

Peterborough Town Library
Board of Trustees Meeting
March 16, 2023

Minutes:

Present Board members

Tina Kriebel, chair, Laura Hanson (zoom), John Lawler, Kristen Ramey (alternate), Karen Struthers, Peggy Van Valkenburgh

Others Present: Corinne Chronopoulos, Library Director

Secretary's Report: February 16, 2023 minutes reviewed. Motion to approve TK, KS. Approved.

Treasurer's Report (Karen Struthers):

- a. Bank inquiry about service charges, clarifications needed
 - i. No answers yet, looking forward to a break, perhaps as non-profit status
 - b. CD rates from GFA and M&T researched and reviewed
 - i. Looking to reinvest a total of \$200,000.00; best returns are from GFA
 - ii. Proposal made and discussed by Tina Kriebel to invest \$100,000.00 into a 13 month CD, and \$100,000.00 into a 25 month CD
 - iii. Tina Kriebel makes a motion to proceed, John Lawlor seconded, vote was unanimous in approval
 - c. Tina Kriebel made a motion to accept the Treasurer's Report, Karen Struthers seconds, vote was unanimous in approval
- II. Director's Report (Corinne Chronopoulos)
- a. 1833 Room is not regulating heat as it should, it should hold the set temp but it is staying warmer and not cooling. Even when library closes the temp holds at 72 degrees. Corinne has been reporting this for months to Froling who reviewed all equipment and point to the controls. ENE systems are in charge of the controls. Corinne met with them and they are saying it is the engineering. Corinne will keep documenting issues and chasing.
 - b. Broken Pipe near Men's bathroom downstairs reported and fixed. Town will follow-up with final repairs to the dry wall.
 - c. Broken Bike Rack (small snowplow crash); Corinne asks that the town make repairs visually appealing, others are available for use.
 - d. Peggy Van made a motion to accept the director's Report, Tina Kriebel seconded, unanimous approval
- III. 1833 Report – nothing to report
- IV. Review of Board Terms and Alternates
- a. Invite those interested to become an alternate to come to the April meeting and introduce themselves to us and learn about the board.
- V. New Business:
- a. Review of Confidentiality Policy:
 - i. Adding verbiage regarding digital info and purging of requested books once per year

- ii. Peggy Van made a motion to accept the changes to the Policy of Confidentiality, Karen Struthers seconded, unanimous approval
 - b. Review of Security Camera Policy:
 - i. Peggy Van made a motion to accept the changes to the Security Camera Policy, Karen Struthers seconded, unanimous approval.
 - c. Library Birthday:
 - i. Staff will plan a fun give-away to patrons and do social media posts.
 - ii. Staff will screen The Public – a movie about a public library on Monday April 10th as part of the celebration.
- VI. Motion to Adjourn made at 6:28 PM by Tina Kriebel, seconded by John Lawlor, unanimous approval