

**OTSEGO LAKE TOWNSHIP PLANNING COMMISSION  
APPROVED MINUTES  
November 3, 2022**

Vice Chairperson Leo Sensabaugh called the meeting of the Otsego Lake Township Planning Commission to order at 7:00 pm. The meeting opened with roll call.

Planning Commission members present: Nora Corfis, Gary Johnson, Tim Miller, Leo Sensabaugh and Jay Welter

Planning Commission members absent: Susan LaVanway and Jack Udebrock

A quorum was present.

Audience members: Randy Stults

After roll call the Pledge of Allegiance was said.

**Persons Requested by the Commission to Attend the Meeting:**

No one was requested to attend.

**Conflict of Interest:**

There were no conflicts of interest for any of the agenda items.

**Public Hearing:**

There was no public hearing.

**Housekeeping Business:**

The next meeting of the Otsego Lake Township Planning Commission is scheduled December 1, 2022 at 7:00 pm at the Otsego Lake Township Hall.

**Public Comments, Communications Concerning Items on the Agenda and Additions to the Agenda:**

There were no additions to the agenda or public comments.

**Approval of Minutes:**

Vice Chairperson Sensabaugh asked for approval of the Otsego Lake Township Planning Commission Minutes dated October 6, 2022. Jay Welter moved to accept the minutes as corrected. Tim Miller supported the motion which passed unanimously by a voice-vote.

**New Business:**

Recommendations for Property North of the ‘Old Section’ of the Township Cemetery

Mr. Stults informed the Commission that he was not asking for any recommendations from the Planning Commission, only if they could add any additional options for the Board to consider other than the four he had previously outlined at the last meeting.

Jay Welter moved the Planning Commission would be available to the Township Board to advise and serve them in any action on this matter and they may request the Planning Commission to assist them. Gary Johnson supported the motion which passed by a voice-vote.

Expiring Terms of Commission Members: Jack Udebrock and Leo Sensabaugh

Motion to Reappoint Leo Sensabaugh:

Jay Welter moved that it has been the policy of the Otsego Lake Township Planning Commission (Commission) and Otsego Lake Township Board (Board), that prior to an individual being appointed by the Board as a member of the Commission, it was a condition precedent, that the individual must first be approved and recommended for appointment by the Commission, and further the Board generally followed the recommendation of the Commission barring any extenuating circumstances.

For the foregoing reason, Vice Chairperson, Leo Sensabaugh, informed the Commission that the terms of member, Jack Udebrock, and member, Leo Sensabaugh, will expire on December 31, 2022, creating two vacancies on the Commission; and member, Sensabaugh only, has expressed an interest in being reappointed to fill a vacancy as a member of the Commission for the term beginning January 1, 2023 and continuing thereafter until December 31, 2025.

Leo Sensabaugh has been a long-standing member for over nine years; he has conscientiously, diligently, faithfully, harmoniously, unselfishly, tirelessly and went far and above what would be expected under normal circumstances. In summation, his service has been exemplary and the community has benefitted extensively, and he is deserving of reappointment to the Commission.

Tim Miller supported the motion.

Vice Chairperson Leo Sensabaugh called for a voice vote to approve the reappointment of Leo Sensabaugh as a member. The motion was approved unanimously.

Open position on Commission:

Jay Welter moved:

As the Planning Commission has not received a current application for a position on the Planning Commission and there is no other application to consider; and as the Planning Commission has been informed that Jack Udebrock is not seeking reappointment, the open position on the Planning Commission from January 1, 2023 through December 31, 2025 should be posted on the Township Bulletin board and website. Applications for the Planning Commission position should be forwarded to the Planning Commission for consideration so the Commission can make recommendations to the Board.

Gary Johnson supported the motion which passed unanimously by a voice-vote.

**Reports Regarding Planning and Zoning from Each Member of the Commission:**

Gary Johnson reported on Township activities.

Nora Corfis reported the County approved special use permits for the Elam's Wedding Venue in the FR district, and the wind turbine installation by John Poliskey in Guthrie Lakes.

As there was no further discussion, Vice Chairperson Sensabaugh adjourned the meeting at 8:00 pm.

Respectfully submitted,



Nora Corfis  
Secretary