

# PICKENS COUNTY COUNCIL MEETING

Monday, August 11, 2003

7:00 PM

Auditorium, County Administration Facility  
222 McDaniel Avenue, Pickens S.C.

## A G E N D A

1. Call to Order and Invocation  
Invocation by Councilman London
2. Public Forum
3. Committee Report
  - a) [Administration and Finance](#)
4. Administrator's Report
5. Motion Period and New Business
6. Presentation by Marguerite Keenan, Director of Pickens County Library System, concerning fund raising efforts.
7. [Third reading of Bond Ordinance No. 319.](#) Since second reading was given to this ordinance the contractor for the library project has provided a guaranteed maximum price, which is lower than the original projection. In addition, Council had considered including \$500,000 in the bond for the construction of an airport terminal building and economic development office. Although Council has not yet voted to put these two projects on hold the Administration and Finance Committee has recommended that. Based on the above, the bond ordinance will need to be amended. The amount of \$7,500,000 will need to be reduced to \$6,700,000, which is inclusive of all issuance costs.
8. [Third Reading of Ordinance No. 327, to Provide for the Amendment of Ordinance No. 259 as it relates to Section 8-1, to add the National Electrical Code, 2002.](#)

9. [Second Reading of Ordinance No. 328 authorizing the Lease-Purchase of Equipment. This proposed lease is for the financing of the purchase of a fire truck for the Central Fire Department, eight dump trucks for Roads and Bridges, a loader for the Solid Waste Department and a roll off truck for recycling.](#) The purchase of this equipment was included as a part of the budget for fiscal year 2003-2004.
10. [Consideration of Ordinance No. 324, to amend the Road Fee Ordinance.](#) Council voted to amend the Road Fee ordinance to exempt vehicles that were 25 years and older as well as non-motorized vehicles. Council decided to table the amendment prior to third reading, due to budget constraints. At this time it would be appropriate for Council to give final reading to the amendment or keep this ordinance tabled.
11. [Consideration of First Reading to an Ordinance to provide proposed revisions to the Pickens County Parks and Recreation Ordinance.](#) Council recently approved the implementation of a self-service payment system at the entrance of Mile Creek Park. The new system will allow the County to collect revenue from all customers who are using park facilities. To ensure the enforceability of the payment system, council directed staff to examine the current Parks and Recreation Ordinance, and to develop a schedule of fines/fees relevant to the new payment system. Upon review, this ordinance has not been revised in 20 years. Staff has now completed a comprehensive revision of the current ordinance. **It is recommended for first reading and referred to the Education, Health, Welfare, Recreation, and County Planning Committee.**
12. [Approval of Resolution No. 03-09,](#) to provide for the cooperation between Pickens County and Greenville County Schools District in the event of natural or man-made disaster.
13. Consideration to approve grant offer from the Federal Aviation Administration (FAA). The FAA has made a grant offer to Pickens County in the amount of \$154,827.00 for site preparation and paving at the county airport. The total project cost is \$172,030.00, which is comprised of \$154,827.00 (90%) from the FAA. \$8601.50 (5%) from the State Aeronautics Division and \$8601.50 (5%) from Pickens County. This grant will complete the taxiway paving project that was initiated with last year's FAA grant. **Acceptance of the grant offer is recommended.**
14. [Consideration to amend contract with WK Dickson for basic engineering design and construction administrative services related to the taxiway development project at the Pickens County Airport.](#) This proposed amendment will allow the County's airport consultant, WK Dickson, to continue to manage the taxiway improvement project. **Approval of the proposed contract amendment is recommended.**
15. Consideration to approve Mutual Aid Agreement between Oconee County and Pickens County emergency management agencies. The proposed agreement is similar to other mutual aid agreements County Council has approved in the last year. This particular agreement provided that the emergency management

agencies for the two counties could assist one another during times of emergency. **Approval of the proposed agreement is recommended.**

16. Consideration to apply for a local law enforcement block grant. The 2003 Local Law Enforcement Block application process is open from August 4, 2003 – August 28<sup>th</sup>. This application is completed on-line. Pickens County is eligible for \$29,995.00 with a 10% match (\$3,333) The FY 2004 Budget includes \$4,000 for this match. **The application requires an official motion of Council.**

17. [Appointments:](#)

- a. Planning Commission
- b. Board of Zoning and Appeals
- c. Library Board

18. Consent agenda

**All Items Listed Under The Consent Agenda Are Considered Routine And Will Be Enacted By One Motion. There Will Be No Separate Discussion Of These Items Unless A Council Member So Requests; In Which Event The Item In Question Will Be Removed From The Consent Agenda.**

\*\*all supporting documents regarding the committee referrals will be provided to each Council Member prior to the Committee agenda

- a. [Minutes of July 7, 2003](#)
- b. Consideration to review and approve proposed county road policy. In 2000 A proposal to amend the county road policy was referred to a committee of Council as a whole. Since that time the policy has never been reviewed by the committee. It is suggested that Council consider referring the proposed policy back to the Public Service Committee to be reviewed. The policy is essential to subdivision development and the development of County roads.
- c. Consideration of proposed amendments to the county employee handbook. The employee handbook has been updated to reflect policy changes in the last few years. The handbook also contains other proposed changes that will add benefit to county employees. **It is requested that this matter be referred to the Administration and Finance Committee.**
- d. Consideration of the ADA Grievance Procedure. In order to comply with State regulations regarding grants and the Federal Americans with Disabilities Act, the county has had to update our Self-Evaluation Plan as well as draft a new ADA grievance procedure. The Self-Evaluation Plan examines the different services that the county provides to the public and how we provide those services to the disabled. A committee of staff and citizens, including the County Attorney, reviewed the Self-Evaluation Plan. The new grievance procedure is a guideline on how citizens and employees can file a complaint alleging discrimination on the basis of

disability. This grievance procedure does not replace the current grievance procedure that the County has for employees. If the County does not adopt the Self-Evaluation Plan and the grievance procedure, the County will not be eligible to apply for any CDBG grants. **It is recommended that this issue be referred to the Administration and Finance Committee**

- e. Consideration of cross line analysis project. The County Engineer in cooperation with the Roads and Bridges Director is in the process of analyzing hydrology data on all of the culverts under county roads to ensure that the culverts are able to handle storm water runoff. This approach will enable the county to assess the ability of county culverts to handle minimal and maximum storm events. Identifying and replacing undersized culverts can save lives and the integrity of roads can be maintained. **It is requested that this matter be referred to the Public Service Committee.**
  
- f. Consideration of 2003/2004 Workers Compensation Insurance Premium. Pickens County is a member of the South Carolina Counties Workers Compensation Trust. The County recently received notice of the insurance premium for fiscal year 2003/2004. The annual estimated self-insurance premium is \$379,128.00, which is in line with the amount that was included in this year's budget. In addition, the insurance underwriter has charged Pickens County an additional amount of \$31,580.00 for aircraft exposure. The county has never been charged a separate fee before for aircraft exposure related to the airplane and helicopter owned by the Sheriff's Department. The Insurance Trust changed underwriters this year who have imposed this charge, which was not anticipated. **It is requested that this matter be referred to the Administration and Finance Committee for review.**

19. Executive Session, Personnel Issue

20. Adjourn