

Peterborough Town Library Board of Trustees

Draft Minutes August 19, 2021

Meeting called to order: 5:30 pm (in person meeting at temporary library)

Trustees Present: Marcia Patten (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), Ron Bowman, Ron Drogy, Greg Kriebel (alternate), Deb Caplan (alternate)

Others Present: Corinne Chronopoulos (Library Director), Tina Kriebel (1833 Society)

Minutes from July 15, 2021 meeting accepted as amended. RB, LH

July Treasurer's Report approved. RB, LH

Motion to have Greg Kriebel vote. LH, RB Motion passed

Director's Report Highlights

- The library remains on schedule for the September 12th opening celebration. The final construction is "down to the wire" but Corinne is confident it will be ready for the opening.
- The front lawn and Concord Street landscaping will be done in Spring 2022. The scope of the projects have been carefully documented. The funding for the landscaping has been credited to the project and will be put aside until next spring. The bridge construction has no other impact on the library project.
- The staff will have final training from September 7 thru 10, and will be ready for the opening on September 13th if all goes as planned.
- The library has hired two new part-time staff members.
- The library has new hours and a new website will go live shortly.
- Online bookings for meeting rooms in the new library will begin on September 13th.
- The furniture and shelving will be installed the week of August 23rd. Corinne will be coordinating the move of staff offices shortly after the furniture is settled.
- Corinne has decided to hold-off hiring a Library Assistant to manage room bookings. Mary Hubbard and Corinne think it's best to move forward without adding another person and will see if the library team can manage bookings.

Motion to accept the Director's Report RB, LH Motion Passed

1833 Society Report

Tina reported that the construction project is going smoothly. Tina and Laura have been working with the Ledger on a 24-page library insert to be distributed in the September 9th edition. Corinne has been working with Jill Schaffer on a 52-page commemorative book to be available for the opening of the library.

Old Business

Grand opening plans – Corinne reported that the library has hired a professional video company to film the Grand Opening and that a ribbon has been ordered for the ribbon cutting. Tina said that the Friends of the Library have created two committees. One committee will deal with the re-opening of the used bookshop and the second committee will be developing a plan for the building itself.

New Business

The new website is nearing completion and Corinne shared with the Board what has been created to date.

MOTION TO ADJOURN FROM PUBLIC SESSION, RB, LH

MOTION TO ENTER NON-PUBLIC SESSION under RSA 91-a:311(a) – Personnel

Marcia Patten Y

Ron Bowman Y

Laura Hanson Y

Deb Caplan Y

THE BOARD ENTERED INTO NON-PUBLIC SESSION AT 6:15 PM

Present: Marcia Patten, Ron Bowman, Laura Hanson, Deb Caplan, Greg Kriebel

The purpose of the non-public session was to sign-off on Corinne's annual job review document.

MOTION TO RE-ENTER PUBLIC SESSION, RB, LH

Marcia Patten Y

Ron Bowman Y

Laura Hanson Y

Deb Caplan Y

Motion to adjourn made at 6:25 pm LH, RB

Next meeting: Thursday, September 16th at 5:30 pm

Respectfully submitted, Laura Hanson