

Pickens County Performing Arts Center – Board of Directors Meeting

Minutes from Meeting held 2/7/2023 at 6:00 pm

Attendees: Sjona Lindquist, Sarah Cassano, Crystal Barkley, Sharon Gantt, Carlene Gilstrap

Crystal Barkley, Chairman, called the meeting to order. Minutes from last meeting (1/3/2023) were read over. The minutes were agreed on and submitted.

FINANCIALS: Sjona Lindquist stated that the financials are presenting a problem in tracking them down. Sjona talked with past chairman, Andrew Mullinax, who told her to get in touch with Les Hendricks the former lawyer for the board. Sjona went to his office, but no one knew where the books were. He doesn't have the paperwork or anything for the PAC. Sjona will email the text history between she and Andrew and a synopsis of what transpired at Les Hendricks office to Carlene for archiving. It is imperative that we locate the books and find out how much we have and how much we owe in taxes, etc. It was agreed upon that the board needs a CPA and a lawyer to volunteer their time to help the board out. Sharon Gantt stated that she would start sending out query letters to a few lawyers and CPAs in our area. Sarah Cassano suggested that we may need to start fresh with a new name and new account going forward, if we can't resolve the present situation. We will keep this in consideration.

CHURCH: Crystal stated that she wanted to look over the lease the Church has with PCPAC and has asked for it from Dendy Brooks but has not received it yet. We don't want to overstep our bounds or have them overstep ours. We discussed not renewing the Church contract in the future. It was agreed upon that we would not be renewing the present contract.

SPONSORSHIP: Crystal went over the sponsorship structure that the Walhalla Performing Arts Center has and stated that this is what we should be striving for in the future. It would be a tier level of sponsorship based on monetary levels.

PUBLIC RELATIONS: We need to step up our level of PR. We need to have a presents at the local level. Crystal has talked with the commissioner of the Isaqueena Fest and she said we could have a booth there at no charge because we are a non-profit. This will take place in April. Azalea Fest in April would let us have a booth for a fee. We discussed needing to the box office be open at regular times during the week if possible so walk ups could purchase tickets. We also discussed fixing the sign out front and also putting up a marquee on the building with future events.

The board also discussed adding two new board members to the board. They will be named at the next meeting.

Next meeting was set for 3/14/2023 at 6:30 pm.

The meeting was adjourned.