

**Regular Pickens County Council Meeting**

September 19, 2016

6:30 PM

County Council met in regular session, in the Auditorium, County Administration Facility, with Chairman Jennifer Willis presiding. Agendas, bearing date, time, and location of meeting were mailed to Council members and local news media on September 13, 2016.

Council Members in Attendance:

Jennifer H. Willis, Chairman  
Trey Whitehurst, Vice Chairman  
Tom Ponder, Vice Chairman Pro-Tem  
Randy Crenshaw  
Ensley Feemster  
G. Neil Smith (Absent)

Staff in Attendance:

Gerald Wilson, County Administrator  
Ken Roper, County Attorney  
Crystal A. Alexander, Clerk to Council

**WELCOME AND CALL TO ORDER:**

Chairman Willis called the meeting of September 19, 2016 to order and welcomed those in attendance. Councilman Ensley Feemster further led the Invocation and Pledge of Allegiance.

**PUBLIC FORUM:**

Chairman Willis opened the Public Forum and requested the Clerk to call upon the citizens who signed up to speak.

1. Pree Hamilton: Ms. Hamilton appeared to discuss the Pickens County Humane Society and to provide a handout to the Council.
2. Johnnelle Raines: Ms. Raines appeared to discuss refugee resettlement, to provide a handout to the Council, and to request the Council to publicly protest refugee settlement on behalf of Pickens County.
3. Junius Smith: Mr. Smith appeared to discuss the audit, millage, Tri-County Technical College, an ordinance regarding right of ways, his opposition of recreational funding to municipalities, and his overall support of the Council.
4. Steve Haynie: Mr. Haynie appeared to discuss the Pickens GOP office, GPATS, the passenger rail service item on the agenda, recreation districts and sign-up fees.
5. Patricia Watkins: Ms. Watkins appeared to discuss Tri-County Technical College.
6. Rick Spencer: Mr. Spencer appeared to thank the Council for the removal of shipping containers and RVs from the UDSO amendments. Mr. Spencer also discussed his opinion of fire fees being too high and commented about his specific fire fee issue.  
-Gerald Wilson will research the referenced fire fee issue and contact Mr. Spencer.

**APPROVAL OF MINUTES:**

Motion was made by Councilman Randy Crenshaw and seconded by Councilman Ensley Feemster to approve the August 15, 2016 and August 22, 2016 special called minutes as presented. The motion passed, with Councilman Tom Ponder abstaining from the approval of the August 15, 2016 minutes.

**ADMINISTRATOR’S REPORT:**

Mr. Wilson updated Council on the following items:

**Health Insurance Renewal Rates:** Mr. Wilson advised the Council that Staff has been working on renewal premiums for FY2017 insurance rates. The average market renewal premium is estimated at 11%. Pickens County has been able to negotiate a 3% renewal premium. Mr. Wilson asked if there were any objections to moving forward.

- No comments were made by the Council

**Request to Add Item to Executive Session:** Mr. Wilson requested the Council to consider adding one contractual item to the agenda for Executive Session.

**COUNCIL CORRESPONDENCE:**

Chairman Willis opened the floor for any correspondence.

**Council Meeting Update:** Chairman Willis announced the dates for upcoming council meetings as follows:

- Monday, October 3rd at 6:30 p.m.
- Monday, November 7<sup>th</sup> at 6:30 p.m.
- Monday, December 5<sup>th</sup> at 6:30 p.m.

**A.S.A.P. Round Table Discussion Announcement:** Chairman Willis announced a round table discussion for Awakening Suicide Awareness Prevention on Tuesday, September 20<sup>th</sup> at the Rosewood Center in Liberty from 6:30-8:00 p.m.

**Grand Opening of Fire Substation:** Councilman Tom Ponder announced a grand opening for a Dacusville Rural Fire Department Substation on October 16<sup>th</sup> from 2:00-4:00 p.m. located on Dalton Road.

**COMMITTEE REPORTS:**

**Administration and Finance Committee Report**-Chairman Willis gave the following report:

The Committee of Administration and Finance met in the Main Conference Room at the Alliance Pickens building on Monday, August 22, 2016 at 8:30 a.m. All members of the Committee were in attendance with Chairman Willis presiding.

**Staff in Attendance:**

Gerald Wilson, County Administrator  
Crystal A. Alexander, Clerk to Council  
Ken Roper, County Attorney  
Ralph Guarino, Finance Director  
Tami Hall, Human Resources Director

Item	Description	Referred	Report	Action
3	Security policy  Retained 12/2009 Retained 12/2010 Retained 12/05/2011 Retained 2012 Retained 2013 Retained 2015 Retained 2016	10/19/09	03/05/2012          09/19/2012          08/22/2016	<p>Council convened into executive session to receive a legal report. Several items were discussed and Staff was given direction to proceed with safety measures in certain offices. In addition, staff will continue to make changes and recommendations in public meeting rooms to provide safety for the public.</p> <p>&gt;public session reconvened with no further action.</p> <p>&gt;Committee recommends that staff work with departments to get their input regarding safety issues and concerns. Staff will bring recommendations to committee within 60 days.</p> <p>-Gerald Wilson briefed Council on security measures being taken at Administration Facility</p> <ul style="list-style-type: none"> <li>▪ Committee recommends Staff researching additional opportunities to improve overall security, to include but not limited to: metal detectors; emergency notifications via texts to Staff and Council; etc.</li> </ul>
43	Salary Review Retained 2015 Retained 2016	06/23/2014	05/04/2015          08/17/2015          10/12/2015	<p>Staff will bring information back to committee. Retain for 2015</p> <p>Staff will come back to Council with adjusted minimums, and have input from department heads as it relates to skill set issues and competition with private sector</p> <p>No action, staff will obtain information about some of the questions relating to minimums in various departments. Also Staff will bring back a more condensed report and make recommendations</p>

				<p>&gt;Staff will begin with the division of public works and come back with recommendations for starting pay for new hires and existing employees. Also, staff will begin the process of hiring an outside consultant for reviewing job descriptions, pay, and reviewing assessments. This should be proposed in phases.</p> <p><b>Recommendations from Staff came back with the public works division adjustments and a Phase I Study.</b></p> <p>&gt;&gt;Council unanimously approved the pay adjustments in the division of public works for positions as recommended by staff.</p> <p>&gt;&gt;Council unanimously approved Phase I study by Archer for approximately 175 positions at a cost of \$44,386.</p> <p>&gt;Committee moved to accept recommendation for the correction of minimum pay (document dated 8/17/2015)</p> <p>&gt;&gt;Council approved committee action of 09/23/2015 to accept the minimum pay correction.</p> <p>Council did <u>amend the motion to state the Salary review to stay in committee so Council can look at the how the minimum will shift across the board as salaries are adjusted.</u></p>
			07/18/2016	>Council approved to send the recently received Compensation Plan to this Committee for further review
			08/22/2016	<ul style="list-style-type: none"> <li>▪ During discussion, the Committee requested Staff to determine the last time Council received a pay increase</li> </ul>

				<ul style="list-style-type: none"> <li>▪ Committee clarified that FICA and workers comp is not included in the study presented to Council; and further directed Staff to provide a complete list with all costs (FICA, workers comp, etc.)</li> <li>▪ Committee asked if there is money in the budget for this expense. Ralph Guarino stated there is approximately \$900,000, if the County proceeds with the bond(s)</li> <li>▪ Committee recommends Staff to move forward with Phase II and Phase III, broken down by department as soon as possible</li> </ul>
<b>45</b>	Ethics Policy Retained 2015 Retained 2016	08/18/2014  08/15/2016	         08/22/2016	<p>No action, committee request to retain for 2015 &lt;Council discussed the need to further study boards and commissions during the 08/15/16 meeting.</p> <p>-Gerald Wilson advised the Committee of plans to host Boards and Commissions orientation for newly appointed members</p> <ul style="list-style-type: none"> <li>▪ The matter regarding the expired term amendment to the Boards and Commissions policy will be added to the September agenda, per Chairman Willis</li> </ul> <p>--Remains in Committee</p>
<b>61</b>	Twelve Mile River (Recreation) Retained 2016	04/06/2015	06/15/2015         08/22/2016	<p>No action Committee traveled to various areas in Pickens County to view river access areas.</p> <ul style="list-style-type: none"> <li>▪ Committee recommends removing item no. 61 from the log</li> </ul>
<b>66</b>	Refinancing of Bonds Retained 2016  Ordinance No. 512-Issuance and Sale of \$1,550,000 GO Bond was sent to committee at second reading	06/15/2015  08/15/2016	08/22/2016	<p>-Purpose of 06/15/15 item was to present an option to refinance high interest rate bonds separate from the GO Bond, per Ralph Guarino</p> <ul style="list-style-type: none"> <li>▪ During discussion of the item added 08/15/16, the Committee needs to understand item no. 81 before making</li> </ul>

				any decisions on item no. 66
76	ATAX Recommendations 2016	05/02/2016		<p>&lt;The Committee unanimously recommends approval of the Accommodations Tax report as presented. The Committee further requested a detailed report of how funds will be allocated by referenced organizations. Proposal will be presented to full Council.</p>
			06/20/2016	<p>&lt;Council unanimously approved the following accommodations tax fund distributions, totaling \$13,800, as amended:</p> <ul style="list-style-type: none"> <li>• <b>\$5,000</b> for Upstate Heritage Quilt Trail to allocate to the Quilt Block Clusters <i>(as recommended by ATAX committee)</i></li> <li>• <b>\$1,800</b> for Preserving Southern Appalachian Music to allocate to the Winter Bluegrass Jubilee <i>(as recommended by ATAX committee)</i></li> <li>• <b>\$2,000</b> for SC Humanities Council to allocate to The Way We Worked <i>(as recommended by ATAX committee)</i></li> <li>• <b>\$5,000</b> for Clemson Area Chamber of Commerce-Clemson Rowing to allocate to the referenced dock project (Addition by Vice Chairman Trey Whitehurst)</li> <li>• <b>All remaining funds from the accommodations tax are to remain in the account for future use, per Council</b></li> </ul> <p>-Councilman Neil Smith reiterated the law regarding the requirement of ATAX fund expenditures be to promote tourism</p>
			07/18/2016	<p>&lt;Council unanimously approved the following accommodations tax fund distributions, totaling \$13,000 on 07/18/16:</p> <ul style="list-style-type: none"> <li>• <b>\$3,000</b> for Hagood Mill</li> </ul>

			08/15/2016	<ul style="list-style-type: none"> <li>• <b>\$10,000</b> for Pickens County Tourism Department</li> </ul> <p>The total funding approved by Council at the 06/20/16 and 07/18/16 council meetings is \$26,800.</p> <p>&lt;Council unanimously approved the following accommodations tax fund distributions, totaling \$3,000 on 08/15/16:</p>
			08/22/2016	<ul style="list-style-type: none"> <li>• <b>\$3,000</b> for Greater Clemson Music Festival</li> </ul> <p>The total funding approved by Council at the 06/20/16, 07/18/16 &amp; 08/15/16 council meetings is \$29,800</p> <ul style="list-style-type: none"> <li>▪ Committee recommends removing item no. 76 from the log</li> </ul>
<b>78</b>	Video Cameras for Council Auditorium	07/18/2016	08/22/2016	<p>&lt;Council unanimously approved to add the video camera request to Committee if the cost exceeds the Administrator's authority of \$5,000. The preliminary request was to install a total of 8 cameras in the Council Auditorium (One for each Council member, one for the podium and one for the Administrator and Attorney combined).</p> <p>-The Administrator will advise Council of any updates</p> <p>-Gerald Wilson discussed three BIDs with Council</p> <ul style="list-style-type: none"> <li>▪ Council recommends Staff to move forward with CCTV with an approximate cost of \$3,000</li> </ul>
<b>79</b>	Develop Emergency Procedures	08/15/2016	08/22/2016	<ul style="list-style-type: none"> <li>▪ Committee recommends Staff to prepare emergency procedures to also include canned ordinances, possible issuance of satellite phones, etc. and to provide this with the next agenda and report out to Council at that time</li> </ul>
<b>80</b>	Direct Staff to Develop Emergency Procedure Materials Immediately	08/15/2016	08/22/2016	<p>-Gerald Wilson advised Denise Kwiatek is developing a plan and she has been in contact with Dorchester County</p>

81	Review of County reserves concerning funding new and existing projects including but not limited to: the Jail; the grading of the Industrial Site; new land acquisition; the compensation study; the Tri-County Tech building; and working capital	08/15/2016	08/22/2016	No Committee action taken
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➤ No action is required by the Council for the Administration and Finance Committee recommendations above.

**Committee of the Whole**-Chairman Willis gave the following report:

The Committee of the Whole met in the Main Conference Room on Monday, August 29, 2016 at 6:00 p.m. All members of council were in attendance, with the exception of Councilman Ensley Feemster, with Chairman Willis presiding.

**Staff:**

- Gerald Wilson, County Administrator
- Ken Roper, County Attorney
- Crystal A. Alexander, Clerk to Council
- Michael Hayes, Risk Manager
- Helen Hockwalt, Tourism & Marketing Director
- Curt Burgess, Engineer
- Tommy Webster, Director of Building Maintenance
- Barry Chappell, Delinquent Tax Manager

Item	Description	Referred	Report	Action
15	(former information regarding Pickens Gym)  Pickens County Recreation facilities.  Retained 2015 Retained 2016		08/19/2013	>>Committee recommends that effective with council action within the next 60 days, a policy will be in place that states all properties purchased with a deed will have full council approval and will come from capital funds and not recreation funds. There are (3) transactions as of this date that will be reimbursed to those recreation districts-1) Old Pickens Gym, 2) Dacusville School, 3) Liberty Middle School. Moving forward, Council will review all purchase transactions prior to them taking place, and those transactions will need council approval. Policy will also state that while all capital projects involving a deed will have council approval, that other recreational request will have courtesy approval but not a



				08/29/2016	<p>requirement.</p> <p>&gt;&gt;Committee moved that the recreation fund be renamed to the Recreation, Tourism, and Hospitality fund to be disbursed by individual council members subject to the collective wisdom of the entire council; and reports will be submitted on a quarterly basis. This does not include capital purchases</p> <p>-Tommy Webster updated the Committee on the Old Pickens Gym</p> <ul style="list-style-type: none"> <li>▪ Committee directed Staff as follows: obtain cost of asbestos removal; begin conversation with the City of Pickens regarding their possible interest in property; and to determine estimated revenue from recycling materials from site to report back to Council</li> </ul> <p>--Remains in committee</p>
<b>16</b>	Ordinance regarding EMS franchise issues Retained 2012 Retained 2013 Retained 2014 Retained 2015 Retained 2016	01/09/2012	02/06/2012	04/01/2013	<p>&gt;Committee recommends staff to address issues of fees, penalties, administration and exemptions. The ordinance will remain in committee for further clarification.</p> <p>Committee recommends first reading of the franchise ordinance. 04/01/2013</p>
				05/06/2013	<p>Council had second reading on May 6, 2013 and placed the Ord. back in the committee prior to third reading.</p>
				08/29/2016	<ul style="list-style-type: none"> <li>▪ Committee recommends removing no. 16 from the log</li> </ul>
<b>18</b>	SC Equine Board to present an economic development study Retained 2012 Retained 2013 Retained 2014 Retained 2015 Retained 2016	09/10/2012	08/29/2016		<ul style="list-style-type: none"> <li>▪ Committee recommends removing no. 18 from the log</li> </ul>
<b>20</b>	Recreational property (Doodle Railway) relating to noise/nuisance ordinances Retained 2013 Retained 2014	10/13/2013	08/29/2016		<ul style="list-style-type: none"> <li>▪ Committee recommends removing no. 20 from the log</li> </ul>

	Retained 2015 Retained 2016			
<b>22</b>	Facility Rental Policy Retained 2015 Retained 2016	2/10/2014	04/06/2015  08/29/2016	No action, staff is directed to bring the rental agreement back to the committee with fees as discussed. (was pulled from committee on 4/6/2015 for pricing for a May 3 <sup>rd</sup> event. -remains in committee  -Helen Hockwalt updated Council on the policy. <ul style="list-style-type: none"> <li>▪ Committee requested Staff to provide an update on the asbestos removal at the Health Department to Council</li> <li>▪ Committee recommended removing no. 22 from the log</li> </ul>
<b>23</b>	Ordinance No. 479 to repeal ordinances 264 284 and 380 as they relate to conducting municipal elections Ord received: 3/17 first 06/23 second (to COW) Retained 2015 Retained 2016	06/23/2014	08/29/2016	<ul style="list-style-type: none"> <li>▪ Committee directed Staff to research this item and determine if it is still germane and report back --<i>Remains in committee</i></li> </ul>
<b>25</b>	County Buildings/space and master plan- Retained 2015 Retained 2016	09/15/2014	04/06/2015  08/17/2015  08/29/2016  09/19/2016	No action, staff went over properties. The Committee did ask for staff feedback on several properties.  No Committee action, staff will look at issues such as contracts and deeds as it relates to certain properties.  -Tommy Webster provided an update on the master plan. Gerald Wilson advised the Committee there may be an additional expense of \$10,000 to complete the Probate Judge renovation correctly <ul style="list-style-type: none"> <li>▪ Committee recommends approving the additional \$10,000 needed to complete the renovation of the Probate Judge office</li> </ul> <Council approved the recommendations from 08/29/16
<b>26</b>	Request for representation for Keowee Springs Fire District Retained 2016	03/02/2015	04/16/2015	No action, staff will look at the structure of the district and ordinance.

			08/29/2016	<ul style="list-style-type: none"> <li>▪ Committee recommends removing no. 26 from the log</li> </ul>
27	Legal System Overview Committee Retained 2016	03/02/2015	04/16/2015	<p>&gt;Committee recommends giving a \$15,000 incentive/reimbursement to the City of Easley to build an exercise facility as discussed in the Jail Workshop. In addition, on July 1, 2015 there will be a uniform rate of \$65.00 as established by the rate as paid by the City of Liberty for juveniles. The \$65.00 rate is for all detainees at the Law Enforcement Center that are coming in from municipalities and all other agencies.</p> <p>In a separate discussion of the Legal System Overview:  &gt;Committee recommends allowing the Justice and Public Safety Committee to formulate a study group. This will come back to the Committee of the Whole for next steps.</p> <p>No Committee action, Mr. Ponder wanted to clarify that he could begin meeting with a core group (as previously discussed) to discuss issues relating to the jail study. Mr. Ponder will call these meetings in the manner of an advisory board, and report items back to the Committee of the Whole.</p>
			08/17/2017	<p>Committee recommends for Councilman Neil Smith to have a person to come to the council committee in order to advise regarding jail consultants and expectation as Council moves forward with a professional Request for Qualifications.  &gt;council approved</p>
			02/01/2016	
			08/29/2016	<p>-Michael Hayes reviewed the jail plans to the Committee. It was communicated there are decisions that would require a vote by Council to include a possible consolidation of the Stockade and the Jail</p> <ul style="list-style-type: none"> <li>▪ An item will be added to the September agenda to further discuss the design, build and possible consolidation of the Jail</li> </ul>

<p><b>29</b></p>	<p>Fire District Review</p> <p><b>***Note # 40 Re- Pumpkintown request.</b></p> <p><b>***note 09/21/15 (buildings/portable at fire training)</b></p> <p><b>First Reading to Amend the Uniform Fire District Ordinance regarding boundary lines. 08/17/2015</b> Retained 2016</p>	<p>04/06/2015</p>	<p>05/04/2015</p> <p>08/17/15</p> <p>08/29/2016</p>	<ul style="list-style-type: none"> <li>• Committee gave staff a list of GIS requests in order to obtain an idea of existing fire districts and future needs. Committee will look at all ISO ratings.</li> <li>• Committee will specifically be obtaining information about areas that are outside a 5 mile radius of fire stations.</li> <li>• Next meeting will be scheduled in accordance with staff obtaining data.</li> </ul> <p>Committee is making the fire district lines a first priority- &gt;&gt;Committee recommends a first reading of an ordinance to amend the uniform fire district ordinance to revisit boundary lines in general, with an emphasis in areas that are outside a 5 mile radius of one district, but are within a 5 mile radius in a neighboring district.</p> <ul style="list-style-type: none"> <li>• Staff will look at allowance for general tax revenue rules</li> <li>• Revenue gains and losses as lines are redrawn</li> <li>• Fees and ISO ratings within districts</li> <li>• Review where stations need to be placed for maximum efficiency/Insurance rates for homeowners</li> </ul> <hr/> <p>(During other fire discussion --new Road at Shady Grove will be named - Ford Connector)</p> <hr/> <ul style="list-style-type: none"> <li>▪ Committee directed Staff to look at County fire stations to ensure the County is providing adequate protection to citizens</li> </ul> <p>--Remains in committee</p>
<p><b>30</b></p>	<p>Request from Sheriff Clark regarding the jail mental health collaboration grant application. Retained 2016</p>	<p>04/06/2015</p>	<p>08/29/2016</p>	<p>Committee reiterated this item was to ensure the procedure to obtain approval for a grant application is to request consideration to place item on the agenda in a timely manner.</p> <ul style="list-style-type: none"> <li>▪ Committee recommends removing no.</li> </ul>

				30 from the log
<b>31</b>	RFQ- Engineering and Architects Retained 2016	05/06/2015	06/15/2015	<p><u>Engineering Services:</u>  &gt;Committee recommends Staff to negotiate contract with Hulsey McCormick &amp; Wallace for Wastewater &amp; Solid Waste.</p> <p>&gt;Committee recommends Staff to negotiate contract with W.K. Dickson for the Airport.</p> <p>Committee will further look at Stormwater and Economic Development needs.</p> <p><u>Architect Services :</u>  &gt;Committee recommends for Staff go back out for R.F.Q.</p> <p>Retain in the Committee  &gt;approved</p> <p><u>Engineering Services:</u></p>
			08/17/15	>Committee recommends Staff to negotiate contract with Davis and Floyd for Alliance Pickens
			08/29/2016	<p>-Gerald Wilson advised Council bids went out and Staff reviewed four firms. The results were provided to Council along with a recommendation to proceed with DP3 Architects.</p> <ul style="list-style-type: none"> <li>▪ Committee recommends accepting Staff's recommendation</li> </ul>
			09/19/2016	>Council approved the recommendations from 08/29/16
<b>33</b>	Management/maintenance of Equipment Retained 2016	05/06/2015	08/29/2016	<p>-Tommy Webster briefed the Committee on the department's procedure with maintenance management</p> <p>-Gerald Wilson further explained a capital replacement plan is being compiled by the Building Maintenance Dept. and Council should have this information within 30-60 days</p> <ul style="list-style-type: none"> <li>▪ Councilman Neil Smith requested Staff to utilize a previous color code method to catalog capital replacement items by importance (red-critical, etc.)</li> </ul>

				<ul style="list-style-type: none"> <li>Committee recommended removing no. 33 from the log</li> </ul>
<b>34</b>	Follow up plan for staff-(projects and other council instruction) Retained 2016	05/06/2015	08/29/2016	No Committee action taken
<b>35</b>	Long Range Plan for Economic Development Retained 2016	05/06/2015	10/19/2015  02/01/2016  08/29/2016	<p>&gt;Committee requested staff to get the data on past borings tests in the park; also to have engineers to move forward and provide bid package/quotes for overall grading for pad-ready sites.</p> <p>&gt;approved Committee recommends accepting the proposal from Davis &amp; Floyd for the grading plan of parcels for civil engineering design, permitting, and project bidding.</p> <p>-Ray Farley briefed Council on the long range plan for economic development -Staff plans to provide Council with bids by November 2016</p> <ul style="list-style-type: none"> <li>Councilman Tom Ponder requested Staff to research the property on 123 and Ruhamah Rd. and report back to Council</li> <li>Councilman Neil Smith wants to ensure this project is added to the master list of projects</li> </ul> <p>--Remains in committee</p>
<b>36</b>	Recreation/Parks/Tourism Retained 2016	05/06/2015	08/29/2016	No Committee action taken
<b>38</b>	Investigation of the Hagood Mill property Retained 2016 Note-09/21 organization of mill/museum	06/15/2015	08/29/2016  09/19/2016	<ul style="list-style-type: none"> <li>After discussion by the Committee and Staff, Chairman Willis directed to add this item, as it relates to recourse, to the September 19<sup>th</sup> agenda</li> <li>Committee recommended First Reading in Title Only of an Ordinance Dissolving the Cultural Commission of Pickens County. This passed with a 4-1 vote, with Vice Chairman Trey Whitehurst opposed as he wishes to discuss all options before making a decision</li> </ul> <p>-- Remains in committee</p> <p>&gt;Council did <u>not</u> approve first reading in</p>

				title only to dissolve the Cultural Commission (failed with 0-5 vote)
<b>39</b>	Tri-County Technical College Building Retained 2016	08/17/2015	10/19/2015  08/29/2016	<p>&gt;Committee approved a letter of support with the intent that funding, final building specifications, and bond information will come back during next year's budget for approval of funds. (Mr. Feemster abstained from the vote)</p> <p>&gt;approved with Mr. Feemster abstaining. Mr. Smith did state he would approve the letter, but next year's budget will require much discussion.</p> <p>Councilman Neil Smith and Chairman Willis restated the County's position on this matter, in that; action was <u>not</u> taken by Council to approve funding</p> <ul style="list-style-type: none"> <li>▪ Councilman Tom Ponder requested an update from Staff on who authorized the reduced funding from the State</li> <li>-Ken Roper advised a FOIA request was submitted to TCTC and they still have a couple of days to comply with a response. Information will be provided to Council once received</li> <li>▪ Committee recommends removing no. 39 from the log</li> </ul>
<b>40</b>	Request to accept a donation of land on Highway 11 for a sub-station (Pumpkintown Fire). Retained 2016	08/17/2015	08/29/2016	<ul style="list-style-type: none"> <li>▪ Committee recommends removing no. 40 from the log</li> </ul>
<b>42</b>	Comprehensive Plan Update Retained 2016	11/16/2015	03/07/2016  05/02/2016  08/29/2016	<p>Councilman Smith moved to remove the Comprehensive Plan from Committee and give it courtesy first reading on 03/07/16. Motion was seconded by Chairman Willis and unanimously passed. This will be placed on agenda after presentation of Recreation Plan.</p> <p>&gt;Approved-final reading 05/02/2016</p> <ul style="list-style-type: none"> <li>▪ Committee recommends removing no. 42 from the log</li> </ul>

**Public Service Committee**-Councilman Tom Ponder gave the following report:

The Public Service Committee met in the Main Conference Room at the Pickens County Administration Facility on Wednesday, September 14, 2016. All members of the Committee were in attendance with Chairman Tom Ponder presiding. Councilman Ensley Feemster was also in attendance.

**Staff in Attendance:**

Gerald Wilson, County Administrator  
 Crystal A. Alexander, Clerk to Council  
 Ken Roper, County Attorney  
 Curt Burgess  
 Brian O'Kelley  
 Clint Dickey  
 Chris Brink

Log No.	Description	Referred	Report	Action
20	Wastewater impact fee ord. Retained 2012 Retained 2013 Retained 2014 Retained 2015 Retained 2016	08/20/2012	09/15/2014  09/14/2016  09/19/2016	Committee recommends for staff to update the ordinance and provide a memorandum back to the Administrator as it relates to providing services.  -Staff provided an update to the Committee with their recommendation to increase the availability fee from \$1,860 to \$2,340. <ul style="list-style-type: none"> <li>▪ Committee recommends to approve the increase of the availability fee to \$2,340 by first reading in title only of an ordinance</li> <li>▪ Committee further recommends Staff to present their recommendation from the Sewer Business Plan within 30 days of this meeting</li> </ul> --Remains in Committee  >During discussion Council unanimously moved to postpone the first reading in title only to increase the availability fee until more information is received by Staff
21	Events/Permitting re. public roads Retained 2013 Retained 2014 Retained 2015 Retained 2016 First Reading 05/04/15	05/06/2013	09/15/2014	>>Council recommends that staff write an Ordinance as it relates to permits for use of County Roads. This should include input from the Planning Director and the Sheriff. Items in the ordinance should include: <ul style="list-style-type: none"> <li>• Fee/no fee</li> <li>• Types of events (Christmas Parade, Festivals, other)</li> </ul>



				<ul style="list-style-type: none"> <li>• Sponsors of the event</li> <li>• Liability insurance certificate for the event</li> <li>• Penalty for non-compliance</li> <li>• Maps, and road closures</li> </ul> <p>This ordinance will come back to the committee</p> <p>04/20/2015 Committee recommends development of permit and first reading of an ordinance for events of bicycle races and runs/walks/marathons.</p> <p>5/04/2015 &gt;&gt;Council Approved a first reading of an ordinance for events of bikes races/runs/walks and marathons. <i>(Added on 09/14/16 per review of 05/04/2015 minutes-CAA)</i></p> <p>09/14/2016 -Staff presented the Committee with a draft ordinance on 09/14/16</p> <ul style="list-style-type: none"> <li>▪ Committee will review the draft ordinance and discuss at the next Committee meeting</li> </ul> <p>--Remains in Committee</p>
22	Request for the Relocation of Alexander Drive & Crowe Creek Parking lot. Retained 2015	03/17/2014	09/15/2014	>Committee Chairman Vice Chairman Tom Ponder stated many things had come up during this, and he recommends it stays in committee
			07/18/2016	>Council approved to send additional information on Alexander Drive to be considered by the Committee on 07/18/16
			09/14/2016	<ul style="list-style-type: none"> <li>▪ Committee took no action on Crowe Creek Parking lot, as this has been resolved</li> </ul> <p><u>Alexander Drive:</u></p> <p>-Frank Brezeale, a citizen with interest in this matter, offered to set-up the road for the county to include grading and sloping. Mr. Brezeale stated the County would only need to install crusher run and gravel</p> <ul style="list-style-type: none"> <li>▪ Committee discussed the offer from the property owner(s) that would require the</li> </ul>

				<p>County to tar and gravel the road as a condition of acceptance of the road; however, this offer was <u>not</u> accepted by the Committee</p> <ul style="list-style-type: none"> <li>▪ Committee accepted a variance of 25 feet vs. 50 feet and the two homes per 0.1 of a mile for Alexander Dr.</li> <li>▪ Committee recommends accepting the termination of Alexander Drive near Lake Keowee and connecting to Pine Grove Church Rd through the portion recently constructed into the County minimum maintenance system; however, the Committee did <u>not</u> accept the part of Alexander Drive that connects to Piney Grove Point.</li> </ul> <p>&gt;Council approved the recommendations from 09/14/16</p>
<b>24</b>	Waste Water Treatment Facilities Retained 2016	12/15/2014	09/14/2016	<ul style="list-style-type: none"> <li>▪ Item is complete and requires no further action by Committee</li> </ul>
<b>25</b>	Septage receiving Center Retained 2016	12/15/2014	09/14/2016	<p>-Staff advised this facility is scheduled to open on Monday, September 19th</p> <ul style="list-style-type: none"> <li>▪ Item is complete and requires no further action by Committee</li> </ul>
<b>26</b>	Paving List Retained 2016	08/12/2015	02/01/2016	<p>No Action--Staff will report back to council after looking at other counties that may want to go work together for the paving process, and explore best price for contracts. <u>Staff will bring information back to the Clerk for Council to have a meeting and or approve bids.</u></p>
			04/04/2016	<p>Approved by Committee and allowed addition of Old Liberty Road. Paving bid to go out.</p>
			09/14/2016	<p>-Staff advised this was complete, as bids were received back</p> <ul style="list-style-type: none"> <li>▪ Item is complete and requires no further action by Committee</li> </ul>
<b>27</b>	Resolution from the City of Central regarding the highway 93 bridge Retained 2016	09/19/2015		<p>No Action - Staff will report back different scenarios for the bridge project. Also report back findings from GPATS and C-Fund</p>

			04/04/2016	Committees No Action – Information accepted as information only.
			09/14/2016	<ul style="list-style-type: none"> <li>▪ Committee recommends to remove this item from the log</li> </ul>
28	Roads in Farms at Beaver Creek Subdivision	07/18/2016	09/14/2016	<p>-Staff advised the Committee the request to accept roads in Farms at Beaver Creek as a division 1 road does not meet the County requirements</p> <ul style="list-style-type: none"> <li>▪ Committee directed Staff to research any liens on the referenced property</li> <li>▪ Committee directed Staff to determine the cost for the County to bring the referenced road(s) up to Division 1 standards to further present to the homeowners</li> <li>▪ Committee directed Staff to determine how many other subdivision roads in the County are involved in a similar issue</li> </ul> <p>--Remains in Committee</p>

**MOTION PERIOD AND NEW BUSINESS:**

- Chairman Willis made a motion to add to one contractual item to the agenda for Executive Session. The motion was seconded by Councilman Tom Ponder and unanimously passed.

**CONSIDERATION TO APPROVE A REQUEST FROM THE HOLLY SPRINGS FIRE DEPARTMENT TO UTILIZE \$14,000.00 FROM THEIR RESERVE FUND TO PURCHASE AN AIR PACK UPGRADE FOR THEIR DEPARTMENT:**

- Motion was made by Councilman Tom Ponder, seconded by Councilman Randy Crenshaw and unanimously passed to approve the request as presented.

**CONSIDERATION TO APPROVE A RESOLUTION IN SUPPORT OF TRANSPORTATION OPTIONS FOR THE STATE OF SOUTH CAROLINA BY CREATING AN ENHANCED RAIL PASSENGER SERVICE:**

- Chairman Willis explained the proposed resolution and opened the floor for discussion.
- During discussion, Vice Chairman Trey Whitehurst stated his concerns with the resolution.
- Vice Chairman Trey Whitehurst moved to table this item. The motion was seconded by Councilman Ensley Feemster and unanimously passed.

**CONSIDERATION TO APPROVE RESOLUTION NO. 2016-14 AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE TO THE STATEWIDE MUTUAL AID AGREEMENT:**

- Chairman Willis asked Ken Roper to clarify the purpose of the proposed resolution/agreement.
  - Ken Roper clarified the state law requires municipalities, counties, etc. to cooperate with the state in disaster or emergency situations. This agreement would allow Pickens County to call on other counties if we were in an emergency situation; it would provide a mechanism for them to come and respond; and it would allow a mechanism on how each respondent gets paid and vice versa.
- Vice Chairman Trey Whitehurst stated his concerns that the state is involved in the proposed agreement and not just counties.
- Councilman Tom Ponder asked Ken Roper to define mutual aid.

-Mr. Roper responded it is not mutual aid the way it is described in the document. The County would develop a list of assets that may be helpful to others; other counties will do the same and when an emergency situation arises, they have to make a request to our County and we would determine if we are able to comply with their request.

- Councilman Tom Ponder confirmed with Ken Roper, the County still has an opportunity to make the decision if this agreement was executed.
- Councilman Tom Ponder also confirmed with Ken Roper, the County would not be liable to reimburse the state in a situation where a state emergency has been declared.
- Vice Chairman Trey Whitehurst asked Ken Roper if the County would be covered if this agreement was executed.
- Ken Roper responded, yes this agreement is much better than not having these rules in place.
- Chairman Willis reiterated this is required by state law and entering into the agreement would still allow the County to refuse on a case by case basis.
- Chairman Willis moved to approve. Motion was seconded by Councilman Tom Ponder and unanimously passed to approve Resolution No. 2016-14.

**FIRST READING IN TITLE ONLY OF AN ORDINANCE TO ESTABLISH STANDARDIZED FEES AND CHARGES FOR COPIES OF RECORDS, AS WELL AS COMPLIANCE WITH FOIA:**

- Motion was made by Councilman Tom Ponder, seconded by Councilman Ensley Feemster and unanimously passed to constitute first reading in title only as presented.

**FIRST READING IN TITLE ONLY OF AN ORDINANCE AUTHORIZING THE DISSOLUTION OF THE SOUTH CAROLINA WORKLINK WORKFORCE INVESTMENT CORPORATION, A SOUTH CAROLINA NONPROFIT CORPORATION, SERVING AS THE LOCAL WORKFORCE INVESTMENT BOARD FOR THE WORKFORCE INVESTMENT AREA COMPRISED OF ANDERSON COUNTY, OCONEE COUNTY, AND PICKENS COUNTY, SOUTH CAROLINA AND CANCELLATION OF THE INTERGOVERNMENTAL AGREEMENT BY AND AMONG SAID COUNTIES AND OTHER MATTERS RELATING THERETO:**

- Motion was made by Chairman Willis, seconded by Councilman Tom Ponder and unanimously passed to constitute first reading in title only.

**FIRST READING OF ORDINANCE NO. 517 AUTHORIZING THE CONVEYANCE OF CERTAIN REAL PROPERTY OF PICKENS COUNTY, SOUTH CAROLINA, KNOWN AS THE OLD HEALTH DEPARTMENT, TO THE TOWN OF CENTRAL; AND OTHER MATTERS RELATED THERETO:**

- Motion was made by Vice Chairman Trey Whitehurst, seconded by Councilman Tom Ponder and unanimously passed to constitute first reading in title only as presented.

**SECOND READING OF ORDINANCE NO. 516 TO CREATE RECREATION DISTRICTS WITHIN THE UNINCORPORATED AREAS OF PICKENS COUNTY, AND FOR THE OPERATION THEREOF:**

- Motion was made by Councilman Tom Ponder and seconded by Councilman Randy Crenshaw to constitute second reading.
- During discussion, Councilman Tom Ponder clarified this ordinance will give the County an opportunity to concentrate on individual recreation districts; whereas the way it is now, the County just has the revenue. Mr. Ponder further stated this will be a better avenue to address the concerns of citizens that reside in the unincorporated areas. He further stated this does not result in the Council being in the recreation business, but allows the Council to oversee the investment is being allocated as it is intended.

- Motion passed unanimously to constitute second reading of Ordinance No. 516.

**THIRD READING OF ORDINANCE NO. 511 AUTHORIZING THE TRANSFER OF APPROXIMATELY .5 ACRE +/- OF REAL PROPERTY, WITH IMPROVEMENTS THEREON, KNOWN AS THE “QUICK JOBS DEVELOPMENT CENTER” TO TRI-COUNTY TECHNICAL COLLEGE; AND OTHER RELATED MATTERS:**

- Motion was made by Vice Chairman Trey Whitehurst, seconded by Chairman Willis and unanimously passed to constitute third reading of Ordinance No. 511.

**THIRD READING OF ORDINANCE NO. 515 TO AMEND ORDINANCE NO. 185 FOR THE PICKENS COUNTY LIBRARY SYSTEM:**

- Motion was made by Chairman Willis, seconded by Vice Chairman Trey Whitehurst and unanimously passed to constitute third reading Ordinance No. 515.

**FIRST READING IN TITLE ONLY OF AN ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF A NOT EXCEEDING SEVEN MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$7,800,000) GENERAL OBLIGATION BOND, SERIES 2016 OF PICKENS COUNTY, SOUTH CAROLINA, TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT THEREOF, AND OTHER MATTERS RELATING THERETO:**

- Motion was made by Chairman Willis and seconded by Councilman Randy Crenshaw to constitute first reading in title only.
- During discussion, Chairman Willis clarified this bond will replace the previous \$1,550,000 bond.
- Motion passed unanimously to constitute first reading in title only as presented.

**ESTABLISHMENT OF MILLAGE RATES FOR FISCAL YEAR 2016/2017:**

-Brent Suddeth briefed the Council on the millage rates.

- Motion was made by Councilman Tom Ponder, seconded by Councilman Ensley Feemster and unanimously passed to establish the millage rates as presented.

**PUBLIC HEARING AND THIRD READING OF ORDINANCE NO. 513 AMENDING THE PROVISIONS OF THE UNIFIED DEVELOPMENT STANDARDS ORDINANCE OF PICKENS COUNTY, SOUTH CAROLINA SO AS TO ADDRESS HEALTH, SAFETY, AND PUBLIC WELFARE ISSUES AND MATTERS RELATED THERETO, ALL PURSUANT TO TITLE 6 CHAPTER 29 OF THE SOUTH CAROLINA CODE OF LAWS:**

- Chairman Willis opened the public hearing for comments regarding Ordinance No.513. There being no speakers, Chairman Willis declared the public hearing closed.
- Motion by Councilman Tom Ponder and seconded by Vice Chairman Trey Whitehurst to constitute third reading.
- During discussion, Vice Chairman Trey Whitehurst stated the County specifically addressed coal ash in the amendments to the UDSO. Chairman Willis stated it was specifically addressed previously, but the County has tightened the language further.
- Motion unanimously passed to constitute third reading of Ordinance No. 513.

**PUBLIC HEARING OF ORDINANCE NO. 514 ESTABLISHING STANDARDS FOR THE REVIEW, APPROVAL, AND OPERATION OF OUTDOOR SHOOTING RANGES, AND OTHER MATTER RELATED THERETO:**

- Chairman Willis opened the public hearing for comments regarding Ordinance No.514.
  1. **Johnnelle Raines spoke on behalf of Steve Haynie:** Ms. Raines stated Mr. Haynie wanted to state the following:

-Greenville Gun Club has a chart of sunset times posted and does not allow shooting after sunset. A penalty will be imposed for shooting after dark with 'dark' coming sooner after sunset than one hour. Additionally, there is no shooting outside in the dark.

-Ms. Raines provided a document regarding these items to the Clerk to further distribute to the Council.

➤ There being no more speakers, Chairman Willis declared the public hearing closed.

#### **CONSENT AGENDA:**

- a) Standards for Building Codes (Education, Recreation and Planning Committee)
- b) Emergency Procedures Update (Administration and Finance Committee)
- c) Clarification on Signatory Authority (Administration and Finance Committee)
  - Motion was made by Councilman Tom Ponder, seconded by Vice Chairman Trey Whitehurst and unanimously passed to approve the consent agenda as presented.

#### **EXECUTIVE SESSION: S.C. Code of Laws, Section 30-4-70 (a)**

Chairman Willis called for a motion to convene into Executive Session as defined by S.C. Code of Laws, Section 30-4-70 (a). Chairman Willis further stated that each issue would be discussed as the Law provides.

- Motion was made by Councilman Ensley Feemster, seconded by Councilman Tom Ponder and unanimously passed to convene in executive session for the stated purposes:

Legal Issues-Section 30-4-70 (a) (2)

- MRR Pickens LLC

Contractual Issues- Section 30-4-70 (a) (2)

- Jail Facility
- One Contractual Item (*As added in Motion Period and New Business*)

Personnel-30-4-70 (a) (1)

- Personnel Items (4)

Economic Development-30-4-70 (a) (5)

- Project Exodus
- Project JAK
- Project Big Apple

Boards and Commissions-30-4-70 (a) (1)

- Boards and Commissions (2)
- Boards and Commissions Policy (Legal Advice)
- Boards and Commissions Applications, Reappointment Requests and/or Resignations (9)

#### **PUBLIC SESSION RECONVENED:**

Chairman Willis called the Public Session back to order and advised the following motions:

#### **ACTION AS NEEDED VIA EXECUTIVE SESSION ITEMS:**

Legal Issues-Section 30-4-70 (a) (2)

- MRR Pickens LLC-**No Action**

Contractual Issues- Section 30-4-70 (a) (2)

- Jail Facility-**No Action**
- One Contractual Item (*As added in Motion Period and New Business*)-**No Action**

Personnel-30-4-70 (a) (1)

- Personnel Items (4)-**No Action**

Economic Development-30-4-70 (a) (5)

- Project Exodus-**No Action**
- Project JAK-**No Action**
- Project Big Apple-**Action as follows:**
  - Vice Chairman Trey Whitehurst moved to approve funding not to exceed \$200,000 for the sewer line relocation at the Project Big Apple site. Motion was seconded by Chairman Willis and unanimously passed.

Boards and Commissions-30-4-70 (a) (1)

- Boards and Commissions (2)-**No Action**
- Boards and Commissions Policy (Legal Advice)-**Action as follows:**
  - Chairman Willis moved to approve the Boards and Commission Policy via Resolution No. 2016-15, as presented. Motion was seconded by Councilman Tom Ponder and unanimously passed.
- Boards and Commissions Applications, Reappointment Requests and/or Resignations (9):  
**Action as follows:**
  - Vice Chairman Trey Whitehurst moved to reappoint William (Bill) Cato to the Planning Commission. Motion was seconded by Councilman Tom Ponder and unanimously passed.

**ADJOURN:**

Hearing no further Council business, Chairman Willis called for a motion to adjourn. Motion was made by Councilman Tom Ponder, seconded by Chairman Willis and unanimously passed. Pickens County Council stood adjourned at 9:20 p.m.

Respectively Submitted:

Approved:

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Crystal A. Alexander, Clerk to Council

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Jennifer H. Willis, Chairman