



COUNTY FACILITY ALCOHOL PERMIT SPECIAL EVENT POLICY

IN AN EFFORT TO ENHANCE EVENTS OCCURRING ON COUNTY PROPERTY, AND INCREASE FUNDRAISING CAPABILITIES OF THOSE NON-PROFITS MANAGING THESE FACILITIES, COUNTY COUNCIL ALLOWS FOR ALCOHOLIC CONSUMPTION ON COUNTY-OWNED PROPERTY FOR SPECIAL EVENTS THROUGH A PERMITTING PROCESS, CONTINGENT ON THE FOLLOWING CONDITIONS:

- For the purposes of this policy, alcohol is defined as beer and wine.
- Hours of service limited to the length of the event after 12pm and until 11pm Monday – Saturday. No exceptions. No alcohol is permitted to be served at county-owned facilities on Sunday.
- Where possible, alcohol consumption will be limited to a restricted area. If an organization cannot restrict a certain area, a written explanation must be provided on the application.
- Organizations must obtain all necessary licensing through the South Carolina Department of Revenue and provide proof of licensing one week prior to the event. If an organization chooses to use a third-party vendor, proof of licensing for that vendor must be provided one week prior to the event. All SCDOR license information can be found at the following link: <https://dor.sc.gov/tax/abl/licenses/special-events>
- Organizations can apply for a County Facility Alcohol Permit through the Pickens County Department of Parks, Recreation and Tourism. Applications are available online only. An organization must apply for each individual event, not to exceed 12 events in a calendar year. If an organization has an event series, that series can be considered one event for the purposes of this policy.
- Prior to receiving a permit, the applicant must designate a contact person and provide contact information to be provided to the Office of the Pickens County Sheriff. This individual must be present at the location of the event at all times that alcohol is being served. In addition to being present, the individual must provide a cellular telephone number that the Sheriff's Office may use to contact the individual. The Office of the Pickens County Sheriff may close any event and revoke the alcohol permit if the event endangers the health, safety or welfare of the public.
- Organizations must pay a \$50.00 application fee for each permit application. This application fee shall be non-refundable. Organizations are liable for any additional costs incurred by the county as a result of the event. The permit application fee can be paid through the Pickens County EnerGov portal at the time of application.
- As a condition on the issuance of a County Facility Alcohol Permit, the permit holder shall indemnify and hold the county harmless from claims, demand or cause of action that may arise from activities associated with the event.
- County staff shall have the authority to revoke a County Facility Alcohol Permit upon finding that the application filed contains false, misleading or incomplete information and therefore does not comply with the standards of issuance set forth in this policy.