

Peterborough Town Library Board of Trustees

Draft Minutes

May 20, 2021

Meeting called to order: 6:30 pm (in person meeting at temporary library)

Trustees Present: Marcia Patten (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), Ron Bowman, Deb Caplan (alternate)

Others Present: Corinne Chronopoulos (Library Director), Tina Kriebel (1833 Society)

Minutes from April 15, 2021 meeting accepted. RB, KS

March Treasurer's Report approved. RB, LH

Director's Report Highlights

- Corinne reviewed the timeline for the move and opening of the new library through early October. The grand opening of the library is scheduled for September 12th.
- The job description for a cleaner for the new library has been posted.
- The library will end the fiscal year under budget. There will be some technology purchases for the new building before the end of the budget year.
- The large oak cabinet made by Mr. Grimshaw has been sold through the NH Antique Coop.
- Corinne is working closely with the company who will be moving the library's collection and also a company who will move the furniture. She is also working closely with a shelving company and is hoping to sell the old shelves.
- The library received a \$2,500 grant from the NH Arts Council to be used for a stipend for Erin Sweeney and her curbside crafts program through the end of July.
- The summer reading program begins on June 1st and will include outside in-person programming at the community center.
- There will be in-person browsing at the temporary library from July 6–31 to give patrons a chance to stock-up on books before the library closes for the move on August 1st.

Motion to accept the Director's Report RB, LH Motion Passed

1833 Society Report

Tina Kriebel reported for the 1833 Society. The project continues to be on time and on budget and the team has been great to work with. The dry wall is complete and the downstairs has been painted. With recent gifts and expected pledges, the capital campaign committee has met its financial goal.

Old Business

Corinne reviewed the current mask wearing mandate. The only change is that during outdoor Story Time, masks will be encouraged but not required. In keeping with the current state mask policy, masks will still be required when patrons are in-doors. Because the state policy is always changing, the Board will re-visit the policy again at the June meeting.

Motion to update mask resolution. RB, LH Motion passed.

Corrine reviewed meeting room software options for the new library and made her recommendation. The Board agreed with the recommendation.

Motion to approve plan for new software. RB, LH Motion passed.

Corinne presented a schedule for recommended staff hours and the new hours that the library will be open as of September 12th. The Board agreed with the recommendation.

Corinne recommended that the library add two new part-time positions which won't affect the budget. The two positions are library assistant and patron service assistant.

New Business

Marcia distributed to the Board wording for the fundraising plaque that will be placed in the renovated portico honoring the trustees who served the library during the duration of the new library project (2011-2021).

The Town of Peterborough has been receiving an annual distribution from the New Hampshire Charitable Trust Foundation's James Boote Distribution. Through a NHCF error, this contribution should have gone directly to the library. Going forward, it will be sent to the library.

Motion to change the regular monthly trustee meeting from 6:30 to 5:30 pm on the third Thursday of the month. RB, LH Motion passed.

Motion to adjourn made at 7:45 pm LH, RB

Next meeting: Thursday, June 17 at 5:30 pm (in person)

Respectfully submitted, Laura Hanson