

Office of Planning and Building

Annual Report 2020

OFFICE OF PLANNING & BUILDING

Formerly the Office of Community Development, the Office of Planning and Building (OPB) continues to support their mission to (1) promote the orderly and coordinated development of the town according to the wishes of the citizens, as articulated through the Master Plan process; (2) facilitate dialogue throughout the town amongst all organizations, entities, and individuals that make up the Greater Peterborough Community; and (3) provide support to Town officials and the public.

The OPB supports the public sector by helping to implement public policy, overseeing the Master Plan, working with land use boards to develop appropriate land use regulations, and working with regional and state planning organizations (e.g., the Southwest Region Planning Commission, the NH Office of Strategic Initiatives, Plan NH, and NH Housing Finance Authority, among others).

The OPB provides ongoing planning, administrative, and technical support to the following Boards and Committees:

- Planning Board and any subcommittee thereof
- Zoning Board of Adjustment
- Master Plan Steering Committee and any subcommittee thereof
- Greater Downtown TIF Advisory Committee
- West Peterborough TIF Advisory Committee
- South Peterborough TIF Advisory Committee
- Capital Improvements Plan Committee
- Upon request, provides support to:
 - Conservation Commission
 - Open Space Committee
 - Heritage Commission and any subcommittee thereof
 - Hazard Mitigation Plan Steering Committee

BOARD/COMMITTEE HAPPENINGS IN 2020

- Planning Board
 - No Zoning amendments or additions proposed in 2020
 - Board plans to hold community Zoning Workshops in 2021 to facilitate much needed revisions to the Zoning Ordinance
- Master Plan Steering Committee
 - Kicked off a required update to the Vision and Land Use chapters in October 2020
 - Extensive outreach activities planned for March through July of 2021
- Greater Downtown TIF Advisory Committee
 - Obtained new wayfinding signs for the Downtown, to be officially installed Spring 2021
- Hazard Mitigation Plan Steering Committee
 - Met weekly via Zoom starting in late October to provide a required 5-year update to the plan

CODE ENFORCEMENT OFFICE

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2020 was a very active and challenging year for the Building Department. A total of 171 building permits were issued, with a total estimated construction cost of approximately \$18,763,793. Over \$43,000 in fees were received.

Notable projects for 2020 include:

- The completion of the construction of two large additions at Rivermead, as well as multiple renovations there.
- The addition and renovation of the Peterborough Library
- Interior expansion of Prime ATC
- The construction of several new homes including the Southfield Village Condominiums and Wilson Village Farm on Church Street.

Summary of Permits Issued

Type of Permit		Number of Permits	Estimated Cost
New Construction	Single Family	15	\$3,479,000
	Two Family	1	\$60,000
	Multi Family	10	\$2,475,000
	Non-residential	0	\$0
Additions & Renovations	Residential	105	\$2,515,772
	Non-residential	40	\$10,054,021
Demolition		8 (1 houses)	
Permanent Sign		7	
Temporary Sign		3	
Home Business		0	

STAFF DEVELOPMENT

The OPB staff members continue to participate in workshops and trainings, and maintain our memberships related to our respective professional associations. Workshops and trainings attended in 2020 include, but are not limited to:

- New Hampshire Building Officials Association trainings
- FEMA's CRS floodplain administrator training courses
- NH OSI Zoning Board Workshops
- NH OSI Excavation 101
- UNH Stormwater Construction

Respectfully submitted,

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 Tim Herlihy, Code Officer/Building Inspector
 Danica Melone, Town Planner