

Peterborough Town Library Board of Trustees

Draft Minutes

July 21, 2022

Meeting called to order: 5:30 pm

Trustees Present: Tina Kriebel (Chair), Laura Hanson (Secretary), and Peggy Van Valkenburgh

Others Present: Corinne Chronopoulos (Library Director), Mary Clark (member of Friends)

Minutes from the June 16, 2022 meeting accepted with minor change. TK, PV

June's Treasurer's Report approved. TK, PV

Corinne reviewed the year-end income budget with the Board. She reported that the library is coming in flush on the year-end budget.

Director's Report Highlights

- 144 people are signed-up for the children's Summer Reading program.
- There are many weekly programs planned this summer and the youth team is hosting two youth book clubs in July.
- Medal Day at MacDowell was a huge success. The library's presence was mutually beneficial for MacDowell and the library.
- The library has welcomed many summer tourists this year.
- The second *Peterborough Presents* program featured Bob Beck and 23 individuals attended.
- The library is growing a vegetable and herb hydro tower in partnership with the Cornucopia Project. It is bringing attention to the library's free seed program. The seed committee is gearing-up for August programming.
- The first session with the library interns from Camp Akeela was a success. They were very interested in the details of the cataloging and interlibrary loan programs.
- Aimee hosted two programs with this month's artists. One was on what it means to be binary and the second was a college program.
- There has been some concerns about the landscaping and some dead plants. Tina will reach out to Ross about clean-up and fall plantings.
- The town's Public Works department has checked out the library's sewer lines and they have reported that the build-up is starting again. They plan to flush it. Pinney Plumbing is reviewing the library's planning documentation to see if the flushometer can be upped.
- Corinne is talking with vendors regarding installation of mechanical shades for the library's windows and UV film for the second floor windows.
- Corinne continues to manage the custodian staff because there have been multiple call-outs. She's revamped the schedule and restated expectations very clearly.
- Corinne will be introducing Joyce Maynard at the August 6th Lyceum.
- The library is partnering with MAXT for the Night Market and hosting a "Space Lounge" on the library's terrace. It will include readings, livestream podcast recording, and a jazz band.

Motion to accept the Director's Report, TK PV. Motion Passed

1833 Society Report

The Trust Resolution letter and Memorandum of Understanding have been drafted by the 1833 Society. The Trust resolution will be used by the Trustee treasurer to set up a fund at a financial institution to deposit the \$266,633 of unused contingency funds from the library project. The resolution stipulates the funds may only be used for campus improvements to the library such as paying off the solar panels, the completion of the south lawn landscaping, and other project related expenses or future building expenses.

The treasurer will report at the next meeting the recommended financial institution for the funds to be set up at.

The MOU confirms the governance of the funds going forward and the Library Trustee responsibility to manage them as outlined in the resolution.

The 1833 Society has asked the town to apply their portion of the project unused contingency funds to the next bond payment.

Motion to approve the 1833 Society's Trust Resolution letter as presented to the Board. PV, LH Motion Passed

Motion to give Karen Struthers authorization to open a cash account for deposit of the library's portion of the leftover funds. TK, PV Motion Passed

Motion to approve the Memorandum of Understanding from the Trustees effective 7/21/22. PV, TK Motion Passed

Old Business

Motion to accept a \$10,000 anonymous donation to the library's endowment fund. TK, PV Motion passed

New Business

Because of time constraints, it was decided to review the Behavior Policy at the August Board meeting.

MOTION TO ADJOURN FROM PUBLIC SESSION, TK, PV

MOTION TO ENTER NON-PUBLIC SESSION UNDER RSA 91-a311(a) – New Board Members

Tina Kriebel Y

Laura Hanson Y

Peggy Van Valkenburgh Y

THE BOARD ENTERED INTO NON-PUBLIC SESSION AT 6:15 pm

Present: Tina Kriebel, Laura Hanson, Peggy Van Valkenburgh, Corinne Chronopoulos

The purpose of the non-public session was to review candidates for Board Alternate positions. Kristen Ramey and Eric McCall were selected to serve as alternates. The Board Chair will ask

them if they accept the opportunity to serve a one-year term. The remaining candidates will be reviewed at the next meeting.

MOTION TO RE-ENTER PUBLIC SESSION, TK, PV

Tina Kriebel Y

Laura Hanson Y

Peggy Van Valkenburgh Y

Motion to adjourn made at 6:50 pm PV, TK

Next meeting: Thursday, August 18th at 5:30 pm

Respectfully submitted, Laura Hanson