

PICKENS COUNTY

SOUTH CAROLINA

Budget Calendar for Fiscal Year 2023 – 2024

January	Distribution of budget package sent to Elected and Appointed Officials, Department Heads, Agencies and Fire Districts.
January	Budget requests prepared by individual departments; separated by operational and capital improvements.
January 27 th	Departments submit individual budget requests to Finance Department.
February	Finance Department submits departments' requests to Administrator.
February 17 th	Outside Agencies budget requests are due to Finance Department.
February 13 th – 24 th	Administrator reviews and meets with departments to discuss budget requests.
March	Finance Director completes preparation of revenue estimates for the new budget year with assistance from Department Heads and County Auditor.
April 3 ^d	Submission of Administrator's budgetary recommendation to County Council and First Reading
April and thereafter	Council work session(s) on budget.
April 12 th	Notice of advertisement of Public Hearing to appropriate media.
May 1 st	Public Hearing and Second Reading of budget.
June 5 th	Third Reading and adoption of Budget Ordinance.
June	Finance Department prepares account ledgers and payroll information.
July 1 st	Begin new fiscal year with implementation of adopted budget.

Passed and approved, this 6 day of February, 2023.

COUNTY COUNCIL OF PICKENS COUNTY,
SOUTH CAROLINA


Chris Bowers, Chairman of County Council
Pickens County, South Carolina

(SEAL)

Attest:

Meagan Nations

Meagan Nations, Clerk of County Council
Pickens County, South Carolina