

**Peterborough Town Library Board of Trustees**

Approved September 13, 2023

August 17, 2023

**Meeting called to order:** 5:30 pm

**Trustees Present:** Tina Kriebel (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), Chris Mann, Kristen Ramey (alternate)

**Others Present:** Corinne Chronopoulos (Library Director)

**Motion to have Kristen vote in Peggy's absence. KS, CM Motion passed.**

**Motion to approve Minutes from the July 20, 2023 meeting. TK, CM Motion passed.**

**Motion to approve July's Treasurer's Report. CM, KH Motion passed.**

**Director's Report Highlights**

- Facility update: Corinne solved the door closer issues at both library entrances with service calls; an elevator repair has been completed; the HVAC condensation pipe over the kitchen is complete; the painting of the 1833 room is on schedule; the irrigation and rain sensor are being monitored; upcoming elevator and alarm inspections are on schedule.
- Katy McDanel has been hired as the library's new Library Assistant. She will be trained in late August and officially starts after Labor Day.
- Corinne has completed the staff salary review and will give a full report later in the meeting. She is working on completing annual staff reviews and is planning the Fall retreat.
- Corinne is working with Lisa Rogers on a public event for early October. Rogers is the coordinator at Conval for assisting families experiencing homelessness. The event will be for service providers and teachers.
- The Night Market outreach was a huge success. The PTL ran the kids' events with a "Funky Town" theme. Aimee did an outstanding job. Hundreds of families stopped by during the evening. The library's river terrace had a variety show run by GoMonadnock. The pop-up bar was a big draw.
- The children's summer reading program was a huge success. Some of the highlights: STEM program for families; 146 kids registered to complete 10 hours of reading; outreach visits weekly to the Peterborough Rec Program; over 40 people at every baby storytime; successful final party and distribution of free books.
- Plans are underway for adult Fall programming. Mary is working with Tim to create an AI program in September. Regular monthly programs include: book club, yoga, crafters meeting-up; tech classes; drop-in tech help; and film club.

**Motion to accept the Director's Report. KS, CM Motion passed.**

**1833 Society**

Tina reported that the 1833 Society didn't meet last month, but the sub groups are meeting to discuss the all-resident postal mailing scheduled for the Fall to build-up library awareness, and

the development of a more formalized planned giving strategy for residents to leave money to the library through estate planning.

### **New Business**

There was a lengthy discussion about the choice of paint colors for the Kyes-Sage House which was originally scheduled to be painted this Fall. Chris talked about the history of the Kyes-Sage House and paint colors of Victorian houses of the same era. The house was most likely not painted white with black shutters in the 1800s, and she asked that the Trustees consider a three-color plan which would include a different color for the body and the Victorian trim, and a third color for the shutters and door. Tina was concerned about incurring any additional costs from what had already been budgeted; the logistics of making color decisions; and the tight timing. It was decided that Corinne would issue RFP's to three different companies asking for the pricing for white with black shutters versus a three-color plan and a timeline. The possibility of delaying the project until the Spring was also discussed. Chris is going to research color reproduction visualizer tools in to compare different color combinations.

**MOTION TO ADJOURN FROM PUBLIC SESSION. CM, KS Motion passed**

**MOTION TO ENTER NON-PUBLIC SESSION UNDER RSA 91-a311(a) – Staff salary review and Library Director annual evaluation.**

Tina Kriebel Y

Laura Hanson Y

Karen Struthers Y

Chris Mann Y

Kristen Ramey Y

**THE BOARD ENTERED INTO NON-PUBLIC SESSION AT 6:50 pm**

**MOTION TO RE-ENTER PUBLIC SESSION, JL, KS**

Tina Kriebel Y

Laura Hanson Y

Karen Struthers Y

Chris Mann Y

Kristen Ramey Y

**THE BOARD ENTERED INTO PUBLIC SESSION AT 7:20 PM**

**Motion to adjourn made at 7:20 pm CM, KS**

**Next meeting: Wednesday, September 13 at 4:30 pm**

Respectfully submitted, Laura Hanson

