

OTSEGO LAKE TOWNSHIP PLANNING COMMISSION
MINUTES MARCH 3, 2022
Adopted April 7, 2022

Chairperson Jack Udebrock called the meeting of the Otsego Lake Township Planning Commission to order at 7:00 pm. The meeting opened with roll call.

Planning Commission members present: Susan LaVanway, Tim Miller, Leo Sensabaugh, Jack Udebrock, and Jay Welter.

Members absent: Nora Corfis and Gary Johnson

A quorum was present.

Audience members: Randy Stults

The Pledge of Allegiance was said.

Conflict of Interest

There were no conflicts of interest for any of the agenda items.

Persons Requested by the Commission to Attend the Meeting:

No one was requested to attend.

Public Hearing:

There was no public hearing.

Housekeeping Business:

The next regular meeting of the Otsego Lake Township Planning Commission (OLTPC) is scheduled to be held on April 7, 2022 at 7:00 pm at the Otsego Lake Township Hall, and it is questionable whether the meeting will take place as scheduled.

Public Comments, Communications Concerning Items on the Agenda and Additions to the Agenda:

Public Comment:

Randy Stults furnished the following information: He stated the members of the Planning Commission should pay very close attention to the sections set forth in the MTA Virtual Planning & Zoning Team Retreat for Townships document dated October 2021 pertaining to a Master Plan. In addition, he commented on the importance of Meeting Guidelines and Ground Rules, including the Michigan Open

Meetings Act. Further pertaining to the Michaywe' comments he felt it was very important Michaywe' Site Plans contain the terminology "proposed" or "accepted by County", depending on the circumstance.

Addition to the Agenda: None

No communications concerning items on the agenda.

Approval of Minutes:

Chairperson Udebrock asked for approval of the Otsego Lake Township Planning Commission Minutes dated December 2, 2021. There was a discussion initiated by Susan LaVanway that the Minutes be corrected on page 2 changing the word area to data. Susan LaVanway moved to accept the minutes as corrected. Leo Sensabaugh supported the motion which passed unanimously by a voice vote.

Old Business: None

New Business:

The Michigan Townships Association published a document captioned "VIRTUAL PLANNING & ZONING TEAM RETREAT FOR TOWNSHIPS" dated October 2021, and this document was used for virtual training seminars. It consisted of handouts that served as a study guide for various planning and zoning topics as follows:

- Better Together: Working With Your Township Team
- Master Plan Must Haves (and Have Nots!)
- Meeting Guidelines & Ground Rules
- Are You in Control of Your Meetings?
- Dealing with Difficult Issues (and People!) - Presentation
- Dealing with Difficult Issues (and People!) - Add'l Resources
- Managing Township Development
- Understanding and Reviewing Site Plans and Variances
- Amending & Adopting Ordinances - Presentation
- Amending & Adopting Ordinances - Add'l Resources
- Renewable Energy Resources

Commission members spent an extensive amount of time prior to the meeting studying the material and were well prepared to discuss the topics. Commission members had numerous enlightening comments and suggestions. They unanimously felt this would serve as a great "desk reference manual" and simplified many of the complex issues that we deal with.

Participation For Items Not on the Agenda:

There was no public participation for items not on the agenda.

Reports, If Any, Regarding Planning and Zoning From Each Member of the Commission:

The following individuals, Jack Udebrock, Jay Welter, and Tim Miller, reported that in past several months, in their individual capacity and as members of the MOA community, and not as members of any public body, attended various MOA meetings and had discussions with Michaywe' personnel and Board Members regarding changing the use of various parcels within the Michaywe' Restricted Property.

As there was no further discussion, Chairperson Udebrock called for a motion to adjourn the meeting at 8:21 p.m. Susan LaVanway moved to adjourn the meeting at 8:21 p.m. Tim Miller supported the motion which passed unanimously by a voice vote.

Respectfully submitted,

Jay F. Welter

Jay Welter
Acting Secretary