

Peterborough Town Library Board of Trustees

Draft Minutes

January 21, 2021

Meeting called to order: 6:30 pm – Location on Zoom virtual platform

Trustees Present: Marcia Patten (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), Ron Bowman, Deb Caplan (alternate), Libby Reinhart (alternate), & Greg Kriebel (alternate)

Others Present: Corinne Chronopoulos (Library Director), Ron McIntire (1833 Society), Audrey White (1833 Society), Tina Kriebel (1833 Society), & Bill Taylor (Select Board)

Minutes from December 17, 2020 meeting accepted. RB, KS

December Treasurer's Report approved. RB, LH

Director's Report Highlights

- Staff has been brainstorming the procedures and processes for the new building's meeting rooms and what software to put in place to keep track of meeting room use.
- Corinne has been meeting with the tech services team, reviewing tasks and workflow. The team has had many new tasks and changes in their work. Tasks were fine-tuned and they reviewed the goal to have a 7-day turn-around for new items.
- Aimee is doing a lot with teenagers, connecting with them formally and informally. She partnered with the Grapevine to host an online cooking teen program, inspired by the British Baking Show. She also started a teen book club. Corinne sponsored a book launch and author reading for Monadnock Underground, a writer's collaborative formed by Peterborough residents. They have published two new books and over 30 attended a Zoom program. Jos created a Winter Bingo program to inspire people to go outside, observe their world, and write/read about our habitat. Aimee and Lisa hosted the Wildlife Encounter group for an online animal program.
- The library received an ALA grant for small and rural libraries. The grant will fund the creation of a community discussion and follow-up programming. The grant application was written to support another series focused on systemic racism.

Motion. Ron Bowman made a motion to acknowledge and appreciate the incredible job Corinne and the library staff have done during this difficult time of the pandemic and being in temporary quarters. It has had a huge impact on the community. Motion to accept Ron's tribute. KS, LH Motion Passed

Motion to accept the Director's Report. KS, RB Motion Passed

1833 Society Report

Audrey White reported that approximately \$47,000 still needs to be raised and that the campaign is still in progress. There are outstanding grant applications and pledges are still coming in. There are currently less than \$100,000 in outstanding pledges. The project remains on budget and on schedule. The Recognition Committee will be sending out an RFQ to three vendors who manufacture donor plaques, and they are currently preparing a workflow schedule.

Tina Kriebel stated that the donations are still coming in because the capital campaign committee did a good job with the early groundwork and have been consistently fundraising. She also noted that the building shell will be fully enclosed around mid-February.

Old Business

Corinne reminded the Trustees of the town's Budget Committee meeting on Tuesday, January 26th at 6 pm. She will be making the library's annual budget presentation.

Corinne reviewed the art restoration proposal. There are eleven historic portraits that need some form of restoration, including frames. There was discussion about how to cover the cost of the restoration and should the library do the work piecemeal if we don't have the funds to restore the paintings all at one time. Laura suggested that we consider applying to appropriate foundations and she will do some research.

New Business

Corrine reviewed the Overdue Procedures Policy and has been monitoring more closely items that haven't been returned. In 2020, there were 185 items not returned. The cost to the town and library is considerable as there are patrons who have excessive long overdue fees. The Board gave their feedback and Corinne will make edits to the policy and present at February's Board meeting.

Corrine also reviewed the new Meeting Room Policy and recommended charges for room rentals. The Board provided their feedback and Corinne will re-write the policy and present to the Board at February's meeting.

There was a review of the Equity, Social Justice and Inclusion Policy. Once again, the Board gave their feedback and Corinne will re-write the policy and present at February's meeting.

Motion to adjourn made at 8:10 pm KS, LH

Next meeting: Thursday, February 18th at 6:30 PM (on Zoom)

Respectfully submitted, Laura Hanson