in non-Residential zoning districts.
- F. Temporary accessory structures. Certain accessory structures may only be permitted as a temporary structure, in specific zoning districts, upon issuance of a land use permit subject to the following:
  - (1) The land use permit shall expire eight twelve months from the date of issuance and the accessory structure shall be removed from the premises upon expiration

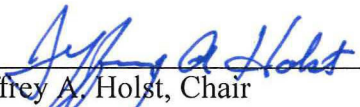


of the permit. A subsequent land use permit for an temporary accessory structure on the same parcel shall not be issued until 12 months has elapsed from the expiration of the previous permit.

(2) Only one such accessory structure shall be permitted at a time.

**SECTION 3: That this Ordinance shall become effective upon its adoption and publication as required by law.**

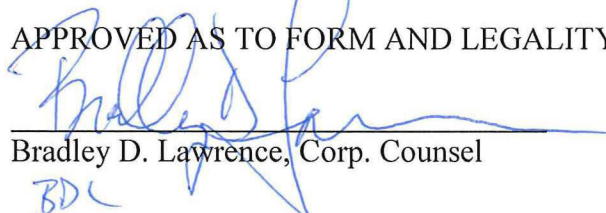
Dated this 24<sup>th</sup> day of July, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
BDC

Adopted:

**ADOPTED**

AUG 28 2018

ORDINANCE 18-03  
An Ordinance to Create Chapter 27 of the Pierce County Code Entitled  
“Property Assessed Clean Energy Financing”

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS  
FOLLOWS:

**SECTION 1: That Chapter 27, Property Assessed Clean Energy Financing, of the Pierce County Code, is hereby created as follows:**

§ 27-1. Purpose.

The County finds that renovations or additions to premises located in the County made to improve energy efficiency, improve water efficiency, and/or use renewable resource applications, increase property values, stimulate local economic activity, provide local and global environmental benefits, and promote the general welfare of County residents. The purpose of this chapter is to facilitate loans arranged by property owners or lessees to make such improvements by treating loan principal and interest, fees, and other charges as special charges eligible for inclusion on the tax roll for these properties.

§ 27-2. Statutory authority.

This ordinance is enacted pursuant to Wis. Stat. § 66.0627, as amended, which authorizes a County to make a loan or enter into an agreement regarding loan repayments to a 3rd party for owner-arranged or lessee-arranged financing, to an owner or a lessee of a premises located in the County for making or installing an energy efficiency improvement, a water efficiency improvement or a renewable resource application to a premises.

§ 27-3. Definitions.

In this section:

- A. “Annual installment” means the portion of the PACE loan that is due and payable for a particular year under the supplemental agreement.
- B. “Borrower” means the property owner or lessee of the subject property that borrows the proceeds of a PACE loan.
- C. “Default loan balance” means the outstanding balance, whether or not due, of a PACE loan at the time that the County receives foreclosure proceeds.
- D. “Foreclosure proceeds” means the proceeds received by the County from the disposition of a subject property through an *in rem* property tax foreclosure.
- E. “Loan amount” means the principal, interest, administrative fees (including the Program Administrator’s fees) and other loan charges to be paid by the borrower under the PACE loan.
- F. “PACE” means the acronym for property assessed clean energy.
- G. “PACE default provisions” means:

- (1) The delinquent annual installment(s) due when the County initiates the *in rem* property tax foreclosure on the subject property;
  - (2) Any additional annual installment(s) that become due between the time that the County initiates *in rem* property tax foreclosure on the subject property and the date the County receives the foreclosure proceeds;
  - (3) Any default interest charges applied to unpaid annual installments referenced in subs. (1.) and (2.) above, as provided in the supplemental agreement; and
  - (4) Any default loan balance.
- H. "PACE lender" means any person that makes a PACE loan, and which may include an affiliate of the borrower.
- I. "PACE loan" means a loan made by a PACE lender to a borrower under this chapter for energy efficiency improvements, water efficiency improvements, or renewable resource applications made to or installed on a subject property.
- J. "Person" means any individual, association, firm, corporation, partnership, limited liability company, trust, joint venture or other legal entity, or a political subdivision as defined in Wis. Stat. § 66.0627.
- K. "Program Administrator" means the person retained by the Wisconsin PACE Commission as provided in subsection (5)(b).
- L. "Subject property" means any premises located in the County on which an energy efficiency improvements, water efficiency improvements, or renewable resource applications are being or have been made and financed through an outstanding PACE loan.
- M. "Supplemental agreement" means a written agreement among a borrower, a PACE lender and the County, as provided for in subsection (7).
- N. "Wisconsin PACE Commission" means the Wisconsin PACE Commission formed under Wis. Stat. § 66.0301, as amended, by the County and one or more other political subdivisions as defined in Wis. Stat. § 66.0627, pursuant to a Joint Exercise of Powers Agreement relating to the Wisconsin PACE Commission.

#### § 27-4. PACE loans as special charges; delinquent amounts as liens.

Any PACE loan made and secured pursuant to this chapter shall be considered a special charge on the subject property. Any annual installment or portion of a PACE loan made and secured pursuant to this chapter that becomes delinquent according to the terms of the PACE loan shall be a lien against the subject property and placed on the tax roll, as permitted pursuant to Wis. Stat. §66.0627 as amended.

#### § 27-5. Wisconsin PACE Commission.

- A. Any of the powers and duties of the County under this chapter, except for those under subsection (9) may (but are not required to) be delegated to the Wisconsin PACE Commission.
- B. The Wisconsin PACE Commission is further authorized to retain a Program Administrator to act as its agent and administer the PACE program, subject to adherence with PACE program



requirements set forth in this chapter and in Wis. Stat. § 66.0627 as amended.

§ 27-6. Loan approval.

- A. A prospective borrower applying for a PACE loan shall comply with the loan application process set forth in the program manual approved by the County.
- B. The County shall approve the financing arrangements between a borrower and PACE lender.

§ 27-7. Supplemental Agreement.

- A. The County, the borrower and the PACE lender shall execute the supplemental agreement which, without limitation:
  - (1) Shall inform the participants that the PACE loan amount shall be imposed as and considered a special charge, and each year's annual installment may be included on the property tax roll of the subject property as a special charge and an annual installment that is delinquent shall be a lien against the subject property pursuant to Wis. Stat. § 66.0627, as amended;
  - (2) Shall recite the amount and the term of the PACE loan;
  - (3) Shall provide for the amount, or a method for determining the amount, of the annual installment due each year;
  - (4) Shall provide whether default interest may be applied to unpaid annual installments.
  - (5) Shall require the PACE lender and the borrower to comply with all federal, state and local lending and disclosure requirements;
  - (6) Shall provide for any fees payable to the County and/or Program Administrator;
  - (7) Shall recite that the supplemental agreement is a covenant that runs with the land;
  - (8) May provide for prepayments of annual installments by the borrower with a resulting reduction in the special charge for the prepayment, subject to any prepayment premium charged by the PACE lender, if any;
  - (9) May allow for amendments by the parties.
- B. Prior to executing the supplemental agreement, the owner of the subject property, if different from the borrower, and any existing mortgage holder(s) on the subject property must have executed a separate writing acknowledging the borrower's use of PACE financing for the subject property and the special charge that will be imposed under this chapter and its consequences, including the remedies for collecting the special charge.
- C. Each PACE loan shall be amortized over the term of the PACE loan as provided in the supplemental agreement.
- D. The annual payments of a PACE loan may be payable in installments as authorized by Wis. Stat. § 66.0627, as amended.

§ 27-8. Annual installments added to tax rolls.

Upon the request of the Program Administrator, the County shall place each year's annual installment on the tax roll for the subject property as permitted pursuant to Wis. Stat. § 66.0627, as amended.

§ 27-9. Remittance of special charges.

The County shall promptly remit to the Wisconsin PACE Commission any payment(s) for a special charge imposed under this chapter, including penalties and charges thereon, it may receive from any taxing district or the County treasurer pursuant to Wis. Stat. Ch. 74, as amended.

§ 27-10. Property tax foreclosure procedures.

- A. The County elects to utilize the provisions of Wis. Stat. § 75.521, as amended, for the purpose of enforcing tax liens if a subject property owner fails to pay any special charges imposed on the subject property under this chapter as required.
- B. The County shall begin an *in rem* property tax foreclosure proceeding on the subject property at the earliest time allowed under Wisconsin Statutes, unless the County determines that subject property is a "brownfield" (as defined in Wis. Stat. § 75.106, as amended) or that *in rem* property tax foreclosure is not in the best interests of the County due to the condition of the property or for other reasons.
- C. If the County has determined that it will not commence an *in rem* property tax foreclosure proceeding, then the PACE lender may request that the County, pursuant to Wis. Stat. § 75.106, as amended, assign the County's right to take judgment against the subject property, provided that the PACE lender and the County fully comply with all provisions of Wis. Stat. § 75.106, as amended, concerning the subject property and the PACE lender agrees to pay the amounts required by Wis. Stat. § 75.36(3)(a)1 and 1m, as amended.

§ 27-11. Sale of foreclosed property.

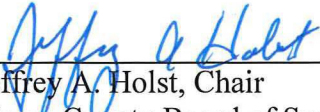
If the County prevails in an *in rem* property tax foreclosure action against a subject property, the County shall diligently proceed to sell the subject property pursuant to the procedures set forth in Wis. Stat. § 75.69, as amended.

§ 27-12. Distribution of foreclosure proceeds

The County Treasurer shall follow the procedures set forth in Wis. Stat. § 75.36, as amended, to distribute the proceeds from the sale of a subject property.

**SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.**

Dated this 25<sup>th</sup> day of September, 2018.

  
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Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: September 25, 2018



**ORDINANCE NO. 18-04**  
**Amend Chapter 172, Section 172-15(B) of the**  
**Pierce County Code – Parks and Recreation**

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS  
FOLLOWS:

**SECTION 1: That Chapter 172, Section 172-15(B) of the Pierce County Code is hereby revised as follows:**

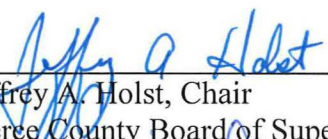
§ 172-15      All-terrain vehicles and routes.

B. Designation of all-terrain vehicle routes. The following routes are designated all-terrain vehicle routes in the County.


- (1) In the Town of El Paso, the portion of County Road N from 650<sup>th</sup> Avenue to County Road G to 425<sup>th</sup> Street.
- (2) In the Town of El Paso, from the intersection of County Road N and G to W4277 County Road G.
- (3) In the Town of Spring Lake, CTH B, from 770<sup>th</sup> Avenue and County Road B, east on County Road B to STH 128 and 770<sup>th</sup> Avenue.
- (4) In the Village of Spring Valley, CTH B, from a point 1800 feet west of the intersection of CTH B and Newman Avenue, to the intersection of CTH B and Newman Avenue, south to the intersection of CTH B and Akers Street, east to the intersection of CTH B and McKay Avenue.
- (5) In the Town of Spring Lake, on County Road P from 50<sup>th</sup> Street south to the north Village of Elmwood village limits.
- (6) In the Village of Elmwood, on County Road P from the north village limits to the south village limits.
- (7) In the Town of Rock Elm, on County Road P from the south Village of Elmwood village limits to 70<sup>th</sup> Street.
- (8) In the Town of Rock Elm, on CTH S from 70<sup>th</sup> Street to 430<sup>th</sup> Avenue/CTH X.
- (9) In the Town of Rock Elm, on CTH HH from CTH CC to 450<sup>th</sup> Avenue.
- (10) In the Town of Trenton, on CTH VV from 230<sup>th</sup> Avenue to 185<sup>th</sup> Avenue.
- (11) In the Town of Ellsworth, on CTH N from 610<sup>th</sup> Street to US Highway 63.
- (12) In the Town of Hartland, on CTH V from 610<sup>th</sup> Street to 620<sup>th</sup> Street.
- (13) In the Town of Union, on CTH S from 130<sup>th</sup> Street to 330<sup>th</sup> Avenue.
- (14) In the Village of Plum City, on CTH S from Birch Avenue to CTH U.
- (15) In the Town of Salem, on CTH A from 270<sup>th</sup> Avenue to 385<sup>th</sup> Street.

**SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.**

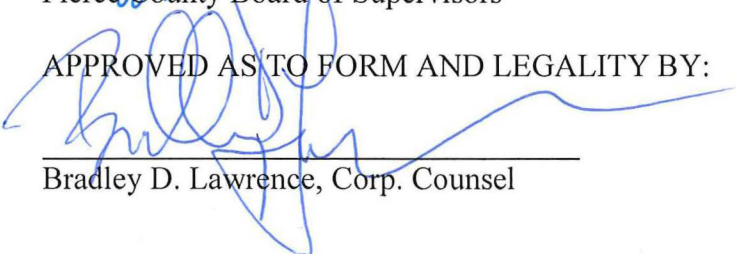
Dated: January 22, 2019.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: \_\_\_\_\_

**ADOPTED**

FEB 26 2019



**ORDINANCE NO. 18-05**  
**Create Article XI to Chapter 176 of the Pierce County Code –**  
**Possession of Drug Paraphernalia**

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS  
FOLLOWS:

**SECTION 1: That Article XI of Chapter 176 of the Pierce County Code is hereby created to read as follows:**

Chapter 176: Peace and Good Order

Article XI: Possession of Drug Paraphernalia

§ 176-38. Definition.

“Drug Paraphernalia” has the same meaning as the definition found in § 961.571(1), Wis. Stats.

§ 176-39. Possession or use.

No person may use, or possess with the intent to use, drug paraphernalia to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, conceal, ingest, inhale or otherwise introduce into the human body, a controlled substance or controlled substance analog in violation of § 961.573(1), Wis. Stats.

§ 176-40. Determination.

In determining whether an object is drug paraphernalia, a court or other authority shall consider the factors stated in § 961.572, Wis. Stats.

§ 176-41. Exemptions.

This article does not apply to manufacturers, practitioners, pharmacists, owners of pharmacies and other persons whose conduct is in accordance with Chapter 961, Wis. Stats.

§ 176-42. Penalty.

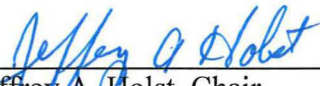
Any person who violates this article by possessing paraphernalia as defined in § 176-38 shall, upon conviction, be subject to a forfeiture of not more than \$500 together with costs of prosecution and penalty assessment and, in default of payment of such forfeiture and costs, shall be subject to imprisonment in the county jail until such forfeiture and costs are paid, but not to exceed thirty (30) days.

§ 176-43. Amendments.

Any future amendments, revisions or modifications of Chapter 961, Wis. Stats., or any other statutes referred to in this article are intended to be made part of this article as such amendments, revisions or modifications are made to said statutes.

**SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.**

Dated this 26th day of February, 2019.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

**ADOPTED**

Adopted: \_\_\_\_\_

MAR 26 2019

**Resolution 18-01**  
**Commendation to Former**  
**County Board Supervisors**


**WHEREAS**, Ben Plunkett, Ken Snow, Paul Fetzer, & Mel Pittman have served on numerous committees as well as participated in many sessions of the Pierce County Board of Supervisors; and

**WHEREAS**, these members of the Pierce County Board of Supervisors have given a great deal of their time and efforts for the citizens of Pierce County.

**NOW, THEREFORE BE IT RESOLVED** that the Pierce County Board of Supervisors go on record commending these individuals for their years of public service for the advancement of Pierce County.

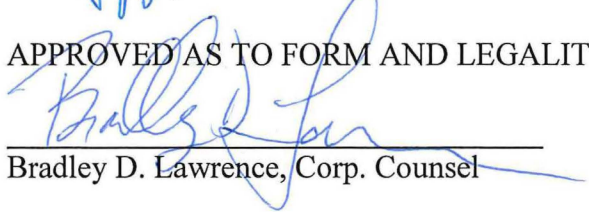
**DATED** this 17<sup>th</sup> day of April, 2018.

ATTESTED TO BY:

  
Jamie Feuerhelm, County Clerk

  
\_\_\_\_\_  
Chairman  
Pierce County Board of Supervisors

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

**RESOLUTION NO. 18-02**  
**AUTHORIZATION TO USE JAIL ASSESSMENT FUND FOR**  
**DAY REPORTING CENTER AND JAIL COSTS**  
**AND**  
**REAUTHORIZATION AND REALLOCATION OF PREVIOUSLY APPROVED USE**  
**OF JAIL ASSESSMENT FUNDS IN RESOLUTION 14-09**

**WHEREAS**, during the course of the County's jail project, inclusion of space for a Huber facility at the jail was considered, and ultimately the County, in keeping with current trends regarding alternatives to incarceration, determined to allocate and complete the unfinished space as a Day Reporting Center in order to maximize the use of space at the facility, reduce costs related to incarceration while potentially increasing revenues, at an economical price to Pierce County taxpayers; and

**WHEREAS**, in Resolution 16-33, the County authorized elimination of the inclusion of a Huber facility from the project; completion of the unfinished space as a Day Reporting Center; approved the design and specifications submitted by Potter Lawson; authorized the cost of construction and materials in an amount not to exceed \$185,000.00; and, that said cost be paid from the Jail Assessment Fund; and

**WHEREAS**, the costs for completion of the Day Reporting Center have exceeded the originally anticipated amount of \$185,000, by \$6,515 for a total cost of \$191,515; and

**WHEREAS**, the Ad Hoc Jail Planning and Specifications Development Committee, at its meetings on May 25, 2017 and June 15, 2017, approved additional bunks, tables and chairs to be installed to most efficiently utilize existing jail pod space for an additional cost of \$31,305, for a total project cost of \$222,820 (\$185,000 + \$6,515, + \$31,305) as set forth in the attached **Exhibit A**; and

**WHEREAS**, the additional costs were originally paid with jail project funds and it is now necessary to repay the jail project fund utilizing appropriate Jail Assessment Funds; and

**WHEREAS**, the County previously authorized use of Jail Assessment Funds in Resolution 14-09 for use by the Ad Hoc Jail Planning and Specifications Development Committee in its functions in the amount of \$50,000, however, only \$19,573 of said amount has been utilized, leaving unused funds of \$30,427 and therefore request is made to reauthorize and reallocate the balance of unused Jail Assessment Funds from Resolution 14-09 for the instant Day Reporting Center and Jail completion costs; and



**WHEREAS**, the Law Enforcement Committee, at its meeting on March 7, 2018, and the Ad Hoc Jail Planning and Specifications Development Committee, at its meeting on March 22, 2018 approved said utilization and transfer of funds; and

**WHEREAS**, the Finance Director has submitted documentation confirming that there are sufficient funds within the Jail Assessment Fund to cover the requested expenditures; and

**WHEREAS**, the Corporation Counsel has conducted legal research with regard to the Jail Assessment Fund, and concluded that in accordance with §302.46 and 59.25(3)(g) Wis. Stats., the Jail Assessment Fund can be used with respect to the expenses set forth herein, and further concluded that use of the jail assessment funds requires authorization by the County Board of Supervisors.

**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby reauthorizes and reallocates the balance of unused Jail Assessment Funds from Resolution 14-09 for the instant Day Reporting Center and Jail completion costs, and authorizes additional costs toward the completion of the Day Reporting Center in an amount of \$37,820.00 be applied to the project, and that said costs be paid from the Jail Assessment Fund.

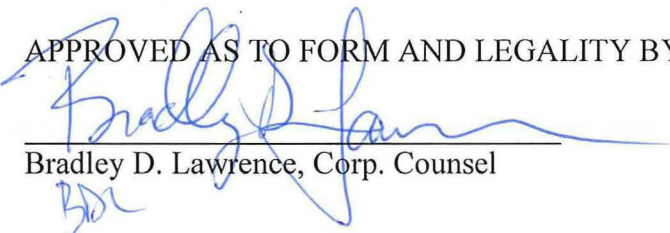
Dated this 17<sup>th</sup> day of April, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: **ADOPTED**

APR 17 2018

# EXHIBIT A

## Budget Summary - 10/28/17

### Jail Assessment Funds Day Reporting / Extra bunks, tables, chairs in pod (PR#78)

COR #	COR Description	Sub \$	Total \$	CO #
PR #022R	CB #8 - day reporting room		\$ 177,404	CO #9
	Hanson Masonry	\$ 3,822		
	Oium Asphalt	\$ 2,159		
	Pemper Companies	\$ 4,500		
	Total Excavating	\$ 4,472		
	Melsinger	\$ 5,800		
	JAK	\$ 1,885		
	Esser	\$ 240		
	RTL	\$ 17,900		
	Twin City Acoustics	\$ 6,270		
	Lake Area Roofing	\$ 397		
	Valley Builders	\$ 12,091		
	Allied Painting	\$ 3,080		
	Halverson Brothers	\$ 42,867		
	Certified	\$ 18,545		
	Viking Sprinkler	\$ 4,210		
	B&B Electrical	\$ 48,373		
	M&J	\$ 3,413		
PR #066	Extra tables and chairs for jail pod		\$ 4,951	CO #12
	Esser Glass	\$ 5,078		
	Valley Builders	\$ (150)		
	Melsinger	\$ (75)		
	M&J	\$ 98		
PR #063	RFI 199 VAV 2.1 Elevations in Day Reporting		\$ 3,318	CO #12
	Certified	\$ 3,252		
	M&J	\$ 66		
PR #078	Extra bunks for jail pod		\$ 21,768	CO #12
	Stronghold	\$ 21,335		
	M&J	\$ 431		
PR #068	RFI 191 Door Openings 1250AA & 1250AB		\$ 204	CO #12
	Valley Builders	\$ 200		
	M&J	\$ 4		
PR #074	Provide a lockset at door J3A of Day Reporting		\$ 200	CO #13
	Valley Builders	\$ 198		
	M&J	\$ 4		
PR #078	Extra tables and chairs for jail pod		\$ 9,539	CO #13
	Stronghold	\$ 9,350		
	M&J	\$ 189		
PR #100	RFI #223 Additional Circuits to Room #1233		\$ 1,790	CO #14
	B&B	\$ 1,755		
	M&J	\$ 35		
PR #104	RFI #225 Key Switch for Door 1261		\$ 1,516	CO #14
	B&B	\$ 1,486		
	M&J	\$ 30		
PR #105	Door Wiring Adds		\$ 888	CO #14
	B&B	\$ 871		
	M&J	\$ 17		
PR #109	RFI #209 GWB ceilings in Day Reporting		\$ 1,244	CO #15
	RTL	\$ 1,220		
	M&J	\$ 24		
Total		\$ 222,820	\$ 222,820	

**RESOLUTION NO. 18-03**  
**AMEND FEES FOR SERVICES OF COUNTY MEDICAL EXAMINER**  
**AND DEPUTY MEDICAL EXAMINER**

**WHEREAS**, Sec. 59.36, Wis. Stats. provides that the County Board shall set fees for all services rendered by the Medical Examiner and Deputy Medical Examiner in amounts reasonably related to the actual and necessary costs of providing the service; and

**WHEREAS**, the County previously set certain fees for services of the Medical Examiner and Deputy Medical Examiner in Resolutions 06-34, 13-20, 15-10 and 17-01; and

**WHEREAS**, said fees may be increased pursuant to Wis. Stat. § 59.365(2) however may not exceed the annual percentage change in the U.S. CPI for all urban consumers as determined by the U.S. Department of Labor for the twelve months ending on December 31<sup>st</sup> of the previous year; and

**WHEREAS**, the Law Enforcement Committee, at its meeting on March 7, 2018, and the Finance and Personnel Committee, at its meeting on April 2, 2018, recommended the fees be modified as follows:

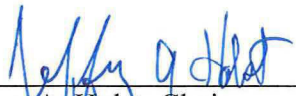
	Current Fee	Proposed Fee
Autopsy Summary Report	\$25.53	\$26.07
Autopsy Report Complete	\$76.58	\$78.19
Medical Examiner Report Summary	\$25.53	\$26.07
Medical Examiner Report Comprehensive	\$51.05	\$52.12
Toxicology Report	\$25.53	\$26.07
Autopsy Photograph Acquisition Fee	\$15.32	\$15.64
Copying Fee: Pictures (not on CD)	\$2.04 per picture	\$2.08 per picture
Copying Fee: Compact Disc / DVD	\$7.15 per CD/DVD	\$7.30 per CD/DVD
Postage and envelopes will be charged based on actual expense		
Cremation Permit	\$153.15*	\$156.37*
Disinterment Permit	\$51.05	\$52.12
Death Certificate Processing	\$0.02	\$0.02

\*Cremation Permit fee to be split with \$50 to the Medical Examiner to be used for training and equipment for the Medical Examiner staff, and the remainder to the General Fund.

**NOW, THEREFORE BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby adopts the fees as set forth above, and that the fees shall take effect on April 17, 2018.

**BE IT FURTHER RESOLVED**, that the Pierce County Medical Examiner shall collect the established fees, maintain auditable records, and deposit those fees with the Pierce County Treasurer on a monthly basis.

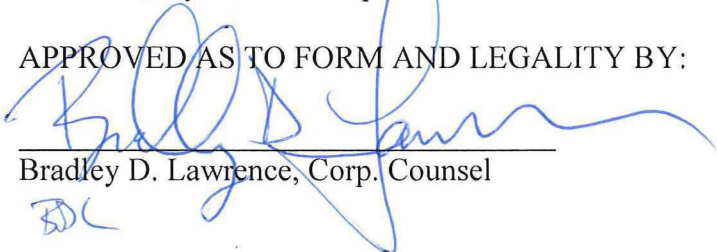
Dated this 17<sup>th</sup> day of April, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
BDC

Adopted **ADOPTED**

APR 17 2018



**RESOLUTION NO. 18-04**  
**AUTHORIZATION TO AMEND INSURANCE PLAN TO INCLUDE DENTAL**  
**PROGRAM AND APPROVE CONTRIBUTIONS**

**WHEREAS**, Pierce County currently offers a dental insurance plan to employees through AFLAC on a voluntary basis; and

**WHEREAS**, the County engaged CBIZ Benefits and Insurance Services to conduct insurance assessments and provide consultation and advice to the County regarding various employment benefits programs and plans; and

**WHEREAS**, CBIZ determined that the current voluntary plan is less traditional than what the County's peers provide, and that according to dental benchmarking, employers of similar size and industry offer dental coverage to employees 99% of the time; and

**WHEREAS**, CBIZ recommended expanding the County's benefit program to include provision of a traditional dental insurance program with employer contribution to the premium commencing January, 2019, and that the provision of such expanded benefits would help with the recruitment and retention of employees; and

**WHEREAS**, the Finance & Personnel Committee took action on August 7, 2017 to add dental insurance for employees effective January 1, 2019 with the employer to pay for basic preventative services and premium, and for the employee to have the option to purchase family coverage and additional services, and to have the County's insurance consultant, CBIZ, send the coverage out for bids; and

**WHEREAS**, bids were returned and the Finance & Personnel Committee selected Delta Dental of Wisconsin to provide the dental insurance coverage with the following rates and contributions (One year rate guarantee, second year rate increase cap of 2.1%):

Pierce County Premium Cost – Single Coverage Base Plan: **Employer Cost:**

Single	Pierce County Monthly Contribution	Pierce County Annual Contribution
\$12.24	\$3,256*	\$39,070*

\*266 Eligible Employees – assumes all enroll

Pierce County **Employee Premium Cost\*** – Employees must remain with Dental Program for a two (2) year commitment if they enroll (only exceptions are retirement or resignation):


Single - Base	Family - Base	Single - Buy Up	Family - Buy Up
\$0	\$30.68	\$23.75	\$99.88

**WHEREAS**, it is necessary for the County Board of Supervisors to approve the additional dental insurance coverage available to employees; to approve the employer contribution to premium, and approve the selection of dental insurance carrier; and


**WHEREAS**, on May 7, 2018 the Finance & Personnel Committee took action to recommend approval of the above described changes to the insurance plan to the County Board of Supervisors, and

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that it approves and authorizes the plan design changes to include a dental insurance coverage program and contribution rates as set forth herein, effective January 1, 2019.

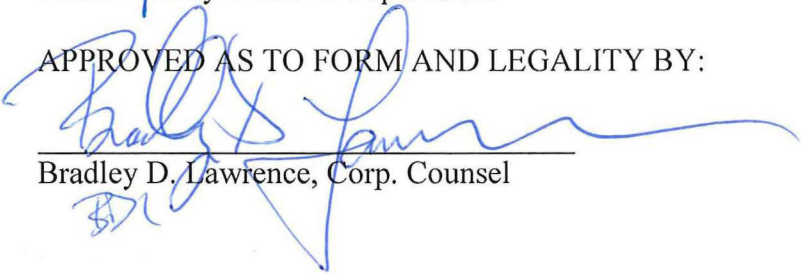
Dated this 22<sup>nd</sup> day of May, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: \_\_\_\_\_

**ADOPTED**

JUN 26 2018

**RESOLUTION NO. 18-05**  
**Authorize Additional Hours for Deputy Register in Probate for 2018**  
**and Approve Transfer from General Fund**

**WHEREAS**, the Finance and Personnel Committee met on the date noted in the table below and reviewed requests for additional personnel in 2018, pursuant to Pierce County Personnel Policy; and

**WHEREAS**, the Finance and Personnel Committee recommends that the following positions be approved effective immediately;

Date	Department / Position	Cost	County Allocation
05/07/18	Register in Probate – Increase Hours of Deputy Register in Probate position 3 hours per week (from 1092 hrs. annually to 1248 hrs. annually)	\$12,778*	100%

\*Includes retirement and health insurance

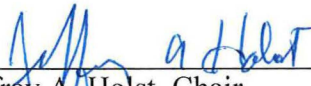
**WHEREAS**, these costs were unknown at the time, and therefore they were not included in the 2018 budget; and

**WHEREAS**, pursuant to §65.90(5) Wis. Stats., the County Board is required to authorize transfers in excess of 10% of the department budget, or if the transfer is requested from the General Fund rather than the Contingency Fund; and

**WHEREAS**, this transfer is more than 10% of the Register in Probate budget and therefore the request is to transfer the funds from the General Fund to the 2018 Register in Probate budget in the sum of \$12,778 to cover the above stated request.

**NOW, THEREFORE BE IT RESOLVED**, that the Pierce County Board of Supervisors does accept the recommendation of the Finance and Personnel Committee to create or increase hours for the above listed positions and approves and authorizes the transfer from the General Fund into the 2018 Register of Probate budget the amount of \$12,778, to account 101-003-51230, for the purposes set forth herein.

Dated this 22<sup>nd</sup> day of May, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

**ADOPTED**  
Adopted: \_\_\_\_\_

JUN 26 2018



**RESOLUTION NO. 18-06**  
**Authorize New Human Services Department**  
**CCS Service Facilitator Positions for 2018**

**WHEREAS**, the Finance and Personnel Committee met on the date noted in the table below and reviewed requests for additional personnel in 2018, pursuant to Pierce County Personnel Policy; and

**WHEREAS**, the Finance and Personnel Committee recommends that the following positions be approved effective immediately (noting that staff would not be hired immediately but rather sequentially, with one hire expected in approximately September, and another in approximately November 2018, due to space needs, and current staff inability to train new/multiple hires);

Date	Department / Position	Cost	County Allocation
05/07/18	Human Services - (2) FTE Comprehensive Community Services (CCS) Service Facilitator positions (2080 hrs. annually each)	\$168,436 (\$84,218 each including salary and benefits)	0%*

\* New positions are initially funded by the County but reimbursed the subsequent year from State and Federal funds.


**NOW, THEREFORE BE IT RESOLVED**, that the Pierce County Board of Supervisors does accept the recommendation of the Finance and Personnel Committee to create or increase hours for the above listed positions and approves the funding for the above listed positions to be included in the 2018 budget.

**BE IT FURTHER RESOLVED** that the above approved positions will sunset if the projected revenue and income and state/federal reimbursement is not generated to offset the costs.

Dated this 22<sup>nd</sup> day of May, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: **ADOPTED**

JUN 26 2018

**RESOLUTION NO. 18-07**  
**AMEND PERSONNEL POLICY TO ADD REMOTE WORK POLICY**  
**AND AMEND SICK LEAVE AND PTO FMLA LANGUAGE AND**  
**MAKE OTHER GENERAL CLEANUP CHANGES**

**WHEREAS**, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

**WHEREAS**, the Personnel Policy further states in Article III, Section B, that the County Board shall authorize, by resolution, any amendments to the Personnel Policy; and

**WHEREAS**, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

**WHEREAS**, the County desires to (a) implement a remote work/telecommuting policy as a flexible work schedule tool for recruiting and retaining employees, and (b) to amend the Family Medical Leave (FMLA) policy so that employees are required to submit an FML request when they have an illness lasting more than three days, and (c) to make cleanup changes to the Travel Policy to reflect that the County Clerk rather than Administration Department administers the county vehicle program; and

**WHEREAS**, the Finance and Personnel Committee, at its meeting on May 7, 2018, reviewed the proposed policy revisions and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibits A, B and C.

**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby amends the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, set forth in the attached Exhibits A, B and C.

Dated this 22nd day of May, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: **ADOPTED**

JUN 26 2018



## Exhibit A

### Proposed addition to Pierce County Personnel Policy to Add Telecommuting Policy

#### Article XI. CONDITIONS OF EMPLOYMENT

##### A. Hours of Work, Place of Work and Rest Periods

1. The County's normal business hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. Specific work hours, lunch period, and breaks shall be scheduled by Department Heads. All lunch periods and breaks MUST be staggered to allow offices to REMAIN OPEN during normal business hours.

In the Highway Department, the normal work week in the summer may consist of four (4) ten (10) hour days at the Highway Commissioner's discretion.

##### 2. Pierce County Telecommuting Policy

This policy is created to allow for a pilot program for telecommuting using the Economic Support unit of the PCDHS. Six months after full implementation of this program a determination will be made on expanding the program given the parameters outlined in the policy.

##### a. Purpose

This policy is to allow certain Pierce County employees the option to telecommute. Telecommuting for purposes of this policy is defined as the practice of technology-assisted work conducted outside of a centrally located work space (including but not limited to work undertaken in a location other than the employer's worksite, outside calls, etc.). Telecommuting benefits Pierce County with recruitment, employee retention, increased productivity, reduced office space and overhead costs, improved morale, and decreased absenteeism. The employee benefits include reduced travel time and costs, flexible work hours and more job satisfaction.

##### b. Policy

Pierce County is committed to creating a work environment and culture where the needs of our clients, employees, and organization are aligned. Therefore, we strive to be flexible in our approach to work styles and location. Pierce County offers employees the ability to perform certain job duties away from the central work site. This policy refers to those employees working a set schedule from a remote work area. A primary consideration for any telecommuting

employee is the ability to monitor work product from a remote location. Other than occasional work off-site such as work done while traveling on County business, there must be a telecommuting agreement in place in order for any work to be done outside of a Pierce County worksite.

c. Eligibility and Guidelines

The determination that a position may or may not be appropriate for a telecommuting arrangement is made on a case-by-case basis at the department level with approval from the Administrative Coordinator or Human Resources Manager. The following are to be considered in determining employee eligibility to telecommute, but the assessment is not limited to these criteria:

- Consumer service is not negatively impacted and does not decrease.
- All or most of the employee's duties can be fulfilled within the telecommuting structure.
- There is the ability to monitor the quality and quantity of work product.
- Telecommuting provides for space savings or increased productivity.
- Telecommuting fits with the needs of the agency and/or service section
- The employee's job performance, work habits, and compliance with work rules are conducive to telecommuting.
- The employee's work skills include organization, time management, self-motivation, reliability, ability to work independently, and the manager believes the employee can maintain the expected quantity and quality of work while telecommuting.
- The employee has the ability to solve basic hardware/software problems.
- The County computer applications that the employee uses in performance of duties can effectively be accessed remotely.
- The employee's job duties do not require supervision, direction or input from others who are onsite.
- The employee's job duties do not require the employee to provide frequent supervision, direction or input to others who are onsite. Department heads, managers and supervisors are not good candidates for telecommuting.



d. Request Process

An employee requesting a short-term telecommuting arrangement should complete a *Telecommuting Request Form* and submit to his/her supervisor. Approval to telecommute is at the sole discretion of Management (the Department and Administration) and approved requests should be sent to Human Resources and kept in the employee's personnel file. Telecommuting is a voluntary arrangement and may be discontinued at any time. An employee signature on the *Telecommuting Request* form signifies that he/she has read and understands this Telecommuting Policy and agrees to the obligations, responsibilities and conditions for telecommuting detailed herein.

e. Telecommuting Agreement

An agreement between the telecommuting employee and the department is required, and shall be placed in the employee's personnel file. The telecommuting agreement may be modified by the employer at any time, or terminated by the employer or employee at any time, with appropriate notice. Normally, at minimum, a two-week notice should be provided whenever possible in advance of ending or changing the agreement. In all cases, telecommuting agreements must be renewed annually.

f. Expectations

The following are expectations that the County has for employees utilizing a telecommuting arrangement:

- 1) Telecommuting is not intended to permit staff to have time to work at other jobs, provide dependent care during work hours, or run their own businesses.
- 2) Employees who telecommute must comply with all Pierce County policies and department work rules.
- 3) Employees who telecommute are expected to have regularly scheduled work hours, to be fully accessible during those hours, and to attend necessary meetings and appointments in person.
- 4) An employee with a telecommuting agreement in place who is on an approved Family Medical Leave (per FMLA) shall not work for the duration of the approved FMLA leave.
- 5) Non-exempt employees who telecommute are required to report their work hours and take required rest breaks and meal periods.
- 6) Employees entering into a telecommuting agreement may be required to forfeit use of a personal office or workstation in

favor of a shared arrangement to maximize organization office space needs.

- 7) Employees must provide broad band internet access at their own expense.
- 8) The County shall not be responsible for operating costs, home maintenance, or any other incidental costs associated with the use of the employee's residence for a telecommuting location.
- 9) Meetings with clients and/or visitors conducting business with Pierce County shall not be held in the employee's telecommuting location.
- 10) Telecommuters are expected to receive and respond to communications (telephone, email, etc.) from their co-workers, supervisors and/or department heads during workday hours unless they have made arrangements ahead of time with their supervisor to have protected time dedicated to a project or task.

g. Location

Employees interested in telecommuting must have a safe and ergonomically correct workspace (at home or other) and the materials and equipment needed in order to telecommute. Employees shall work at a designated location as outlined in their telecommuting arrangement.

h. Equipment

Departments shall work with the Information Services department to determine the appropriate equipment needs for each telecommuting arrangement on a case-by-case basis. All equipment provided by Pierce County shall remain the property of Pierce County and is subject to the same business use restrictions as if located at the County's on-site work location. The telecommuter shall sign an inventory of all office property and agrees to take appropriate action to protect the items from damage or theft. Upon termination of employment, all Pierce County property shall be returned to the County immediately.

i. HIPAA / Protected Health Information

Employees in a telecommuting arrangement must comply with all County policies and procedures concerning the handling of all confidential information including but not limited to Protected Health Information, as well as use of computers, internet and email. It is expected employees fully review and are familiar with these policies. Employees should limit consumer specific information in their



possession outside of County offices to that necessary to perform their duties. When transporting consumer files/records staff must ensure security of confidential information. No identifying information should be visible and should be transported in a locked rolling bag or other secure storage. The telecommuter's signed Pierce County Employee Handbook and any other applicable computer, network, and telecommunication laws, rules and permissions remain in full effect while telecommuting. Telecommuters may take work home, including confidential files, while abiding by the above procedure for protecting confidential information.

j. Safety and Liability

- 1) A designated representative of Pierce County may visit the employee's telecommuting worksite to conduct an ergonomic assessment and inspect for possible work hazards. Repeat inspections may occur on an as-needed basis.
- 2) Injuries sustained by the employee while at his/her telecommuting work location and in conjunction with his/her regular work duties are normally covered under Pierce County's workers' compensation policy. Telecommuting employees are responsible for notifying the employer of such injuries on the Employee Incident Report in accordance with Pierce County Worker Compensation procedures.
- 3) By participating in the telecommuting arrangement, the employee agrees to hold the County harmless against any and all claims including injuries to others at the telecommuting location. Pierce County shall have no liability to third parties for injuries or property damage that occur at the employee's home. The County shall not be liable for damages to the employee's property resulting from participation in the telecommuting program. Telecommuters remain responsible for such injuries and damages and should consult with their Homeowner's or Renter's insurance agent to protect themselves.
- 4) Telecommuters are responsible for submitting any claims for County equipment stolen or damaged while in their homes to their insurance company and for filing a police report, if applicable. The supervisor should be contacted immediately in the event of any damage to or loss of County property and/or data.



k. Telecommuting Participation Conditions

- 1) In the event of a delay in repair or replacement of equipment or another circumstance under which it becomes impossible for the employee to telecommute, the employee shall be assigned other work and/or shall return to the central workplace.
- 2) Each supervisor should decide how to handle leave status or hours worked issues relating to weather emergencies with such decisions based on business needs and job responsibilities. Staff does not forfeit their option to utilize unpaid leave or accrued (paid) leave, excluding sick leave, to cover a weather related absence.
- 3) To determine if a telecommuter is entitled to mileage reimbursement, the following mileage reimbursement applies to telecommuters as indicated by the Internal Revenue Service: The first one way trip of the day from home to another location for the purpose of paid employment is not reimbursable as a work expense and is considered the responsibility of the telecommuter. This rule also applies to the last trip of the day from another location for the purpose of work to the home. The IRS determines that these trips are the responsibility of the telecommuter and are the same as another non-telecommuting staff person who does not get reimbursed for driving to and from their place of employment from home. On a practical basis, Pierce County will begin to pay mileage beginning with the first "not at home" work location of the day and stopping with the last "not at home" work location of the day. In the event the first trip and/or the last trip of the day is longer than the mileage between central workplace and the employee's home, the employee will be reimbursed for the difference. If the first trip of the day is shorter than the normal distance from the central workplace to the employee's home, this mileage would not be reimbursable.

**3. Policy on Absence Due to Bad Weather Conditions**

- a. If an employee does not report to work due to bad weather conditions, the employee may charge lost time to:
  - 1) Accumulated vacation time
  - 2) Comp time

- 3) Time off without pay
- 4) Agreement with Department Head to make up lost time

b. Sheriff's Department employees must report to work.

## **Exhibit B**

Proposed Changes to Personnel Policy, Sick Leave and Paid Time Off (PTO) Sections, regarding use of FMLA.

### **B2. Sick Leave-Employees Represented as of December 31, 2011.**

Unless provided otherwise by a collective bargaining agreement, sick leave shall be provided to all employee groups represented by a union as of December 31, 2011. The policy will apply to the Community Health bargaining unit upon expiration of the 2011-12 collective bargaining agreement.

#### **1. Use of Sick Leave.**

- a. Sick leave may be used for reasonable medical and dental care that cannot be scheduled during non-working hours. Sick leave may be used in the case of illness of the employee's spouse or children, providing the employee can substantiate the need to the satisfaction of the County. Sick leave may be used in one-half (1/2) hour increments.
- b. Employees unable to report to work due to illness or injury should contact the appropriate supervisor as soon as reasonably practical and no later than one-half (½) hour before the start of assigned work hours.  
  
All Sheriff's Department employees shall provide at least two (2) hours' notice prior to the start of the assigned work hours.
- c. Proof of illness may be required to receive payment for any scheduled work day which was missed because of illness or injury. A statement from the employee's attending physician or dentist, giving the nature of the illness, that it had incapacitated the employee, and that the condition has improved sufficiently to permit the employee to return to work shall be presented upon request as proof of illness.
- d. The use of sick leave for reasons other than personal illness or injury or of the employee's spouse or child (or as permitted otherwise under County policy) may result in discipline, up to and including termination. Sick leave will not be allowed when an injury is due to or incurred while in the employ of others.
- e. Employees on sick leave shall be paid for the hours they were scheduled to work that day. When an insufficient sick leave balance remains to cover the absence of the employee, the remainder is charged to accumulated vacation until such time as an unpaid leave is approved.



- f. Represented employees in the Courthouse and Highway units may utilize the sick leave bank as set forth below.
- g. Sick leave may not be used in the pay period in which it is accrued.
- h. Sick leave may not be used to supplement Worker's Compensation benefits.
- i. Use of sick leave in three (3) or more consecutive days for the same illness requires employee to submit Family Medical Leave Act (FMLA) request and use FMLA time. See FMLA policy (Article IX(O)).

2. Accrual of Sick Leave.

- a. Full-time employees shall accrue sick leave at the rate of seven (7) hours per month for 35-hour per week employees and eight (8) hours per month for 40-hour per week employees.
- b. Part-time employees shall accrue sick leave on a pro-rated basis, based on the FTE assigned to the position. Sick leave does not accrue for hours worked in excess of the usual work week.
- c. Unused sick leave may accumulate, up to a maximum of ninety (90) days (or 630 hours for 7-hour employees, 720 hours for 8-hour employees).
- d. A sick leave benefit shall apply for all part-time employees regularly scheduled to work a minimum of 28 hours in a two-week pay period.

3. Sick Leave Payout.

- a. Unused sick leave is forfeited upon termination of employment with the following exceptions:

Full-time employees who terminate in good standing are eligible for payout of accumulated sick leave up to the following maximums:

After 5 years of service	288 hours (36 days) - (8-hour employees)
	252 hours (36 days) - (7-hour employees)
After 10 years of service	384 hours (48 days) - (8-hour employees)
	336 hours (48 days) - (7-hour employees)
After 15 years of service	480 hours (60 days) - (8-hour employees)
	420 hours (60 days) - (7-hour employees)

After 30 of service                      576 hours (72 days) - (8-hour employees)  
504 hours (72 days) - (7-hour employees)

- b. Part-time employees shall be eligible for payout based on a proration of hours worked to that of a full-time employee.

4. Phaseout of Mutual Sick Leave Banks for Represented Courthouse and Highway Employees.

- a. Effective upon adoption of this policy by the County Board, once an employee's sick leave balance has reached the maximum, the added monthly earned sick leave shall not go into a mutual bank.
- b. Courthouse and Highway employees who have a "negative" sick leave balance on the effective date of this policy, as a result of prior borrowing from the bargaining unit's mutual sick leave bank, shall have all accrued sick leave applied to their negative balance until repaid in full. Any days off due to illness or injury shall be unpaid, or charged to accumulated vacation, until they attain a "positive" sick leave balance.

\*Note: If an employee is on FMLA leave and has exhausted their State FMLA as applicable, the employee shall be required to utilize accrued vacation prior to taking unpaid leave.

- c. Courthouse and Highway employees who have a "positive" sick leave balance on the effective date of this policy, as a result of prior contributions to the sick leave bank, shall have these hours placed into a personal sick leave bank. The employee may use their personal sick leave bank for their own personal illness or injury once they have exhausted all accrued sick leave balances. There shall be no pay-out of the individual's personal sick leave bank if an employee leaves their employment with the County.

C. **Paid Time Off (PTO)**

Paid Time Off (PTO) replaces conventional sick leave and vacation with a single time off benefit for employee groups who were non-represented as of December 31, 2011. Project, temporary, limited term employees and employees who were represented as of December 31, 2011, are not eligible for PTO.

Earning Time. PTO time is earned based on length of service and number of regular hours, up to a maximum of 80, paid in each pay period. The number of hours paid is multiplied by a multiplier to determine PTO hours credited to the employee. This time is available for only once accrued.

Years of Service	Multiplier	80 hour/week Per Pay Period Accrual
0-7	.09231	7.39
8-14	.10385	8.31
15-19	.12308	9.85
20+	.14231	11.39

Note: 0-7 means from the beginning of employment to the end of the 7<sup>th</sup> year; 8-14 means from the beginning of the 8<sup>th</sup> year to the end of the 14 year, etc. Accruals will be calculated to two decimal places.

Accumulation. Each employee has an individual PTO account. Attendance sheets tracking PTO/PSLB must be submitted to Administration on a bi-weekly basis by 8:00 a.m. on the Monday preceding the payroll Friday. Except for extenuating circumstances, failure to meet this deadline will result in forfeiture of PTO accrual for that pay period. As time is earned it is credited to the account. Maximum PTO accumulation is 900 hours for a full-time employee and 675 hours for a part-time employee. Once the maximum PTO accumulation is reached any additional credited hours are forfeited.

Personal Sick Leave Bank. Employees hired on or before July 26, 2016 may have accrued time remaining in the employee's personal sick leave bank (PSLB). If, at the end of any given pay period, an employee has accrued time in the PSLB and also has less than the maximum accumulation of PTO, the employee's accrued time in the PSLB will be converted into PTO time on an hour-for-hour basis, up to the maximum possible PTO accumulation.

Time placed in PSLB is available for extended illness of greater than 3 days. However, when an illness is greater than 3 days, the use of PLSB time will revert to the first day. A physician's statement may be required by the employer to use PSLB time.

Annual PTO Options. On or before December 31 of each year, an employee may make an irrevocable election that for the following calendar year, hours of PTO that the employee accrues but does not use prior to July 1 of that calendar year will be cashed out and payable as of the last pay period of July.

Full-time employees electing to cash out accrued PTO will have cashed out only those hours accrued in the applicable calendar year that exceed 96 hours of the employee's total accrued PTO, and only up to a maximum of 48 hours. Part-time employees electing to cash out accrued PTO will have cashed out only those hours accrued in the applicable calendar year that exceed 48 hours of the employee's total accrued PTO, and only up to a maximum of 24 hours.



If an employee makes this election, any PTO an employee uses in the accrual year will be subtracted first from hours carried forward from the previous year, then from any newly accrued PTO for which the cash-out election would not apply, prior to newly accrued PTO subject to the cash-out election.

Termination in Good Standing. An employee who is terminated for non-disciplinary reasons, retires, or otherwise voluntarily terminates employment with Pierce County will be paid upon termination for all accrued but unused PTO and PSLB time. This payment will be made as one lump-sum and processed as part of the applicable pay period.

Use of PTO. PTO and PSLB time may not be given away or loaned. Employees will receive pay deductions for overdrawing accounts and be subject to disciplinary actions.

Employees cannot be paid for time at work and receive PTO time at the same time. Employees who report to work appearing ill may be sent home on PTO time by the department head or supervisor.

The employee may be requested to provide a physician's statement for PTO and PSLB hours that are taken due to illness when no prior approval has been given. The employer may require a medical examination by a physician of the employer's choice to substantiate the need for leave or the fitness to return to work.

Use of sick leave in three (3) or more consecutive days for the same illness requires employee to submit Family Medical Leave Act (FMLA) request and use FMLA time. See FMLA policy (Article IX(O)).

For persons requesting an unpaid leave of absence who are *not* covered by WFML, all PTO and PSLB time shall be exhausted prior to application for an unpaid leave of absence. For persons requesting an unpaid leave under WFML, employees may substitute, but are not required to substitute, PTO and PSLB time for unpaid time off.

PTO time cannot be used in increments of less than one-half hour.

All PTO / PSLB balances shall be paid out as of the last day the employee is physically present and working.

Advance Notice. PTO time is to be scheduled with the department head or supervisor as far in advance as possible. Requests to use time shall be in writing. Department heads and supervisors may deny the use of PTO if the use cannot be accommodated given the workload of the department, or if any other employees are already scheduled to be off.

New Employees. The Administrative Coordinator is authorized to negotiate the minimum PTO accrual rate for new employees however cannot start a new employee above the 8 year accrual rate. New employees begin earning PTO time on the first day of work.

## Exhibit C

### Article XII. PIERCE COUNTY TRAVEL POLICY

This policy is intended to be a guideline for transportation utilization for Pierce County employees. Any question concerning this policy should be directed to the Administrative Coordinator.

The policy for mileage, meals, and lodging allowances was established by Resolution 79-60. This policy is consistent with Chapter 418 of the Wisconsin Statutes that governs state employees.

#### A. GENERAL PROVISIONS

The Department Head shall approve travel and training requests consistent with Article IX, Section L, the budget and program requirements. Authorization for non-budgeted or extraordinary travel or training shall be given by the standing committee whenever possible, and when standing committee authorization is not possible, by the standing committee chairperson.

Reimbursement for out of state travel expense shall be limited to those whose attendance has previously been approved by the Finance and Personnel Committee. Travel to locations within 200 miles of Ellsworth is exempt.

#### B. USE OF COUNTY VEHICLE

1. Use is open to **all** county employees.
2. Reserve the vehicle through the Administration County Clerk office.
3. Longer trips have bumping rights over shorter trips. Trip miles are defined as round trip miles. Trips over 50 miles can be bumped by longer trips up to 24 hours prior to the time the vehicle is needed. Trips less than 50 miles can be bumped up to 2 hours before the vehicles are needed.
4. The vehicle must be refueled at the end of each trip. Instructions will be in the glove compartment along with the refueling card.
5. A gas credit card is available for longer trips for gas purchases only. Please advise the Administration County Clerk Office if you will need the card at the time of picking up the vehicle.
6. The vehicle may be taken home overnight for a trip that starts the next morning only if your residence is on the way to the destination. The vehicles shall be kept in designated county parking.
7. Promptly report any maintenance problems to the Administration County Clerk Office.



8. Fill out the vehicle log each trip and return to ~~Administration~~ County Clerk Office.
9. No Smoking in the vehicle.
10. No unauthorized cell phone use in the vehicle. See Telephone Use policy.

**C. USE OF PRIVATELY OWNED VEHICLES**

It is the intent of this policy that when employees and officers attend the same conference they shall carpool. Thus, it is the general policy of the County to limit reimbursement for mileage to one (1) vehicle for every three (3) County participants at the same conference. Exceptions to this policy shall include the following:

1. Where the participants had no advance notice or knowledge of another employee or Officer of the County attending that particular conference;
2. Where one or more participants will not attend a given conference for the same length of time;
3. For other reasons approved of by governing committee.
4. Employees using their own vehicles will be reimbursed at established rates by the State of Wisconsin and specific labor agreements.
5. Charges for parking, road and bridge tolls are reimbursable.
6. Charges for repairs, tow service, lubrication, traffic citations, parking tickets, and other traffic violation expenses are the employee's responsibility and are not reimbursable.
7. The starting point and destination shall be stated daily on the travel expense report. An explanation shall be required for mileage in excess of normal map mileage.
8. When employees operate their personal vehicles on County business evidence of insurance coverage shall be provided to the Administration Office per the Wisconsin County Mutual Insurance Corporation. The minimum limits of coverage the employee shall have are: \$100,000 / \$300,000 / \$50,000. Evidence of continued insurance shall be sent to the Administration Office on an annual basis or upon change of insurance coverage.
9. In the event that a personal vehicle is used for transportation of an employee or officer to a conference and that employee or officer travels with

his/her spouse or family, mileage shall be reimbursable only for the most direct route to and from the conference from the Pierce County Courthouse. Additional, travel while attending the conference for personal reasons shall not be reimbursable.

#### D. MEAL EXPENSES

1. Although the claims for meals must represent actual, reasonable and necessary expenses, receipts are required even though general meal maximums are not exceeded.
2. Meal claims in excess of the amounts set by the County Board must be supported by a valid, itemized receipt and a full written explanation of the reasonableness of such an expense under the particular circumstances. An unusual amount is a cost which is incurred outside the control of the individual (i.e. the mandatory meal costs at a meeting or conference where attendance has been approved by the county).
3. Except as provided below, reimbursement for meals for employees who are on a day shift (8:30 a.m. to 4:30 p.m.) will be allowed on trips which do not necessitate an overnight stay only on the following conditions:
  - a. Breakfast, provided the employees leave home before 6:00 a.m.
  - b. Lunch, provided the employee leaves his/her headquarter city before 10:30 a.m. and returns home after 2:30 p.m.
  - c. Dinner, provided the employee returns home after 7:00 p.m.
4. No reimbursement shall be made for the cost of alcoholic beverages.
5. The cost of meals, tip and tax shall be entered as one amount on the travel expense report. Tips are limited to 15% of the employee's meal.
6. Meals included in the cost of conference registration fees paid directly cannot be claimed for reimbursement as a separate item. Exceptions must be explained.
7. The approved cost ceilings per meal are pursuant to State of Wisconsin rates as follows:

Breakfast	\$8.00 including tax and tip
Lunch	\$10.00 including tax and tip
Dinner	\$20.00 including tax and tip
Total	\$38.00

When an employee utilizes the meal allowance for a full day, they will not be held to the suggested cost per meal as long as the combined total of \$38.00 is not exceeded.

8. No reimbursement will be made for meals inside Pierce County. However, County Board members may have meals paid for while within the county if circumstances call for a hardship whereby it is not practical to adjourn a meeting. The County Board Chairman will have the authority to grant payment for meal claims.
9. Room service charges are not reimbursable.

#### E. HOTEL AND MOTEL EXPENSES

1. The choice of lodging shall be based on cost with consideration given to accessibility in conducting business:
  - a. When securing lodging, request a letter of authorization from the Administration Office so you will qualify for state rates and tax exemption. Expenses will then be billed directly to the county.
  - b. When traveling alone, an employee must stay in a single hotel or motel room at a reasonable rate for the community. Employees of the same sex traveling together should, whenever feasible, share lodging accommodations.
  - c. When an employee is ordered by his or her appointing authority to attend a specific business function which necessitates staying at a particular lodging accommodation, the employee shall be entitled to reimbursement required to stay at the lodging accommodation.
  - d. When an employee is ordered to attend a business function that does not specify the particular lodging accommodation, the employee's lodging reimbursement shall be within the established maximums. Any amount in excess of the maximum must be accompanied by a receipt and an explanation for such expense. Maximums may be exceeded only when it is determined that unavoidable additional expenses would be incurred by trying to adhere to specified maximums (i.e. high transportation costs incurred when staying at an economical hotel/motel at the edge of the city instead of staying downtown).
2. Employees shall observe posted hotel check-out hours in order to avoid a charge for the day of departure. An employee who is required to remain in one location for an extended period of time is expected to find lodging at reasonable weekly and/or monthly rates.



3. In case of illness or other personal emergency, an employee shall notify the hotel immediately and cancel the reservation. Any expense incurred by the County due to a delay in cancelling the reservation will be paid by the employee.
4. All lodging expenses must be supported by the original machine printed receipts which are furnished by most hotels or motels, or an original handwritten receipt. A photocopy of the receipt, the hotel or motel statement or credit card receipt is not considered an acceptable substitute unless exceptional circumstances can be documented and a written explanation is attached to the travel expense report.
5. Expenses for lodging at homes of relatives or friends are not reimbursable.
6. When registering in hotels or motels or signing for any official purpose, county employees shall use their business address and identification and ask for government rates.
7. A reasonable test of 75 miles will apply to those instances where a traveler claims reimbursement for lodging when a business meeting is attended during normal working hours. Except for extenuating circumstances, a traveler will be expected to travel to and from such meetings during the same day if the distance is less than 75 miles. In the event that extenuating circumstances are present, advance approval should be obtained from the administrative office whose budget will cover the expense of the travel.
8. Pre-registration charges will only be paid when authorized by standing committee or County Board Chair.
9. Authorized lodging expenses which would not be feasible under HOTEL & MOTEL EXPENSES, Section 1, shall be paid directly by the traveler. Travelers may use a personal credit card to minimize cash outlays. An exception may be made when group travel is involved (i.e., County Board conventions where the costs are to be charged to one budget).
10. Maximum reimbursement to the employee is limited to the single rate for a single room. If an employee prefers a double room, he or she will pay the difference between the single and double room rate. Employees traveling with a spouse shall, at the time of hotel registration, pay the amount which exceeds the allowable rate, including any applicable tax. The daily rate for hotels or motels pursuant to the State of Wisconsin rates. This rate may be exceeded, with prior approval of the Administrative Coordinator, provided that proof of extenuating circumstances can be presented.

**F. MISCELLANEOUS EXPENSES**

**1. Laundry, Cleaning and Pressing Charges**

If the employee is away for more than three days, reasonable amounts will be allowed for laundry, cleaning and pressing service. Only one charge per calendar week is reimbursable for each type of actual and necessary service. Receipts are required.

**2. Telephone**

- a. Employees are encouraged to place telephone calls in advance from their home location. Personal calls are not reimbursable.
- b. Employees must provide an explanation for official long distance calls. When requested, the employee shall be prepared to provide receipts to justify unusual telephone calls.

These policies shall be amended by the County Board, in accordance with increases in cost of living, as they are increased by the State of Wisconsin financial policies and procedures.

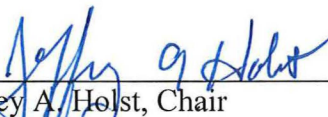
**RESOLUTION 18 – 08**  
**Dog Damage Claims**

WHEREAS, the Finance Committee has audited the dog damage claims against Pierce County,

THEREFORE, BE IT RESOLVED, that the County Clerk be authorized to pay the below schedule of claims, pursuant to §174.11 (4), Wis. Stats. & §101-9 C Pierce County Code:

Claimant	Claim	Amount Claimed	Amount Allowed
Darlene A. Arneson Town of Ellsworth	1 – Great Pyrenees Dog	\$900.00	\$900.00
TOTAL		\$900.00	\$900.00

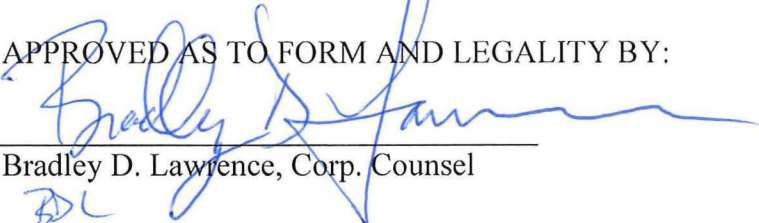
DATED this 22<sup>nd</sup> day of May, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: **ADOPTED**

JUN 26 2018



**RESOLUTION NO. 18-09**  
**ADOPT AMENDMENTS TO THE**  
**PIERCE COUNTY REVOLVING LOAN FUND MANUAL**

**WHEREAS**, Federal money is made available under the Community Development Block Grant – Economic Development (CDBG – ED) program administered by the State of Wisconsin, Department of Administration, for the purposes of economic development; and

**WHEREAS**, Pierce County participates in the CDBG – ED program through its Revolving Loan Fund (RLF) Program; and

**WHEREAS**, the objective of the RLF Program is to: encourage the creation and retention of permanent jobs; encourage new private capital investment in the County; perpetuate a positive and proactive business climate; support the goals and objectives of the County's economic development, land management, comprehensive land use and other plans; maintain and promote a diverse mix of industries and employment opportunities; encourage technological innovation; and encourage dairy producers to undertake capital improvement projects that will result in a significant increase in milk production; and

**WHEREAS**, the nature of a RLF Program is that it will be replenished upon repayment of loans so that it can provide for a continual benefit to the public and provide a return on the investment of public funds; and

**WHEREAS**, the Pierce County Revolving Loan Fund was created November 12, 1996 in Resolution 96-28. A RLF Committee was established on April 16, 2002 via Ordinance 02-01, granting the committee duties to review and approve applications for economic development loans and recommend grant applications to the Finance and Personnel Committee. On November 12, 2008 via Ordinance 08-09, the County Board delegated the additional duties of monitoring, restructuring and liquidating active loans and making policy recommendations for the administration of the program; and

**WHEREAS**, the RLF Committee is assisted by the Mississippi River Regional Planning Commission (MRRPC) to appropriately administer economic development funds made available through the County's RLF Program; and

**WHEREAS**, in 1997, the MRRPC prepared an RLF Manual in order to fulfill Federal and State regulations in connection with the program and to create operating policies and procedures that are to be followed when administering the RLF Program; and

**WHEREAS**, the RLF Manual was amended by recommendation of the RLF and Finance and Personnel Committees and approved by the County Board of Supervisors on June 23, 2009 and December 18, 2012; and

**WHEREAS**, the RLF Committee took action on March 26, 2018 to recommend revisions to said manual as shown on Exhibits A and B; and


**WHEREAS**, the Finance and Personnel Committee at its meeting on May 1, 2018 considered the proposed changes set forth on Exhibits A and B and recommended that the County Board of Supervisors adopt the same; and

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors, that it hereby adopts the amendments made to the Pierce County Revolving Loan Fund Manual as shown in the attached Exhibits A and B, which shall become effective immediately.

**BE IT FURTHER RESOLVED**, that the County Board Chairperson and the appropriate Pierce County staff are hereby authorized to sign all necessary documents on behalf of the County and to take such actions necessary to implement said amendments.

Dated this 22<sup>nd</sup> day of May, 2018.

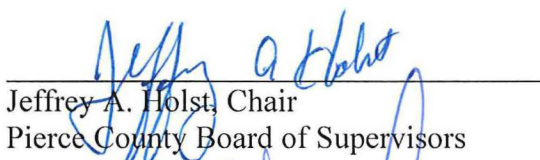
ATTESTED TO BY:

  
Jamie Feuerhelm, County Clerk


**ADOPTED**

Adopted: \_\_\_\_\_

JUN 26 2018

  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

APPROVED AS TO FORM AND LEGALITY BY:

  
Bradley D. Lawrence, Corp. Counsel

## EXHIBIT A

scheduling of which depends on the nature of the project. A summary of the site visits shall be placed in the file, particularly highlighting any information that can help in rating the overall condition/risk of the loan.

- h. Repayment Monitoring File: This file shall include the loan amortization schedule, status or payments, and the outstanding balance of the loan. Observations suggesting concerns or problems shall be reported to the RLF Committee and Corporation Counsel, and notations shall be placed in the tickler file to remind the administrator of the need to provide continued monitoring. If payments are made to an office (i.e. controller's or clerk's), there needs to be in the file receipts of payments and a system in place to insure the timely notification of payments to the RLF administration.
- i. Loan Review File: All loans will be reviewed on at least an annual basis, and at such other times as may be deemed necessary by the Administrator regarding the condition of the business, security of the loan, loan repayment performance, or other pertinent matters relating to the business or RLF loan.
- j. In addition to the above, the RLF financial management records must be comprehensive and designed to provide the following information:
  - 1. A Revolving Loan Fund Register that records all deposits and disbursements to and from the RLF, including funds used for RLF administration.
  - 2. A CDBG Loan Repayment Register that records repayments made by each business which has received a loan from the RLF. It also tracks the balance of repayments from all loans from the RLF.
  - 3. A Collection Register for every loan made. Each register contains the business name, loan date, loan amount, terms, and date repayment begins. Payments are divided into principal and interest payments with a declining principal balance.

### 2.4 ADMINISTRATIVE COSTS

Reasonable administrative funds may be withdrawn from the RLF to cover personnel costs and other administrative expenses. Local funds may be used in situations when loan repayments are insufficient to cover administrative costs. Administrative expenses up to ~~fifteen~~ twenty (~~15~~20) percent of program income may be used for direct loan administrative costs. In addition to paying costs for RLF administration, these funds may be used for the following:

- a. Legal costs including the County Corporation Counsel's office staff time and related costs.
- b. Consulting fees for credit analysis, business plan reviews, and technical assistance.
- c. Office supplies, copying, typing, mailing, and related costs.
- d. Training costs.
- e. Loan committee member per diem and related costs.
- f. County finance office staff time and related costs.
- g. Collection and mitigation costs.



## EXHIBIT B

requirements:

- a. Private Funds Leveraged. The applicant must leverage a minimum of one dollar (\$1.00) of private funds for every one dollar (\$1.00) of loan funds requested. Higher leverage may be required at the discretion of the Committee.
- b. Cost Per Job Created. At least one (1) full-time permanent position or full-time equivalent must be created for every ~~\$10,000~~ \$35,000 of program funds requested. However, the Committee may accept a lower cost per job ratio where warranted (i.e. taking into consideration type of jobs, hourly wage, etc.).
- c. Financial Feasibility and Business Viability. The applicant must demonstrate that the proposed project is viable and the business will have the ability to repay the funds.
- d. Financing gap. The applicant should demonstrate why financing is not available from private sources at reasonable rates and terms.
- e. Low and Moderate Income (LMI) Benefits. The project shall provide increased permanent employment or will retain existing jobs which would have been lost locally. Of the jobs created or retained by the project, at least 51 percent of these jobs must be made available to low to moderate income persons.

"LMI Persons" means persons with household income less than 80% of the median household income by family size in Pierce County.

"Made available to LMI persons" means the borrower will document that at least 51% LMI persons were hired or received first consideration by interviewing at least 51% LMI persons for created positions that do not require special skills or education beyond high school.

"Received first consideration" means the borrower must document and use a hiring practice that results in at least 51% LMI persons interviewed for created positions, and demonstrate that under usual circumstances this hiring practice will result in at least 51% LMI persons being hired. Part of the borrower's hiring practice must include the posting of available positions with the local Job Service Office or Workforce Development Board.

Every applicant for an employment position associated with the project must complete the self-certification form.

- f. Compliance with Applicable Laws. Applicants shall comply with all applicable local, state, and federal laws and codes.
- g. Project Completion. Projects shall be completed within 24 months from the date of the loan approval. Applicants shall provide the County a project implementation schedule not exceeding 24 months for project completion and job creation and maintain the positions created for 24 months.
- h. Federal Anti-Piracy. The borrower must certify that it does not have immediate plans to relocate jobs in violation of CDBG anti-piracy regulations. The following language will be included in all agreements with the borrower. "The borrower certifies it is in and will maintain compliance with CDBG anti-piracy regulations as stated in 24CFR 570.482(h) and successor regulations. Violation of this regulation will constitute an event of default.

## SECTION 4. TERMS AND CONDITIONS

**RESOLUTION NO. 18-10**  
**AUTHORIZE NEW POSITION – DEPARTMENT OF HUMAN SERVICES**  
**DEMENTIA CARE SPECIALIST**

**WHEREAS**, dementia related issues impact a significant portion of Pierce County's population and will continue to have an increased effect as the number of residents diagnosed with dementia continues to rise; and

**WHEREAS**, the ADRC of Pierce County is committed to providing increased education, support and awareness to the community; and

**WHEREAS**, on February 15, 2018, the Human Services Board authorized the ADRC to proceed with a grant application to the State of Wisconsin – Department of Health Services, to fund a Dementia Care Specialist and was notified that it was awarded the grant on May 1, 2018; and

**WHEREAS**, pursuant to the Pierce County Personnel Policy Article IV(B) regarding position establishment, authorization for all new positions is subject to the approval of the Finance and Personnel Committee and the County Board; and

**WHEREAS**, the Finance and Personnel Committee considered this matter at its meeting on June 4, 2018 and recommended that the Dementia Care Specialist position be approved, as specified below, effective July 1, 2018 and that the County Board take action on a first reading:

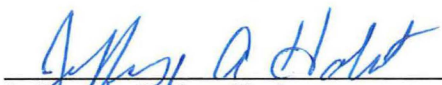
Date	Department / Position	Cost	County Allocation
06/04/18	Human Services - (1) FTE Dementia Care Specialist (2080 hrs annually)	TBD	0%*

\*Position is fully funded by the ongoing grant award in the amount of \$80,000 annually, which will apply to the period commencing July 1, 2018 through June 30, 2019 (State fiscal year). The position is also able to claim Medical Assistance revenue.

**NOW, THEREFORE BE IT RESOLVED**, that the Pierce County Board of Supervisors does accept the recommendation of the Finance and Personnel Committee to create the above listed position effective July 1, 2018, and further approves the position to be included in the 2019 budget.

**BE IT FURTHER RESOLVED** that the above approved position will sunset if the grant, funding and/or projected revenue and income is not received or generated to offset the costs.

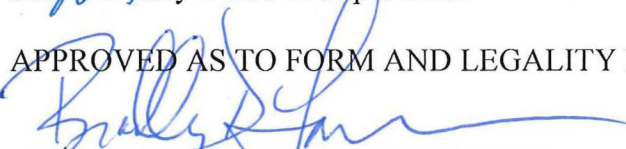
Dated this 26<sup>th</sup> day of June, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

**ADOPTED**

Adopted: \_\_\_\_\_

JUN 26 2018

**RESOLUTION NO. 18-11**  
**AUTHORIZING HEALTH INSURANCE PLAN**  
**THIRD PARTY ADMINISTRATOR**

**WHEREAS**, the County currently contracts with Anthem Blue Cross Blue Shield as Third Party Administrator (TPA), for its health insurance plan; and

**WHEREAS**, Pierce County retained the services of CBIZ to advise and assist the County with a Request for Proposals (RFP) in order to obtain the most cost effective TPA for the County's self-funded health insurance plan; and


**WHEREAS**, on June 4, 2018, the Finance & Personnel Committee reviewed the results from the RFP and recommended the County Board approve contracting with Preferred One as TPA effective January 1, 2019, and that action be taken on a first reading.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that it approves and authorizes the recommendation of the Finance and Personnel Committee, as set forth above, and directs appropriate County staff to take all necessary steps to effectuate the transition from Anthem Blue Cross Blue Shield to Preferred One in an orderly fashion and that the County Board Chair and / or Administrative Coordinator be authorized to sign such documents as may be necessary to effectuate this transition.

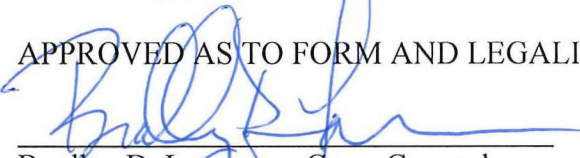
Dated this 26<sup>th</sup> day of June, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: **ADOPTED**

JUN 26 2018



**RESOLUTION NO. 18-12**  
**RESOLUTION AUTHORIZING THE BORROWING OF NOT TO EXCEED**  
**\$8,055,000; AND PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL**  
**OBLIGATION PROMISSORY NOTES THEREFOR**

**WHEREAS**, it is necessary that funds be raised by Pierce County, Wisconsin (the "County") for the purpose of paying the costs of County highway improvements (the "Project"), and there are insufficient funds on hand to pay said costs; and

**WHEREAS**, the County Board hereby finds and determines that the Project is within the County's power to undertake and serves a "public purpose" as that term is defined in Section 67.04(1)(b) of the Wisconsin Statutes; and

**WHEREAS**, the County is authorized by the provisions of Chapter 67 of the Wisconsin Statutes to borrow money and to issue its general obligation promissory notes for such public purposes.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of the County that:

Section 1. Authorization of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12) of the Wisconsin Statutes, a principal sum of not to exceed EIGHT MILLION FIFTY-FIVE THOUSAND DOLLARS (\$8,055,000) from one or more purchasers to be determined by subsequent resolution of this County Board.

Section 2. Sale of the Notes. The County Administrative Coordinator (in consultation with the County's financial advisor, Springsted Incorporated, Milwaukee, Wisconsin) shall cause an Official Notice of Sale to be prepared and distributed and shall prepare or cause to be prepared an Official Statement pursuant to SEC Rule 15c2-12 and take other actions necessary for the sale of the County's general obligation promissory notes (the "Notes"). The Notes may be sold in one or more series. Springsted, Incorporated is hereby appointed as the County's agent for purposes of receiving and tabulating the bids received on the Notes at its offices.

Section 3. Award of the Notes. Following receipt of bids for the Notes, the County Board shall consider taking further action to provide the details of the Notes including the final principal amount of the Notes, the interest rate or rates to be borne by the Notes; and to levy a direct annual irrepealable tax to pay the principal of and interest on the Notes as required by law.

Section 4. Prior Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

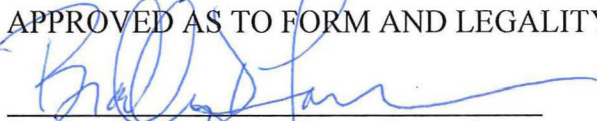
Dated this 24<sup>th</sup> day of July, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
BDC

Adopted: **ADOPTED**

AUG 28 2018

**RESOLUTION NO. 18-13**  
**AMEND PERSONNEL POLICY TO ADD SECTION**  
**REGARDING COUNTY OWNED PROPERTY**

**WHEREAS**, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

**WHEREAS**, the Personnel Policy further states in Article III, Section B, that the County Board shall authorize, by resolution, any amendments to the Personnel Policy; and

**WHEREAS**, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

**WHEREAS**, the County desires to create rules relating to the reasonable care of County owned property; and


**WHEREAS**, the Finance and Personnel Committee, at its meeting on July 9, 2018, reviewed the proposed policy revisions and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibit A.

**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby amends the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, set forth in the attached Exhibit A.

Dated this 24<sup>th</sup> day of July, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

**ADOPTED**

Adopted: \_\_\_\_\_

AUG 28 2018



## **Exhibit A**

### **Proposed addition to Pierce County Personnel Policy to Add Rules Relating to County owned property**

#### **Article XI. CONDITIONS OF EMPLOYMENT**

##### **D. County Owned Property**

Employees of Pierce County shall be responsible for the reasonable care of County owned or work related property, whether fixed or movable, assigned to their use or keeping, and will promptly report to their immediate supervisor in writing the loss of, damage to, or unserviceable condition of such property. Any employee found responsible for the damage, destruction, or loss of County owned or work related property, through either willfulness or negligence, may be required to pay all costs of repairs or replacement and related costs thereof, in addition to any penalty or disciplinary action imposed.

\*Current sections D through M shall be reformatted accordingly as sections E through N.

**RESOLUTION NO. 18-14**  
**TRANSFER OF FUNDS FROM THE GENERAL FUND INTO THE**  
**COUNTY VETERANS SERVICE OFFICE BUDGET FOR THE PURCHASE**  
**OF A NEW VETERANS TRANSPORTATION VAN**

**WHEREAS**, the Pierce County Veterans Service Office operates a Transportation Program in order to provide safe and reliable transportation for Veterans to and from VA health care and authorized non-VA health care appointments; and

**WHEREAS**, a 2010 Chevy Freightliner / Sprinter van was purchased in 2012 to meet the needs of the program. All repair bills and oil changes are paid directly from the Pierce County Veterans Service Office (CVSO) budget; and

**WHEREAS**, on January 29, 2018, due to the age, mileage, increased expense to repair and maintain the vehicle and low trade-in value, the Veterans Service Committee authorized moving forward with obtaining estimates and bids for replacing the van for the Finance and Personnel Committee's review and consideration; and

**WHEREAS**, the Veterans Service Office has researched an appropriate vehicle to replace the van and recommends the purchase of a Ford Transit chassis and have the body built onto the van with handicapped access, the cost of which is estimated to be approximately \$25,000; and

**WHEREAS**, pursuant to 65.90(5), Wis. Stats., the County Board is required to authorize transfers in excess of 10% of the department budget, or if the transfer is requested from the General Fund rather than the Contingency Fund; and

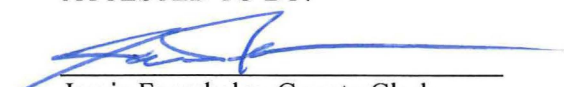
**WHEREAS**, on July 9, 2018, the Finance & Personnel Committee reviewed the transfer request and took action to forward to the County Board its recommendation to approve a transfer from the General Fund into the 2018 CVSO budget in amount necessary, but not to exceed \$25,000 for the purchase of a Ford Transit chassis with the body built onto the van for handicapped access for the purpose set forth above.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that it hereby approves and authorizes a transfer from the General Fund into the 2018 CVSO budget in an amount necessary, but not to exceed \$25,000 for the purchase of a Ford Transit chassis with the body built onto the van for handicapped access for the purpose set forth above.

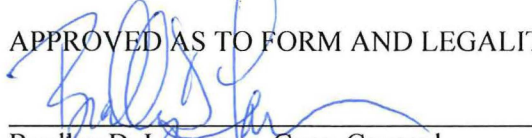
Dated this 24<sup>th</sup> day of July, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted:

**ADOPTED**

AUG 28 2018

**RESOLUTION 18-15**  
**JUST FIX IT – Transportation Funding**

**WHEREAS**, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

**WHEREAS**, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

**WHEREAS**, Pierce County and other local governments across Wisconsin have been highlighting our unmet transportation needs in many different avenues including events such as the historic Turnout for Transportation event in September of 2016 where local governments in every region of this state held simultaneous meetings calling on the state legislature to prioritize transportation and pass a sustainable funding package; and

**WHEREAS**, while the increase in transportation funding for locals in the last budget was certainly appreciated, many still aren't back to 2011 levels when you adjust for inflation; and

**WHEREAS**, locals, including Pierce County continue to struggle to meet even the most basic maintenance needs for our transportation system; and

**WHEREAS**, states surrounding Wisconsin and across the country have stepped up with sustainable funding plans for their state and local roads; and

**WHEREAS**, Wisconsin will be at a competitive disadvantage if it does not implement a revenue and spending plan that addresses both our Interstates that were built in the 1950's and 60's *and* our local and state roads; and

**WHEREAS**, levy limits do not allow local government to make up for the deterioration of state funding; and

**WHEREAS**, local governments would not be forced to turn to local wheel taxes or increased borrowing or exceeding their levy limits if the state would finally pass a sustainable funding plan for transportation; and

**WHEREAS**, the Pierce County Board of Supervisors recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local *and* state roads need to be properly maintained in order for our economy to grow; and



**WHEREAS**, from a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees.

**NOW, THEREFORE, BE IT RESOLVED** that the Pierce County Board of Supervisors urge the Governor and Legislature to Just Fix It and agree upon a sustainable solution: one that includes a responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin's transportation system. Furthermore, the County Board of Supervisors directs the Clerk to send a copy of this resolution to our State Legislators and to Governor Scott Walker.


Dated this 28<sup>th</sup> day of August, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
BDL

Adopted: **ADOPTED**

AUG 28 2018

RESOLUTION NO. 18-16  
AWARDING THE SALE OF \$8,055,000  
GENERAL OBLIGATION PROMISSORY NOTES; SERIES 2018A; PROVIDING THE  
FORM OF THE NOTES; AND LEVYING A TAX IN CONNECTION THEREWITH

WHEREAS, on August 28, 2018, the County Board of Pierce County, Wisconsin (the "County") adopted a resolution entitled: "Resolution Authorizing the Borrowing of Not to Exceed \$8,055,000; and Providing for the Issuance and Sale of General Obligation Promissory Notes Therefor" (the "Authorizing Resolution") which authorized the issuance and sale of general obligation promissory notes for the purpose of paying the costs of County highway improvements (the "Project");

WHEREAS, pursuant to the Authorizing Resolution, the County Administrative Coordinator (in consultation with the County's financial advisor, Springsted, Incorporated) caused an Official Notice of Sale to be distributed, offering the aforesaid general obligation promissory notes for public sale on October 23, 2018; and

WHEREAS, sealed bid proposals were received as summarized on Exhibit C attached hereto; and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by Robert W. Baird & Co., Milwaukee, Wisconsin, fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the County. A copy of said bid is attached hereto as Exhibit A and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the County Board of the County that:

Section 1. Award of the Notes. The bid proposal of Robert W. Baird & Co., Milwaukee, Wisconsin (the "Purchaser") is hereby accepted, said proposal offering to purchase the EIGHT MILLION FIFTY-FIVE THOUSAND DOLLARS (\$8,055,000) General Obligation Promissory Notes, Series 2018A (the "Notes") for the sum of EIGHT MILLION THREE HUNDRED SEVENTEEN THOUSAND NINE HUNDRED SIXTEEN DOLLARS AND TEN CENTS (\$8,317,916.10), plus accrued interest to the date of delivery resulting in a net interest cost of ONE MILLION ONE HUNDRED TWENTY SIX THOUSAND FIVE HUNDRED SEVENTY-SIX DOLLARS AND EIGHTY-TWO CENTS (\$1,126,576.82) and a true interest rate of 2.7469%.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2018A"; shall be dated November 20, 2018; shall be in the denomination of \$5,000 or any integral multiple thereof; shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth in the Pricing Summary attached hereto as Exhibit D and incorporated herein by this reference. Interest is payable semi-annually on April 1 and October 1 of each year commencing April 1, 2019. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit E and incorporated herein by this reference (the "Schedule").



Section 3. Designation of Purchaser as Agent. The County hereby designates the Purchaser as its agent for purposes of distributing the Final Official Statement relating to the Notes to any participating underwriter in compliance with Rule 15c2-12 of the Securities and Exchange Commission.

Section 4. Redemption Provisions. At the option of the County, the Notes maturing on April 1, 2026 and thereafter shall be subject to redemption prior to maturity on April 1, 2025 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, from maturities selected by the County and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 5. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged and a direct annual irrepealable tax is hereby levied upon all taxable property of the County. Said direct annual irrepealable tax shall be levied in the years 2018 through 2027 for payments due in 2019 through 2028 in the amounts as set forth on the Schedule.

The aforesaid direct annual irrepealable tax hereby levied shall be collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County levied in said years are collected. So long as any part of the principal of or interest on the Notes remains unpaid, the tax herein above levied shall be and continues irrepealable except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus in the Debt Service Fund Account created herein, including any capitalized interest funded with proceeds of the Notes.

Section 7. Debt Service Fund Account. There is hereby established in the County treasury a fund account separate and distinct from every other County fund or account designated "Debt Service Fund Account for \$8,055,000 Pierce County General Obligation Promissory Notes, Series 2018A dated November 20, 2018." There shall be deposited in said fund account any premium plus accrued interest paid on the Notes at the time of delivery to the Purchaser, all money raised by taxation pursuant to Section 6 hereof and all other sums as may be necessary to pay interest on the Notes when the same shall become due and to retire the Notes at their respective maturity dates. Said fund account shall be used for the sole purpose of paying the principal of and interest on the Notes and shall be maintained for such purpose until such indebtedness is fully paid or otherwise extinguished.

Section 8. Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into an account separate and distinct from all other funds and be disbursed solely for the purposes for which borrowed or for the payment for the principal of and the interest on the Notes.



Section 9. Arbitrage Covenant. The County shall not take any action with respect to the Note Proceeds which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken on the date of the delivery of and payment for the Notes (the "Closing"), would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code") and any income tax regulations promulgated thereunder (the "Regulations").

The Note Proceeds may be temporarily invested in legal investments until needed, provided however, that the County hereby covenants and agrees that so long as the Notes remain outstanding, moneys on deposit in any fund or account created or maintained in connection with the Notes, whether such moneys were derived from the Note Proceeds or from any other source, will not be used or invested in a manner which would cause the Notes to be "arbitrage bonds" within the meaning of the Code or Regulations.

The County Clerk, or other officer of the County charged with responsibility for issuing the Notes, shall provide an appropriate certificate of the County, for inclusion in the transcript of proceedings, setting forth the reasonable expectations of the County regarding the amount and use of the Note Proceeds and the facts and estimates on which such expectations are based, all as of the Closing.

Section 10. Additional Tax Covenants; Exemption from Rebate; Qualified Tax-Exempt Obligation Status. The County hereby further covenants and agrees that it will take all necessary steps and perform all obligations required by the Code and Regulations (whether prior to or subsequent to the issuance of the Notes) to assure that the Notes are obligations described in Section 103(a) of the Code, the interest on which is excluded from gross income for federal income tax purposes, throughout their term. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes, shall provide an appropriate certificate of the County as of the Closing, for inclusion in the transcript of proceedings, certifying that it can and covenanting that it will comply with the provisions of the Code and Regulations.

Further, it is the intent of the County to take all reasonable and lawful actions to comply with any new tax laws enacted so that the Notes will continue to be obligations described in Section 103(a) of the Code, the interest on which is excluded from gross income for federal income tax purposes.

The County anticipates that the Notes will qualify for the two year expenditure exemption from the rebate requirements of the Code. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes, shall provide an appropriate certificate of the County as of the Closing, for inclusion in the transcript of proceedings, with respect to said exemption from the rebate requirements, and said County Clerk or other officer is hereby authorized to make any election on behalf of the County in order to comply with the rebate requirements of the Code. If, for any reason, the County did not qualify for any exemption from the rebate requirements of the Code, the County covenants that it would take all necessary steps to comply with such requirements.

The County hereby designates the Notes to be "qualified tax-exempt obligations" pursuant to the provisions of Section 265(b)(3) of the Code and in support of such designation,

the County Clerk or other officer of the County charged with the responsibility for issuing the Notes, shall provide an appropriate certificate of the County, all as of the Closing.

Section 11. Persons Treated as Owners; Transfer of Notes. The fiscal agent appointed in Section 15 hereof shall keep books for the registration and for the transfer of the Notes. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of said fiscal agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, said fiscal agent shall deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and said fiscal agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. Said fiscal agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the County Board Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes. Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County maintained by said fiscal agent at the close of business on the corresponding record date.

Section 12. Utilization of The Depository Trust Company Book-Entry-Only-System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County has heretofore agreed to the applicable provisions set forth in the DTC Blanket Issuer Letter of Representation and an official of the County has executed such Letter of Representation and delivered it to the DTC on behalf of the County.

Section 13. Official Statement. The County Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The appropriate County official shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 14. Execution of the Notes. The Notes shall be issued in typewritten form, one Note for each maturity, executed on behalf of the County by the manual or facsimile signatures of the County Board Chairperson and County Clerk (except that one of the foregoing signatures



shall be manual), sealed with its official or corporate seal, if any, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the delivery of the Notes, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until such delivery. The aforesaid officers are hereby authorized to do all acts and execute and deliver all documents as may be necessary and convenient to effectuate the Closing.

Section 15. Payment of the Notes. The principal of and interest on the Notes shall be paid by Wells Fargo Bank, N.A. which is hereby appointed as the County's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the County and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 16. Continuing Disclosure. The County hereby covenants and agrees that it will comply with and carry out all of the provisions of its Continuing Disclosure Certificate, which the County will execute and deliver on the Closing Date. Any Noteholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the County to comply with its obligations under this Section.

Section 17. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Dated this 25<sup>th</sup> day of September, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

**ADOPTED**

Adopted: \_\_\_\_\_

OCT 23 2018



## EXHIBIT A



**Robert W. Baird & Co., Inc. - Milwaukee, WI's Bid  
Pierce County, Wisconsin  
\$8,055,000 General Obligation Promissory Notes,  
Series 2018A**

For the aggregate principal amount of \$8,055,000.00, we will pay you \$8,317,916.10 ~~\$8,318,067.55~~, plus accrued interest from the date of issue to the date of delivery. The Bonds are to bear interest at the following rate(s):

Maturity Date	Amount \$	Coupon %	Yield %	Dollar Price	Bond Insurance
04/01/2019	915M	4.0000	1.9000	100.755	
04/01/2020	<del>695M</del> 700M	4.0000	2.0500	102.607	
04/01/2021	705M	4.0000	2.1500	104.239	
04/01/2022	<del>735M</del> 730M	4.0000	2.2500	105.636	
04/01/2023	760M	4.0000	2.3700	106.717	
04/01/2024	795M	4.0000	2.5000	107.483	
04/01/2025	825M	4.0000	2.6000	108.160	
04/01/2026	855M	3.0000	2.7000	101.741	
04/01/2027	875M	3.0000	2.8000	101.156	
04/01/2028	895M	3.0000	2.9000	100.575	

Total Interest Cost:      \$1,389,892.92      \$1,389,492.92  
Premium:                      \$263,067.55      \$262,916.10  
Net Interest Cost:          \$1,126,825.37      \$1,126,576.82  
TIC:                              2.746827%      2.746920%  
Total Insurance Premium:                      \$0.00  
Time Last Bid Received On: 10/23/2018 9:56:59 CDST

This proposal is made subject to all of the terms and conditions of the Official Bid Form, the Official Notice of Sale, and the Preliminary Official Statement, all of which are made a part hereof.

Bidder: Robert W. Baird & Co., Inc., Milwaukee, WI  
Contact: Geoff Kuczmarzski  
Title:  
Telephone: 414-765-7331

Issuer Name: Pierce County, Wisconsin

Company Name:

Robert W. Baird & Co.,  
Incorporated

Accepted By: \_\_\_\_\_

Accepted By: \_\_\_\_\_

Date: October 23, 2018

Date: October 23, 2018

EXHIBIT B

(Form of Note)

REGISTERED  
NO. R-\_\_ UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
PIERCE COUNTY  
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2018A

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
APRIL 1, 20__	NOVEMBER 20, 2018	__%	720662__

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS  
(\$\_\_\_\_\_)

KNOW ALL MEN BY THESE PRESENTS, that Pierce County, Wisconsin (the "County"), hereby acknowledges itself to owe and for value received promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing April 1, 2019 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable in lawful money of the United States by Wells Fargo Bank, N.A., the fiscal agent appointed by the County pursuant to the provisions of Section 67.10(2), Wisconsin Statutes, to act as bond registrar and paying agent (the "Bond Registrar"). The principal of this Note shall be payable only upon presentation and surrender of the Note at the office of the Bond Registrar. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the Bond Registrar at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date").

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$8,055,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Chapter 67, Wisconsin Statutes, for the purpose of paying the costs of County highway improvements, all as authorized by resolutions of the County Board duly adopted by said governing body at meetings held on

August 28, 2018 and October 23, 2018. Said resolutions are recorded in the official minutes of the County Board for said dates.

At the option of the County, the Notes maturing on April 1, 2026 and thereafter are subject to redemption prior to maturity on April 1, 2025 or on any date thereafter. Said Notes are redeemable as a whole or in part, from maturities selected by the County and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, or overnight express delivery, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice mailed as provided herein shall be conclusively presumed to have been duly given, whether or not the Depository receives the notice. The Notes shall cease to bear interest on the specified redemption date, provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable. It is hereby further certified that the County has designated this Note to be a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the County kept for that purpose at the office of the Bond Registrar. In the event that the Depository does not continue to act as depository for the Notes, and the County Board appoints another depository, new fully registered Notes in the same aggregate principal amount shall be issued to the new depository upon surrender of the Notes to the Bond Registrar, in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Bond Registrar shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The County and the Bond Registrar may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever.



IN WITNESS WHEREOF, Pierce County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the signatures of its duly qualified County Board Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the 20<sup>th</sup> day of November, 2018.

PIERCE COUNTY, WISCONSIN

By: \_\_\_\_\_  
Jeffrey A. Holst, County Board Chairperson

(SEAL)

By: \_\_\_\_\_  
Jamie Feuerhelm, County Clerk

ASSIGNMENT

\_\_\_\_\_  
FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or its Nominee  
Name)

\_\_\_\_\_  
(Authorized Officer)

NOTICE: The above-named  
Depository or its Nominee Name must  
correspond with the name as it appears upon  
the face of the within Note in every  
particular, without alteration or enlargement  
or any change whatever.

## EXHIBIT C

\$8,055,000<sup>(a)</sup>

## GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2018A

PIERCE COUNTY, WISCONSIN

(BOOK ENTRY ONLY)

AWARD: ROBERT W. BAIRD & CO., INCORPORATED  
AND SYNDICATE

SALE: October 23, 2018

Moody's Rating: Aa2

BBI: 4.35%

Average Maturity: 4.996 Years

Bidder	Maturity (April 1)	Interest Rate	Yield	Price	Net Interest Cost	True Interest Rate
ROBERT W. BAIRD & CO., INCORPORATED	2019	4.00%	1.90%	\$8,318,067.55 <sup>(b)</sup>	\$1,126,825.37 <sup>(b)</sup>	2.7468% <sup>(b)</sup>
C.L. KING & ASSOCIATES, INC.	2020	4.00%	2.05%			
VINING SPARKS IBG, LP	2021	4.00%	2.15%			
DOUGHERTY & COMPANY LLC	2022	4.00%	2.25%			
LOOP CAPITAL MARKETS, LLC	2023	4.00%	2.37%			
SAMCO CAPITAL MARKETS, INC.	2024	4.00%	2.50%			
FIDELITY CAPITAL MARKETS	2025	4.00%	2.60%			
CREWS & ASSOCIATES, INC.	2026	3.00%	2.70%			
DAVENPORT & COMPANY LLC	2027	3.00%	2.80%			
ROSS, SINCLAIRE & ASSOCIATES, LLC	2028	3.00%	2.90%			
COUNTRY CLUB BANK						
DUNCAN-WILLIAMS, INC.						
SUMRIDGE PARTNERS, LLC						
R. SEELAUS & CO., INC.						
SIERRA PACIFIC SECURITIES, LLC						
IFS SECURITIES, INC.						
ISAAK BOND INVESTMENTS						
UMB BANK, N.A.						
MIDLAND SECURITIES LIMITED						
FIRST EMPIRE SECURITIES						
WINTRUST INVESTMENTS, LLC						
FMS BONDS, INC.						
ALAMO CAPITAL						
FIRST KENTUCKY SECURITIES CORPORATION						
CENTRAL STATES CAPITAL MARKETS, LLC						
MULTI-BANK SECURITIES, INC.						
FIRST SOUTHERN SECURITIES, LLC						
WELLS FARGO BANK, NATIONAL ASSOCIATION						2.7999%
BOK FINANCIAL SECURITIES, INC.						2.8427%
STIFEL, NICOLAUS & COMPANY, INCORPORATED						
SUNTRUST ROBINSON HUMPHREY, INC.						
D.A. DAVIDSON & CO.						2.8838%

<sup>(a)</sup> Subsequent to bid opening, the total issue size was not changed; however, certain individual maturity amounts have changed.

<sup>(b)</sup> Subsequent to bid opening, the price, net interest cost, and true interest rate have changed to \$8,317,916.10, \$1,126,576.82, and 2.7469%, respectively.

Public Sector Advisors



# EXHIBIT D

**\$8,055,000**

## Pierce County, Wisconsin General Obligation Promissory Notes, Series 2018A

### Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	YTM	Call Date	Call Price	Dollar Price
04/01/2019	Serial Coupon	4.000%	1.900%	915,000.00	100.755%	-	-	-	921,908.25
04/01/2020	Serial Coupon	4.000%	2.050%	700,000.00	102.607%	-	-	-	718,249.00
04/01/2021	Serial Coupon	4.000%	2.150%	705,000.00	104.239%	-	-	-	734,884.95
04/01/2022	Serial Coupon	4.000%	2.250%	730,000.00	105.636%	-	-	-	771,142.80
04/01/2023	Serial Coupon	4.000%	2.370%	760,000.00	106.717%	-	-	-	811,049.20
04/01/2024	Serial Coupon	4.000%	2.500%	795,000.00	107.483%	-	-	-	854,489.85
04/01/2025	Serial Coupon	4.000%	2.600%	825,000.00	108.160%	-	-	-	892,320.00
04/01/2026	Serial Coupon	3.000%	2.700%	855,000.00	101.741%	c 2.737%	04/01/2025	100.000%	869,885.55
04/01/2027	Serial Coupon	3.000%	2.800%	875,000.00	101.156%	c 2.843%	04/01/2025	100.000%	885,115.00
04/01/2028	Serial Coupon	3.000%	2.900%	895,000.00	100.575%	c 2.929%	04/01/2025	100.000%	900,146.25
Total	-	-	-	\$8,055,000.00	-	-	-	-	\$8,359,190.85

### Bid Information

Par Amount of Bonds.....	\$8,055,000.00
Reoffering Premium or (Discount).....	304,190.85
Gross Production.....	\$8,359,190.85
Total Underwriter's Discount (0.512%).....	\$(41,274.75)
Bid (103.264%).....	8,317,916.10
Total Purchase Price.....	\$8,317,916.10
Bond Year Dollars.....	\$40,236.13
Average Life.....	4.995 Years
Average Coupon.....	3.4533468%
Net Interest Cost (NIC).....	2.7999138%
True Interest Cost (TIC).....	2.7469200%

# EXHIBIT E

**\$8,055,000**

## Pierce County, Wisconsin General Obligation Promissory Notes, Series 2018A

### Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
04/01/2019	915,000.00	4.000%	107,692.92	1,022,692.92
10/01/2019	-	-	129,675.00	129,675.00
04/01/2020	700,000.00	4.000%	129,675.00	829,675.00
10/01/2020	-	-	115,675.00	115,675.00
04/01/2021	705,000.00	4.000%	115,675.00	820,675.00
10/01/2021	-	-	101,575.00	101,575.00
04/01/2022	730,000.00	4.000%	101,575.00	831,575.00
10/01/2022	-	-	86,975.00	86,975.00
04/01/2023	760,000.00	4.000%	86,975.00	846,975.00
10/01/2023	-	-	71,775.00	71,775.00
04/01/2024	795,000.00	4.000%	71,775.00	866,775.00
10/01/2024	-	-	55,875.00	55,875.00
04/01/2025	825,000.00	4.000%	55,875.00	880,875.00
10/01/2025	-	-	39,375.00	39,375.00
04/01/2026	855,000.00	3.000%	39,375.00	894,375.00
10/01/2026	-	-	26,550.00	26,550.00
04/01/2027	875,000.00	3.000%	26,550.00	901,550.00
10/01/2027	-	-	13,425.00	13,425.00
04/01/2028	895,000.00	3.000%	13,425.00	908,425.00
Total	\$8,055,000.00	-	\$1,389,492.92	\$9,444,492.92

### SIGNIFICANT DATES

Dated Date.....	11/20/2018
Delivery Date.....	11/20/2018
First Coupon Date.....	4/01/2019

### Yield Statistics

Bond Year Dollars.....	\$40,236.13
Average Life.....	4.995 Years
Average Coupon.....	3.4533468%
Net Interest Cost (NIC).....	2.7999138%
True Interest Cost (TIC).....	2.7469200%
Bond Yield for Arbitrage Purposes.....	2.6295631%
All Inclusive Cost (AIC).....	2.8932463%

### IRS Form 8038

Net Interest Cost.....	2.6035628%
Weighted Average Maturity.....	4.987 Years

EXHIBIT F

FISCAL AGENCY AGREEMENT

THIS PAYING AGENT AND REGISTRAR AGREEMENT dated as of this \_\_\_\_ day of November, 2018 (the "Agreement") is by and between Pierce County, Wisconsin (the "Issuer") and Wells Fargo Bank, National Association (the "Bank").

*RECITALS OF THE ISSUER*

The governing body of the Issuer adopted a resolution on October 23, 2018 (the "Resolution") authorizing and providing for the issuance of its General Obligation Promissory Notes, Series 2018A dated November 20, 2018, in the aggregate principal amount of \$8,055,000 (the "Notes"), such Notes to be issued in fully registered form, without coupons.

The Issuer has delivered a true and correct copy of the Resolution to the Bank;

The Notes are scheduled to be delivered to the initial purchasers of the Notes on or about November 20, 2018;

All things necessary to make the Notes the valid obligations of the Issuer, in accordance with their terms, will be taken upon the issuance and delivery thereof;

The Issuer has requested that the Bank serve as Paying Agent of the Issuer in paying the principal, premium (if any) and interest on the Notes in accordance with the terms thereof and that the Bank act as Registrar for the Notes; and

The Issuer has duly authorized the execution and delivery this Agreement; and all things necessary to make this Agreement the valid agreement of the Issuer, in accordance with its terms, have been done.

NOW, THEREFORE, it is mutually agreed as follows:

ARTICLE ONE

APPOINTMENT OF BANK AS PAYING AGENT AND REGISTRAR

Section 1.01. Appointment.

The Issuer hereby appoints the Bank to serve as Paying Agent with respect to the Notes. As Paying Agent for the Notes, the Bank shall be responsible for paying on behalf of the Issuer the principal, premium (if any), and interest on the Notes as the same become due and payable to the registered owners thereof, pursuant to the terms of this Agreement and the Resolution.



The Issuer hereby appoints the Bank as Registrar with respect to the Notes. As Registrar, the Bank shall keep and maintain for and on behalf of the Issuer books and records as to the ownership of the Notes and the transfer and exchange thereof pursuant to the terms of this Agreement and the Resolution.

The Bank hereby accepts such appointments and agrees to serve as the Paying Agent and Registrar for the Notes.

Section 1.02. Compensation.

As compensation for the Bank's services as Paying Agent/Registrar, the Issuer agrees to pay the Bank the fees and amounts set forth in Exhibit B attached hereto for the first year of this Agreement and, thereafter, in accordance with the Bank's fee schedule in effect when such services are performed. In addition, the Issuer agrees to reimburse the Bank for all reasonable expenses, disbursements and advances incurred or made by the Bank in connection with this Agreement (including the reasonable compensation and the expenses and disbursements of its agents and counsel).

ARTICLE TWO

DEFINITIONS

Section 2.01. Definitions.

For all purposes of this Agreement, except as otherwise expressly provided or unless the context otherwise requires:

"Acceleration Date" on any Note means the date on and after which the principal or any or all installments of interest, or both, are due and payable on any Note which has become accelerated pursuant to the terms of the Note.

"Bank Office" means the corporate trust office of the Bank as indicated on the signature page hereof. The Bank will notify the Issuer in writing of any change in location of the Bank Office.

"Bond Register" means a register maintained by the Bank on behalf of the Issuer providing for the registration and transfer of the Notes.

"Holder" and Noteholder" each means the Person in whose name a Note is registered in the Bond Register.

"Person" means any individual, corporation, partnership, joint venture, association, joint stock company, trust, unincorporated organization or government or any agency or political subdivision of a government.

"Predecessor Notes" of any particular Note means every previous Note evidencing all or a portion of the same obligation as that evidenced by such particular Note (and, for the

purposes of this definition, any mutilated, lost, destroyed, or stolen Note for which a replacement Note has been registered and delivered in lieu thereof pursuant to Section 4.06 hereof and the Resolution).

“Redemption Date” when used with respect to any Note to be redeemed means the date fixed for such redemption pursuant to the terms of the Resolution.

“Stated Maturity” means the date specified in the Resolution the principal of a Note is scheduled to be due and payable.

Section 2.02. Other Definitions.

The terms “Bank,” “Issuer,” and “Notes (Note)” have the meanings assigned to them in the recital paragraphs of this Agreement.

The term “Paying Agent/Registrar” refers to the Bank in the performance of the duties and functions of this Agreement.

ARTICLE THREE

PAYING AGENT

Section 3.01. Duties of Paying Agent.

As Paying Agent, the Bank shall, provided adequate collected funds have been provided to it for such purpose by or on behalf of the Issuer, pay on behalf of the Issuer the principal of and premium (if any), on each Note at its Stated Maturity, Redemption Date, or Acceleration Date, to the Holder upon surrender of the Note to the Bank at the Bank Office.

As Paying Agent, the Bank shall, provided adequate collected funds have been provided to it for such purpose by or on behalf of the Issuer, pay on behalf of the Issuer the interest on each Note when due, by computing the amount of interest to be paid each Holder and preparing and sending checks by United States Mail, first class postage prepaid, on each payment date, to the Holders of the Notes (or their Predecessor Notes) on the respective Record Date, to the address appearing on the Bond Register or by such other method, acceptable to the Bank, requested in writing by the Holder at the Holder’s risk and expense.

Section 3.02. Payment Dates.

The Issuer hereby instructs the Bank to pay the principal of, premium (if any), and interest on the Notes on the dates and in the amounts specified in Exhibit A attached hereto. The Issuer agrees to transfer or cause to be transferred to the Bank at least one business day immediately preceding the payments dates, immediately available funds in the amounts sufficient to pay principal, premium, and/or interest when due.

## ARTICLE FOUR

### REGISTRAR

#### Section 4.01. Bond Register – Transfers and Exchanges.

The Bank agrees to keep and maintain for and on behalf of the Issuer at the Bank Office books and records (herein sometimes referred to as the “Bond Register”) for recording the names and addresses of the Holders of the Notes, the transfer, exchange, and replacement of the Notes, and the payment of the principal of and interest on the Notes to the Holders and containing such other information as may be reasonably required by the Issuer and subject to such reasonable regulations as the Issuer and the Bank may prescribe. All transfers, exchanges, and replacement of Notes shall be noted in the Bond Register.

Every Note surrendered to the Bank for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, the signature on which has been guaranteed by an officer of a federal or state bank or a member of the National Association of Bonds Dealers, in form satisfactory to the Bank, duly executed by the Holder thereof or his agent duly authorized in writing. The Bank may request any supporting documentation it feels necessary to effect a registration, transfer or exchange of the Notes. To the extent possible and under reasonable circumstances, the Bank agrees that, in connection with an exchange or transfer of Notes, the exchange or transfer will be completed and new Notes delivered to the Holder or the assignee of the Holder in not more than three business days after the receipt of the Notes to be canceled in an exchange or transfer and the written instrument of transfer or request for exchange duly executed by the Holder, or his duly authorized agent, in form and manner satisfactory to the Paying Agent/Registrar.

#### Section 4.02. Notes.

At any time when the Notes are not subject to a book-entry-only system of registration and transfer, the Issuer shall provide an adequate inventory of printed Notes to facilitate transfer or exchanges thereof. The Bank covenants that the inventory of printed Notes will be kept in safekeeping pending their use, and reasonable care will be exercised by the Bank in maintaining such Notes in safekeeping.

#### Section 4.03. Form of Bond Register.

The Bank as Registrar will maintain the Bond Register in accordance with the Bank’s general practices and procedures in effect from time to time. The Bank shall not be obligated to maintain the Bond Register in any form other than those currently available and used by the Bank at the time. The Bond Register may be maintained in written form or in any other form capable of being converted into written form within a reasonable time.



Section 4.04. List of Noteholders.

The Bank will provide a copy of the information contained in the Bond Register to the Issuer upon request and upon payment of any applicable fee. The Issuer may also inspect the information contained in the Bond Register at any time the Bank is customarily open for business, provided that reasonable time is allowed the Bank to provide an up-to-date listing or to convert the information into written form. The Bank will not release or disclose the contents of the Bond Register to any person other than to, or at the written request of, an authorized officer or employee of the Issuer, except upon receipt of a subpoena, court order or as otherwise required by law. Upon receipt of a subpoena or court order and prior to the release or disclosure of the contents of the Bond Register, the Bank will notify the Issuer so that the Issuer may contest the subpoena or court order or such release or disclosure of the contents of the Bond Register.

Section 4.05. Canceled Notes.

The Bank will, at such intervals as it determines, cancel and destroy, pursuant to the Securities Exchange Act of 1934, all Notes in lieu of which or in exchange for which other Notes have been issued, or which have been paid. The Paying Agent shall retain and destroy canceled and matured Notes upon expiration of the appropriate retention period.

Section 4.06. Mutilated, Destroyed, Lost or Stolen Notes.

The Issuer hereby instructs the Bank, subject to the applicable provisions of the Resolution, to deliver and issue Notes in exchange for or in lieu of mutilated, destroyed, lost or stolen Notes as long as the same does not result in an over-issuance. In case any Note shall be mutilated, destroyed, lost, or stolen, the Bank, in its discretion, may execute and deliver a replacement Note of like form and tenor, and in the same denomination and bearing a number not contemporaneously outstanding, in exchange and in substitution for such mutilated Note, or in lieu of and in substitution for such destroyed, lost or stolen Note, only after (i) the filing by the Holder thereof with the Bank of evidence satisfactory to the Bank of the destruction, loss or theft of such Note and of the authenticity of the ownership thereof and (ii) the furnishing to the Bank of indemnification in an amount satisfactory to hold the Issuer and the Bank harmless. All expenses and charges associated with such indemnity and with the preparation, execution and delivery of a replacement Note shall be borne by the Holder of the Note mutilated, destroyed, lost or stolen.

Section 4.07. Transaction Information to Issuer.

The Bank will, within a reasonable time after receipt of written request from the Issuer, furnish the Issuer information as to the Notes it has paid pursuant to Section 3.01, Notes it has delivered upon the transfer or exchange of any Notes pursuant to Section 4.01, and Notes it has delivered in exchange for or in lieu of mutilated, destroyed, lost or stolen Notes pursuant to Section 4.06.

## ARTICLE FIVE

### THE BANK

#### Section 5.01. Duties of Paying Agent.

The Bank undertakes to perform the duties set forth herein and agrees to use reasonable care in the performance thereof.

Notwithstanding any other provision contained herein, the Bank is acting solely as agent of the Issuer and does not assume any obligation or relationship with any Holder.

#### Section 5.02. Reliance on Documents, Etc.

(a) The Bank shall have no liability or responsibility for any statement made by the Issuer or any other person in connection with the issuance of the Notes, or for the use or application of any money received by the Issuer in connection with the Notes.

(b) The Bank may rely upon any instructions provided to it by the Issuer, or upon any advice or instructions provided to it by bond counsel or its own counsel (including its own in-house counsel), in connection with its duties and shall not be liable for any action taken or omitted to be taken by it in good faith in accordance with such instructions or advice. The Bank shall be entitled to rely upon and shall be protected in acting upon any notice, request, consent, certificate, order, affidavit, or other paper or document believed by it to be genuine and correct and to have been signed or sent by the proper person or persons.

(c) No provision of this Agreement shall require the Bank to expend or risk its own funds or otherwise incur any financial liability for performance of any of its duties hereunder, or in the exercise of any of its rights or powers, if it shall have reasonable grounds for believing that repayment of such funds or adequate indemnity satisfactory to it against such risks or liability is not assured to it.

(d) The Bank may consult with counsel, and the written advice of such counsel or any opinion of counsel shall be full and complete authorization and protection with respect to any action taken, suffered, or omitted by it hereunder in good faith and in reliance thereon.

(e) The Bank may exercise any of the powers hereunder and perform any duties hereunder either directly or by or through agents or attorneys of the Bank.

(f) The Bank shall have no duties or responsibilities whatsoever except such duties and responsibilities as are specifically set forth in this Agreement, and no covenant or obligation shall be implied in this Agreement against the Bank.

(g) The Bank shall use its best efforts to perform its obligations hereunder, including the timely taking of action as required hereunder, provided, however, that the Bank shall not

be liable for its failure to meet such deadlines, except such failure as shall result from its gross negligence or willful misconduct.

(h) The Bank shall not be liable for any loss or damage, including reasonable counsel fees and expenses, resulting from its actions or omissions to act hereunder, except for any loss or damage arising out of its own gross negligence or willful misconduct. IN NO EVENT SHALL THE BANK BE LIABLE FOR SPECIAL, INDIRECT OR CONSEQUENTIAL LOSS OR DAMAGE OF ANY KIND WHATSOEVER (INCLUDING BUT NOT LIMITED TO LOST PROFITS), EVEN IF THE BANK HAS BEEN ADVISED OF THE LIKELIHOOD OF SUCH LOSS OR DAMAGE AND REGARDLESS OF THE FORM OF ACTION.

Section 5.03. Recitals of Issuer.

The recitals contained herein with respect to the Issuer and the recitals in the Notes shall be taken as the statements of the Issuer, and the Bank assumes no responsibility for their correctness. The Bank shall in no event be liable to the Issuer, any Holder or Holders of any Note, or any other Person for any amount due on any Note from its own funds.

Section 5.04. May Hold Notes.

The Bank, in its individual or any other capacity, may become the owner or pledgee of Notes and may otherwise deal with the Issuer with the same rights it would have if it were not the Paying Agent/Registrar, or any other agent.

Section 5.05. Moneys Held by Bank.

The Bank shall be under no duty or obligation to invest any funds deposited with it by the Issuer and will not be required to pay any interest on such funds. Any unclaimed funds held by the Bank will be escheated in accordance with applicable law.

Section 5.06. Indemnification.

The Issuer agrees to indemnify the Bank (including its directors, officers and employees) for, and hold it harmless against, any loss, liability or expense incurred without gross negligence or bad faith on its part arising out of or in connection with its acceptance or administration of its duties hereunder, including the cost and expense (including its counsel fees) of defending itself against any claim or liability in connection with the exercise or performance of any of its powers or duties under this Agreement. The foregoing indemnities in this paragraph shall survive the resignation or removal of the Paying Agent/Registrar and the termination of this Agreement.

Section 5.07. Interpleader.

The Issuer and the Bank agree that the Bank may seek adjudication of any adverse claim, demand or controversy over its person as well as funds on deposit, in either a Federal or State District Court located in the State and County where either the Bank Office or the administrative offices of the Issuer are located, and agree that service of process by certified or registered mail, return receipt requested, to the address referred to in Section 6.03 of this Agreement shall



constitute adequate service. The Issuer and the Bank further agree that the Bank has the right to interplead all of the assets held hereunder into a court of competent jurisdiction to determine the rights of any Person claiming any interest herein.

Section 5.08. Depository Trust Company Services.

In the event the Notes are otherwise qualified and accepted for "Depository Trust Company" services or equivalent depository trust services by other organizations, the Bank has the capability and, to the extent within its control, will comply with the "Operational Arrangements," effective from time to time, which establish requirements for notes to be eligible for such type depository trust services, including, but not limited to, requirements for the timeliness of payments and funds availability, transfer turnaround time, and notification of redemptions and calls.

Section 5.09. Tax Reporting.

To the extent required by the Internal Revenue Code of 1986, as amended, and the regulations promulgated and pertaining thereto, it shall be the duty of the Bank, on behalf of the Issuer, to report to the Holders and the Internal Revenue Service (i) the amount of "reportable payments," if any, subject to backup withholding during each year and the amount of tax withheld, if any, with respect to payments of the Notes and (ii) the amount of interest or amount treated as interest on the Notes and required to be included in gross income of the Holder.

ARTICLE SIX

MISCELLANEOUS PROVISIONS

Section 6.01. Amendment.

This Agreement may be amended only by an agreement in writing signed by both of the parties hereto.

Section 6.02. Assignment.

This Agreement may not be assigned by either party without the prior written consent of the other.

Section 6.03. Notices.

Any request, demand, authorization, direction, notice, consent, waiver or other document provided or permitted hereby to be given or furnished to the Issuer or the Bank shall be mailed or delivered to the Issuer or the Bank, respectively, at the addresses shown on the signature page of this Agreement.

Section 6.04. Headings.

The Article and Section headings herein are for convenience only and shall not affect the construction hereof.

Section 6.05. Successors and Assigns.

All covenants and agreements herein by the Issuer shall bind its successors and assigns. Any corporation or association into which the Bank may be converted or merged, or with which it may be consolidated, or to which it may sell or transfer its trust business and assets as a whole, or any corporation or association resulting from any such conversion, sale, merger, consolidation or transfer to which it is a party, shall be and become successor Paying Agent/Registrar hereunder and vested with all of the powers, discretions, immunities, privileges and all other matters as was its predecessor, without the execution or filing of any instrument or any further act, deed or conveyance on the part of any of the parties hereto, anything herein to the contrary notwithstanding.

Section 6.06. Severability.

In case any provision herein shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

Section 6.07. Benefits of Agreement.

Nothing herein, express or implied, shall give to any Person, other than the parties hereto and their successors hereunder, any benefit or any legal or equitable right, remedy or claim hereunder.

Section 6.08. Entire Agreement.

This Agreement and the Resolution constitute the entire agreement between the parties hereto relative to the Bank acting as Paying Agent/Registrar and if any conflict exists between this Agreement and the Resolution, the Resolution shall govern.

Section 6.09. Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which shall constitute one and the same Agreement.

Section 6.10. Termination.

This Agreement will terminate (i) on the date of final payment of the principal of and interest on the Notes to the Holders thereof or (ii) may be earlier terminated by either party upon 60 days written notice; provided, however, an early termination of this Agreement by either party shall not be effective until (a) a successor Paying Agent/Registrar has been appointed by the Issuer and such appointment accepted and (b) notice has been given to the Holders of the Notes

of the appointment of a successor Paying Agent/Registrar. Furthermore, the Bank and Issuer agree that the effective date of an early termination of this Agreement shall not occur at any time which would disrupt, delay or otherwise adversely affect the payment of the Notes.

Upon an early termination of this Agreement, the Bank agrees to promptly transfer and deliver the Bond Register (or a copy thereof) together with other pertinent books and records relating to the Notes, to the successor Paying Agent/Registrar designated and appointed by the Issuer. The provisions of Section 1.02 and Article Five shall survive and remain in full force and effect following the termination of this Agreement.

Section 6.11. Governing Law.

This Agreement shall be construed in accordance with and governed by the laws of the State of Wisconsin.

Section 6.12. Force Majeure.

In no event shall the Bank be liable for any failure or delay in the performance of its obligations hereunder because of circumstances beyond the Bank's control, including, but not limited to, acts of God, flood, war (whether declared or undeclared), terrorism, fire, riot, strikes or work stoppages for any reason, embargo, government action, including any laws, ordinances, regulations or the like which restrict or prohibit the providing of the services contemplated by this Agreement, inability to obtain material, equipment, or communications or computer facilities, or the failure of equipment or interruption of communications or computer facilities, and other causes beyond the Bank's control whether or not of the same class or kind as specifically named above.

IN WITNESS WHEREOF, the parties have executed this Agreement, being duly authorized so to do, each in the manner most appropriate to it, on the date first above written.

[The remainder of the page is intentionally left blank.]



SIGNATURE PAGE TO THE FISCAL AGENCY AGREEMENT

PIERCE COUNTY, WISCONSIN

By: \_\_\_\_\_  
Jeffrey A. Holst,  
County Board Chairperson

And: \_\_\_\_\_  
Jamie Feuerhelm,  
County Clerk

(SEAL)

SIGNATURE PAGE TO THE FISCAL AGENCY AGREEMENT

WELLS FARGO BANK, N.A.

(SEAL)

By: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

And: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOLUTION NO. 18-17  
AUTHORIZING PIERCE COUNTY TO ENTER INTO  
JOINT EXERCISE OF POWERS AGREEMENT RELATING TO  
WISCONSIN PACE COMMISSION

**WHEREAS**, pursuant to Wis. Stat. § 66.0301, two or more municipalities of the State of Wisconsin, may by contract create a commission for the joint exercise of any power or duty required or authorized by law; and

**WHEREAS**, Pierce County is a “municipality” as that term is defined in Wis. Stat. § 66.0301 and a political subdivision located in the State; and

**WHEREAS**, Pierce County is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare, which may be accomplished by various means; and

**WHEREAS**, Wis. Stat. § 66.0627(8) authorizes a city, a village, a town and a county in this State to, among other things, make a loan to or otherwise arrange, participate in or facilitate the financing of an energy improvement, a water efficiency improvement or a renewable resource application to a real property within its jurisdiction and to provide for such financing through the imposition of a special charge against the property benefitted by the energy or water efficiency improvement or renewable resource project; and

**WHEREAS**, such financings are commonly referred to as “Property Assessed Clean Energy” or “PACE” financings; and

**WHEREAS**, Pierce County has determined that it is in the public interest to provide real property owners, lessees, lenders and other transaction parties in Pierce County with access to a uniformly-administered program for PACE financing; and

**WHEREAS**, Pierce County and other counties, with the support and counsel of the Wisconsin Counties Association, League of Wisconsin Municipalities, Green Tier Legacy Communities and other stakeholders, have studied the possibility of creating a commission pursuant to Wis. Stat. § 66.0301 to be known as the Wisconsin PACE Commission (“Commission”); and

**WHEREAS**, the Wisconsin PACE Commission would be formed and operated in accordance with a Joint Exercise of Powers Agreement Relating to Wisconsin PACE Commission (“Commission Agreement”) of which a substantially final draft is attached to this Resolution; and

**WHEREAS**, it is in Pierce County’s best interests to join the Wisconsin PACE Commission and authorize the execution of the Commission Agreement; and

**WHEREAS**, in accordance with Wis. Stat. § 66.0627 and the provisions of the Commission Agreement, Pierce County must adopt an Ordinance relating to the administration of PACE financings in Pierce County and throughout the State (“PACE Ordinance”); and



**WHEREAS**, attached to this Resolution as Exhibit A is proposed Ordinance, which will be considered at the same meeting at which this Resolution is being considered ("PACE Ordinance"); and

**WHEREAS**, adoption of the PACE Ordinance is a necessary condition to Pierce County entering into the Commission Agreement; and

**WHEREAS**, it is the intent of this Resolution to authorize Pierce County to become a member of the Commission and authorize a duly-appointed representative of Pierce County to finalize and execute the final Commission Agreement in substantially the form of the draft Commission Agreement attached to this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Pierce County Board of Supervisors hereby approves the draft Commission Agreement, a copy of which is attached to this Resolution as Exhibit B, and authorizes and directs the Pierce County Board Chair to sign such document after receipt of preliminary approval from the other participating municipalities, approval from the Pierce County official duly-appointed to approve the final form of the Commission Agreement and approval of the Pierce County Corporation Counsel.

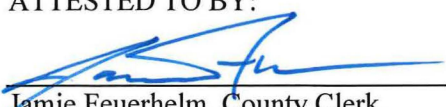
**BE IT FURTHER RESOLVED** that the Chair of the Pierce County Board of Supervisors is hereby directed to appoint a board supervisor to act as Pierce County's official representative in relation to the final approval of the form of the Commission Agreement and to otherwise take all action necessary to effectuate the intent of this Resolution.

**BE IT FURTHER RESOLVED** that the Administrative Coordinator is designated as the Pierce County "Representative Director" of the Board of Directors of the Commission in accordance with the Commission Agreement, he or she to serve at the pleasure of the Pierce County Board of Supervisors

Dated this 25<sup>th</sup> day of September, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: Sept. 25, 2018

**EXHIBIT A**

**ORDINANCE 18-XX**

An Ordinance to Create Chapter 27 of the Pierce County Code Entitled  
“Property Assessed Clean Energy Financing”

PIERCE COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS  
FOLLOWS:

**SECTION 1: That Chapter 27, Property Assessed Clean Energy Financing, of the Pierce County Code, is hereby created as follows:**

§ 27-1. Purpose.

The County finds that renovations or additions to premises located in the County made to improve energy efficiency, improve water efficiency, and/or use renewable resource applications, increase property values, stimulate local economic activity, provide local and global environmental benefits, and promote the general welfare of County residents. The purpose of this chapter is to facilitate loans arranged by property owners or lessees to make such improvements by treating loan principal and interest, fees, and other charges as special charges eligible for inclusion on the tax roll for these properties.

§ 27-2. Statutory authority.

This ordinance is enacted pursuant to Wis. Stat. § 66.0627, as amended, which authorizes a County to make a loan or enter into an agreement regarding loan repayments to a 3rd party for owner-arranged or lessee-arranged financing, to an owner or a lessee of a premises located in the County for making or installing an energy efficiency improvement, a water efficiency improvement or a renewable resource application to a premises.

§ 27-3. Definitions.

In this section:

- A. “Annual installment” means the portion of the PACE loan that is due and payable for a particular year under the supplemental agreement.
- B. “Borrower” means the property owner or lessee of the subject property that borrows the proceeds of a PACE loan.
- C. “Default loan balance” means the outstanding balance, whether or not due, of a PACE loan at the time that the County receives foreclosure proceeds.
- D. “Foreclosure proceeds” means the proceeds received by the County from the disposition of a subject property through an *in rem* property tax foreclosure.
- E. “Loan amount” means the principal, interest, administrative fees (including the Program Administrator’s fees) and other loan charges to be paid by the borrower under the PACE loan.
- F. “PACE” means the acronym for property assessed clean energy.



- G. "PACE default provisions" means:
- (1) The delinquent annual installment(s) due when the County initiates the *in rem* property tax foreclosure on the subject property;
  - (2) Any additional annual installment(s) that become due between the time that the County initiates *in rem* property tax foreclosure on the subject property and the date the County receives the foreclosure proceeds;
  - (3) Any default interest charges applied to unpaid annual installments referenced in subs. (1.) and (2.) above, as provided in the supplemental agreement; and
  - (4) Any default loan balance.
- H. "PACE lender" means any person that makes a PACE loan, and which may include an affiliate of the borrower.
- I. "PACE loan" means a loan made by a PACE lender to a borrower under this chapter for energy efficiency improvements, water efficiency improvements, or renewable resource applications made to or installed on a subject property.
- J. "Person" means any individual, association, firm, corporation, partnership, limited liability company, trust, joint venture or other legal entity, or a political subdivision as defined in Wis. Stat. § 66.0627.
- K. "Program Administrator" means the person retained by the Wisconsin PACE Commission as provided in subsection (5)(b).
- L. "Subject property" means any premises located in the County on which an energy efficiency improvements, water efficiency improvements, or renewable resource applications are being or have been made and financed through an outstanding PACE loan.
- M. "Supplemental agreement" means a written agreement among a borrower, a PACE lender and the County, as provided for in subsection (7).
- N. "Wisconsin PACE Commission" means the Wisconsin PACE Commission formed under Wis. Stat. § 66.0301, as amended, by the County and one or more other political subdivisions as defined in Wis. Stat. § 66.0627, pursuant to a Joint Exercise of Powers Agreement relating to the Wisconsin PACE Commission.

§ 27-4. PACE loans as special charges; delinquent amounts as liens.

Any PACE loan made and secured pursuant to this chapter shall be considered a special charge on the subject property. Any annual installment or portion of a PACE loan made and secured pursuant to this chapter that becomes delinquent according to the terms of the PACE loan shall be a lien against the subject property and placed on the tax roll, as permitted pursuant to Wis. Stat. § 66.0627 as amended.

§ 27-5. Wisconsin PACE Commission.

- A. Any of the powers and duties of the County under this chapter, except for those under subsection (9) may (but are not required to) be delegated to the Wisconsin PACE Commission.



- B. The Wisconsin PACE Commission is further authorized to retain a Program Administrator to act as its agent and administer the PACE program, subject to adherence with PACE program requirements set forth in this chapter and in Wis. Stat. § 66.0627 as amended.

§ 27-6. Loan approval.

- A. A prospective borrower applying for a PACE loan shall comply with the loan application process set forth in the program manual approved by the County.
- B. The County shall approve the financing arrangements between a borrower and PACE lender.

§ 27-7. Supplemental Agreement.

- A. The County, the borrower and the PACE lender shall execute the supplemental agreement which, without limitation:
  - (1) Shall inform the participants that the PACE loan amount shall be imposed as and considered a special charge, and each year's annual installment may be included on the property tax roll of the subject property as a special charge and an annual installment that is delinquent shall be a lien against the subject property pursuant to Wis. Stat. § 66.0627, as amended;
  - (2) Shall recite the amount and the term of the PACE loan;
  - (3) Shall provide for the amount, or a method for determining the amount, of the annual installment due each year;
  - (4) Shall provide whether default interest may be applied to unpaid annual installments.
  - (5) Shall require the PACE lender and the borrower to comply with all federal, state and local lending and disclosure requirements;
  - (6) Shall provide for any fees payable to the County and/or Program Administrator;
  - (7) Shall recite that the supplemental agreement is a covenant that runs with the land;
  - (8) May provide for prepayments of annual installments by the borrower with a resulting reduction in the special charge for the prepayment, subject to any prepayment premium charged by the PACE lender, if any;
  - (9) May allow for amendments by the parties.
- B. Prior to executing the supplemental agreement, the owner of the subject property, if different from the borrower, and any existing mortgage holder(s) on the subject property must have executed a separate writing acknowledging the borrower's use of PACE financing for the subject property and the special charge that will be imposed under this chapter and its consequences, including the remedies for collecting the special charge.
- C. Each PACE loan shall be amortized over the term of the PACE loan as provided in the supplemental agreement.
- D. The annual payments of a PACE loan may be payable in installments as authorized by Wis. Stat. § 66.0627, as amended.

§ 27-8. Annual installments added to tax rolls.

Upon the request of the Program Administrator, the County shall place each year's annual installment on the tax roll for the subject property as permitted pursuant to Wis. Stat. § 66.0627, as amended.

§ 27-9. Remittance of special charges.

The County shall promptly remit to the Wisconsin PACE Commission any payment(s) for a special charge imposed under this chapter, including penalties and charges thereon, it may receive from any taxing district or the County treasurer pursuant to Wis. Stat. Ch. 74, as amended.

§ 27-10. Property tax foreclosure procedures.

- A. The County elects to utilize the provisions of Wis. Stat. § 75.521, as amended, for the purpose of enforcing tax liens if a subject property owner fails to pay any special charges imposed on the subject property under this chapter as required.
- B. The County shall begin an *in rem* property tax foreclosure proceeding on the subject property at the earliest time allowed under Wisconsin Statutes, unless the County determines that subject property is a "brownfield" (as defined in Wis. Stat. § 75.106, as amended) or that *in rem* property tax foreclosure is not in the best interests of the County due to the condition of the property or for other reasons.
- C. If the County has determined that it will not commence an *in rem* property tax foreclosure proceeding, then the PACE lender may request that the County, pursuant to Wis. Stat. § 75.106, as amended, assign the County's right to take judgment against the subject property, provided that the PACE lender and the County fully comply with all provisions of Wis. Stat. § 75.106, as amended, concerning the subject property and the PACE lender agrees to pay the amounts required by Wis. Stat. § 75.36(3)(a)1 and 1m, as amended.

§ 27-11. Sale of foreclosed property.

If the County prevails in an *in rem* property tax foreclosure action against a subject property, the County shall diligently proceed to sell the subject property pursuant to the procedures set forth in Wis. Stat. § 75.69, as amended.

§ 27-12. Distribution of foreclosure proceeds

The County Treasurer shall follow the procedures set forth in Wis. Stat. § 75.36, as amended, to distribute the proceeds from the sale of a subject property.

**SECTION 2: That this Ordinance shall become effective upon its adoption and publication as required by law.**

Dated this 25<sup>th</sup> day of September, 2018.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: \_\_\_\_\_



## **EXHIBIT B**

### **JOINT EXERCISE OF POWERS AGREEMENT**

relating to

### **WISCONSIN PACE COMMISSION**

#### **a Joint Powers Commission under Section 66.0301 of the Wisconsin Statutes**

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**THIS AGREEMENT** ("Agreement"), dated as of \_\_\_\_\_, 2016 among the parties hereto (all such parties, except those which have withdrawn as provided herein, being referred to as the "Members" and those parties initially executing this Agreement being referred to as the "Initial Members");

#### **WITNESSETH**

**WHEREAS**, pursuant to Section 66.0301 of the Wisconsin Statutes (as in effect as of the date hereof and as the same may from time to time be amended or supplemented, the "Joint Powers Law"), two or more municipalities of the State of Wisconsin (the "State"), may by contract create a commission for the joint exercise of any power or duty required or authorized by law; and

**WHEREAS**, each of the Members is a "municipality" as that term is defined in the Joint Powers Law and a political subdivision located in the State; and

**WHEREAS**, each of the Members is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare, which may be accomplished by various means; and

**WHEREAS**, Section 66.0627(8) of the Wisconsin Statutes (as the same may from time to time be amended or supplemented, the "PACE Statute") authorizes a city, a village, a town (a "Municipality") or a county (a "County") in this State to, among other things, make a loan to or otherwise arrange, participate in or facilitate the financing of an energy efficiency improvement, a water efficiency improvement or a renewable resource application to a real property within its jurisdiction and to provide for such financing through the imposition of a special charge against the property benefitted by the energy or water efficiency improvement or renewable resource project; and

**WHEREAS**, such financings are commonly referred to as "Property Assessed Clean Energy" or "PACE" financings; and

**WHEREAS**, the Members have determined that it is in the public interest to provide real property owners, lessees, lenders and other transaction parties (collectively, "Participants") in their respective jurisdictions with access to a uniformly-administered program for PACE financing; and

**WHEREAS**, each Member has authorized entering into this Agreement by its governing body.

**NOW, THEREFORE**, the Members, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

**Section 1. Creation.** Pursuant to the Joint Powers Law, there is hereby created a commission to be known as the “**Wisconsin PACE Commission**” (the “*Commission*”).

**Section 2. Purpose.** This Agreement is a contract entered into pursuant to the provisions of the Joint Powers Law. The purpose of this Agreement is to establish a joint powers commission for the joint exercise of any power or duty of the Members under applicable law. In particular, the purpose of the Commission is to adopt, implement and administer a uniform program for the qualification for, and approval, granting, administration and collection of, PACE loans (the “*PACE Program*”). Such purposes shall be accomplished in the manner provided in this Agreement.

**Section 3. Effectiveness; Term.** This Agreement shall become effective and be in full force and effect and a legal, valid and binding agreement of each of the Members on the date that the Board shall have received from at least two of the Initial Members an executed counterpart of this Agreement, together with a certified copy of a resolution of the governing body of each such Initial Member approving this Agreement and the execution and delivery hereof. This Agreement shall continue in full force and effect until such time as it is terminated by written instrument executed by all of the Members.

**Section 4. Powers.** The Commission shall have the power, in its own name, to exercise any powers or duties of the Members required or authorized by law and to exercise all additional powers given to a joint powers commission under any law, including, but not limited to, the Joint Powers Law, for any purpose authorized under this Agreement. Such powers shall include the power to make loans or otherwise arrange, participate in or facilitate the financing of energy or water efficiency improvement projects or renewable resource applications as provided in the PACE Statute including, without limitation, the exercise of the power and authority, without further action by the Member, to impose special charges pursuant to the PACE Statute on real property within the Members’ jurisdictions. The Commission is hereby authorized to do all acts necessary or convenient for the exercise of such power and authority, including, but not limited to, any or all of the following: (i) to make and enter into contracts; (ii) to employ agents and employees; (iii) to acquire, construct, provide for maintenance and operation of, or maintain and operate, any buildings, works, improvements, equipment or furnishings; (iv) to acquire, hold or dispose of property wherever located; (v) to incur debts, liabilities or obligations; (vi) to receive gifts, contributions and donations of property, funds, services, and other forms of assistance from persons, firms, corporations or any governmental entity; (vii) to sue and be sued in its own name; (viii) to make grants to governmental and nonprofit organizations to accomplish any of its purposes; (ix) to establish and collect fees; and (x) generally to do any and all things necessary or convenient to accomplish its purposes.



**Section 5. Contractors and Subcontractors.** The Commission may enter into a contract with a third-party contractor for the provision of services related to the PACE Program. Such contractor shall be a nonstock corporation organized under Ch. 181 of the Wisconsin Statutes with its principal place of business located in the State of Wisconsin. The participant fee schedule established by the Board (as defined below) shall make provision for reasonable compensation and payment of the expenses of such contractor as may be set forth in the contract. A contractor may subcontract for any of its services to the extent permitted by the contract. The Board is also authorized to hire counsel or other consultants or advisers as it deems necessary in carrying out his functions.

**Section 6. Members' Obligations.** Each Member by its execution hereof acknowledges and agrees that it shall do all things necessary and appropriate in respect of the collection of special charges (or installments thereof), the certification of special charges on the tax rolls, the remittance of special charges collected as directed by the Commission and otherwise as such Member would perform in connection with special charges imposed by it on real property within its jurisdiction; and further shall cooperate with the Commission in respect of the enforcement of the liens of special charges on such properties.

**Section 7. Governance; Administration**

(a) Board of Directors. The Commission shall be governed by a Board of Directors (the "Board"). The Board shall oversee all functions of the Commission under this Agreement and, as such, shall be vested with the powers set forth herein, shall administer this Agreement in accordance with the purposes and functions provided herein and shall otherwise exercise all powers set forth in the Joint Powers Law on the Commission's behalf.

(b) Classes of Directors. The Board shall be divided into two classes known as the "Representative Director Class" and the "Nominee Director Class" consisting of the number of members (each a "Director") serving for the terms as provided in this Section 7. In this Agreement, the term "Board" shall mean the entire Board (comprising all Representative Directors and Nominee Directors) and the term "Director" shall be used to refer generally to either a Representative Director or a Nominee Director).

(1) *Representative Directors.* The number of Representative Directors shall correspond to the number of Members of the Commission from time to time. Each Member of the Commission shall designate, by name or *ex officio*, one public official to serve as its representative on the Board. The term "public official" means an individual who holds a local public office, as that term is defined in Section 19.42(7w) of the Wisconsin Statutes, for the Member of the Commission designating him or her as its Representative Director. Each Representative Director shall serve at the pleasure of the Member designating him or her to such position; *provided*, that a Representative Director shall be deemed to have resigned upon withdrawal from the Commission of the Member designating him or her to such position. A majority of the Directors shall at all times be Representative Directors



except that such requirement shall not apply until the Commission has at least four (4) Members.

(2) *Nominee Directors.*

(i) The number of Nominee Directors shall initially be three (3), nominated one each by the Wisconsin Counties Association, the League of Wisconsin Municipalities and the Green Tier Legacy Communities (the "Supporting Organizations"). Thereafter, so as to insure that at all times Representative Directors comprise a majority of the Board, at such time as the Commission has at least seven (7) Members, the number of Nominee Directors shall be increased to six (6) and at such time as the Commission has at least ten (10) Members, the number of Nominee Directors shall be increased to nine (9), in each case with the additional directors nominated by the Sponsoring Organizations as provided above.

(ii) Nominee Directors may but need not be public officials.

(iii) Each Nominee Director shall serve for an initial term expiring at the first annual Board meeting held after December 31, 2016. The successors to such Nominee Directors shall be selected by majority vote of the entire Board consistent with a nomination process to be established by the Board. Thereafter, Nominee Directors shall serve staggered three (3) year terms expiring at the Annual Board Meeting in every third year or until their respective successors are appointed. Any appointment to fill an unexpired term, however, shall be for the remainder of such unexpired term. The term of office specified herein shall be applicable unless the term of office of a Nominee Director is terminated as hereinafter provided, and provided that the term of any Nominee Director shall not expire until a successor thereto has been appointed as provided herein.

(iv) The number of Nominee Directors may be increased or decreased by resolution adopted by the Board from time to time, *provided*, that any decrease in the number of Nominee Directors shall not decrease the term of any current director at the time of such decrease.

(v) A Nominee Director may be removed and replaced at any time by a majority vote of the Board.

(3) *Executive Committee.* The Board shall by resolution create an Executive Committee which shall be charged with carrying out the supervisory functions of the Board in such manner as the Board so directs. A majority of the members of the Executive Committee shall be Representative Directors.

(4) *Expenses.* Directors shall be entitled to reimbursement for any actual and necessary expenses incurred in connection with serving as a Director, if the Board shall determine that such expenses shall be reimbursed and there are unencumbered funds available for such purpose. The Board may establish a per diem and/or expense reimbursement policy by resolution.

(c) Meetings of the Board.

(1) *Meetings Generally.* All meetings of the Board, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Wisconsin Open Meetings Law, Wis. Stat. § 19.81 *et seq.* (the “*Open Meetings Law*”). To the extent permitted by the Open Meetings Law, Board meetings may be held by telephone conference or other remote access technology as approved by the Board. A director shall be “present” at any regular or special meeting if he or she participates in person or telephone conference or other remote access technology as approved by the Board.

(2) *Proxy Voting.* Directors may not vote by proxy.

(3) *Regular Meetings.* The Board shall from time to time establish a schedule for its regular meetings; *provided, however*, it shall hold at least one regular meeting each year. The date, hour and place of the holding of regular meetings shall be fixed by resolution of the Board.

(4) *Special Meetings.* Special meetings of the Board may be called in accordance with the provisions of the Open Meetings Law. The date, hour and place of the holding of special meetings shall be fixed by resolution of the Board

(5) *Minutes.* The Secretary of the Commission shall cause to be kept minutes of the regular, adjourned regular, special, and adjourned special meetings of the Board and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each Director.

(6) *Quorum and Voting, Generally.* Except as provided in Sub. 6, below: (i) a majority of the Directors shall constitute a quorum for the transaction of business; (ii) Representative Directors and Nominee Directors shall vote as a single class on all matters to come to a vote of the Board; and (iii) no action may be taken by the Board except upon the affirmative vote of a majority of the Directors present (or, with respect to any matter, such greater number as may be provided by the By-Laws or resolution of the Board), except that less than a quorum may adjourn a meeting to another time and place.

(7) *Special Quorum and Voting Requirements.* With respect to any vote to approve the imposition of a special charge on real property pursuant to the PACE Statute, the following shall apply:



(i) A quorum with respect to such vote shall exist only if (A) a majority of the Directors are present, and (B) a majority of the Directors who are present are Representative Directors.

(ii) No imposition of a special charge on real property shall be approved except upon the affirmative vote of (A) a majority of the Directors present and (B) a majority of the Representative Directors present.

(d) Officers; Duties; Official Bonds. The officers of the Commission shall be the Chair, Vice-Chair, Secretary and Treasurer, such officers to be elected by the Board from among the Directors, each to serve until such officer is re-elected or a successor to such office is elected by the Board. Each officer shall have the following general duties and responsibilities in addition to any further specific duties and responsibilities set forth herein, in the By-Laws or by resolution of the Board.

(1) The Chair shall be the chief executive officer of the Commission and shall be responsible for the calling of, and shall preside at, meetings of the Board.

(2) The Vice-Chair shall exercise the duties and functions of the Chair in the Chair's absence.

(3) The Secretary shall cause to be kept minutes of the regular, adjourned regular, special, and adjourned special meetings of the Board and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each Director.

(4) The Treasurer shall be the depository of the Commission to have custody of all money of the Commission, from whatever source derived and shall have the powers, duties and responsibilities specified in by-laws or by resolution, and is designated as the public officer or person who has charge of, handles, or has access to any property of the Commission.

(e) Committees; Officers and Employees. The Board shall have the power to appoint such other committees, officers and employees as it may deem necessary.

(f) Delegation of Authority. The Board shall have the power, by resolution, to the extent permitted by the Joint Powers Law or any other applicable law, to delegate any of its functions to one or more of the Directors or officers, employees, administrators or agents of the Commission (including, without limitation, the contactor and any counsel or consultant hired or appointed pursuant to Section 5) and to cause any of said Directors, officers, employees or agents to take any actions and execute any documents or instruments for and in the name and on behalf of the Board or the Commission.



(g) By-Laws. The Commission may adopt, from time to time, by resolution of the Board such by-laws for the conduct of its meetings and affairs as the Board may determine to be necessary or convenient.

**Section 8. Fiscal Year.** The Commission's fiscal year shall be the period from January 1 to and including the following December 31, except for the first fiscal year which shall be the period from the date of this Agreement to December 31, 2016.

**Section 9. Disposition of Assets.** At the end of the term hereof or upon the earlier termination of this Agreement as set forth in Section 3, after payment of all expenses and liabilities of the Commission and provision for the continuing administration of all PACE financings that have been completed and are outstanding at the time of such termination, all property of the Commission both real and personal shall automatically vest in the Members in the manner and amount determined by the Board in its sole discretion and shall thereafter remain the sole property of the Members; *provided, however*, that any surplus money on hand shall be returned in proportion to any contributions made by the Members and not previously repaid.

**Section 10. Accounts and Reports; Audits.** All funds of the Commission shall be strictly accounted for. The Commission shall establish and maintain such funds and accounts as may be required by good accounting practice. The books and records of the Commission shall be open to inspection at all times by each Member. The Treasurer of the Commission shall cause an annual audit to be made of the books of accounts and financial records of the Commission by a certified public accountant or public accountant. Any costs of the audit, including contracts with, or employment of, certified public accountants or public accountants in making an audit pursuant to this Section 10, shall be borne by the Commission and shall be a charge against any unencumbered funds of the Commission available for that purpose.

**Section 11. Funds.** The Treasurer shall receive, have the custody of and disburse Commission funds pursuant to the accounting procedures developed under Section 10, and shall make the disbursements required by this Agreement or otherwise necessary to carry out any of the provisions of purposes of this Agreement.

**Section 12. Notices.** Notices and other communications hereunder to the Members shall be sufficient if delivered to the clerk of the governing body of each Member.

**Section 13. Additional Members; Withdrawal of Members.**

(a) Counties. Any County in this State may be added as a party to this Agreement and become a Member upon: (i) the filing by such County with the Commission an executed counterpart of this Agreement, together with a certified copy of the resolution of the governing body of such County approving this Agreement and the execution and delivery hereof; (ii) adoption by the County of the Model PACE Ordinance in accordance with Section 14(a) hereof and a certified copy of the resolution adopting same; and (iii) adoption of a resolution of the Board approving the addition of such County as a Member. Upon satisfaction

of such conditions, the Board shall file such executed counterpart of this Agreement as an amendment hereto, effective upon such filing.

(b) Municipalities. Any Municipality in this State may be added as a party to this Agreement and become a Member upon: (i) the filing by such Municipality with the Commission an executed counterpart of this Agreement, together with a certified copy of the resolution of the governing body of such Municipality approving this Agreement and the execution and delivery hereof; and (ii) adoption of a resolution of the Board approving the addition of such Municipality as a Member. Upon satisfaction of such conditions, the Board shall file such executed counterpart of this Agreement as an amendment hereto, effective upon such filing.

(c) Withdrawal. A Member may withdraw from this Agreement upon written notice to the Board; *provided, however*, that no such withdrawal shall reduce the number of Members to fewer than two (2). Any such withdrawal shall be effective only upon receipt of the notice of withdrawal by the Secretary which shall acknowledge receipt of such notice of withdrawal in writing and shall file such notice as an amendment to this Agreement effective upon such filing. Withdrawal by a Member shall not affect any outstanding PACE loans within such Member's jurisdiction or the Member's obligations, if any, with respect to the certification, collection and remittance of special charges in accordance with the PACE Program, nor shall withdrawal entitle any former Member to impose a tax, fee or charge prohibited to the remaining Members under Section 17.

**DD.                      Section 14.              Model PACE Ordinance for County Members.**

(a) As a condition to membership in the Commission, each County Member shall have adopted an ordinance (the "Model PACE Ordinance") in substantially the form, and substantively to the effect, set forth in EXHIBIT A to this Agreement.

(b) As a condition to continued membership in the Commission, a County Member shall not have repealed its Model PACE Ordinance or amended its Model PACE Ordinance unless such amendment has been submitted to and approved by the Board (a "Conforming Amendment") prior to its adoption. The Board shall not unreasonably withhold approval of such an amendment but shall not approve any amendment to a County Member's Model PACE Ordinance that, in the opinion of the Board, would frustrate or unreasonably interfere with the uniform application and administration of the PACE Program. Approvals or non-approvals by the Board shall be final and conclusive.

(c) The repeal of or adoption of an amendment (other than a Conforming Amendment) to a County Member's Model PACE Ordinance shall be deemed to be a voluntary withdrawal by such County Member with the effects set forth in Section 13(c).

**Section 15. Indemnification.** To the fullest extent permitted by law, the Board shall cause the Commission to indemnify any person who is or was a Director or an officer, employee of other agent of the Commission, and who was or is a party or is threatened to be



made a party to a proceeding by reason of the fact that such person is or was such a Director or an officer, employee or other agent of the Commission, against expenses, including attorneys' fees, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith in a manner such person reasonably believed to be in the best interests of the Commission and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful and, in the case of an action by or in the right of the Commission, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. The Board may purchase a policy or policies of insurance in furtherance of any indemnification obligation created.

**Section 16. Contributions and Advances.** Contributions or advances of public funds and of the use of personnel, equipment or property may be made to the Commission by Members for any of the purposes of this Agreement. Payment of public funds may be made to defray the cost of any such contribution or advance. Any such advance may be made subject to repayment, and in such case shall be repaid, in the manner agreed upon by the Commission and the Member making such advance at the time of such advance. It is mutually understood and agreed to that no Member has any obligation to make advances or contributions to the Commission to provide for the costs and expenses of administration of the Commission or otherwise, even though any Member may do so.

**Section 17. Prohibition on Charges.** No Member may impose upon or demand or collect from any Participant any tax, fee, charge or other remuneration as a condition to a Participant's obtaining PACE financing through or with the assistance of the Commission, except that Members may be permitted to do so pursuant to a uniform participant fee schedule established from time to time by the Board as part of the PACE Program.

**Section 18. Immunities.** To the fullest extent permitted by law, all of the privileges and immunities from liabilities, exemptions from laws, ordinances and rules, and other benefits which apply to the activity of officers, agents or employees of Members when performing their respective functions, shall apply to the same degree and extent to the Directors, officers, employees, agents or other representatives of the Commission while engaged in the performance of any of their functions or duties under this Agreement.

**EE.                      Section 19.              Amendments.**

(a) Amendments to the Agreement may be proposed by the Board or by any two Members. Except as provided in Section 13 and in Subsection (c), below, this Agreement shall not be amended, modified, or altered, without the affirmative approval of the Board and the affirmative written consent of each of the Members; *provided*, that if the number of Members exceeds ten (10) in number, this Agreement may also be amended with the affirmative approval of the Board and negative consent of each Member. To obtain the negative consent of the Members, the following procedure shall be followed: (i) the Commission shall provide each Member with a notice at least sixty (60) days prior to the date such proposed



amendment is to become effective explaining the nature of such proposed amendment and this negative consent procedure; (ii) the Commission shall provide each Member who did not respond a reminder notice at least thirty (30) days prior to the date such proposed amendment is to become effective; and (iii) if no Member objects to the proposed amendment in writing within sixty (60) days after the initial notice, the proposed amendment shall become effective with respect to all Members. No amendment may impose a direct financial obligation on any Member without that Member's affirmative written consent.

(b) The Board may, without the consent of the Members, amend this Agreement if, in its reasonable opinion and upon the advice of counsel, if deemed appropriate, upon which advice the Board may rely, such amendment is technical or clarifying in nature and does not substantively affect the rights and responsibilities of the Members. Notice of such amendment shall be provided to the Members at least twenty (20) but not more than sixty (60) days prior to the date such proposed amendment is to become effective explaining the nature of such proposed amendment and, upon the written request of any two (2) Members, the Board shall submit the proposed amendment for ratification by the Members in accordance with the procedure otherwise set forth in this Section 19.

**Section 20. Partial Invalidity.** If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants and conditions of this Agreement shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

**Section 21. Successors.** This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto. Except to the extent expressly provided herein, no Member may assign any right or obligation hereunder without the consent of the other Members.

**FF.                      Section 22.                      Miscellaneous.**

(a) This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

(b) The Section headings herein are for convenience only and are not to be construed as modifying or governing the language in the Section referred to.

(c) Wherever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

(d) This Agreement shall be governed under the laws of the State of Wisconsin.

(e) Any future amendments to the Joint Powers Laws shall be automatically incorporated into the terms of this Agreement and any terms of this Agreement inconsistent with future amendments to the Joint Exercise of Powers Laws shall, only to the extent necessary, be reformed in a manner consistent with the amendments.

(f) This Agreement is the complete and exclusive statement of the agreement among the Members, which supersedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between and among the Members relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their duly authorized representatives as of the day and year first above written.

On behalf of COUNTY / CITY / VILLAGE / TOWN:  By: _ Its:	On behalf of COUNTY / CITY / VILLAGE / TOWN:  By: _ Its:
On behalf of COUNTY / CITY / VILLAGE / TOWN:  By: _ Its:	On behalf of COUNTY / CITY / VILLAGE / TOWN:  By: _ Its:
On behalf of COUNTY / CITY / VILLAGE / TOWN:  By: _ Its:	On behalf of COUNTY / CITY / VILLAGE / TOWN:  By: _ Its:

**RESOLUTION NO. 18-18**  
**Authorize New Positions for 2019**

**WHEREAS**, the County Board previously approved the following positions that became effective immediately upon approval in 2018, and which will be budgeted for and continue into 2019 and thereafter:

<b>Date Approved</b>	<b>Resolution</b>	<b>Department / Position</b>	<b>Cost</b>	<b>County Allocation</b>
06/26/18	18-05	Register in Probate – Increase Hours of Deputy Register in Probate position 3 hours per week (from 1092 hrs. annually to 1248 hrs. annually)	\$12,778	100%
06/26/18	18-06	Human Services – (2) FTE Comprehensive Community Services (CCS) Service Facilitator positions (2080 hrs. annually each)	\$168,436 (\$84,218 each)	0%*
06/26/18	18-10	Human Services – (1) FTE Dementia Care Specialist (2080 hrs. annually)	\$16,552 (2018) \$90,902 Annually	0%**

\* New positions are initially funded by the County but reimbursed the subsequent year from State and Federal funds.

\*\* Position is fully funded by the ongoing grant award in the amount of \$80,000 annually, which will apply to the period commencing July 1, 2018 through June 30, 2019 (State fiscal year). The position is also able to claim Medical Assistance revenue.

**WHEREAS**, the Finance and Personnel Committee reviewed requests for additional new personnel in 2019, pursuant to the Pierce County Personnel Policy, and recommends that the following positions be approved effective January 1, 2019:

<b>Date</b>	<b>Department / Position</b>	<b>Cost</b>	<b>County Allocation</b>
06/04/18	Administration – Reclassification of FTE 40 hrs/wk Operations Manager to FTE 40 hrs/wk Assistant Finance Director	\$1,102	100%
06/04/18 and 07/09/18	Public Health – Reclassification of FTE 40 hrs/wk Nutritionist to FTE 40 hrs/wk Nutrition and Physical Activity Manager	\$716	100%
07/09/18	Public Health – Reclassification of FTE 32 hrs/wk PH Manager / WIC to FTE 40 hrs/wk Public Health Nursing Manager (416 hrs annually)	\$19,367	100%
07/09/18	Treasurer – Property Lister: Increase hours from FTE 35 hrs/wk to FTE 40 hrs/wk (260 hrs annually)	\$6,228	100%
07/09/18	Human Services – CCS Human Services Worker: 1.0 FTE 40 hrs/wk (2080 hrs annually)	\$77,712	0%*
09/10/18	Human Services – Social Worker CPS: 1.0 FTE 40 hrs/wk (2080 hrs annually)	\$86,218	100%
07/09/18	Medical Examiner: Increase hours from FTE 27 hrs/wk to FTE 32 hrs/wk (260 hrs annually)	\$14,580	100%



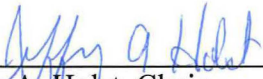
07/09/18	Sheriff – Civilian Dispatcher: 1.0 FTE 84 hrs/2wks (2190 hrs annually)	\$78,269	100%
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\* 100% State/Fed through MA reimbursement. Interim MA payment covers the wage of the position. Total cost is paid at state reconciliation in December of the following year.

**NOW, THEREFORE BE IT RESOLVED**, that the Pierce County Board of Supervisors does accept the recommendation of the Finance and Personnel Committee to create positions or increase hours for the above listed positions and approves the funding for the above listed positions to be included in the 2019 budget.

**BE IT FURTHER RESOLVED** that the above approved positions will sunset if the projected revenue and income is not generated to offset the costs.


Dated this 23<sup>rd</sup> day of October, 2018.

  
 \_\_\_\_\_  
 Jeffrey A. Holst, Chair  
 Pierce County Board of Supervisors

ATTESTED TO BY:

  
 \_\_\_\_\_  
 Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
 \_\_\_\_\_  
 Bradley D. Lawrence, Corp. Counsel

Adopted: November 13, 2018

**RESOLUTION NO. 18-19  
LIBRARY FUNDING FOR 2019**

**WHEREAS**, Pierce County no longer provides direct library services to county residents as the Pierce County Library was discontinued effective December 31, 2009 and the Books-by-Mail program was discontinued effective December 31, 2011, and therefore all library services are provided through the public libraries within the county; and

**WHEREAS**, Pierce County approved an updated library plan in Resolution 14-10 pursuant to Wis. Stat. §43.11, which provides for library services to residents of those municipalities in the county not maintaining a public library; and

**WHEREAS**, Pierce County is obligated to pay each public library in the county an amount to reimburse the public library for services provided to county residents in accordance with 1997 Wisconsin Act 150, as well as payments to out of county libraries in accordance with 2005 Wisconsin Act 420, all pursuant to Wis. Stats §43.12(1); and

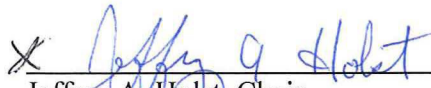
**WHEREAS**, in Resolution 14-10 the County library plan committed to providing funding at the level required by law (70%), and at the request of the Pierce County Library Directors the plan included language which indicated that the County should consider funding at a higher level; and

**WHEREAS**, any requests for funding beyond the minimum shall be made annually, and a request was made by the Pierce County Library Directors to increase the County Act 150 contribution from the statutory minimum of 70% (which was 75% in 2017 and 80% in 2018); and


**WHEREAS**, the Finance & Personnel Committee, at its meeting on August 6, 2018, took action to recommend that the County Board approve the Act 150 library contribution at 80% in 2019.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that the County contribution for library services in accordance with §43.12(1) and 1997 Wisconsin Act 150 shall be in the amount of 80% for the 2019 and 2020 budget years, and shall revert to the statutory minimum of 70% thereafter unless action is taken by the County to the contrary, and that 2005 Wisconsin Act 420 funding shall remain at 70%.

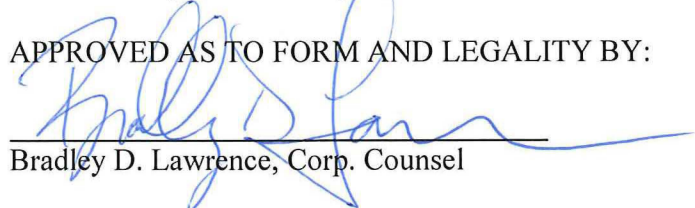
Dated this 23<sup>rd</sup> day of October, 2018.

X   
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: November 13, 2018

**RESOLUTION NO. 18-20**  
**ESTABLISH 2019 SALARIES AND BENEFITS**  
**FOR DESIGNATED EMPLOYEES**

**WHEREAS**, the Finance and Personnel Committee has duly considered the existing salaries for employees of Pierce County, excluding:

- a. the Administrative Coordinator (who was removed from the salary matrix November 18, 2003 pursuant to Resolution 03-34 and whose pay is addressed annually), and
- b. the employees in the Sheriff's Department union (patrol / investigators / jailers) whose pay has been established by the respective collective bargaining agreement; and

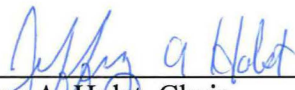
**WHEREAS**, part and parcel of said analysis has been consideration of the 2015 Carlson Dettmann Salary Matrix and subsequent matrix adjustments, position reviews and reclassifications; and

**WHEREAS**, the Finance and Personnel Committee did meet on September 26, 2018, and recommends salary increases in the amount of 1.25% across the board to the Carlson Dettmann Salary Matrix system, as and for employees identified on the current Carlson Dettmann Salary Matrix, for the 2019 calendar year, effective January 1, 2019.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that the Carson Dettmann Salary Matrix and salaries of all employees identified on the matrix be adjusted by 1.25% across the board, calculated upon the basis of the Salary Matrix, for the 2019 calendar year, effective January 1, 2019.

**BE IT FURTHER RESOLVED** that effective January 1, 2019, employees on the self-funded plan will continue to contribute 10% toward the health insurance premiums if wellness initiatives are met and 15/18/20% if wellness initiatives are not met.

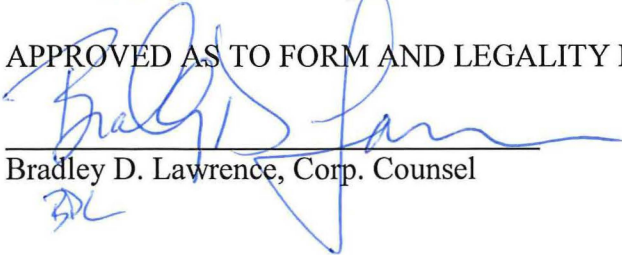
Dated this 23<sup>rd</sup> day of October, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: November 13, 2018



## RESOLUTION 18-21

### APPROVE 2019 TAX LEVY AND BUDGET

BE IT RESOLVED, that there be a tax levied upon all taxable property in Pierce County for operation and maintenance for the 2019 budget in the amount of: County Operating Levy \$15,836,367, Debt Service \$3,227,164, County Library \$475,249, County Aid Bridges \$200,000, for a total of \$19,738,780.

BE IT FURTHER RESOLVED, that in accordance with the tax levied in the total of \$19,738,780 the Pierce County Board of Supervisors hereby approves and authorizes the 2019 budget as set forth in the summary document attached hereto as Exhibit "A".

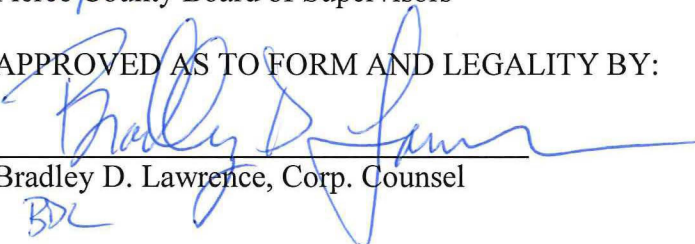
DATED this 23<sup>rd</sup> day of October, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
BDL

Adopted: November 13, 2018

# Exhibit A

## PIERCE COUNTY WISCONSIN 2019 BUDGET

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### SUMMARY OF 2019 INITIAL BUDGET WITH COMPARISON TO PRIOR YEAR BUDGETS

	2017 ADOPTED BUDGET	2018 ADOPTED BUDGET	2019 RECOMMENDED BUDGET	Percentage Change
<b>SUMMARY OF BUDGET:</b>				
Total Gov't Funds Expenditures	47,833,828	39,934,539	46,821,381	17.25%
Less Program Revenues/Carryovers	22,800,672	13,016,999	19,265,850	48.01%
Net Gov't Funds Budgeted Expenditures	24,672,853	26,917,590	27,555,531	2.37%
Less Anticipated General Revenues	5,092,849	5,019,037	5,413,708	7.86%
Gross Levy	19,580,104	21,898,503	22,141,822	1.11%
Less County Sales Tax Applied	1,953,635	2,289,291	2,403,042	4.97%
Less Applied	-	-	-	#DIV/0!
Net County Levy	17,596,469	19,609,212	19,738,780	0.661%
<b>COUNTY TAX LEVY:</b>				
Operating Levy	15,527,022	15,705,938	15,836,367	0.83% formula
Debt Service Levy	1,429,453	3,220,525	3,227,164	0.21%
Special Purpose Levies:				
County Library	439,994	482,749	475,249	-1.55%
County Aid Bridges	200,000	200,000	200,000	0.00%
	17,596,469	19,609,212	19,738,780	0.661%
Subject to Levy Limit-Operating	15,527,022	15,705,938	15,836,367	0.830% from above
Not Subject to Levy Limit-Library	439,994	482,749	475,249	from above
Not Subject to Levy Limit-Bridges	200,000	200,000	200,000	from above
Subject to Levy Limit-Debt Service	1,429,453	3,220,525	3,227,164	from above
	17,596,469	19,609,212	19,738,780	0.661%
<b>COUNTY MILL RATE:</b>				
Operating Levy	5.178650	4.975422	4.781628	
Debt Service Levy	0.476880	1.020217	0.974408	
Special Purpose Levies:				
County Library	0.146777	0.152928	0.143498	
County Aid Bridges	0.066718	0.063357	0.060388	
	5.860995	6.211924	5.959919	
<b>CHANGE FROM PRIOR YEAR:</b>				
Dollars:				
Amount	229,452	2,012,743	129,568	
Percent	1.32%	11.44%	0.56%	
Mill Rate:				
MTs	-0.107817	0.341929	-0.252005	
Percent	-1.80%	5.83%	-4.06%	
<b>COUNTY EQUALIZED VALUATION</b>				
(Reduced by TID increments):				
Total Value	2,997,697,400	3,156,704,800	3,311,821,000	
Percentage Change from Prior Year	3.177020%	5.304311%	4.917039%	
% Change Due to Net New Construction and TID Terminations	1.130%	1.120%	1.330%	
<b>STATE LIMIT ON OPERATING TAX LEVY:</b>				
Amount Under (Over) Tax Levy Limit	15,524,697	15,705,938	15,836,367	
	(2,325)			
Pre2005 data	2,325			

**2019 BUDGET OF EXPENDITURES FOR OPERATION AND MAINTENANCE OF PIERCE COUNTY**

Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Gross Recom'd	2019 Carryover/Grant/Adj.	2019 Net Co. Budget Recom'd
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted			
County Board	101 001 51110	1	47,300	62,567	62,567		62,567	63,567		63,567
Codification of Ordinances	101 001 51340	2	995	5,490	4,000		4,000	4,000		4,000
Other Legal-Negotiations	101 001 51390	3	4,971	10,000	10,000		10,000	10,000		10,000
Administration	101 001 51410	4	405,479	408,322	427,950		427,950	410,284		410,284
Human Resource	101 001 51430	5	68,052	109,032	112,641		112,641	192,932		192,932
Other General Admin & Postage	101 001 51490	6	11,294	12,100	12,100		12,100	12,100		12,100
Indirect Cost Study	101 001 51510	7	6,400	6,400	6,400		6,400	6,400		6,400
Independent Accounting & Auditing	101 001 51511	8	27,800	28,500	28,500		28,500	28,500		28,500
Illegal Taxes & Refunds	101 001 51910	9	1,271	835	-		-	-		-
Property & Liability Insurance	101 001 51930	10	71,058	70,269	78,300		78,300	67,100		67,100
Cafeteria Insurance	101 001 51932	11	4,995	5,256	5,040		5,040	5,400		5,400
Leave Liability	101 001 51940	12	130,992	50,000	50,000		50,000	50,000		50,000
Security	101 001 52910	13	2,991	50,000	50,000		50,000	46,000		46,000
West Cap	101 001 55140	14	3,000	3,000	3,000		3,000	3,000		3,000
Regional Planning	101 001 56310	15	20,946	20,563	20,563		20,563	20,720		20,720
Economic Development	101 001 56701	16	64,102	64,698	64,698		64,698	64,698		64,698
Pierce Co. Historical Society	101 001 56702	17	12,000	12,000	12,000		12,000	12,000		12,000
Circuit Court	101 002 51210	18	755,022	818,035	824,115		824,115	872,712		872,712
Law Library	101 002 51250	19	295	2,000	8,000		8,000	2,000		2,000
Criminal Justice Coordinating Council	101 002 51290	20	25,000	25,000	25,000		25,000	25,000		25,000
Mediation Fund (transfer to HS) (NL)	252 002 59220	21	-	7,500	7,500	(7,500)	-	7,500	(7,500)	-
Fines & Forfeiture Fund (transfer to HS) (NL)	253 002 59220	22	35,000	35,000	35,000	(35,000)	-	48,724	(48,724)	-
Register in Probate	101 003 51230	23	150,880	146,665	140,231		140,231	159,052		159,052
Medical Examiner	101 005 51270	24	148,320	163,648	163,648		163,648	179,533		179,533
County Clerk	101 006 51420	25	158,042	158,687	158,687		158,687	148,159		148,159
Elections	101 006 51440	26	42,147	118,180	118,180		118,180	47,500		47,500
Switchboard	101 006 51520	27	73,383	77,447	77,447		77,447	78,176		78,176
Tax Dead Expenses	101 006 51911	28	1,548	4,000	4,000		4,000	4,500		4,500
Care of Soldiers Graves	101 006 54720	29	7,146	7,356	7,356		7,356	7,396		7,396
Dog License Trust	605 006 52801	30	14,707	14,950	14,950	(14,950)		16,000	(16,000)	
Information Services	101 007 51460	31-32	514,672	657,925	657,925		657,925	677,951		677,951
Central Duplication	101 007 51460	33	11,634	18,079	18,079		18,079	7,680		7,680
Data Processing Equipment Fund (NL)	262 007 51451	34	34,300	75,139	75,139	(75,139)		41,272	(41,272)	
Treasurer	101 008 51520	35	267,228	275,545	274,562		274,562	279,740		279,740
Assessment of Property	101 008 51530	36	45,709	76,959	50,126		50,126	81,625		81,625
District Attorney	101 009 51310	37	235,521	262,983	259,783		259,783	297,910		297,910
Victim Witness	101 009 51312	38	90,216	93,094	93,094		93,094	72,216		72,216



**2019 BUDGET OF EXPENDITURES FOR OPERATION AND MAINTENANCE OF PIERCE COUNTY**

Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Gross Recom'd	2019 Carryover/GranAdj.	2019 Net Co. Budget Recom'd
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted			
Corporation Counsel	101 010 51320	30	364,722	383,544	382,803		382,803	382,130		382,130
Register of Deeds	101 011 51710	40-41	255,958	267,019	263,919		268,019	272,786		272,786
Land Records Modernization (NL)	101 011 51721	42	2,362	49,483	49,483	(49,483)		155,859	(155,859)	
SSN Redaction	101 011 51722	43	-	-	16,331	(16,331)		16,331	(16,331)	
Surveyor	101 012 51720	44	111,744	118,970	118,970		118,970	120,108		120,108
Land Management & Records	101 013 56300	45	302,612	313,696	313,696		313,696	319,489		319,489
Geographic Information System	101 013 56301	45	74,428	78,630	78,630		78,630	81,078		81,078
Land Information Grant	101 013 56302	47	83,377	47,000	47,000		47,000	87,000		87,000
Zoning	101 014 56400	48	270,651	294,025	294,025		294,025	381,359		381,359
WI Fund-Zoning Aids	806 014 56411	49	-	15,000	15,000	(15,000)	-	15,000	(15,000)	-
Courthouse & Buildings	101 015 51600	50-51	670,535	942,097	943,147		943,147	906,698		906,698
Fairgrounds	101 015 51604	52	222,441	229,313	229,543		229,543	229,543		229,543
Building Outlay (NL)	101 015 51610	53	354,960	42,187	42,187		42,187	78,636	(65,100)	13,536
Sheriff	101 016 52110	54-55	3,765,209	3,842,400	3,848,066		3,848,066	4,081,808		4,081,808
Law Enforcement Equipment Outlay	101 016 52113	56	1,212	1,000	10,000		10,000	1,000		1,000
Asset Forfeiture (NL)	101 016 52115	57	-	1,000	1,000		1,000	1,000		1,000
Boat & Snowmobile Safety Patrol	101 016 52130	58	138,956	143,970	149,279		149,279	206,742		206,742
Emergency Communications	101 016 52602	59	1,409,684	945,718	913,704		913,704	945,772		945,772
Correction / Detention / Jail	101 016 52700	60	1,574,771	1,637,616	1,787,163		1,787,163	1,617,501		1,617,501
Correct / Detent / Training Aids	101 016 52701	61	-	8,000	8,000		8,000	8,000		8,000
Canteen Fund (NL)	101 016 52702	62	1,878	10,000	10,000		10,000	10,000		10,000
Jail Nurse	101 016 52704	63	91,578	109,061	110,780		110,780	105,356		105,356
Jail Maintenance Fund (NL)	251 016 52709	64	277,788	20,000	20,000	(20,000)	-	20,000	(20,000)	-
Local Emergency Planning	101 017 51893	65	17,591	18,513	18,513		18,513	25,410		25,410
Emergency Management	101 017 52510	66	92,137	93,151	93,151		93,151	99,840		99,840
XCEL Energy Reimbursement	101 017 52520	67	85,587	90,000	90,000		90,000	90,000		90,000
Hazard Mitigation Plan	101 017 52550	68	-	22,372	22,372		22,372	22,372		22,372
Emergency Medical Services	101 017 54651	69	778	800	800		800	800		800
C.V.S.O.	101 023 54700	70	223,024	230,251	230,251		230,251	237,707		237,707
Veteran's Relief (NL)	101 023 54710	71	14,588	2,200	2,200		2,200	2,200		2,200
Veteran's Treatment Court	101 023 54730	72	2,500	2,965	2,965		2,965	2,965		2,965
County Fair	101 025 55460	73-75	223,191	236,900	236,900		236,900	241,554		241,554
County Park	101 026 55200	76-77	357,412	364,410	366,515		366,515	373,899		373,899
County Park Camper	101 026 55202	78	2,030	3,000	3,200		3,200	3,200		3,200
Park Development (NL)	101 026 55210	79	599	-	-		-	24,500	(24,500)	-
Snowmobile Trails	242 026 55401	80	134,070	193,199	55,900	(55,900)	-	67,060	(67,060)	-
Shooting Range	101 029 56143	81	8,962	9,024	9,330		9,330	9,389		9,389



2019 BUDGET OF EXPENDITURES FOR OPERATION AND MAINTENANCE OF PIERCE COUNTY

Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Gross Recom'd	2019 Carryover/Grant/Adj.	2019 Net Co. Budget Recom'd
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted			
Pesticide Certification	101 027 54910	82	360	600	500		600	600		600
Cooperative Extension	101 027 55620	83	201,177	222,225	224,527		224,527	224,060		224,060
Land Conservation	101 028 56130	84	426,767	436,782	444,032		444,032	446,311		446,311
Cost Sharing (NL)	101 028 56131	85	41,857	50,000	50,000		50,000	50,000		50,000
Multi Discharger Variance (MDV)	101 028 56132	86	-	2,506	6,500		6,500	9,750		9,750
Producer Lead Watershed Grant	101 028 56133	87		10,000	10,000		10,000	10,000		10,000
Land/Water Practice (NL)	101 028 56134	88	144,144	91,500	91,500		91,500	83,750		83,750
Watershed Maintenance (NL)	101 028 56135	89	2,762	3,000	3,000		3,000	3,000		3,000
Deer Damage	101 028 56136	90	24,080	22,672	20,549		20,549	22,672		22,672
Groundwater Cost Sharing	101 028 56136	91	-	-	-		-	7,500		7,500
Fish & Game (NL)	101 029 56137	92	-	5,967	4,739		4,739	3,760		3,760
Solid Waste	101 030 53630	93-95	103,960	113,765	117,501		117,501	125,188		125,188
Recycling Center	101 030 53633	96-99	819,541	862,565	881,299		881,299	908,300		908,300
Clean Sweep Program	101 030 53634	100-101	127,248	130,318	138,420		138,420	146,292		146,292
Revolving Loan	207 001 56704	102	8,008	9,000	9,000	(9,000)	-	9,000	(9,000)	-
WI CDBG Housing Program	208 001 56707	103	57,617	20,000	20,000	(20,000)	-	20,000	(20,000)	-
Human Services/Child Support	212 021 54	104-108	7,451,328	7,734,350	7,194,085	(4,913,544)	2,280,541	7,653,472	(5,278,142)	2,675,330
Office on Aging	231 54901 890	187-204	658,044	620,295	619,083	(422,545)	196,538	624,712	(428,174)	196,538
Public Health	227 300 54120	205	609,706	637,083	720,916	(134,801)	586,115	707,365	(151,035)	556,330
Cities Readiness	227 301 54159	206	12,072	17,670	17,670	(17,670)	-	17,670	(17,670)	-
Birth Outreach	227 303 54163	207	-	-	-	-	-	1,725	(1,725)	-
Wisconsin WINS	227 304 54167	208	2,409	2,336	2,409	(2,409)	-	2,335	(2,335)	-
PH Emergency Prepare	227 305 54165	209	19,089	35,250	32,850	(32,850)	-	32,850	(32,850)	-
Peer Counseling/Breastfeeding	227 307 54158	210	8,014	9,054	8,995	(8,995)	-	8,054	(8,054)	-
Home Care/Personal Care (NL)	227 308 54130	211	298,516	264,345	312,360	(290,195)	22,165	330,715	(289,550)	41,165
Prenatal Care Coordination (NL)	227 309 54131	212	22,564	19,200	22,700	(17,700)	5,000	19,200	(14,200)	5,000
Maternal Child Health	227 310 54160	213	29,706	28,448	28,579	(16,331)	12,248	36,723	(14,475)	24,248
Family Planning (NL)	227 311 54133	214	309,807	300,624	305,916	(306,916)	-	349,000	(349,000)	-
Birth to Three Program	227 312 54137	215	172,676	180,678	192,673	(58,673)	94,000	204,230	(110,230)	94,000
WIC	227 313 54141	216	129,900	129,330	128,275	(128,275)	-	125,602	(125,602)	-
Dental Health	227 314 54172	217	2,563	3,578	6,200	(6,200)	-	4,300	(4,300)	-
DNR-Environmental Hlth	227 315 54151	218	16,270	17,700	17,700	(17,700)	-	17,700	(17,700)	-
Car Seat	227 316 54111	219	-	-	2,600	(2,600)	-	-	-	-
Immunizations	227 317 54128	220	12,036	11,078	11,316	(11,316)	-	10,140	(10,140)	-
Lead	227 318 54166	221	3,566	6,020	5,520	(5,520)	-	5,620	(5,620)	-
Fluoride	227 319 54146	222	868	868	868	(868)	-	868	(868)	-
Radon	227 320 54150	223	228	1,000	4,500	(4,500)	-	4,500	(4,500)	-

**2019 BUDGET OF EXPENDITURES FOR OPERATION AND MAINTENANCE OF PIERCE COUNTY**

Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Gross Recom'd	2019 Carryover/Grant/Adj.	2019 Net Co. Budget Recom'd
					Gross Amounts	Prgrm Rev/ Carryovers	Net Budgeted			
Prevention Health	227 322 54148	224	6,006	5,976	6,006	(6,006)	-	5,976	(5,976)	-
Ebola Preparedness	227 323 54142	225	5,623	-	-	-	-	-	-	-
Community Opportunity Grant	227 324 54144	226	22,009	-	-	-	-	-	-	-
Fit Families - SNAP Ed	227 325 54161	227	1,403	7,875	-	-	-	8,033	(8,033)	-
Communicable Disease	227 326 54149	228	-	4,300	-	-	-	4,300	(4,300)	-
Highway - Levy	101 001 53310 01	229-260	-	9,101,978	8,022,296	(4,663,286)	3,359,000	13,464,486	(10,125,486)	3,359,000
Highway - State Transportation Aids	101 001 53310 02		-	-	980,000	(980,000)	-	1,000,000	(1,000,000)	-
Highway - State CH2PAids/Other	101 001 53310 03		-	-	-	-	-	-	-	-
Contingency Fund	102 001 59211	261	-	75,000	33,939	-	33,939	-	-	-
Recovery Zone Econ Development Bond	421 001		-	-	-	-	-	-	-	-
Jail/Sheriff Building Fund	431 001	262	-	30,000	-	-	-	-	-	-
County Sales Tax Transferred to Gen Fd	204 001 59110		1,933,836	-	-	-	-	-	-	-
Solid Waste Fees Transferred to Gen Fd	205 001 59110	263	308,411	506,167	517,220	(517,220)	-	666,880	(666,880)	-
Budgeted Decreases in Fund Balances:										
Contingency Fund	102					(29,000)	(29,000)			-
Debt Service Levy	301									
Budgeted Increases in Fund Balances:										
Data Processing Equipment Fund (NLI)					3,517	(3,517)	-	328	(328)	-
Land Records Modernization (NLI)										
CDBG Revolving Loan Fund					31,000	(31,000)	-	31,000	(31,000)	
WI CDBG Housing Program					30,050	(30,050)	-	30,000	(30,000)	
SUB-TOTAL			29,701,222	36,461,413	36,031,315	(13,016,999)	23,014,316	42,918,968	(19,265,650)	23,653,118
County Library	101 024 55110	264	439,994	482,749	482,749	-	482,749	475,249	-	475,249
Debt Service Levy-OLD DEBT	301 001	265	-	-	-	-	-	-	-	-
Debt Service Levy-NEW DEBT	301 001		-	3,220,525	3,220,525	-	3,220,525	3,227,164	-	3,227,164
Debt Service Levy-Bond Premium	301 001		-	-	-	-	-	-	-	-
County Aid Bridges	101 001 53310 04	248-260	-	200,000	200,000	-	200,000	200,000	-	200,000
<b>TOTAL GOVERNMENTAL FUNDS</b>			29,141,216	40,364,687	39,934,589	(13,016,999)	26,917,590	45,821,381	(19,265,850)	27,555,531



**2019 BUDGET OF EXPENDITURES FOR OPERATION AND MAINTENANCE OF PIERCE COUNTY**

Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Gross Recom'd	2019 Carryover/ Grant/Adj.	2019 Net Co. Budget Recom'd
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted			
GOVERNMENTAL FUNDS - SUMMARY										
General Fund - Operations	101		16,041,952	16,322,114	16,519,504	(65,814)	16,453,770	17,063,297	(261,790)	16,801,507
General Fund - Highway Operations	101a		-	9,101,978	9,002,296	(5,643,266)	3,359,000	14,484,486	(11,125,486)	3,359,000
General Fund - Highway Co Bridge Aids	101b		-	200,000	200,000	-	200,000	200,000	-	200,000
General Fund - Library	101c		439,994	482,749	482,749	-	482,749	475,249	-	475,249
General Fund - Contingency	102		-	75,000	33,939	(29,000)	4,939	-	-	-
General Fund - Totals			16,481,946	26,181,841	26,238,563	(5,738,110)	20,500,458	32,223,032	(11,387,276)	20,835,756
County Sales Tax Fund	204		1,933,635	-	-	-	-	-	-	-
Solid Waste Development Fund	205		308,411	506,167	517,220	(517,220)	-	686,850	(686,850)	-
CDBG Housing Grant #2	206		-	-	-	-	-	-	-	-
CDBG Revolving Loan Fund	207		6,008	9,000	40,000	(40,000)	-	40,000	(40,000)	-
WI CDBG Housing Fund	208		57,517	20,000	50,050	(50,050)	-	50,000	(50,000)	-
Human Services	212		7,461,326	7,734,350	7,194,085	(4,913,644)	2,280,541	7,853,472	(5,278,142)	2,575,330
Public Health	227		1,676,361	1,661,723	1,828,053	(1,108,525)	719,528	1,900,117	(1,179,374)	720,743
Office on Aging	231		666,844	620,295	619,063	(422,545)	196,538	624,712	(428,174)	196,538
Snowmobile Trails	242		134,070	183,166	55,900	(55,900)	-	67,080	(67,080)	-
Jail Maintenance Fund	251		277,769	20,000	20,000	(20,000)	-	20,000	(20,000)	-
Mediation Fund	252		-	7,500	7,500	(7,500)	-	7,500	(7,500)	-
Fines & Forfeiture Fund	253		35,000	35,000	35,000	(35,000)	-	48,724	(48,724)	-
Data Processing Equipment Fund	262		34,300	75,138	78,655	(78,655)	-	41,630	(41,600)	-
Debt Service Fund	301		-	3,220,525	3,220,525	-	3,220,525	3,227,164	-	3,227,164
Road Improvement Project	401		-	-	-	-	-	-	-	-
Recovery Zone Econ Development Bond	421		-	-	-	-	-	-	-	-
Jail/Sheriff Building Fund	431		-	30,000	-	-	-	-	-	-
Dog License Trust Fund	605		14,707	14,950	14,950	(14,950)	-	16,000	(16,000)	-
WI Fund-Zoning Aids Fund	806		-	15,000	15,000	(15,000)	-	15,000	(15,000)	-
TOTAL GOVERNMENTAL FUNDS			29,141,216	40,364,687	39,934,589	(13,016,959)	26,917,590	46,821,381	(19,265,850)	27,555,531
variance with above			-	-	-	-	-	-	-	-
HIGHWAY FUND BUDGET	701		8,740,874	9,301,978	9,202,296	(5,643,266)	3,559,000	13,604,486	(10,125,486)	3,559,000

**BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2019**  
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Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Budget		
					Gross Amounts	Prgrm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgrm Rev/ Carryovers	Net Budgeted
Forest Crop Tax	101 001 41150	266	17,981	28,000	10,000		10,000	18,000		18,000
Retained Sales Tax	101 001 41220	266	129	120	120		120	120		120
County Sales Tax	101 001 49xxx	266	2,275,091	2,289,291	2,289,291		2,289,291	2,403,042		2,403,042
Aq Land Penalties	101 001 41820	266	8,429	2,000	500		500	2,000		2,000
Interest on Taxes	101 001 41930	266	285,934	275,000	275,000		275,000	275,000		275,000
Shared Taxes	101 001 43410	266	999,693	996,465	996,465		996,465	1,001,976		1,001,976
Personal Property Aid	101 001 43411	266	-	-	-		-	76,774		76,774
Unclaimed Property	101 001 43504	266	97	-	-		-	-		-
Computer Exempt Aid	101 001 43592	266	10,842	11,001	10,800		10,800	11,000		11,000
Trash Hauler License	101 001 44101	266	1,720	1,870	1,720		1,720	1,870		1,870
Administration Fees	101 001 46100	266	155	100	300		300	150		150
County Directories	101 001 46101	266	183	180	175		175	180		180
County Vending Machine Revenue	101 001 46102	266	153	50	100		100	50		50
Refund National JPA-Staples	101 001 46112	266	3,987	250	250		250	250		250
Timber Sales Revenue	101 001 46810	266	-	20	20		20	20		20
CDL Revenue	101 001 47332	266	384	100	500		500	100		100
Drug Testing Revenue	101 001 47423	266	12	408	30		30	408		408
Interest & Dividends	101 001 48110	266	4,889	4,000	-		-	4,000		4,000
Interest-Insurance Deductible	101 001 48115	266	1,300	412	-		-	400		400
Rebate-Purchasing Card	101 001 48150	266	3,873	1,750	1,750		1,750	1,750		1,750
Rent from County Offices	101 001 48210	266	77,934	77,934	77,934		77,934	77,934		77,934
Rent of County Owned Property	101 001 48211	266	721	-	-		-	-		-
Sale of County Property	101 001 48310	266	618	600	500		500	600		600
Profit on Tax Deed Sale	101 001 48312	266	26,432	-	-		-	-		-
Nationwide Settlement	101 001 48402	266	23	-	-		-	-		-
Flex Spending Refund	101 001 48410	266	14,992	5,000	-		-	5,000		5,000
Unclaimed Trust Fund	101 001 48603	266	7,738	(500)	-		-	-		-
State Aid-GAL Fees	101 002 43510	267	13,951	10,000	10,000		10,000	14,000		14,000
State Court Grant	101 002 43518	267	53,929	52,274	52,835		52,835	52,274		52,274
Ordinances & Penalties	101 002 45110	267	73,209	61,000	61,000		61,000	73,000		73,000
State Fines for County	101 002 45120	267	32,163	31,000	31,000		31,000	32,000		32,000
Circuit Court Fees	101 002 46140	267	77,594	65,000	65,000		65,000	77,500		77,500
Restitution GAL Fees	101 002 46141	267	94,417	70,000	70,000		70,000	94,500		94,500
Interest - Clerk of Courts	101 002 48112	267	672	1,200	410		410	1,000		1,000
Register of Probate State G.A.L.	101 003 43510	268	9,301	5,000	5,500		5,500	6,500		6,500
Register in Probate-Restitution GAL	101 003 46141	268	9,130	5,000	12,000		12,000	12,000		12,000
Register in Probate Fees	101 003 46150	268	11,274	10,000	11,000		11,000	11,000		11,000
Medical Examiner Fees	101 005 46108	269	22,567	21,900	21,900		21,900	22,500		22,500
Conservation Fees	101 005 44201	270	224	225	250		250	250		250



**BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2019**

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Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Budget		
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
Clerk Fees	101 005 46110	270	8,740	9,000	8,000		8,000	8,000		8,500
Passport Fees	101 005 46115	270	16,410	16,000	15,000		15,000	15,000		16,000
Statewide Voter Registration	101 005 47331	270	1,940	3,500	24,000		24,000	2,000		2,000
Colored Copies Revenue	101 007 47413	271	3,407	3,000	3,000		3,000	3,000		3,000
Payment in Lieu of Taxes-Districts	101 008 43590	272	22,491	22,680	22,680		22,680	22,680		22,680
Treasurer Fees	101 008 46120	272	16,339	13,500	13,500		13,500	14,000		14,000
Interest on Gen. Fund Investments	101 008 48110	272	274,684	333,000	330,000		330,000	335,000		335,000
Interest on Checking	101 008 48112	272	5,454	3,700	3,100		3,100	11,674		11,674
State Aid - Victim/Witness	101 009 43514	273	46,444	44,775	44,775		44,775	36,029		36,029
Victim Witness Fees	101 009 46160	273	-	-	-		-	-		-
District Attorney Fees	101 009 46165	273	10,141	11,500	11,500		11,500	11,750		11,750
Corporation Counsel Fees	101 010 46170	274	20	500	500		500	500		500
Real Estate Transfer Tax	101 011 41230	275	122,758	95,000	100,000		100,000	90,000		90,000
Register of Deeds Fees	101 011 46130	275	187,503	182,255	185,000		185,000	180,000		180,000
Land Records Modernization Fee (NL)	101 011 45131	275	57,112	53,000	53,000	(53,000)	-	55,000	(55,000)	-
Monumentation Fees	101 012 46160	276	9,200	6,000	6,000		6,000	6,000		6,000
State Aid - Land Information Grant	101 013 43591	277	81,879	46,000	46,000		46,000	85,000		85,000
County Fines/Violations	101 013 46102	277	-	250	250		250	250		250
GIS Revenue	101 013 46190	277	1,949	1,500	1,500		1,500	1,500		1,500
Zoning Fees	101 014 44401	278	64,491	65,000	65,000		65,000	65,000		65,000
Sanitation Fees	101 014 44402	278	31,315	20,000	20,000		20,000	20,000		20,000
Land Record Fees-Zoning	101 014 46132	278	4,480	3,000	2,000		2,000	3,000		3,000
Winter Storage	101 015 45747	279	37,782	40,000	40,000		40,000	40,000		40,000
Fairgrounds Rental	101 015 46749	279	13,697	15,000	15,000		15,000	15,000		15,000
Rebate - Focus on Energy	101 015 46610	279	44,852	-	-		-	-		-
State Aid-Training & Standards	101 016 43507	280	7,360	7,200	7,200		7,200	7,200		7,200
State Aid - Law Enforcement	101 016 43521	280	1,430	1,300	1,300		1,300	1,300		1,300
State Aid - Water Patrol	101 016 43524	280	55,941	38,600	38,600		38,600	44,750		44,750
State Aid - Snowmobile Patrol	101 016 43525	280	18,176	31,100	31,100		31,100	31,000		31,000
State Aid - ATV Safety	101 016 43529	280	24,095	41,000	41,000		41,000	41,000		41,000
Sheriff Fees Accident Photo Fees	101 016 46210	280	1,295	1,400	1,400		1,400	1,400		1,400
Sheriff Fees - Paper Services	101 016 46211	280	27,695	11,465	22,100		22,100	23,000		23,000
Fingerprint Fees	101 016 46240	280	96	-	-		-	-		-
Board of Prisoners	101 016 46241	280	81,172	35,900	45,000		45,000	80,000		80,000
Home Monitor Revenue	101 016 46242	280	-	-	-		-	-		-
Carleen Fund Revenue (NL)	101 016 46243	280	1,170	10,000	10,000		10,000	10,000		10,000
Car Tow Reimbursement	101 016 46244	280	3,940	1,000	3,000		3,000	3,000		3,000
License Fees	101 016 46245	280	8,236	8,814	10,000		10,000	10,000		10,000
Reimbursement for Services	101 016 46246	280	4,403	14,000	14,000		14,000	14,000		14,000



**BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2019**

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Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Budget		
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
Asset Forfeiture	101 016 46774	280	5,750	1,000	1,000		1,000	1,000		1,000
Reimbursement Federal Gov	101 016 47101	280	600	200	1,000		1,000	1,000		1,000
State Restitution	101 016 47124	280	282	500	500		500	500		500
Drug Abuse Grant	101 016 47320	280	5,423	2,500	6,000		6,000	6,000		6,000
D.A.R.E. Program	101 016 47422	280	8,370	-	11,000		11,000	15,000		15,000
Radio Tower Lease Revenue	101 016 48240	280	19,650	8,469	18,000		18,000	19,500		19,500
Sale of Squad Cars	101 016 48311	280	14,500	-	10,000		10,000	44,000		44,000
Sheriff Insurance Recovery	101 016 48400	280	23,013	20,000	2,000		2,000	20,000		20,000
Donations D.A.R.E.	101 016 48505	280	900	500	1,000		1,000	500		500
Donations K9	101 016 48517	280	-	-	-		-	-		-
Rebate of Telephones	101 016 48608	280	1,100	1,000	1,000		1,000	-		-
Law Enforcement Recoveries	101 016 48900	280	-	1,000	10,000		10,000	1,000		1,000
State Aid - I. E.P.C.	101 017 43627	281	11,847	10,810	10,810		10,810	10,810		10,810
State Aid - Emergency Mgmt	101 017 43526	281	45,323	38,139	38,139		38,139	38,139		38,139
State Aid - Hazard Mitigation	101 017 43542	281	-	22,372	22,372		22,372	22,372		22,372
Emergency Management Fees	101 017 45220	281	310	400	400		400	400		400
XCEL Energy - Reimbursement	101 017 46610	281	85,587	80,000	80,000		80,000	80,000		80,000
Donation - Emergency Management	101 017 46603	281	63,193	-	-		-	-		-
State Aid - C.V.S.O.	101 023 43562	282	19,996	16,500	16,500		16,500	16,500		16,500
C.V.S.O. Transportation	101 023 46601	282	7,294	4,500	4,500		4,500	4,500		4,500
Donations-Veteran Relief Fund	101 023 48508	282	19,577	2,200	-		-	-		-
Vet Relief-Golf Sponsorship	101 023 48534	282	23,270	2,500	2,500		2,500	2,500		2,500
State Aid for County Fair	101 025 43571	283	7,176	7,176	7,200		7,200	7,200		7,200
Motocross Revenue/Sponsors	101 025 45740	283	13,404	15,800	15,800		15,800	15,800		15,800
Fair Admission & Use Fees	101 025 45741	283	99,911	101,000	101,000		101,000	101,000		101,000
Grandstand	101 025 45742	283	12,329	11,000	11,000		11,000	12,454		12,454
Sponsors/Trophies	101 025 45743	283	10,197	3,000	3,000		3,000	3,000		3,000
Space/Priv/Rides	101 025 45744	283	63,493	60,000	60,000		60,000	63,200		63,200
Contest Entry Fees	101 025 45745	283	4,210	4,800	4,800		4,800	4,600		4,600
Exhibitor Fees	101 025 45746	283	6,733	7,000	7,000		7,000	7,000		7,000
Fair Administrative Income	101 025 45748	283	6,313	6,500	6,500		6,500	6,500		6,500
Social Garden Revenue	101 025 45751	283	17,512	20,000	20,000		20,000	20,000		20,000
Fair Insurance Reimbursement	101 025 48400	283	600	600	600		600	600		600
Park Revenues	101 026 46720	284	154,634	166,000	166,000		166,000	166,750		166,750
Park Development Fund	101 026 46721	284	-	-	-		-	-		-
Park Canteen	101 026 46723	284	4,424	5,000	5,500		5,500	5,500		5,500
Park-Timber Sales	101 026 46610	284	-	-	7,800		7,800	7,800		7,800
Park-Sale of County Equipment	101 026 48316	284	1,395	-	-		-	-		-
Reimbursement-Snowmobile Admin	101 026 48950	284	5,536	5,000	5,000		5,000	5,000		5,000



**BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2019**  
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Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Budget		
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
St Aid - Offset to 131 Contract	101 027 43554	285	3,555	-	-	-	-	-	-	-
State Aid-Penalty Mail Allowment	101 027 43556	285	3,684	3,684	3,684	-	3,684	3,684	-	3,684
Pesticide Certification	101 027 44900	203	1,300	1,300	1,300	-	1,300	1,300	-	1,300
Sale of UW-Ext. Supplies	101 027 46771	288	-	200	200	-	200	200	-	200
UW Extension Revenues	101 027 46773	285	1,040	500	1,500	-	1,500	1,500	-	1,500
State Aid - Land Conservation	101 028 43580	288	127,918	133,424	130,000	-	130,000	134,903	-	134,900
State Aid-LWRMP Practices	101 028 43583	288	142,644	115,569	90,000	-	90,000	82,250	-	82,250
State Aid-Producer Lead Watershed	101 028 43584	288	10,015	10,000	10,000	-	10,000	10,000	-	10,000
State Aid - Deer Damage (NL)	101 028 43585	288	18,410	22,672	20,549	-	20,549	22,672	-	22,672
Tree Sales	101 028 46812	288	10,606	14,000	18,000	-	18,000	14,000	-	14,000
Land Conservation Fees	101 028 46828	288	1,500	3,000	3,000	-	3,000	3,000	-	3,000
Multi Discharger Variance (MDV)	101 028 46829	288	-	2,805	10,000	-	10,000	15,000	-	15,000
USDA NRCS Agreement	101 028 47120	285	24,147	20,000	20,000	-	20,000	20,000	-	20,000
State Aid - Fish & Game (NL)	101 029 43585	287	-	5,967	2,849	-	2,849	1,559	-	1,559
Shooting Range Revenue	101 029 46827	267	2,761	2,500	2,500	-	2,500	2,500	-	2,500
State Aid - Recycling	101 030 43543	288	201,033	201,471	201,000	-	201,000	201,400	-	201,400
State Aid - Clean Sweep	101 030 43544	288	27,258	27,500	18,500	-	18,500	21,000	-	21,000
Clean Sweep Revenues	101 030 46430	288	89,874	85,600	87,500	-	87,500	87,500	-	87,500
Sale of Recycled Materials	101 030 46431	288	389,354	260,000	290,000	-	290,000	250,000	-	250,000
Solid Waste Revenue	101 030 46432	288	23,991	22,129	23,000	-	23,000	23,000	-	23,000
Carton Council Grant	101 030 47338	288	-	-	-	-	-	-	-	-
Sale of Recycling Machinery	101 030 48313	288	-	3,363	-	-	-	-	-	-
Insurance Recovery	101 030 48400	288	1,839	-	-	-	-	-	-	-
State Transportation Aids	101 001 43531	-	1,021,516	-	980,000	(980,000)	-	1,000,000	(1,000,000)	-
CHIP Hwy Grants/Other	101 001 43535	-	4,954	-	-	-	-	-	-	-
Transfer to Gen Fd-Solid Waste Fd	101 001 49xxx	290	-	505,167	517,220	-	517,220	586,880	-	586,880
Transfer to Gen FdCounty Sales Tax Re	204 001 41211	-	-	-	-	-	-	-	-	-
Solid Waste User Fees	205 001 45400	290	399,549	397,500	397,500	(397,500)	-	398,000	(398,000)	-
Revolving Loan Interest	207 001 48110	291	9,394	10,000	10,000	(10,000)	-	10,000	(10,000)	-
Revolving Loan Repayment	207 001 48928	291	152,286	20,000	20,000	(20,000)	-	30,000	(30,000)	-
Revolving Loan Other	207 001 48950	291	-	-	-	-	-	-	-	-
CDBG Interest	208 001 48110	292	107	-	50	(50)	-	-	-	-
Community Development-Housing Ref.	208 001 48513	292	65,784	50,000	50,000	(50,000)	-	50,000	(50,000)	-
Human Services Rev-Inter-government	212 051 43	293	4,752,604	4,927,621	4,913,544	(4,913,544)	-	5,278,142	(5,278,142)	-
Human Services Refunds	212 051 45	316	423,786	-	-	-	-	-	-	-
St Aid Communicable Disease	227 300 43554	317	-	-	5,000	(5,000)	-	-	-	-
Licensing fees - Restaurant	227 300 44102	317	-	-	-	-	-	-	-	-
License Fees - DATCP	227 300 44103	317	94,781	92,000	87,001	(87,001)	-	92,000	(92,000)	-
Licensing fees - DSPS	227 300 44104	317	1,575	1,186	1,100	(1,100)	-	1,200	(1,200)	-



**BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2019**  
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					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
Immunization Revenue	227 300 45523	317	659	810	1,600	(1,600)	-	800	(800)	-
Public Health Revenue	227 300 45524	317	834	1,100	1,100	(1,100)	-	1,100	(1,100)	-
Mantoux	227 300 45537	317	1,761	650	1,000	(1,000)	-	650	(650)	-
Flu Shot Revenue	227 300 45538	317	19,392	19,500	18,000	(18,000)	-	19,500	(19,500)	-
School Health Revenue	227 300 45539	317	13,346	4,500	13,000	(13,000)	-	-	-	-
Private Foundation Grants	227 300 47337	317	3,617	-	3,000	(3,000)	-	-	-	-
Donations	227 300 48607	317	4,571	2,200	4,000	(4,000)	-	2,200	(2,200)	-
St. Aid-Cities Readiness	227 301 43559	318	12,072	17,670	17,670	(17,670)	-	17,670	(17,670)	-
St. Aid-Birth Outreach	227 303 43500	319	-	-	-	-	-	1,725	(1,725)	-
St. Aid-Wisconsin WINS	227 304 43509	320	2,409	2,336	2,400	(2,400)	-	2,336	(2,336)	-
St. Aid-PH Emergency Preparedness	227 305 43533	321	18,589	30,848	32,350	(32,350)	-	32,350	(32,350)	-
Pok Co Bio T Preparedness	227 305 47336	321	-	1,500	-	-	-	-	-	-
St. Aid-BioT Preparedness	227 305 43551	321	500	2,902	500	(500)	-	500	(500)	-
St. Aid-Peer Counseling/Breastfeeding	227 307 43535	322	8,014	9,054	8,995	(8,995)	-	9,054	(9,054)	-
Home Care-Medicare	227 308 45511	323	44,947	26,000	60,000	(60,000)	-	40,000	(40,000)	-
Home Care-Medical Assistance	227 308 45515	323	43,392	29,700	40,000	(40,000)	-	35,000	(35,000)	-
Home Care-VA	227 308 45516	323	100,651	96,000	112,000	(112,000)	-	118,750	(118,750)	-
Home Care-COP Human Service Grant	227 308 45517	323	600	-	-	-	-	-	-	-
Home Care-Insurance	227 308 45518	323	7,368	6,430	12,145	(12,145)	-	7,000	(7,000)	-
Home Care-Self Pay	227 308 45525	323	5,646	4,000	10,000	(10,000)	-	5,000	(5,000)	-
Home Care-Inclusa	227 308 45535	323	55,653	63,000	50,000	(50,000)	-	78,750	(78,750)	-
Home Care-Donation	227 308 45503	323	52	50	50	(50)	-	50	(50)	-
Prenatal Care Coord-Med. Assistance	227 309 45512	324	14,205	4,500	8,000	(8,000)	-	4,500	(4,500)	-
Prenatal Care Coord-United Way	227 309 45504	324	1,700	1,700	1,700	(1,700)	-	1,700	(1,700)	-
St. Aid-Maternal Child Health	227 310 43579	325	16,331	16,200	16,331	(16,331)	-	14,475	(14,475)	-
St. Aid-Family Planning	227 311 43552	326	66,273	66,273	66,273	(66,273)	-	66,273	(66,273)	-
Family Planning UWRF Student Health	227 311 45509	326	44,474	44,500	37,603	(37,603)	-	45,000	(45,000)	-
Family Planning-Gen. Income	227 311 45513	326	200,920	197,208	179,000	(179,000)	-	199,527	(199,527)	-
Family Planning Self Pay	227 311 45514	326	3,508	5,657	2,000	(2,000)	-	5,000	(5,000)	-
Family Planning Insurance	227 311 45534	326	-	-	1,500	(1,500)	-	-	-	-
Family Planning UW-RF Rent	227 311 45214	326	5,040	5,732	5,040	(5,040)	-	6,700	(6,700)	-
Family Planning Private Foundation Gr	227 311 45511	326	-	10,000	10,000	(10,000)	-	10,000	(10,000)	-
Family Planning HCET	227 311 45520	326	5,014	400	4,500	(4,500)	-	500	(500)	-
St. Aid-Birth to Three	227 312 43519	327	62,773	62,773	62,773	(62,773)	-	62,773	(62,773)	-
Birth to Three Revenue	227 312 45519	327	18,441	13,200	14,000	(14,000)	-	13,500	(13,500)	-
Parental Cost Program	227 312 45520	327	4,405	4,356	4,500	(4,500)	-	4,500	(4,500)	-
MA Speech Therapy	227 312 45522	327	3,026	5,650	6,000	(6,000)	-	5,997	(5,997)	-
Speech Therapy Insurance	227 312 45536	327	8,808	10,000	5,400	(5,400)	-	10,000	(10,000)	-
St. Aid-Farmers Market	227 313 43553	328	1,193	1,432	1,193	(1,193)	-	1,432	(1,432)	-



**BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2019**  
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Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Budget		
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
St. Aid-WIC Fit Families	227 313 43557	328	-	-	7,875	(7,875)	-	-	-	-
State Aid- WIC	227 313 43558	328	119,707	127,898	119,307	(119,207)	-	124,170	(124,170)	-
Medicaid Dental Health	227 314 45527	329	4,168	4,350	3,500	(3,500)	-	4,300	(4,300)	-
St. Aid-DNR Environmental Health	227 315 43546	330	12,061	14,000	14,000	(14,000)	-	14,000	(14,000)	-
DNR Environmental Health	227 315 45529	330	4,230	3,700	3,700	(3,700)	-	3,700	(3,700)	-
St. Aid-Car Seat	227 316 43506	331	-	-	2,600	(2,600)	-	-	-	-
St. Aid-Adult Immunizations	227 317 43549	332	720	938	-	-	-	-	-	-
St. Aid-Immunizations	227 317 43550	332	11,316	10,140	11,316	(11,316)	-	10,140	(10,140)	-
St. Aid-Lead	227 318 43536	333	2,820	2,820	2,820	(2,820)	-	2,820	(2,820)	-
MA-Childhood Lead Testing	227 318 45510	333	2,903	4,000	2,700	(2,700)	-	3,000	(3,000)	-
St. Aid-Fluoride	227 319 43509	334	868	868	868	(868)	-	868	(868)	-
St. Aid-Redon	227 320 43548	335	-	-	3,500	(3,500)	-	3,500	(3,500)	-
Radon Revenue	227 320 45521	335	450	1,000	1,000	(1,000)	-	1,000	(1,000)	-
Prevention Health	227 322 43568	336	6,006	5,976	6,006	(6,006)	-	5,976	(5,976)	-
St. Aid-Ebola Preparedness	227 323 43545	337	5,523	-	-	-	-	-	-	-
Community Options	227 324 45529	338	22,009	-	-	-	-	-	-	-
St Aid-Fit Families	227 325 43557	339	1,403	7,875	-	-	-	8,033	(8,033)	-
St Aid-Communicable Disease	227 326 43554	340	-	4,300	-	-	-	4,300	(4,300)	-
Office on Aging Grant Funds/Intergov.	231 022 43	341	302,414	423,050	422,545	(422,545)	-	428,174	(428,174)	-
Office on Aging Program Income	231 022 40	357	139,351	-	-	-	-	-	-	-
Office on Aging Other	231 022 48		605	-	-	-	-	-	-	-
Snowmobile Trails (NL)	242 025 43573	358	134,070	67,080	55,900	(55,900)	-	67,080	(67,080)	-
Jail Maintenance Fund (NL)	251 016 45190	359	37,538	20,000	20,000	(20,000)	-	20,000	(20,000)	-
Family Mediation Fund (NL)	252 005 46111	360	4,640	4,500	4,500	(4,500)	-	4,600	(4,600)	-
Mediation Fund-Courts (NL)	252 002 46143	361	3,375	3,000	3,000	(3,000)	-	3,000	(3,000)	-
OWI Surcharge-Fines/Forfeiture (NL)	253 002 45121	362	37,752	35,000	35,000	(35,000)	-	40,000	(40,000)	-
Data Processing Equipment Fund (NL)	262 007 47411	263	41,600	41,600	41,600	(41,600)	-	41,600	(41,600)	-
Recovery Zone Economic	421 001		-	-	-	-	-	-	-	-
Jail/Sheriff Building Fund	431 001	364	-	-	-	-	-	-	-	-
Dog License Collection (NL)	805 005 44202	365	14,707	14,950	14,950	(14,950)	-	16,000	(16,000)	-
WI Zoning Aids (NL)	806 014 43567	366	-	15,000	15,000	(15,000)	-	15,000	(15,000)	-
Highway	701	367-371	-	-	4,663,296	(4,663,296)	-	10,125,486	(10,125,486)	-
FUNDS APPLIED-Data Processing Equipment Outlay					33,538	(33,538)	-	-	-	-
FUNDS APPLIED-Redaction					16,331	(16,331)	-	16,331	(16,331)	-
FUNDS APPLIED-Park Development					-	-	-	24,500	(24,500)	-
FUNDS APPLIED-Building Outlay		266a			-	-	-	65,100	(65,100)	-
FUNDS APPLIED-Solid waste Fund				108,867	119,720	(119,720)	-	288,860	(288,860)	-
FUNDS APPLIED-Prenatal Care Coordination		324		8,000	8,000	(8,000)	-	8,000	(8,000)	-
FUNDS APPLIED-Family Planning		326		-	-	-	-	15,000	(15,000)	-

**BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2019**  
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Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Budget		
					Gross Amounts	Prgm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgm Rev/ Carryovers	Net Budgeted
FUNDS APPLIED-Home Care		323		17,000	6,000	(6,000)	-	6,000	(6,000)	-
FUNDS APPLIED-Land Records Modernization					-	-	-	100,859	(100,859)	-
FUNDS APPLIED-Birth To Three		327		-	6,000	(6,000)	-	13,460	(13,460)	-
FUNDS APPLIED-Dental Health		329		-	2,700	(2,700)	-	17,785	(17,785)	-
FUNDS APPLIED-Public Health		317			-	-	-	15,800	(15,800)	-
FUNDS APPLIED-Debt Service							-			-
FUNDS APPLIED-Recovery Zone							-			-
FUNDS APPLIED-OWI Surcharge							-	8,724	(8,724)	-
FUNDS APPLIED-Consistency Fund					29,000	(29,000)	-			-
<b>TOTAL GOVERNMENTAL FUNDS</b>			15,885,769	14,514,600	20,325,377	(13,016,999)	7,308,378	27,082,601	(19,285,650)	7,816,751



**BUDGET OF GENERAL REVENUES AND OTHER SOURCES FOR 2019**

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Account Name	Account No.	Page	2017 Actual	Estimate 2018	2018 Budget			2019 Budget		
					Gross Amounts	Prgrm Rev/ Carryovers	Net Budgeted	Gross Recom'd	Prgrm Rev/ Carryovers	Net Budgeted

**GOVERNMENTAL FUNDS - SUMMARY**

General Fund - Operations	101		6,005,591	4,497,016	5,534,867	(1,033,000)	4,501,867	5,781,826	(1,055,000)	4,726,826
General Fund - Highway Operations	101a		-	-	-	-	-	-	-	-
General Fund - Funds Applied	101b		-	-	49,869	(49,869)	-	40,831	(40,831)	-
General Fund - Transfer from Hwy	101c		-	-	4,563,295	(4,563,295)	-	10,125,486	(10,125,486)	-
General Fund - Trans - Sales Tax Fd	101d		2,275,091	2,299,291	2,289,291	-	2,289,291	2,403,042	-	2,403,042
General Fund - Trans - Solid Waste Fd	101e		-	506,167	517,220	-	517,220	666,880	-	666,880
<b>General Fund - Totals</b>			<b>8,280,682</b>	<b>7,292,476</b>	<b>13,354,543</b>	<b>(5,746,165)</b>	<b>7,308,378</b>	<b>19,038,068</b>	<b>(11,221,317)</b>	<b>7,816,751</b>
Contingency Fund	102		-	-	29,000	(29,000)	-	-	-	-
County Sales Tax Fund	204		-	-	-	-	-	65,100	(65,100)	-
Solid Waste Development Fund	205		306,549	506,167	517,220	(517,220)	-	666,880	(666,880)	-
CDBG Housing Grant #2	209		-	-	-	-	-	-	-	-
CDBG Revolving Loan Fund	207		161,680	40,000	40,000	(40,000)	-	40,000	(40,000)	-
WI CDBG Housing Fund	208		65,001	50,000	50,000	(50,000)	-	50,000	(50,000)	-
Human Services	212		5,178,600	4,927,521	4,913,544	(4,913,544)	-	5,278,142	(5,278,142)	-
State Grants (Public Health)	227		1,091,334	1,074,122	1,108,525	(1,108,525)	-	1,280,233	(1,280,233)	-
Office on Aging	231		442,371	423,090	422,545	(422,545)	-	428,174	(428,174)	-
Snowmobile Trails	242		134,070	67,680	55,900	(55,900)	-	67,088	(67,680)	-
Jail Maintenance Fund	251		32,538	20,000	20,000	(20,000)	-	20,000	(20,000)	-
Mediation Fund	252		8,015	7,500	7,500	(7,500)	-	7,500	(7,600)	-
Fines & Forfeiture Fund	253		37,752	35,000	35,000	(35,000)	-	48,724	(48,724)	-
Data Processing Equipment Fund	262		41,600	41,600	41,600	(41,600)	-	41,600	(41,600)	-
Debt Service Fund	301		-	-	-	-	-	-	-	-
Road Improvement Projects	401		-	-	-	-	-	-	-	-
Recovery Zone	421		-	-	-	-	-	-	-	-
Jail/Sheriff Building Fund	431		-	-	-	-	-	-	-	-
Dog License Trust Fund	805		14,707	14,950	14,950	(14,950)	-	15,000	(15,000)	-
WI Fund-Zoning Aids Fund	806		-	15,000	15,000	(15,000)	-	15,000	(15,000)	-
<b>TOTAL GOVERNMENTAL FUNDS</b>			<b>15,685,769</b>	<b>14,514,606</b>	<b>20,325,377</b>	<b>(13,010,999)</b>	<b>7,308,378</b>	<b>27,082,801</b>	<b>(12,265,850)</b>	<b>7,816,751</b>

variance with above

**HIGHWAY FUND BUDGET**

701			8,753,618	9,301,978	9,202,295	(5,643,296)	3,559,000	13,684,486	(10,125,486)	3,559,000
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**RESOLUTION NO. 18-22  
AUTHORIZE CANCELLATION OF  
OUTSTANDING COUNTY ORDERS**

**WHEREAS**, the county treasurer is required by Wis. Stats. § 59.25(3)(c) and (d) to pay all county orders as directed by the board and keep a true and correct account of the expenditure, specifying the person to whom the payment was made and the purpose of each particular payment; and

**WHEREAS**, pursuant to Wis. Stat. § 59.64(4)(d), the county board shall examine the county orders returned paid by the treasurer by comparing each order with the record of orders in the clerk's office and enter the date when the order was cancelled; and

**WHEREAS**, the clerk is further required by Wis. Stat. § 59.64(4)(e) to prepare and present to the board at each annual session a detailed list of all county orders which remain uncalled for (hereafter "outstanding") by the payee for two years, including the amount, date and payee; and

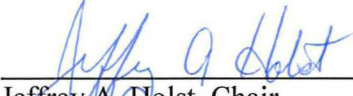
**WHEREAS**, the county board shall cause the list of outstanding orders to be compared to the county orders and, when found to be correct, cancel the orders; and

**WHEREAS**, attached hereto as Exhibit "A" is a list of all county orders that remain outstanding for the last two years as of January 1, 2018, which has been compared to the county orders and found to be correct; and

**WHEREAS**, the Finance and Personnel Committee, at its meeting on September 26, 2018 reviewed the list of outstanding county orders attached as Exhibit "A" and recommended that the County Board authorize the cancellation of said orders.

**NOW, THEREFORE BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby finds the list of outstanding county orders attached hereto as Exhibit "A" to be correct, and authorizes the cancellation of said orders.

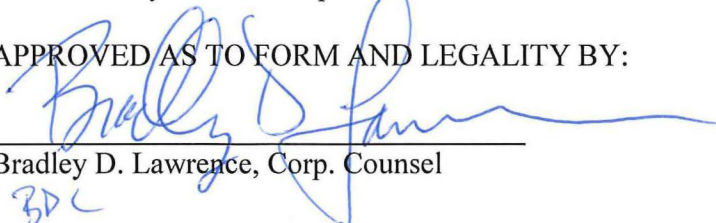
Dated this 23<sup>rd</sup> day of October, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
BDC

Adopted: November 13, 2018

## EXHIBIT A

### CANCEL WARRANTS (OUTDATED CHECKS)

TO THE HONORABLE BOARD OF SUPERVISORS OF PIERCE COUNTY

I herewith report the following outlawed County order checks are still unpaid and remaining outstanding on January 1, 2018 and would respectfully ask you to cancel same as per Section 59.64 (4e) of the Wisconsin State Statutes:

1/9/2015	10153	PEDERSON, HEIDI	\$33.34
1/9/2015	10154	POSTHUMA, ERIN, LOUISE	\$36.40
1/16/2015	10205	CALAHAN, CHARLIE	\$223.44
2/6/2015	10594	NEW PIG CORPORATION	\$79.50
2/20/2015	10894	BRUNKHORST, ERIC J	\$33.34
2/20/2015	10896	COURRIER, ALEXANDER M	\$28.24
2/20/2015	10909	HERRICK, RICHARD I	\$26.20
3/27/2015	11558	MURPHY, DAVID	\$34.17
7/3/2015	11646	JACOBSON, KENNETH	\$15.53
5/15/2015	12573	RADKEY, THOMAS R	\$20.08
5/15/2015	12575	RICHERT, MATTHEW M	\$27.73
6/5/2015	12891	DARDIS, JOSEPH H	\$26.00
6/12/2015	13097	ECKHOFF, RALPH M	\$23.14
6/12/2015	13099	ERHOLTZ, JAMES ALLEN	\$26.20
6/12/2015	13110	HOKANSON, STEPHEN EDWARD	\$22.12
7/24/2015	13991	SWANSON, BRIAN CHARLES	\$33.34
7/24/2015	13995	WARNER, JUSTIN RYAN	\$26.20
7/24/2015	13997	WILLIAMS, STEVEN DANIEL	\$62.60
7/31/2015	14043	POLK BURNETT SECURITY SERVICES	\$968.60
7/31/2015	14083	DAKOTA COUNTY TECHNICAL COLLEGE	\$150.00
8/14/2015	14468	GEHL, ANDREW I	\$67.70
8/14/2015	14469	GILLES, KYLE WAYNE	\$17.02
8/14/2015	14511	ZACHAU, KARIN LUISGARD	\$35.06
8/21/2015	14779	JONES, SCOTT	\$15.00
9/4/2015	14888	CARR, WILLIAM P	\$36.94
6/4/2015	15002	TUFTS UNIV HEALTH & NUTRITION	\$28.00
9/11/2015	15066	ELLIS, LEE	\$343.86
9/25/2015	15359	CARLSON, LUKE	\$2.00
9/25/2015	15371	COSGROVE, ALICIA	\$6.00
9/25/2015	15442	KLECKER, KRISTA	\$1.75
9/25/2015	15462	MARK, ROSALIE	\$45.75
9/25/2015	15464	MCELMURY, LAUREEN	\$2.50
9/25/2015	15486	BOYER, SYDNEY	\$17.50
9/25/2015	15499	FLANDERS, KYLEE	\$13.50
9/25/2015	15510	HYBBEN, KARI	\$16.00
9/25/2015	15529	NINNEMAN, LILLY	\$4.00
9/25/2015	15538	BECHER, BRAEDEN	\$1.50
9/25/2015	15541	BENDER, KAYLEE	\$1.50
9/25/2015	15543	BETTS, ELLA	\$1.50
9/25/2015	15544	BIEMERET, EVELYN	\$1.00
9/25/2015	15547	BLADES, DECKER	\$1.00
9/25/2015	15548	BLADES, MARSHALL	\$1.50



9/25/2015	15553	BRUNDHORST, GAGE	\$1.75
9/25/2015	15566	EVERSON, RILEY	\$1.75
9/25/2015	15568	FISHER, MILAYLA	\$1.75
9/25/2015	15574	HAMMOND, OWEN	\$1.25
9/25/2015	15575	HAND, KEELYN	\$1.25
9/25/2015	15576	HANSELL, ADDISEN	\$1.75
9/25/2015	15579	HOKANSON, CAMREN	\$1.75
9/25/2015	15580	IRGENS, RYDER	\$1.00
9/25/2015	15585	JOHNSON, ABERDEEN	\$1.75
9/25/2015	15587	JOHNSON, LYNNES	\$1.25
9/25/2015	15588	KARRAS, LILYANA	\$1.75
9/25/2015	15591	KUHN, ONAWA	\$1.50
9/25/2015	15597	LOTHER, DIANNA	\$1.25
9/25/2015	15603	NUNEZ, CHRIS	\$1.75
9/25/2015	15605	OPATZ, RORY	\$1.75
9/25/2015	15608	PLATSON, JASMINE	\$1.50
9/25/2015	15614	SHIGLEDECKER, ELLY	\$1.50
9/25/2015	15617	SIMPSON, SAMUEL	\$1.50
9/25/2015	15624	THOMAS NIKLAS	\$1.25
9/25/2015	15632	WAYNE, KATELYN	\$1.00
9/25/2015	15638	WOOD, CORI	\$2.75
9/25/2015	15680	WURDELL, JILL	\$12.75
9/25/2015	15685	SCHILLINGER, OCTAVIA	\$7.50
9/25/2015	15694	ALLY, LEE	\$8.00
9/25/2015	15711	JILEK, KEEGAN	\$6.50
9/25/2015	15716	RABITOY, BELLE	\$7.00
9/25/2015	15722	YODER, AUSTIN	\$15.00
9/25/2015	15723	BECK, MIA	\$16.00
9/25/2015	15732	GILBERTSON, CHASE	\$6.75
9/25/2015	15736	GUGALA, ABIGAIL	\$10.75
9/25/2015	15737	GUGALA, ANNA	\$7.50
9/25/2015	15745	LOFGREN, EMILY	\$24.00
9/25/2015	15754	PALMEIRO, KHASA	\$6.75
9/25/2015	15774	COPELAND ROEMHILD, ANGELA, ROSE	\$76.02
9/25/2015	15873	FARRELL, KENNEDY	\$3.75
9/25/2015	15886	ONEIL, KEHAN	\$11.00
9/25/2015	15888	PETERSON, KAITLYN	\$22.00
9/25/2015	15896	WITTENBERG, ALIVIA	\$14.50
9/25/2015	15898	WITTENBERG, TREY	\$1.25
9/25/2015	15907	DENZER, DEVIN	\$14.00
9/25/2015	15917	FEUERHELM, TAYLOR	\$6.50
9/25/2015	15919	FLEMING, SYDNEY	\$9.25
9/25/2015	15920	FORCE, ARABELLE	\$3.25
9/25/2015	15923	HURON, RYAN	\$8.00
9/25/2015	15924	JOSEPH, MIKAYLA	\$3.00
9/25/2015	15938	NIELSEN, MADELYN	\$8.75
9/25/2015	15951	ROED, MAISY	\$11.75
9/25/2015	15959	BERNS, KALEN	\$3.25
9/25/2015	15960	BERNS, MAGGIE	\$2.00
9/25/2015	15961	BERNS, TYLER	\$5.50
9/25/2015	15961	LARSEN, AVA	\$10.25
9/25/2015	15989	SCHMIDT, CECILY	\$7.00
9/25/2015	15999	WOESSNER, GEORGE	\$3.75



9/25/2015	16006	DIESING, ALEXIS	\$3.00
9/25/2015	16007	FRONMUELLER, OLIVIA	\$14.00
9/25/2015	16008	GARAY, CHLOE	\$9.50
9/25/2015	16020	LOPEZ, ELLIE	\$7.00
9/25/2015	16030	OLSON, SHAELYN	\$1.50
9/25/2015	16043	AHLERS, KAITLYN	\$12.25
9/25/2015	16047	FRANDSEN, JORDYN	\$7.50
9/25/2015	16048	GARR, DESIREE	\$1.50
9/25/2015	16049	GARR, NICHOLAS	\$1.25
9/25/2015	16069	SCHUMAKER, MARISSA	\$29.75
9/25/2015	16070	SCHUMAKER, RILEY	\$20.25
9/25/2015	16081	CASEY, MARY	\$7.75
9/25/2015	16082	DANIELSON, GRACE	\$2.00
9/25/2015	16103	RIPLEY, GARRETT	\$2.00
9/25/2015	16104	RIPPLE, MORGAN	\$13.25
9/25/2015	16120	CROWNHART, BO	\$7.75
9/25/2015	16121	CORWNHART, BRETT	\$8.75
9/25/2015	16122	ENG, CURTISS III	\$6.25
9/25/2015	16123	ENG, LUISA	\$9.50
9/25/2015	16124	FEUKER, HANNAH	\$16.25
9/25/2015	16155	BERNING, REBECCA	\$5.25
9/25/2015	16181	CAREY, RAYNA	\$3.50
9/25/2015	16186	FIEDLER, ANNA	\$1.75
9/25/2015	16187	FIEDLER, COLE	\$16.00
9/25/2015	16188	FIEDLER, EMMA	\$7.75
9/25/2015	16206	PRYOR, LAURA	\$6.75
9/25/2015	16207	ROHL, ELIZABETH	\$10.25
9/25/2015	16209	ROHL, MABEL	\$8.25
9/25/2015	16219	BRANIGAN, LOGAN	\$1.50
9/25/2015	16223	DANFORTH, MADELINE	\$1.50
9/25/2015	16229	EVANS, JAKE	\$1.00
9/25/2015	16230	REYEREISEN, COREY	\$7.50
11/13/2015	17224	KING, JOHN ALAN	\$30.48
11/13/2015	17225	KRENTZ, HAROLD H	\$24.87
11/27/2015	17460	BJORK, SCOTT	\$201.56
11/27/2015	17467	CARR, WILLIAM P	\$36.94
12/11/2015	17774	PRESCOTT JOURNAL	\$247.50

**TOTAL**

**\$3,736.12**

Kathryn Fuchs  
Pierce County Treasurer  
September 14, 2018

**RESOLUTION NO. 18-23**  
**SUPPORT OF PROPOSED**  
**UNIVERSITY OF WISCONSIN RIVER FALLS**  
**SCIENCE AND TECHNOLOGY INNOVATION CENTER**

**WHEREAS**, the current University of Wisconsin River Falls (UWRF) science facilities are outdated and approaching obsolescence and new infrastructure renovation is needed for laboratory configurations that meet modern standards; and

**WHEREAS**, UWRF has a vision for a new Science and Technology Innovation Center to encourage innovation and creativity in partnership with local business and industry, sharing resources that catalyze new ideas and support economic and community development; and

**WHEREAS**, the new Science and Technology Innovation Center will play a vital role in preparing students with excellent educational experiences in high-demand areas while also supporting economic growth in northwestern Wisconsin; and

**WHEREAS**, the new Science and Technology Innovation Center will allow UWRF to modernize outdated facilities and continue to grow as a national leader in undergraduate research, experiences that allow students to excel academically, explore future careers and develop interdisciplinary teamwork, problem solving and interpersonal skills; and

**WHEREAS**, the new Science and Technology Innovation Center will be a benefit to Pierce County and its citizens.

**WHEREAS**, the Finance and Personnel Committee, at its meeting on October 16, 2018 recommended that the County Board approve this Resolution of Support.

**NOW, THEREFORE BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby supports the proposed University of Wisconsin River Falls proposed new Science and Technology Innovation Center.

Dated this 23<sup>rd</sup> day of October, 2018.

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

Adopted: October 23, 2018

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

## **RESOLUTION 18-24**

### **Resolution in Support of Increased County Child Support Funding**

**WHEREAS**, Pierce County administers the Child Support Enforcement Program on behalf of the state, providing services to Pierce County residents including paternity establishment, obtaining child support and health insurance orders for children, and enforcing and modifying those orders; and

**WHEREAS**, our children's well-being, economic security and success in life are enhanced by parents who provide financial and emotional support; and

**WHEREAS**, Pierce County's Child Support Agency ensures that parents take responsibility for the care and well-being of their children, supports the involvement of parents in their children's lives and provides services to both custodial and noncustodial parents; and

**WHEREAS**, the Child Support Enforcement Program is an effective investment in Wisconsin's future as child support increases self-sufficiency, reduces child poverty, and has a positive effect on children's well-being; and

**WHEREAS**, Wisconsin's Child Support Enforcement Program is ranked 2<sup>nd</sup> in the nation for collecting current support; and

**WHEREAS**, Wisconsin's Child Support Enforcement Program is incredibly cost-effective, collecting an average of \$5.56 in support for every dollar invested in the program; and

**WHEREAS**, county child support agencies collected \$934 Million in child support during 2017, 95% of which went directly to families while 5% reimbursed public assistance programs; and

**WHEREAS**, child support agencies help save taxpayer dollars by establishing health insurance orders for 97% of cases, which reduces state Medicaid costs by moving children from public assistance to private insurance; and

**WHEREAS**, State funding for county child support services has not increased above the 2007 funding level while county agency costs have steadily increased due to growing caseloads, inflation and new federal regulations; and

**WHEREAS**, Wisconsin's strong performance in child support is at risk without additional state funding. Diminished performance would result in reduced federal funding to Wisconsin; and

**WHEREAS**, decreased federal funding would lead to less funding for Pierce County's Child Support Agency. This could lead to reductions in child support enforcement staff and services and reduced child support collections; and

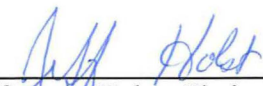


**WHEREAS**, new state investments in child support are amplified by a generous federal match. Every \$1 of state GPR invested in the Child Support Program generates \$2 in federal matching funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Pierce County Board of Supervisors respectfully requests that state funding for county child support agencies be increased by \$1.5 million GPR in each fiscal year of the 2019-21 Wisconsin state budget, which will generate approximately \$3 million in additional federal funding each year. This investment will ensure that counties can continue to effectively provide economic support to our children.

**IT IS FURTHER RESOLVED** that a copy of this resolution be forwarded by the County Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives representing Pierce County, the Secretary of the Wisconsin Department of Administration, and the Wisconsin Counties Association for consideration.

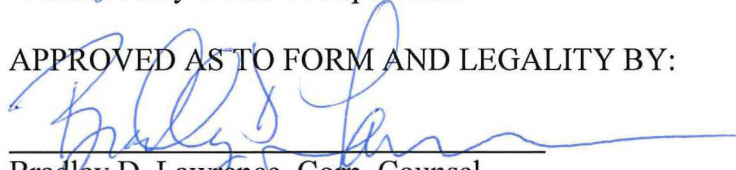
Dated this 13th day of November, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: November 13, 2018

**RESOLUTION NO. 18-25**  
**DESIGNATE COUNTY DEPOSITORIES AND WORKING BANKS**

**WHEREAS**, §59.61(2) and §34.05 Wis. Stats. require the Board to designate one or more banks, credit unions, savings banks, savings and loan associations, or trust companies organized and doing business under the laws of this state or federal law, located in this state, as county depositories, one or more of which shall be designated as working banks, all deposits in which shall be active deposits; and

**WHEREAS**, §34.05 Wis. Stats. requires the Board to specify whether moneys received by the Treasurer shall be maintained in time deposits subject to the limitations of Sec. 66.0603(1m) Wis. Stats., demand deposits, or savings deposits and whether a surety bond or other security shall be required to be furnished by the public depository to secure the repayment of such deposits; and

**WHEREAS**, §40-1 of the Pierce County Code sets forth that the Finance and Personnel Committee shall designate one working bank in which the Treasurer shall have active checking accounts for all general County funds and for the public assistance payroll, and further that the Finance and Personnel Committee may from time to time solicit proposals from all qualified banks in Pierce County so that the County may receive the best checking services at the most favorable costs, and recommend to the County Board, by way of a resolution, its recommendation for a working bank; and

**WHEREAS**, county depositories were most recently designated in Resolution 14-13, and working banks were most recently designated in Resolutions 15-30, 14-13 and 08-18; and

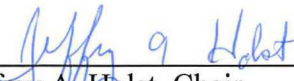
**WHEREAS**, the Treasurer recommends that the list of depositories set forth in the attached Exhibit A be designated as County Depositories and that all of the designated depositories and the working banks be authorized for time deposits, demand deposits and savings deposits, and that a surety bond or other security shall be required to be furnished by said public depositories to secure the repayment of such deposits; and

**WHEREAS**, on July 9, 2018, the Finance and Personnel Committee authorized a Request for Proposals with regard to working banks, and, at its meetings on September 26, 2018, and November 5, 2018 recommended approving and designating Citizens Community Federal Bank as the working bank for active deposits, that the list of depositories set forth in Exhibit A be designated as County Depositories, that all County Depositories and Working Banks be authorized for time deposits, demand deposits and savings deposits, and that a surety bond or other security shall be required to be furnished by said public depositories to secure the repayment of such deposits.

**NOW THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that pursuant to the authority set forth above, Pierce County accepts the recommendation of the Finance and Personnel Committee and hereby

1. designates Citizens Community Federal Bank as the working bank for Pierce County for active deposits,
2. designates the depositories set forth in Exhibit A as County Depositories,
3. authorizes such County Depositories and working bank for time deposits, demand deposits, and savings deposits, and
4. requires that a surety bond or other security shall be required to be furnished by the public depositories and working banks to secure the repayment of such deposits.

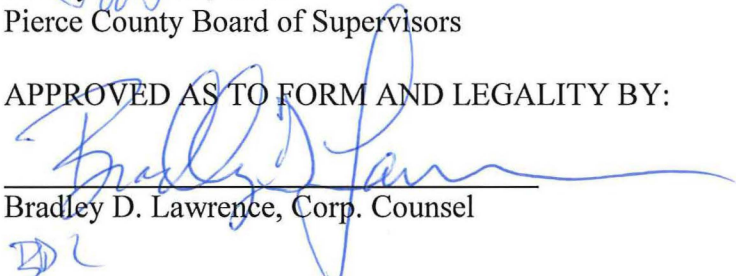
Dated this 13th day of November, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
BDL

Adopted: November 13, 2018



## Exhibit A

American Deposit Management, W220 N3451 Springdale Rd, Pewaukee, WI 53072

Associated Bank, 420 E Main St, Ellsworth, WI 54011

BMO Harris Bank, 388 W Main St, Ellsworth, WI 54011

Bremer Bank, 532 South Knowles Ave, New Richmond, WI 54017

Bremer Bank, 503 Broadway St S, Menomonie, WI 54751

\* Citizens Community Federal, 218 N Broadway, Ellsworth, WI 54011

Citizens State Bank, 104 N Main, Elmwood, WI 54740

First Bank of Baldwin, 990 Main St, Baldwin, WI 54002

First Bank of Baldwin, 409 N Main St, Plum City, WI 54740

First Bank of Baldwin, S320 McKay Ave, Spring Valley, WI 54767

First National Bank of River Falls, 104 E Locust St, River Falls, WI 54022

First National Bank of River Falls, 1154 N Canton St, Prescott, WI 54021

Hiawatha National Bank, N1555 770<sup>th</sup> St, Hager City WI 54014

Local Government Investment Pool, PO Box 7871, Madison, WI 53707

River Falls State Bank, 124 S Second St, River Falls, WI 54022

Security Financial Bank, 1561 Commerce Court, River Falls, WI 54022

WESTconsin Credit Union, 1207 N Main St, River Falls, WI 54022

WESTconsin Credit Union, 157 E Main St, Ellsworth, WI 54011

WESTconsin Credit Union, 1400 North Acres, Prescott, WI 54021

WESTconsin Credit Union, W2555 State Rd 29, Spring Valley, WI 54767

\* Denotes a Working Bank

**RESOLUTION NO. 18-26**

**AUTHORIZATION TO UTILIZE UNUSED 2018 FUNDS BUDGETED FOR SALARIES  
TO PURCHASE AND REPLACE COUNTY COMPUTER NETWORK SWITCHES**

**WHEREAS**, the County network switches are hardware devices in a computer network that connect other devices, enabling communication between different networked devices, and which network switches are used by all County computers, servers, phones, printers and wireless access points to connect to each other and the outside world for things like cloud applications and the internet; and

**WHEREAS**, network switches play an integral role in the Pierce County computer network, and need to be replaced like any other electronic piece of hardware, and in the instant case, fifteen (15) County network switches have reached the end of their useful life; and

**WHEREAS**, in 2017 the Information Services Committee directed staff to replace the network switches in 2019, and the switches were made part of the Capital Improvement Plan, however, due to budget directives and constraints no money was budgeted for the switches in 2019; and

**WHEREAS**, the cost to replace the network switches is approximately \$50,000 and there is approximately \$40,000 available in the 2018 Administration budget due to the Administrative Coordinator retiring and the position not being refilled yet that could be utilized for the switches in 2018; and


**WHEREAS**, there is also approximately \$10,000 in the 2018 Information Services budget designated for salaries, which is available and unused budgeted money due to the savings realized when the Network Administrator position was filled internally, and because it was not filled in January 2018 as originally anticipated; and

**WHEREAS**, pursuant to Sec. 65.90(5)(a) Wis. Stats., a change in the purpose for tax appropriations requires a vote of two-thirds of the entire membership of the County Board of Supervisors; and

**WHEREAS**, the Finance & Personnel Committee, at its meeting on November 5, 2018, took action to recommend approval to the County Board of Supervisors of the above described change in use of appropriated funds to purchase the proposed County network switches.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that it approves and authorizes the utilization of up to \$40,000 from unused budgeted salary money from Administration, and up to \$10,000 from unused budgeted salary money from Information Services, for the purpose of purchasing fifteen County network switches.

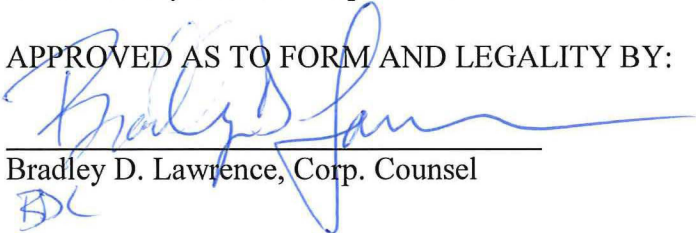
Dated this 13th day of November, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: **ADOPTED**

NOV 13 2018



**RESOLUTION 18-27**  
**Claims for Listing Dogs**

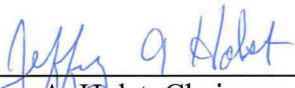
WHEREAS, the Finance Committee has audited the listing officials claims for the listing of dogs and found them to be justified against Pierce County.

THEREFORE, BE IT RESOLVED, that the County Clerk be authorized to pay the schedule of claims, pursuant to §174.06(3), Wis. Stats.:

	<u>MUNICIPALITY</u>	<u># DOGS</u>	<u>\$ CLAIMED</u>
Towns:	Clifton – Judy Clement-Lee	83	41.50
	Diamond Bluff – Mark Place	36	18.00
	Ellsworth – Jean Weiss	104	52.00
	El Paso – Mary K. Foley	122	61.00
	Gilman – Richelle Bartlett	204	102.00
	Hartland – Cynthia Kern	106	53.00
	Isabelle - Lora Henn	40	20.00
	Maiden Rock – Darla Pittman	41	20.50
	Martell – Heather Sitz	205	102.50
	Oak Grove – Jeremy Boles	152	76.00
	River Falls – Rita Kozak	226	113.00
	Rock Elm – Pamela Reitz	38	19.00
	Salem – Ann Larson-Graham	59	29.50
	Spring Lake – Sarah Stein	64	32.00
	Trenton – Jaimie Halvorson	79	39.50
	Trimbelle – Karen O'Brien	212	106.00
	Union – Angie Fischer	89	44.50
Villages:	Bay City – Kim Lunda	72	36.00
	Ellsworth - Peggy Nelson	415	207.50
	Elmwood – Amy Wayne	174	87.00
	Maiden Rock - Shirley Gilles	25	12.50
	Plum City – Roxanne Gilles	66	33.00
	Spring Valley – Luann Emerson	202	101.00
Cities:	Prescott – Jayne Brand	85	42.50
	River Falls - Julie Bergstrom	458	229.00
	TOTAL	3357	\$1678.50

DATED this 13<sup>th</sup> day of November, 2018.

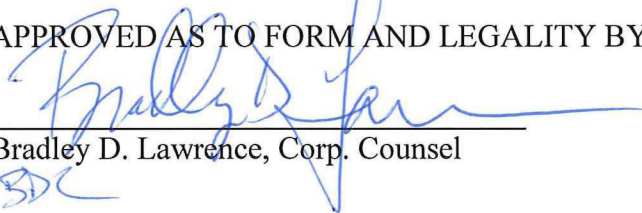
Submitted by FINANCE &  
PERSONNEL COMMITTEE

  
\_\_\_\_\_  
Jeffrey A. Holst, Chairman  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: November 13, 2018

**RESOLUTION 18-28**  
**Care of Soldiers' Graves**

WHEREAS, the Finance Committee has audited the claims for care of Soldier's Graves and found them to be justified claims against Pierce County.

THEREFORE, BE IT RESOLVED, that the County Clerk be authorized to pay the below schedule of claims, pursuant to §45.85, Wis. Stats.:

Cemetery Association	Graves	Amount Claimed
Bay City	108	324.00
Beldenville	45	135.00
Bethel Mission	46	138.00
Bethlehem	21	63.00
Diamond Bluff	74	222.00
Eidsvold Lutheran	18	54.00
Free Home	35	105.00
Gilman Lutheran	75	225.00
Greenwood Valley	5	15.00
Hartland Methodist	16	48.00
Hartland Presbyterian	14	42.00
Maiden Rock	107	321.00
Mann Valley	10	30.00
Maple Grove	238	714.00
Martell Lutheran	26	78.00
Martell Methodist	15	45.00
Mt. Olivet	22	66.00
Mt. Tabor	24	72.00
Oak Ridge	28	84.00
Ono Methodist	34	102.00
Our Lady's	22	66.00
Our Savior's / South Rush River	43	129.00
Pine Glen	186	558.00
Plum City Protestant	66	198.00
Poplar Hill	156	468.00
Rush River	80	240.00
Sacred Heart Elmwood	40	120.00
Sacred Heart-Spring Valley	38	114.00
Salem Lutheran	4	12.00
Spring Lake	61	183.00



Spring Lake Lutheran	24	72.00
St. Bridget's	97	291.00
St. Francis	54	162.00
St. John's Lutheran-Spring Valley	78	234.00
St. John's - Oak Grove	3	9.00
St. John's Catholic-Plum City	96	288.00
St. Joseph's – Prescott	76	228.00
St. Joseph's - El Paso	24	72.00
St. Martin's	33	99.00
St. Mary's - Big River	33	99.00
St. Paul's	44	132.00
Svea	34	102.00
Thurston Hill	18	54.00
Trenton	77	231.00
Trimbelle	44	132.00
TOTAL	2392	7176.00

DATED this 13<sup>th</sup> day of November, 2018.

Submitted by FINANCE COMMITTEE

  
 Jeffrey A. Holst, Chair  
 Pierce County Board of Supervisors

ATTESTED TO BY:

  
 Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
 Bradley D. Lawrence, Corp. Counsel

Adopted: November 13, 2018

**RESOLUTION NO. 18-29**  
**RATIFY LABOR ASSOCIATION OF WI, INC. (LAW) SHERIFF'S DEPARTMENT –**  
**JAIL SUBUNIT**  
**COLLECTIVE BARGAINING AGREEMENT**

**WHEREAS**, negotiations were undertaken by and between the County and Labor Association of Wisconsin, Inc. (LAW) Sheriff's Department – Jail Subunit with regard to their Collective Bargaining Agreement; and

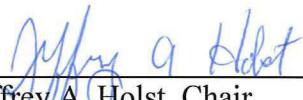
**WHEREAS**, the Negotiations Committee, at its meeting on October 24, 2018, and the Finance and Personnel Committee at its meeting on November 5, 2018, reviewed the tentative settlement for the period of January 1, 2019 through December 31, 2021 (a summary of which is attached and incorporated herein as Exhibit A); and

**WHEREAS**, the Labor Association of Wisconsin, Inc. (LAW) Sheriff's Department – Jail Subunit is in agreement with said proposal; and

**WHEREAS**, the Negotiations Committee and the Finance and Personnel Committee recommend to the full County Board of Supervisors that it ratify said Collective Bargaining Agreement, a summary of which is attached hereto as Exhibit A, for the period in question.

**NOW, THEREFORE BE IT RESOLVED**, by the County Board of Supervisors that it hereby goes on record in ratifying the Collective Bargaining Agreement by and between Pierce County and Labor Association of Wisconsin, Inc. (LAW) Sheriff's Department - Jail Subunit for the term of January 1, 2019 through December 31, 2021, as incorporated in the Tentative Settlement attached as Exhibit A to this Resolution.

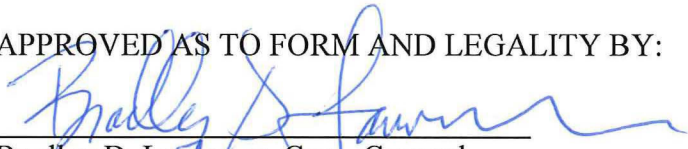
Dated this 13<sup>th</sup> day of November, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: November 13, 2018

## Exhibit A

TENTATIVE AGREEMENT  
BETWEEN  
PIERCE COUNTY  
TO  
PIERCE COUNTY SHERIFF'S DEPARTMENT EMPLOYEES' ASSOCIATION  
LOCAL 118 OF THE LABOR ASSOCIATION OF WISCONSIN, INC.  
(Jail Subunit)  
FOR A SUCCESSOR TO THE 2017-18 AGREEMENT

From October 24, 2018, Bargaining Session  
(incorporates TA's from 9/6/18 bargaining session)

Except as set forth herein, the terms of the 2017-18 Agreement between the parties shall become the terms for the 2019-2021 Agreement.

1. **ARTICLE 2 – RECOGNITION**  
Amend second paragraph as follows:

*Note: All new hires to the jail will be or will become jail-certified and will not be required to be law enforcement-certified, but will continue at present to be classified as protective service occupants for WRS purposes. Effective January 1, 2015, the position of dispatcher/jailer-deputy will be phased out so it will no longer be a combined position and will be either dispatch or jail. The dispatchers will be removed from the unit as general municipal employees and any reference to dispatchers will be removed from the collective bargaining agreement. All jailers hired after October 3, 2016 have been classified as general municipal employees and are not a part of this bargaining unit.*

2. **ARTICLE 4 – FAIR SHARE/ASSOCIATION SECURITY**  
Delete in its entirety and replace with:

**ARTICLE 4 – UNION DUES**

- 4.1 **Amount:** The Employer agrees to deduct monthly dues in the amount certified by LAW from the pay of employees who individually sign a dues deduction authorization form supplied by LAW affirmatively consenting to the deduction of dues from the employee's paycheck, including any Local Association dues which the employee has authorized to be deducted in conjunction with LAW dues.
- 4.2 **Change in Dues:** Changes in the amount of dues to be deducted shall be certified by LAW thirty (30) days before the effective date of the change.
- 4.3 **Remittance:** The Employer shall deduct the combined dues amount each month for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the LAW or Local Association if applicable, in one lump sum each month.



- 4.4 **Revocation:** Authorization of dues deduction by a voluntary member may be revoked upon notice in writing to the Employer, LAW or to the Local Association.
- 4.5 **Representation and Non-Discrimination:** No employee shall be required to join the Association, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with the either the LAW or Local Association Constitution and By-Laws. No employee shall be denied membership because of race, creed, color, sex or other legally protected class status.
- 4.6 **Indemnification:** It is expressly understood and agreed that LAW will refund to the employer or the employee involved any dues erroneously deducted by the employer and paid to LAW and/or the Local Association. LAW shall indemnify and hold the employer harmless against any and all claims, demands, suits, order, judgments or any other forms of liability against Employer which may arise out of employer's compliance with this Article.

3. **ARTICLE 15 – HOURS OF WORK AND OVERTIME**

Amend Section 15.1, Hours, as follows:

The work period for Jailers shall be based on a 2-2, 3-2, 2-3 schedule, 12 hours, unless an alternative schedule is determined by mutual agreement. Time and one half (1-1/2) shall be paid for all hours in excess of 12 hours in a day or time worked outside the employees' regularly scheduled shift. All time paid shall be considered time worked. All employees scheduled to work a 5/2 schedule, Monday through Friday, will be eligible for overtime for over 80 hours in a two-week period. The Sheriff shall determine the start time and ending times of shifts. The Employer shall utilize a fourteen (14) day work period for FLSA purposes

When an employee's shift time is adjusted due to daylight savings time, the employee shall be paid for actual hours worked.

4. **ARTICLE 15 – HOURS OF WORK AND OVERTIME**

Delete Section 15.3 - Floaters in its entirety.

5. **ARTICLE 15 – HOURS OF WORK AND OVERTIME**

Amend Section 15.4 - Compensatory Time by adding:

Employees may accrue an annual maximum of 40 hours of compensatory time.

6. **ARTICLE 15 – HOURS OF WORK AND OVERTIME**

Section 15.5 – On-Call Status

(Note: The parties may negotiate a Side Letter of Agreement to update this section in the future.)

7. **ARTICLE 15 – HOURS OF WORK AND OVERTIME**

Add new Section 15.6 to read:

**15.6 – Training.** An employee may be reassigned from all or part of his/her regularly scheduled shift in order to attend training. This reassignment shall be a schedule change and shall not constitute overtime.

If the scheduled training extends into hours in which the employee is regularly scheduled off, the hours of reassignment shall be paid at straight time unless the number of hours for the training exceed the employee's regularly scheduled hours, in which case the additional hours shall be paid as overtime.

Employees will not be allowed to make up hours if the training hours are less than the employee's regularly scheduled shift unless the make-up hours are scheduled with the Sheriff or the Sheriff's designee fourteen (14) calendar days prior to the training or upon mutual agreement if the training is scheduled with less than fourteen (14) day notice. Make-up hours will be scheduled within the same work period as the training.

8. **ARTICLE 17 – WAGES**

Amend Section 17.3 as follows:

An officer who has received FTO schooling and is approved by the Sheriff to conduct field training as part of a formal training program shall receive ~~\$0.50~~ **\$1.00** per hour differential for all hours assigned to conduct field service training. ~~The wage rate shall be reduced correspondingly by \$0.50 per hour for an employee during the period of time the employee is receiving field service training, except where the reduction would result in a decrease in wages for a current bargaining unit member who is receiving field training pursuant to a promotion, or where the individual receiving field training is outside the bargaining unit.~~

9. **ARTICLE 32 – DURATION**

3-year contract duration - January 1, 2019 through December 31, 2021.

10. **EXHIBIT A -- WAGES AND CLASSIFICATIONS**

January 1, 2019:	2% increase
January 1, 2020	2% increase
January 1, 2021	2% increase

*Note: All wage adjustments shall be rounded up to the nearest even numbered penny, to allow for ease in calculating overtime. (For example, if the new wage rate is \$21.91, it will be rounded up to \$21.92.)*

11. **SIDELETTER OF AGREEMENT ON SHIFT SELECTION**

Continue for the duration of the successor contract. (To be updated and resigned)

12. **SIDELETTER OF AGREEMENT ON VACATIONS**

Incorporate into agreement.

From Union's proposals:

2. **ARTICLE 15 – HOURS OF WORK AND OVERTIME.** Page 12. Section 15.2 Modify as follows: "Overtime shall be offered by Seniority ~~in the classification.~~  
~~Floater, because they regularly work in both classifications, have seniority rights in both~~  
classifications.
6. (As modified during bargaining session)  
  
**ARTICLE 29 – MEETING AND SCHOOLS.** Page 19. Create Section 29.3 which states: For those employees who are currently law enforcement certified, to keep their Law Enforcement Certification, employees shall receive two (2) hours paid for qualify shoots one (1) time a year and four (4) hours of pursuit training every other year. Training during an Officer's normal work hours shall be paid at straight time and training outside of an Officer's normal work hours shall be paid at time and one half. If such training requirements are changed for Law Enforcement Certification, the County shall follow those requirements.
7. **ARTICLE 32 – DURATION** Page 20. Section 32.1. Modify as follows: This Agreement shall be in full force and effect from January 1, 20197, through December 31, 202148. If either party desires to open this Agreement for negotiations on a successor Agreement, it must serve written notice of such intent on or before September 1<sup>st</sup> of the expiration year of the Agreement.



**RESOLUTION NO. 18-30**  
**RATIFY LABOR ASSOCIATION OF WI, INC. (LAW) SHERIFF'S DEPARTMENT –**  
**PATROL, INVESTIGATORS SUBUNIT**  
**COLLECTIVE BARGAINING AGREEMENT**

**WHEREAS**, negotiations were undertaken by and between the County and Labor Association of Wisconsin, Inc. (LAW) Sheriff's Department – Patrol, Investigators Subunit with regard to their Collective Bargaining Agreement; and

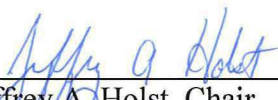
**WHEREAS**, the Negotiations Committee, at its meeting on October 16, 2018, and the Finance and Personnel Committee at its meeting on November 5, 2018, reviewed the tentative settlement for the period of January 1, 2019 through December 31, 2021 (a summary of which is attached and incorporated herein as Exhibit A); and

**WHEREAS**, the Labor Association of Wisconsin, Inc. (LAW) Sheriff's Department – Patrol, Investigators Subunit is in agreement with said proposal; and

**WHEREAS**, the Negotiations Committee and the Finance and Personnel Committee recommend to the full County Board of Supervisors that it ratify said Collective Bargaining Agreement, a summary of which is attached hereto as Exhibit A, for the period in question.

**NOW, THEREFORE BE IT RESOLVED**, by the County Board of Supervisors that it hereby goes on record in ratifying the Collective Bargaining Agreement by and between Pierce County and Labor Association of Wisconsin, Inc. (LAW) Sheriff's Department – Patrol, Investigators Subunit for the term of January 1, 2019 through December 31, 2021, as incorporated in the Tentative Settlement attached as Exhibit A to this Resolution.

Dated this 13<sup>th</sup> day of November, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: November 13, 2018

## Exhibit A

TENTATIVE SETTLEMENT  
BETWEEN  
PIERCE COUNTY  
AND  
PIERCE COUNTY SHERIFF'S DEPARTMENT EMPLOYEES' ASSOCIATION  
LOCAL 118 OF THE LABOR ASSOCIATION OF WISCONSIN, INC.  
FOR A SUCCESSOR TO THE 2017-18 AGREEMENT

From October 16, 2018, Bargaining Session

1. **ARTICLE 4 – FAIR SHARE/ASSOCIATION SECURITY**

Delete in its entirety and replace with:

**ARTICLE 4 – UNION DUES**

- 4.1 **Amount:** The Employer agrees to deduct monthly dues in the amount certified by LAW from the pay of employees who individually sign a dues deduction authorization form supplied by LAW affirmatively consenting to the deduction of dues from the employee's paycheck.
- 4.2 **Change in Dues:** Changes in the amount of dues to be deducted shall be certified by LAW thirty (30) days before the effective date of the change.
- 4.3 **New Hires:** The employer shall notify LAW of all new hires of the bargaining unit within seven (7) days of their start date. As to new employees, dues deductions may be made from the first paycheck in the month following completion of the employee's first full month of employment.
- 4.4 **Authorization:** It shall be the LAW's responsibility to obtain dues authorization forms from new employees and provide them to employer no less than two (2) weeks prior to the date in which dues deductions are to commence.
- 4.5 **Remittance:** The Employer shall deduct the combined dues amount each month for each employee requesting such deduction, upon receipt of such form and shall remit the total of such deductions, with a list of employees from whom such sums have been deducted, to the LAW in one lump sum each month.
- 4.6 **Revocation:** Authorization of dues deduction by a voluntary member may be revoked upon notice in writing to the Employer, LAW or to the Local Association.
- 4.7 **Representation and Non-Discrimination:** No employee shall be required to join the Association, but membership in the Association shall be made available to all employees in the bargaining unit who apply consistently with the either the LAW or Local Association Constitution and By-Laws. No employee shall be

denied membership because of race, creed, color, sex or other legally protected class status.

- 4.8 **Indemnification:** It is expressly understood and agreed that LAW will refund to the employer or the employee involved any dues erroneously deducted by the employer and paid to LAW and/or the Local Association. LAW shall indemnify and hold the employer harmless against any and all claims, demands, suits, order, judgments or any other forms of liability against Employer which may arise out of employer's compliance with this Article.

2. **ARTICLE 9 -- JOB POSTING**

Amend Section 9.4 - Trial Period, first sentence, as follows:

Employees accepted for a posted position shall serve a ~~three (3) month~~ 30 work day trial period.

3. **ARTICLE 15 -- HOURS OF WORK AND OVERTIME**

Amend Section 15.1, Hours, as follows:

The work period for Patrol Officers (including the Recreational Officer) shall be based on a 2-2, 3-2, 2-3, twelve (12) hour, schedule 12 hours; for Investigators on a 5-2, eight (8) hour schedule; and for assignments to Court Security, Transportation, Civil Process and DARE on a 5-2, eight and one-half (8 ½) hour schedule; unless an alternative schedule is determined by mutual agreement. Time and one half (1-1/2) shall be paid for all hours in excess of 12 hours in a day or time worked outside the employees' regularly scheduled shift. All time paid shall be considered time worked. All employees scheduled to work a 5/2 schedule, Monday through Friday, will be eligible for overtime for over 80 hours in a two week period. The Sheriff shall determine the start time and ending times of shifts. The Employer shall utilize a fourteen (14) day work period for FLSA purposes.

When an employee's shift time is adjusted due to daylight savings time, the employee shall be paid for actual hours worked.

4. **ARTICLE 15 -- HOURS OF WORK AND OVERTIME**

Amend Section 15.4 - Compensatory Time by adding:

Employees may accrue a rolling maximum of 40 hours of compensatory time.

5. **ARTICLE 15 -- HOURS OF WORK AND OVERTIME**

Amend Section 15.5 - Recreational Patrol Officer as follows:

All hours worked as the Recreational Patrol Officer shall be paid at straight time pay, except for emergencies approved by the Sheriff in excess of eight (8) hours per day, in which case he/she shall be paid at the rate of time and one-half (1-1/2). During those times of the year when this Officer is working as a Deputy Sheriff, he/she shall work under the same hourly schedule and overtime compensation as other Deputy Sheriffs.



The Recreational Patrol Officer may, upon approval of the Sheriff, receive a rolling maximum of 40 hours of compensatory time off for overtime hours worked. All accrued compensatory time shall be paid out as overtime in the last pay period of the year. No compensatory time may be carried over from one year to the next.

6. **ARTICLE 15 – HOURS OF WORK AND OVERTIME**

Add new Section 15.7 to read:

**15.7 – Training.** An employee may be reassigned from all or part of his/her regularly scheduled shift in order to attend training. This reassignment shall be a schedule change and shall not constitute overtime.

If the scheduled training extends into hours in which the employee is regularly scheduled off, the hours of reassignment shall be paid at straight time unless the number of hours for the training exceed the employee's regularly scheduled hours, in which case the additional hours shall be paid as overtime.

Employees will not be allowed to make up hours if the training hours are less than the employee's regularly scheduled shift unless the make-up hours are scheduled with the Sheriff or the Sheriff's designee fourteen (14) calendar days prior to the training or upon mutual agreement if the training is scheduled with less than fourteen (14) day notice. Make-up hours will be scheduled within the same work period as the training.

7. **ARTICLE 17 – WAGES**

Amend Section 17.3 as follows:

An officer who has received FTO schooling and is approved by the Sheriff to conduct field training as part of a formal training program shall receive ~~\$0.50~~ **\$1.00** per hour differential for all hours assigned to conduct field service training. ~~The wage rate shall be reduced correspondingly by \$0.50 per hour for an employee during the period of time the employee is receiving field service training, except where the reduction would result in a decrease in wages for a current bargaining unit member who is receiving field training pursuant to a promotion, or where the individual receiving field training is outside the bargaining unit.~~

8. **ARTICLE 31 - CANINE OFFICER** *(incorporates Union Proposal 6)*

Amend Section 31.1 as follows:

The Canine Officer shall be allowed one-half (½) hour per day for all care, feeding, grooming, exercising and related services concerning the police dog's belonging to the County and placed under the Canine Officer's charge. Said one-half (½) hour shall be taken at the beginning end of each shift as applicable ("maintenance time"). If the Canine Officer takes a vacation day, holiday or sick day, he/she shall be paid for one-half

(½) hour of maintenance time per day unless the dog is placed in a kennel or dog maintenance is otherwise provided by a third party. The Canine Officer shall also be allotted one day from his regular shifts per month for training purposes with the police dog at a formal training center to be determined by the County. The Sheriff shall schedule the day. The training day shall mutually be agreed upon between the Sheriff and the Canine Officer.

9. **ARTICLE 33 – DURATION** *(incorporates Union Proposal 7)*  
3-year contract duration - January 1, 2019 through December 31, 2020.

10. **EXHIBIT A -- WAGES AND CLASSIFICATIONS**

January 1, 2019:	2% increase
January 1, 2020	2% increase
January 1, 2021	2% increase

*Note: All wage adjustments shall be rounded up to the nearest even numbered penny, to allow for ease in calculating overtime. (For example, if the new wage rate is \$22.23, it will be rounded up to \$22.24.)*

11. **SIDELETTER OF AGREEMENT ON SHIFT SELECTION**  
Continue for the duration of the successor contract. (To be updated and resigned).
12. **SIDELETTER OF AGREEMENT ON VACATIONS**  
Incorporate into agreement.

Union Proposal 2 (as modified during negotiations):

**ARTICLE 10 – SENIORITY**

Create new Section 10.03 and renumber remaining Sections accordingly:

*Shift Assignments:* Choice of shift assignments shall be based on seniority. Shift assignments shall be picked every four (4) to six (6) months. If an employee prefers a different shift other than the shift he/she is entitled to by reason of seniority, the officer must remain on the shift he/she selected unless a vacancy occurs on a shift other than the shift the employee is presently assigned to.

Union Proposal 3 (as modified during negotiations):

**ARTICLE 15 – HOURS OF WORK AND OVERTIME**

Amend Section 15.6 as follows:

**On-Call Status.** Employees of the Investigations Unit may be assigned to "on-call status" on a weekly basis. The on-call period shall run from 6:00 PM to 8:00 AM on workdays, continuous on weekends and holidays. Employees will be paid one dollar (\$1.00) per hour, one dollar fifty-cents (\$1.50) per hour on holidays, while assigned to on-call and must have a pager cell phone in

their possession at all times. They must respond to a ~~page~~ call within ten (10) minutes. The employees and the Association agree that all reasonable overtime assignments must be accepted

Union Proposal 4:

**ARTICLE 21 – SICK LEAVE**

Amend Section 21.1 as follows:

**21.1 - Accumulation.** All full time employees shall earn sick leave at the rate of 3.69 hours per paycheck ~~eight (8) hours per month~~ for any employee working an eight (8) hour schedule or 3.92 hours per paycheck ~~eight and one-half hours (8.5) per month~~ for any employee working an 8.5 or greater hour schedule. Employees shall accumulate said sick leave to a total of six hundred forty (640) hours for employees working an 8 hour schedule or six hundred eighty (680) hours for employees working an 8.5 or greater hour schedule. Employees shall be paid while on such sick leave, based on normally scheduled hours, and at the regular rate of pay.



**RESOLUTION NO. 18-31**  
**AMEND PERSONNEL POLICY TO ADD SECTION**  
**REGARDING FIELD TRAINING PAY FOR DISPATCHERS**

**WHEREAS**, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

**WHEREAS**, the Personnel Policy further states in Article III, Section B, that the County Board shall authorize, by resolution, any amendments to the Personnel Policy; and

**WHEREAS**, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

**WHEREAS**, the County desires to provide additional compensation to dispatchers for time spent training new employees; and

**WHEREAS**, the Finance and Personnel Committee, at its meeting on December 3, 2018, reviewed the proposed policy revisions and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibit A.

**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby amends the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, set forth in the attached Exhibit A.


Dated this 18<sup>th</sup> day of December, 2018.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
*BDL*

Adopted: January 22, 2019

## **Exhibit A**

### **Article X. OVERTIME, COMPENSATORY TIME, AND OTHER COMPENSATION**

- A.** For payroll purposes, the work week shall run from Sunday through Saturday. Under the provisions of the Fair Labor Standards Act (FLSA) as applied to public employees, overtime and/or compensatory time may be accrued by employees in the non-exempt status. All nonexempt employees are eligible for overtime and/or compensatory time for any time worked in excess of 40 hours in a week. Paid time off shall not be considered hours worked for purposes of computing overtime. Holiday hours shall be considered hours worked for purposes of computing overtime. Employees who are scheduled or called in to work on a holiday shall be paid one and one-half (1 ½) times their regular rate of pay for all hours worked on the holiday. A non-exempt employee accrues one and one half (1 1/2) times his/her regular rate of pay or is granted compensatory time at one and one half (1 1/2) times his/her regular hours for all time worked in excess of forty (40) hours in a work week. Overtime work requires the prior-approval of the employee's supervisor. Employees may request compensatory time in lieu of overtime. County departments may choose to limit the compensatory time accrual and pay out one and one-half (1 ½) times the straight rate. If approved, employees may accrue up to a maximum of forty (40) hours on the basis of one and one-half hours of compensatory time for each hour of overtime worked. The schedule of the use of compensatory time should be subject to the approval of the employee's supervisor. Compensatory time not used during the year shall be paid out on the last payroll of the year and cannot be carried over from year-to-year.

Highway employees who are compensated at a higher rate during the winter months and a lower rate during the summer months are not eligible to accrue compensatory time during the months at the lower rate. (Any hours worked in excess of 40 in a week shall be paid out as overtime.) However, these highway employees may use previously accrued compensatory time in the summer months but it shall be used at the summer rate of pay.

Law enforcement personnel are subject to special provisions under FLSA.

Employees determined to be exempt under the executive, administrative, or professional status provisions of the FLSA are not eligible for overtime/compensatory time. They do not accrue work hours beyond the regular workweek in anticipation of additional compensation or leave time. Exempt employees are expected to work whatever hours are necessary beyond the regular workweek to assure that a complete and adequate job is done. However, Department Heads may use discretion in granting time-off to exempt employees in recognition of their work efforts. Extraordinary situations are referred to the Finance and Personnel Committee for review.

Department Heads are required to maintain auditable records on compensatory time. No compensatory time may be earned during a working day. Work outside the normal workday requires prior approval for non-exempt employees. Compensatory time cannot be used beyond five (5) consecutive days at a time.

**B. Reporting and Other Call-Out Pay**

1. Call-in/reporting time pay: In the event any employee reports or is called in to work and is sent home, he/she shall receive a minimum of two (2) hours pay. In the event an employee is called back to work outside their regular work day, the employee shall be eligible to receive a minimum of two (2) hours pay. If an employee is called back to work on a day in which reporting time pay was already received, he/she shall again be eligible to receive a minimum of two (2) hours pay.
2. Employees in classifications of Mental Health Therapist I or II; CSP Clinical Coordinator; Lead Social Worker; Social Worker I, II or III, AODA Counselor I, II or III, Drug Court Coordinator and Human Services Worker shall be compensated as follows:
  - a. Employees may be on call-out status at the request of the Director. Employees in positions that are not classified as 40-hour per week who are called out during other than working hours shall receive pay at the straight time rate of hours between thirty-five (35) and forty (40) hours per week and pay at time and one-half (1 ½) for hours worked in excess of forty (40) hours per week.
  - b. Employees will be assigned to on-call status as needed on a weekly basis. Employees will be paid one dollar (\$1.00) per hour (\$1.50 per hour on holidays) while assigned to on-call and must have a pager in their possession at all times. They must respond to a page within thirty (30) minutes. The employees and the Union agree that all reasonable overtime assignments must be accepted.

When called out the employee shall be paid for a minimum of two (2) hours. All employees will receive compensatory time for actual time logged for telephone calls taken or made during on-call status.
3. On Call. Home Care RN's and LPN's may be assigned on-call duty. They shall be reimbursed as follows:
  - a. RN's and LPN's shall receive \$10 per day plus pay for time worked on non-holiday Fridays, Mondays, Tuesdays, Wednesdays, and Thursdays after 5:00 p.m. and before 8:00 a.m. for each day with



scheduled visits. When no scheduled visits are made, on-call RN's and LPN's shall not receive the \$10 stipend.

- b. RN's and LPN's will receive one and a half (1.5) hours plus pay for time worked on Saturdays, Sundays, and Pierce County approved holidays for each day with scheduled visits. When no scheduled visits are made, on-call RN's and LPN's will receive one (1) hour pay on Saturdays, Sundays, and Pierce County approved holidays.
- c. Scheduled LPN's and HHA's are not on-call pay eligible.

**C. Additional Compensation**

**1. Highway Department.**

- 1.a.** When filling in for a Highway Foreman, workers shall receive the greater of the hourly wage on Grade J Step 6 of the current pay grid or their current rate of pay for hours worked that day. The employee must serve as the Foreman for the full shift in order to receive the additional compensation for that day.
- 2b.** When operating equipment above their current classification, Highway workers will receive the hourly wage one step above their current step on the same grade for hours worked that day. If the worker is at Step 11, they will move to Step 8 one grade above their current grade. The worker must operate the higher classed equipment for at least 4 hours during that work day in order to receive the premium pay.
- 3c.** This section is retroactive to January 1, 2015.

**2. Sheriff's Department. Dispatchers shall receive an additional \$1.00 per hour for time spent training new employees during their assigned field training hours.**

**RESOLUTION 18-32**  
**Requesting Increased Funding and Oversight Reforms for**  
**Wisconsin's Child Protective Services System**

**WHEREAS**, the Wisconsin child welfare system is county-operated and state-supervised, except Milwaukee County, where the system is administered by the Wisconsin Department of Children and Families (DCF), Division of Milwaukee Child Protective Services (DMCPS); and

**WHEREAS**, DCF provides insufficient funding to counties for the provision of child abuse and neglect services including prevention, investigation, treatment, and out-of-home placement costs, though the state has primary responsibility for compliance with federal requirements and shares liability for ensuring the system is meeting its obligations to children and families in all 72 counties; and

**WHEREAS**, in recent years the state of Wisconsin added numerous mandates and practice expectations which increased county child protective services (CPS) workload and costs; and

**WHEREAS**, the opioid and methamphetamine epidemics have brought Wisconsin's child welfare system to a point of crisis, with increasing concern about the system's ability to meet its obligations to children and families; and

**WHEREAS**, the capacity for counties to continue to bear the lion's share of financial responsibility to address this crisis has been exhausted, as rising county contributions to the CPS system have far outpaced increases to the DCF Children and Family Aids allocation and counties have used reserve funding to cover CPS expenses and increase staffing; and

**WHEREAS**, maintaining sufficient resources for Wisconsin's child welfare system is critical to secure the safety and future of our most vulnerable children; and

**WHEREAS**, without a proportional increase in the DCF Children and Family Services allocation, the CPS system has been stressed for over a decade, causing caseloads for CPS workers to grow to unreasonable levels, contributing to high levels of staff turnover in some counties and an overrun of out-of-home care costs above what counties can sustain within available resources; and

**WHEREAS**, Wisconsin's CPS system leaves significant gaps in state-level oversight for all counties except Milwaukee County, including the absence of caseload standards, no process for regular legislative evaluation and prioritization of CPS needs and the absence of a legislative committee that provides regular policy guidance concerning CPS system issues such as adequate funding, performance, cost sharing and long-term stability; and

**WHEREAS**, along with DMCPS, all eleven of Wisconsin's peer states with county-administered CPS systems have either adopted caseload standards for CPS caseworkers, completed thorough workload studies as a basis of determining funding needs, or otherwise have made significant recommendations related to keeping CPS workloads manageable; and

**WHEREAS**, the children within Wisconsin's CPS system are too important to allow the current level of under resourcing, oversight gaps and, disparity of attention, while shifting the burden to property taxpayers.

**NOW, THEREFORE, BE IT RESOLVED** that the Pierce County Board of Supervisors does hereby request that the state of Wisconsin increase the Children and Family Aids Allocation to counties in the 2019-21 state biennial budget by \$30 million annually in order to cover a greater share of out-of-home care costs and increase staffing levels based on the caseload standards developed by the Wisconsin County Human Services Association (WCHSA) so Wisconsin's CPS system can meet its obligations; and

**BE IT FURTHER RESOLVED** that the Wisconsin Counties Association urges the state of Wisconsin to close critical oversight gaps by creating legislative mechanisms to review the CPS resource needs of all counties as part of the biennial budget process and ensure an appropriate committee provide ongoing policy guidance to respond to emerging CPS trends and ongoing system needs; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to Governor Tony Evers, Department of Children and Families Secretary-Designee Emilie Amundson, Department of Administration Secretary Joel Brennan, area legislators, and the Wisconsin Counties Association.

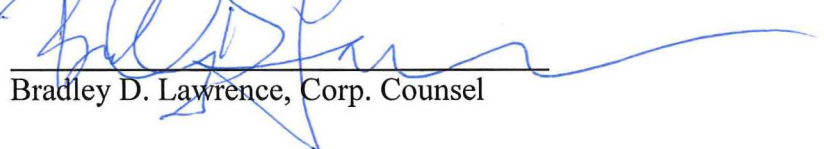
Dated this 22<sup>nd</sup> day of January, 2019.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: Jan 22, 2019



**RESOLUTION NO. 18-33**  
**TRANSFER FROM GENERAL FUND FOR**  
**2018 TREASURER PROPERTY ASSESSMENT BUDGET DEFICIT**

**WHEREAS**, in 2018 the Treasurer Property Assessment budget exceeded its final budgeted amount by \$22,696.00 due to a newly hired employee accepting health insurance benefits; and

**WHEREAS**, the Treasurer tries to keep costs down as much as possible, however has no actual control over whether an employee takes employer offered health insurance benefits; and

**WHEREAS**, the additional costs set forth above were not budgeted for in the 2018 Property Assessment budget and as a result a deficit of \$22,696.00 exists in the 2018 Property Assessment budget; and

**WHEREAS**, pursuant to §65.90(5) Wis. Stats., the County Board is required to authorize transfers in excess of 10% of the department budget, or if the transfer is requested from the General Fund rather than the Contingency Fund; and

**WHEREAS**, pursuant to §65.90(5)(a) Wis. Stats., a change in the amount of tax appropriation in a budget requires a vote of two-thirds of the entire membership of the County Board of Supervisors; and

**WHEREAS**, on February 4, 2018 the Finance and Personnel Committee reviewed the transfer request and took action to forward to the County Board their recommendation that they approve the transfer from the General Fund into the 2018 Property Assessment budget the amount of \$22,696.00 to cover the deficit, and that it be approved on a first reading to close the 2018 books timely and allow the auditors to perform the 2018 audit in April.


**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby approves and authorizes the transfer from the General Fund into the 2018 Treasurer Property Assessment Budget the amount of \$22,696.00, to line item 154 Health Insurance, for the purposes set forth herein.

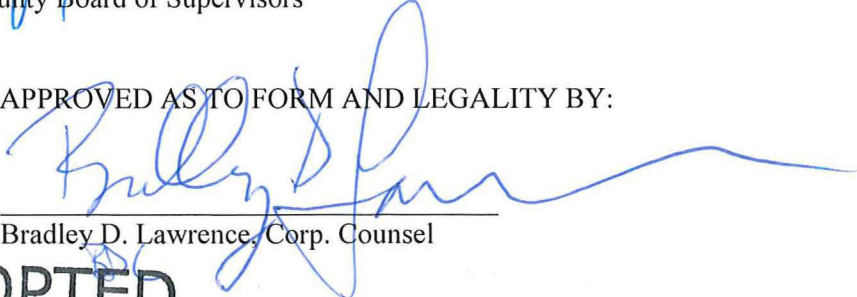
Dated this 26th day of February, 2019.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chairman  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted \_\_\_\_\_

**ADOPTED**

FEB 26 2019

**RESOLUTION NO. 18-34**  
**AMEND PERSONNEL POLICY TO EXPAND THE REMOTE WORK POLICY**

**WHEREAS**, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

**WHEREAS**, the Personnel Policy further states in Article III, Section B, that the County Board shall authorize, by resolution, any amendments to the Personnel Policy; and

**WHEREAS**, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

**WHEREAS**, on May 22, 2018, the County passed Resolution 18-07 creating a pilot program for telecommuting for the Economic Support unit of the Department of Human Services. The County desires to expand the program to allow all employees the option of telecommuting as a flexible work schedule tool for recruiting and retaining employees; and


**WHEREAS**, the Finance and Personnel Committee, at its meeting on March 4, 2019, reviewed the proposed policy revisions and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibit A.

**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby amends the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, as set forth in the attached Exhibit A.

Dated this 26<sup>th</sup> day of March, 2019.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: **ADOPTED**

APR 16 2019



## EXHIBIT A

### Article XI. CONDITIONS OF EMPLOYMENT

#### A. Hours of Work, Place of Work and Rest Periods

1. The County's normal business hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. Specific work hours, lunch period, and breaks shall be scheduled by Department Heads. All lunch periods and breaks MUST be staggered to allow offices to REMAIN OPEN during normal business hours.

In the Highway Department, the normal work week in the summer may consist of four (4) ten (10) hour days at the Highway Commissioner's discretion.

2. Pierce County Telecommuting Policy

~~This policy is created to allow for a pilot program for telecommuting using the Economic Support unit of the PCDHS. Six months after full implementation of this program a determination will be made on expanding the program given the parameters outlined in the policy with the approval from the Department head and Administration.~~

- a. Purpose

This policy is to allow ~~certain~~ approved Pierce County employees the option to telecommute. Telecommuting for purposes of this policy is defined as the practice of technology-assisted work conducted outside of a centrally located work space (including but not limited to work undertaken in a location other than the employer's worksite, outside calls, etc.). Telecommuting benefits Pierce County with recruitment, employee retention, increased productivity, reduced office space and overhead costs, improved morale, and decreased absenteeism. The employee benefits include reduced travel time and costs, flexible work hours and more job satisfaction.

- b. Policy

Pierce County is committed to creating a work environment and culture where the needs of our clients, employees, and organization are aligned. Therefore, we strive to be flexible in our approach to work styles and location. Pierce County offers employees the ability to perform certain job duties away from the central work site. This policy refers to those employees working a set schedule from a remote work area. A primary consideration for any telecommuting employee is the ability to monitor work product from a remote location. Other than occasional work off-site such as work done while traveling on County business, there must be a telecommuting agreement in place in order for any work to be done outside of a Pierce County worksite.



c. Eligibility and Guidelines

The determination that a position may or may not be appropriate for a telecommuting arrangement is made on a case-by-case basis at the department level with approval from the Administrative Coordinator or Human Resources Manager. The following are to be considered in determining employee eligibility to telecommute, but the assessment is not limited to these criteria:

- Consumer service is not negatively impacted and does not decrease.
- All or most of the employee's duties can be fulfilled within the telecommuting structure.
- There is the ability to monitor the quality and quantity of work product.
- Telecommuting provides for space savings or increased productivity.
- Telecommuting fits with the needs of the agency and/or service section
- The employee's job performance, work habits, and compliance with work rules are conducive to telecommuting.
- The employee's work skills include organization, time management, self-motivation, reliability, ability to work independently, and the manager believes the employee can maintain the expected quantity and quality of work while telecommuting.
- The employee has the ability to solve basic hardware/software problems.
- The County computer applications that the employee uses in performance of duties can effectively be accessed remotely.
- The employee's job duties do not require supervision, direction or input from others who are onsite.
- The employee's job duties do not require the employee to provide frequent supervision, direction or input to others who are onsite. ~~Department heads, managers and supervisors are not good candidates for telecommuting.~~

d. Request Process

An employee requesting a ~~short-term~~ telecommuting arrangement should complete a *Telecommuting Request Form* and submit to his/her supervisor. Approval to telecommute is at the sole discretion of Management (the Department and Administration) and approved requests should be sent to Human Resources and kept in the employee's personnel file. Telecommuting is a voluntary arrangement and may be discontinued at any time. An employee signature on the *Telecommuting Request* form signifies that he/she has read and understands this Telecommuting Policy and agrees to the obligations, responsibilities and conditions for telecommuting detailed herein.

e. Telecommuting Agreement

An agreement between the telecommuting employee and the department is required, and shall be placed in the employee's personnel file. The telecommuting agreement may be modified by the employer at any time, or terminated by the employer or employee at any time, with appropriate notice. Normally, at minimum, a two-week notice should be provided whenever possible in advance of ending or changing the agreement. In all cases, telecommuting agreements must be renewed reviewed by the Department head annually.

f. Expectations

The following are expectations that the County has for employees utilizing a telecommuting arrangement:

- 1) Telecommuting is not intended to permit staff to have time to work at other jobs, provide dependent care during work hours, or run their own businesses.
- 2) Employees who telecommute must comply with all Pierce County policies and department work rules.
- 3) Employees who telecommute are expected to have regularly scheduled work hours, to be fully accessible during those hours, and to attend necessary meetings and appointments in person.
- 4) An employee with a telecommuting agreement in place who is on an approved Family Medical Leave (per FMLA) shall not work for the duration of the approved FMLA leave.
- 5) Non-exempt employees who telecommute are required to report their work hours and take required rest breaks and meal periods.
- 6) Employees entering into a telecommuting agreement may be required to forfeit use of a personal office or workstation in favor of a shared arrangement to maximize organization office space needs.
- 7) Employees must provide broad band internet access at their own expense.
- 8) The County shall not be responsible for operating costs, home maintenance, or any other incidental costs associated with the use of the employee's residence for a telecommuting location.
- 9) Meetings with clients and/or visitors conducting business with Pierce County shall not be held in the employee's telecommuting location.
- 10) Telecommuters are expected to receive and respond to communications (telephone, email, etc.) from their co-workers, supervisors and/or department heads during workday hours unless they have made arrangements ahead of time with their supervisor to have protected time dedicated to a project or task.



g. Location

Employees interested in telecommuting must have a safe and ergonomically correct workspace (at home or other) and the materials and equipment needed in order to telecommute. Employees shall work at a designated location as outlined in their telecommuting arrangement.

h. Equipment

Departments shall work with the Information Services department to determine the appropriate equipment needs for each telecommuting arrangement on a case-by-case basis. All equipment provided by Pierce County shall remain the property of Pierce County and is subject to the same business use restrictions as if located at the County's on-site work location. The telecommuter shall sign an inventory of all office property and agrees to take appropriate action to protect the items from damage or theft. Upon termination of employment, all Pierce County property shall be returned to the County immediately.

i. HIPAA / Protected Health Information

Employees in a telecommuting arrangement must comply with all County policies and procedures concerning the handling of all confidential information including but not limited to Protected Health Information, as well as use of computers, internet and email. It is expected employees fully review and are familiar with these policies. Employees should limit consumer specific information in their possession outside of County offices to that necessary to perform their duties. When transporting consumer files/records staff must ensure security of confidential information. No identifying information should be visible and should be transported in a locked rolling bag or other secure storage. The telecommuter's signed Pierce County Employee Handbook and any other applicable computer, network, and telecommunication laws, rules and permissions remain in full effect while telecommuting. Telecommuters may take work home, including confidential files, while abiding by the above procedure for protecting confidential information.

j. Safety and Liability

- 1) A designated representative of Pierce County may visit the employee's telecommuting worksite to conduct an ergonomic assessment and inspect for possible work hazards. Repeat inspections may occur on an as-needed basis,
- 2) Injuries sustained by the employee while at his/her telecommuting work location and in conjunction with his/her regular work duties are normally covered under Pierce County's workers' compensation policy. Telecommuting employees are responsible for notifying the employer of such injuries on the



Employee Incident Report in accordance with Pierce County Worker Compensation procedures.

- 3) By participating in the telecommuting arrangement, the employee agrees to hold the County harmless against any and all claims including injuries to others at the telecommuting location. Pierce County shall have no liability to third parties for injuries or property damage that occur at the employee's home. The County shall not be liable for damages to the employee's property resulting from participation in the telecommuting program. Telecommuters remain responsible for such injuries and damages and should consult with their Homeowner's or Renter's insurance agent to protect themselves.
- 4) Telecommuters are responsible for submitting any claims for County equipment stolen or damaged while in their homes to their insurance company and for filing a police report, if applicable. The supervisor should be contacted immediately in the event of any damage to or loss of County property and/or data.

k. Telecommuting Participation Conditions

- 1) In the event of a delay in repair or replacement of equipment or another circumstance under which it becomes impossible for the employee to telecommute, the employee shall be assigned other work and/or shall return to the central workplace.
- 2) Each supervisor should decide how to handle leave status or hours worked issues relating to weather emergencies with such decisions based on business needs and job responsibilities. Staff does not forfeit their option to utilize unpaid leave or accrued (paid) leave, excluding sick leave, to cover a weather related absence.
- 3) To determine if a telecommuter is entitled to mileage reimbursement, the following mileage reimbursement applies to telecommuters as indicated by the Internal Revenue Service: The first one way trip of the day from home to another location for the purpose of paid employment is not reimbursable as a work expense and is considered the responsibility of the telecommuter. This rule also applies to the last trip of the day from another location for the purpose of work to the home. The IRS determines that these trips are the responsibility of the telecommuter and are the same as another non-telecommuting staff person who does not get reimbursed for driving to and from their place of employment from home. On a practical basis, Pierce County will begin to pay mileage beginning with the first "not at home" work location of the day and stopping with the last "not at home" work location of the day. In the event the first trip and/or the last trip of the day is

longer than the mileage between central workplace and the employee's home, the employee will be reimbursed for the difference. If the first trip of the day is shorter than the normal distance from the central workplace to the employee's home, this mileage would not be reimbursable.

3. Policy on Absence Due to Bad Weather Conditions

- a. If an employee does not report to work due to bad weather conditions, the employee may charge lost time to:
  - 1. Accumulated vacation time
  - 2. Comp time
  - 3. Time off without pay
  - 4. Agreement with Department Head to make up lost time
- b. Sheriff's Department employees must report to work.

**RESOLUTION NO. 18-35**  
**AUTHORIZATION TO USE JAIL ASSESSMENT FUND TO PURCHASE AND**  
**INSTALL MONITORS AND A VIEWING COMPUTER**  
**IN THE MASTER CONTROL OF THE JAIL**

**WHEREAS**, the Sheriff's Department seeks to purchase and install new monitors and a viewing station in the master control of the jail in order to improve prisoner monitoring; and

**WHEREAS**, the Sheriff's Department is requesting authorization for said labor, equipment and materials, more specifically set forth on the attached Exhibit A, and that they be paid from the Jail Assessment Fund; and


**WHEREAS**, the Finance Director has submitted documentation confirming that there are sufficient funds within the Jail Assessment Fund to cover the requested expenditure; and

**WHEREAS**, the Corporation Counsel has conducted legal research with regard to the Jail Assessment Fund, and concluded that in accordance with §302.46 and 59.25(3)(g) Wis. Stats., the Jail Assessment Fund can be used with respect to the expenses set forth herein, and further concluded that use of the jail assessment funds requires authorization by the County Board of Supervisors; and

**WHEREAS**, the Law Enforcement Committee, at its meeting on January 9, 2019, and the Finance and Personnel Committee, at its meeting on March 4, 2019, authorized the expenditures set forth in Exhibit A and recommended that they be paid from the Jail Assessment Fund.

**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby authorizes the expenditures for the jail as set forth in Exhibit A in an amount not to exceed \$28,200.00, and that said expenditures be paid from the Jail Assessment Fund.

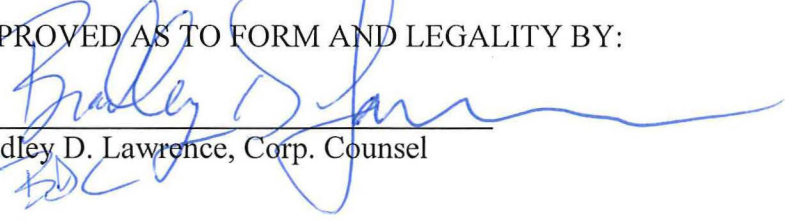
Dated this 26<sup>th</sup> day of March, 2019.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: **ADOPTED**

APR 16 2019



## Exhibit A



W6484 Design Drive

Greenville, WI 54942

920.749.2840

## Cost Proposal

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Date: November 12, 2018

To: Pierce County Jail  
555 West Overlook Drive  
Ellsworth, WI 54011  
Attn: Jason Matthys

From: Kurt Bauer

Re: Add 6 - 50" Monitors to Control

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The Cornerstone Group of Companies encompasses the collective experience and talents of eight separate business units. These business units have joined forces to provide a comprehensive solution for a turnkey project implementation that includes detention security electronics and detention hardware.

Cornerstone Detention Products, Inc.  
Airteq  
Norment Security Group, Inc.  
Security Design, Inc. dba Cornerstone Detention  
Trentech Electronics, Inc.  
Engineered Control Systems, Inc.  
Cornerstone Detention dba Com-Tec  
Limestone Building Group, Inc.

### **Scope of Work**

As requested, Com-Tec proposes to provide materials and programming for the addition of 6 50" Monitors and 1 new Viewing Computer in Central Control as listed below:

**Part 1 -** Furnish and Program the equipment listed below, except as specifically excluded under Part 2:

- 1.1 - Furnish and install 6 NEC E506 Monitors in Central Control.
- 1.2 - Furnish and install 6 Tripp Lite Monitor Mounts.
- 1.3 - Furnish and install 1 - Bosch High Performance Workstation.
- 1.4 - Furnish and install 3 - 50' Fiber HDMI Cables from existing computer to new wall mounted monitors.

- 
- 1.5 - Furnish and install 3 - 50' Fiber HDMI Cables from New computer to new wall mounted monitors.
  - 1.6 - Program existing Bosch Computer to except the 3 new monitors.
  - 1.7 - Program New Bosch Computer to except 3 new monitors.

**Part 2 -** We specifically exclude the following:

- 2.1 - The 120 vac outlets and circuits for the added monitors (Will be required to be completed by an Electrician).
- 2.2 - The HP camera switch is full on the second floor, we will patch the new computer network cable to the first floor equipment room and utilize spare ports at that location.
- 2.3 - All conduit, raceways, standard back boxes, handholds, innerduct, pull strings, wire, cabling, etc. not identified above.

**Part 3 -** Clarifications:

- 3.1 - Com-Tec will provide project management, system engineering, system programming, on-site system start-up and commissioning.
- 3.2 - Com-Tec will provide a 1-year warranty.

**Part 4 -** General Notes:

- 4.1 - Cornerstone will provide its standard General Liability Insurance. (Certificate furnished upon request)
- 4.2 - We are not responsible for broken or damaged materials (except that caused by our own employees) nor for the protection of same.
- 4.3 - We will perform periodic clean-up of waste generated by our work and deposit debris into containers or dumpsters provided by others.
- 4.4 - Suitable secured dry storage space is to be provided by the Customer for our materials and protection of same.
- 4.5 - Payment & Performance Bonds are not included.
- 4.6 - Sales tax is NOT included.

**Proposal Cost - \$ 22,400.00**





W6484 Design Drive

Greenville, WI 54942

Please sign and return one copy for our files.

*Schedule 84 Provider #GS-07F-269AA*

This proposal is subject to acceptance within 30 days from the date hereon, and to all standard Terms and Conditions noted in the attached page. We hope this proposal will merit your placing with us your business, which will have our best attention in pursuing the work to completion.

Accepted: \_\_\_\_\_ Firm: \_\_\_\_\_

Printed Name \_\_\_\_\_ Date: \_\_\_\_\_

Kurt Bauer  
Sr. Project Manager  
Office: 920.882.8860  
Cell: 920.284.9487



**CORNERSTONE**

WARRANTY, SERVICE & SUPPLY

Norment



## **Standard Inclusions, Exclusions, Terms, & Conditions**

### **Standard Inclusions: (As they apply to the scope of work)**

1. Proper engineering documents for submittal, installation and operation and maintenance
2. Field measurements and verifications for Cornerstone's scope of work only.
3. Sales and use taxes as applicable to the project and Cornerstone's scope of work.
4. The necessary torx-pin security screws for our materials only

### **Standard Exclusions: (As they apply to the scope of work)**

1. Power relays for other systems (i.e. HVAC, Electrical, etc.)
2. All main electrical supply AC power, per division 16, including power to security and detention equipment
3. Temporary power and lighting for final testing of equipment
4. Fire labels on doors and frames where field installation, hardware, and/or glass prevents U.L. labeling. However, doors and frames will be manufactured to U.L. construction standards with documentation provided.
5. Security caulking and sealants not specifically included
6. Caulking not required as a part of glass installation
7. Field finish painting or touch-up of prime paint
8. Final Cleaning
9. Trash debris container and its removal
10. Anchors, screws, fasteners, etc., including security type, not directly required by our installation scope of work
11. The protection of materials furnished by our company once they have been installed in place
12. Field measurements of any kind
13. Furnishing or installing louvers of any kind
14. Furnishing or installing aluminum windows and storefronts of any kind, including hardware
15. Demolition work, patching or repairing of existing structures and removal, relocation or re-installation of any existing materials
16. Cutting or patching of concrete or masonry materials
17. Furnishing or installing any standard/commercial type access doors and frame
18. Any chain link fencing material and associated supporting materials or hardware
19. Core drilling of any kind
20. Flashing or counter flashing of any kind
21. Roll up doors, or counter shutters
22. Repairs to frames installed by others

### **Standard Terms & Conditions:**

1. Use of this proposal in any way, including but not limited to listing Cornerstone as a subcontractor with the Owner, issuing a letter of intent, allowing Cornerstone to commence work or preparation for work, including submittals and/or drawings, will constitute acceptance by Customer of this bid proposal. Cornerstone and Customer will execute a ConsensusDocs 750 subcontract form to memorialize their agreement, supplemented and modified only as provided by this bid proposal which shall be incorporated by reference into the final subcontract. In the event of any conflict between the terms of this bid proposal and any other documents stating terms of the final subcontract, this bid proposal shall govern.
2. A change in the price of an item of material of more than 5% between the date of this bid proposal and the date of installation shall warrant an equitable adjustment in the subcontract price.
3. Cornerstone shall maintain insurance with coverage and limits only as provided by Cornerstone's existing insurance program evidenced by its certificate of insurance available request.
4. Cornerstone's Schedule of Values shall be used to determine progress payments. All sums not paid for when due shall bear interest at the rate of 1 1/2 % per month from due date until paid or the maximum legal rate permitted by law whichever is less, and all costs of collection, including reasonable attorney fees, shall be paid by Customer. The proper venue to resolve any disputes arising under the subcontract shall be the place

where the project is located, and the laws of said place shall govern all such disputes arising out of the subcontract.

5. Any retainage withheld from progress payments to Cornerstone shall not exceed the lesser of the retainage terms set forth in (1) the contractor's agreement with the owner, or (2) the statutes of the state in which the work is being performed.
6. Cornerstone shall be given a reasonable time in which to make delivery of materials and/or labor to commence and complete the performance of the subcontract. All deliveries and work performed shall be in accordance with a mutually agreed to project schedule and subsequent mutually agreed to updates. Cornerstone shall be entitled to adjustments of time and price where occasioned by any cause of any kind and extent beyond Cornerstone's control, including but not limited to: delays caused by Customer, the owner, general contractor, architect and/or engineers; armed conflict or economic dislocation resulting there from; embargos, shortages of labor, raw materials production facilities or transportation; labor difficulties; civil disorders of any kind; action of civil or military authorities; vendor priorities and allocations; fires, floods, accidents and acts of God. Should work be delayed by any of the aforementioned causes for a period exceeding ninety (90) days, Cornerstone shall be entitled to terminate the subcontract. Cornerstone change proposals must be processed in not more than 30 calendar days or as otherwise indicated on the change proposal.
7. The express warranties set forth in the subcontract documents are provided in lieu of all other warranties, expressed or implied, and the warranties of merchantability and fitness for a particular purpose are hereby disclaimed by Cornerstone. Cornerstone is not responsible for special, incidental, or consequential damages. Cornerstone is not responsible for damage to its work by other parties, and any repair work necessitated by such damage is extra work. All materials shall be furnished in accordance with the respective industry tolerance of color variation, thickness, size, finish, and texture and performance standards. Cornerstone must receive all warranty claims not more than one (1) year after completion of Cornerstone's work, and Cornerstone must be provided a reasonable opportunity to inspect and make corrections, or such warranty claims are barred.
8. Except as specifically required by the work and specifications included in this bid proposal, Customer shall furnish all temporary site facilities, including site access, storage space, hoisting facilities, guard rails, covers for floor, roof and wall openings, security, parking, safety orientation, break and lunch facilities, toilet and wash facilities, drinking water and other water facilities, electrical service, telecommunication service, lighting, heat, weather protection, fire protection, and trash and recycling services.
9. To the extent that performance and payment bonds are included in this bid proposal or in the case that it is added by change order, the bond forms must be the ConsensusDocs 260 and 261 or substantially equivalent as approved by Cornerstone.
10. Cornerstone will not provide any credits for enrollment in an owner- or contractor- controlled insurance program unless notified prior to proposal and acknowledged in Cornerstone's proposal. In the event Cornerstone provides a credit, it shall be final and no calculation of credits by a wrap-up administrator or others shall be binding on Cornerstone.
11. Lien waivers and/or waivers of claim(s) shall not apply to any retainage withheld; shall not apply to unbilled changes, to claims which have been asserted in writing or which have not yet become known to Cornerstone; shall be conditional upon receipt of funds to Cornerstone's account.
12. Unless noted otherwise, proposal is based entirely on materials considered to be the standard products of Cornerstone Detention Products, Inc.
13. Cornerstone will not be required to indemnify other parties, including but not limited to, the general contractor, construction manager, architect, and owner, for incidences that are not the sole responsibility of Cornerstone Detention Products, Inc. or that may violate statutory law in the state of the project.



Steve Albarado &lt;albarado@co.pierce.wi.us&gt;

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**Monitor Power**

1 message

Eric Fanetti &lt;ef@b-belectricinc.com&gt;

Fri, Dec 21, 2018 at 9:36 AM

To: "albarado@co.pierce.wi.us" &lt;albarado@co.pierce.wi.us&gt;

Hello Steve,

Hope all is well.

The following is an electrical budget to install outlets for five (5) receptacles in the jail for monitors.

The budget includes all material and labor for a complete installation.

(Mounting of monitors by others.)

Budget the amount of .....\$5,800.00

Please let me know if you have any questions.

Have a Merry Christmas.

Eric Fanetti



620 Commerce Drive

Hudson, WI 54016

ef@b-belectricinc.com

<https://mail.google.com/mail/u/0/?ik=ac925f9e25&view=pt&search=all&permthid=thred-f%3A1620476281395383742%7Cmsg-f%3A1620476281395383742&simpl=msg-f%3A1620476281395383742&...> 1/2

**SUBSTITUTE  
RESOLUTION NO. 18-36  
AMEND SHERIFF'S OFFICE FEES:  
FINGERPRINTING, HOME MONITORING, PRISONER, IMPOUND LOT,  
COPYING, CIVIL PROCESS AND TRAFFIC COUNTER**

**WHEREAS**, the County has previously set certain Sheriff's Office fees in prior Resolutions, including, Res. 06-12 (Fingerprinting), Res. 07-01 (Huber Law & Prisoners), Res. 02-11 (Copying), Res. 07-02 and 01-14 (Civil Process), Res. 06-33 (Traffic Counter) and amended all of said fees in Resolution 11-26; and

**WHEREAS**, it is within the County's power to assess a fee for providing non-criminal fingerprinting services in accordance with §59.03, Wis. Stats.; and

**WHEREAS**, pursuant to Wis. Stat. § 302.425(3), the County may require that a prisoner pay a daily fee to cover the costs associated with home monitoring; and

**WHEREAS**, Pierce County has authority under Wisconsin Statutes, including Sections 302.372, 302.38 and 303.08 to set fees for the maintenance and boarding of prisoners in the County jail; and

**WHEREAS**, §221-29 of the Pierce County Code allows for the recovery of costs for the impoundment of abandoned vehicles from owners; and

**WHEREAS**, §19.35(3) and §814.70(6) Wis. Stats. authorize the Sheriff to collect fees for copying documents and records requested from the Sheriff's Office; and

**WHEREAS**, §814.70 Wis. Stats. requires the Sheriff to collect fees for certain civil processes, §10-12 of the Pierce County Code authorizes the Sheriff to collect fees for the sale of real estate and §814.705(1) and (2) Wis. Stats. authorize the County Board to establish civil process fees and real estate sales fees at a higher rate than what the legislature sets; and

**WHEREAS**, §341.21(2) Wis. Stats. authorizes the Office of Transportation, Division of Motor Vehicles to contract for services relating to the processing or distribution of temporary license plate registration, and Pierce County has the authority to collect fees pursuant to §341.09(1)(c) Wis. Stats and Trans 132 Wis. Admin. Code; and

**WHEREAS**, said fees need to be revised from time to time based upon increased costs to Pierce County in providing these services, and the Sheriff's Office recommends that the fees noted above be increased as set forth in Exhibit A; and

**WHEREAS**, the Law Enforcement Committee, at its meeting on January 9, 2019, and the Finance and Personnel Committee, at its meeting on March 4, 2019, recommended the fees be amended as set forth in Exhibit A.



**Exhibit A**

**SHERIFF'S OFFICE FEES**

<b>FEE TYPE</b>	<b>CURRENT FEE</b>	<b>PROPOSED FEE</b>
Non-criminal & Non-D.O.J. employment required fingerprinting services	\$15.00 for out-of-County residents	<u>\$20.00</u>
Huber Law prisoner meals per day	<del>\$14.25 plus tax \$0.78 (5.5%) totaling \$15.03/day</del>	<del>\$16.11 plus tax \$0.89 (5.5%) totaling \$17.00</del>
Home Monitoring	<u>\$0.00</u>	<u>\$5.00 per person per day</u>
Prisoner Maintenance: Booking Fee for all sentenced inmates including probation / parole	<u>\$0.00</u>	<u>\$25.00</u>
Prisoner Maintenance: Nurse visit	\$6.00	\$10.00
Prisoner Maintenance: Doctor visit	\$6.00	\$6.00
Prisoner Maintenance: Over-the-Counter Medications	\$0.50	\$0.50
Prisoner Maintenance: UA / Drug Screen	\$12.00	<u>\$15.00</u>
Prisoner Maintenance: Oral Swabs / DNA	<u>\$0.00</u>	<u>\$15.00</u>
Prisoner Maintenance: PBT's	\$5.00	\$5.00
Prisoner Maintenance Facsimiles	\$0.50 per page	\$0.50 per page
Impound Lot Fee: Abandoned Vehicles	\$25.00 per day	\$25.00 per day
Copying Fee: Accident Reports Only	\$5.00 for the whole report	\$5.00 for the whole report
Copying Fee: Incident Reports	No cost if less than 5 pages; \$5.00 for whole report if 5 or more pages	No cost if less than 5 pages; \$5.00 for whole report if 5 or more pages
Copying Fee: Videotape copies	\$45.00 per tape	\$45.00 per tape
Copying Fee: Pictures	\$2.00 per picture (not on CD)	\$2.00 per picture (not on CD)
Copying Fee: Audio cassettes	\$25.00 per cassette	\$25.00 per cassette
Copying Fee: Additional information	\$0.50 per page	\$0.50 per page

Copying Fee: Compact Disc / DVD	\$7.00 per DVD / CD	\$7.00 per DVD / CD
Location Fee: Body camera video / photos	\$0.00	<u>Lowest wage rate/hr</u>
Civil Process	\$75.00 up front per set of documents (includes 3 attempts plus mileage)	\$75.00 up front per set of documents (includes 3 attempts plus mileage)
Attempted Service – Extra Attempts on Current Documents	\$25.00 up front (includes 1 attempt plus mileage)	\$25.00 up front (includes 1 attempt plus mileage)
Evictions, Standbys, etc.	\$50.00 per hour	\$50.00 per hour
Sheriff's Sales	\$150 up front	\$150 up front
New License Plate Fee	\$19.50*	\$19.50*
Renewal Fee	\$10.00*	\$10.00*
Temporary License Plate Fee (providing special assistance)	\$5.00**	\$5.00 **


\* Fee is capped by §341.21 Wis. Stats. and contract

\*\* Fee is capped by §§341.21 and 341.09 Wis. Stats., Trans 132 Wis. Admin. Code and contract.

**NOW, THEREFORE BE IT RESOLVED**, that the Pierce County Board of Supervisors adopt the fees as outlined in this resolution and set forth in Exhibit A, and that the fees shall take effect upon adoption of this resolution; and

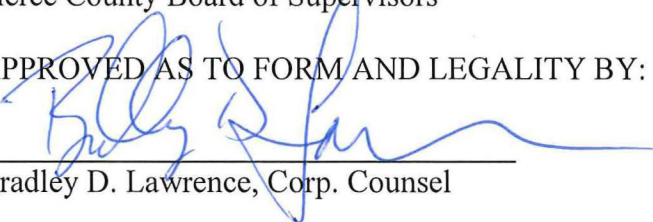
**BE IT FURTHER RESOLVED**, that the Pierce County Sheriff shall collect the established fees, maintain auditable records, and deposit those fees with the Pierce County Treasurer on a monthly basis, except as set forth in §10-11 of the Pierce County Code, or as otherwise required by law.

Dated this 26<sup>th</sup> day of March, 2019.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:  
  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

Adopted: **ADOPTED** \_\_\_\_\_

APR 16 2019