

## **Peterborough Town Library Board of Trustees**

### **Draft Minutes**

**February 18, 2021**

**Meeting called to order:** 6:30 pm – Location on Zoom virtual platform

**Trustees Present:** Marcia Patten (Chair), Laura Hanson (Secretary), Ron Bowman, Ron Drogy, Libby Reinhart (alternate),

**Others Present:** Corinne Chronopoulos (Library Director), Ron McIntire (1833 Society), Tina Kriebel (1833 Society)

**Motion to have Libby Reinhart vote for Karen Struthers LH, RB Motion Passed**

**Minutes from January 21, 2021 meeting accepted. RB, LH**

**January Treasurer's Report approved. RB, LH**

#### **Director's Report Highlights**

- The staff is very much ready to be back in the renovated library. Corinne has been encouraging the staff to use their vacation time to rest and reboot before the summer and the move. Corinne is making an effort to sit and work in the temporary space more often.
- The Town's Budget Committee had no comments or questions after the presentation and the budget is expected to be approved as part of the town budget at Town Meeting. The library has paid over all of the revenue for FY2021 and Corinne is keeping a close eye on expenditures.
- Corinne has been attending many meetings regarding the new library, i.e. library furniture and furnishings, donor plaques, and planning the move. The move will be covered by the project budget. The mover will ensure that every book is placed exactly where it belongs and spaced accordingly.
- Corinne has connected with Xfinity and town IT to explore options for improving library internet and ensuring the best possible connections in the new library. The library will be upgrading to coax gigabit service.
- A report has been created and distributed regarding HVAC decisions in the new library.
- The PTL digital archive continues to grow. The NH State Library did not purchase the Monadnock Ledger Transcript during the past six months, so Corinne has arranged to have the MLT donated and will send it to be digitized and placed on microfilm. This project should be complete by the end of 2022.
- Mary and Corinne will be launching the latest programs regarding racial justice. There will be a community conversation on March 9<sup>th</sup> at 6:30 pm, followed by a workshop called Racism and Trauma on training and preparation to make sure the library does its best on these programs.

- Because children are suffering right now, the staff are talking with other libraries and pediatricians about the library's summer reading program. The staff has decided to focus on "Fun" and will be featuring simple activities and experiences, much of it outdoors at the community center. "Make Them Smile" is the theme. The library will be inviting different community groups to participate.

### **Motion to accept the Director's Report LR, RB Motion Passed**

#### **1833 Society Report**

Ron McIntire and Tina Kriebel reported for the 1833 Society. The capital campaign still needs to raise \$35,288 to meet their \$5.5 million goal. The project is still on budget and on time. The goal is to totally enclose the renovation project, so that the construction crew can run heat into the building during these cold months. The capital campaign has been able to include most of the alternate projects that had been cut.

#### **Old Business**

Laura reported that she had spoken with Barbara Miller, who is a professional grant writer, about the possibility of getting a foundation grant for the restoration of artwork. Because of Covid, Barbara wasn't optimistic that foundations right now would make a grant for something that didn't directly impact families and communities. She thought there might be a possibility of approaching a local foundation, like the Verney Foundation, who have a mission of supporting the arts. Laura is going to talk with Audrey White to get her opinion. Barbara provided a print-out of all national foundations that have a focus on art restoration.

There was a lengthy discussion about the Equity, Social Justice and Inclusion Policy and, other than a couple of edits, the Board agreed with the policy.

### **Motion to accept the Equity, Social Justice and Inclusion Policy, RD, RB Motion Passed**

Corinne presented the current Meeting Room Policy and it was reviewed by the Board, especially the fee structure. She feels that the Policy needs further work and will present at a future Board meeting.

Corinne said that since implementing the Overdue Procedure Policy, approximately 30 people have returned overdue books or paid fines.

#### **New Business**

Trustee's Naming Plaque – Marcia reported that 16 Trustees and Alternates have been identified as serving on the Board during the ten-year duration of the project. A separate plaque will be placed on the donor wall recognizing these Trustees. It was also decided to include the names of the Trustee Funds that were used for the restoration.

### **Motion to adjourn made at 7:45 pm RB, LH**

### **Next meeting: Thursday, March 18<sup>th</sup> at 6:30 PM (on Zoom)**

Respectfully submitted, Laura Hanson

