OTSEGO LAKE TOWNSHIP BOARD

APPROVED MEETING MINUTES

June 15, 2023

The Otsego Lake Township meeting was called to order with the Pledge of Allegiance at 7PM by Supervisor Matelski. There were 14 guests.

Roll call of Board Members: Present J Bergel; J Brown; D Matelski; M Brown; D Pallarito

Also present: Fire Chief Dale Tucker, Parliamentarian Randy Stults and Constable Mike Coutant

Conflicts of Interest: None

Additions to Agenda: Otsego Lake Association fireworks and Park Rental

Big Bradford Lake Special Assessment District Public Hearing:
Motion made by Dave Matelski to Open Public Hearing at 7:02 p.m., second by Mary Brown. All ayes. **MOTION CARRIED**.
Randy Stults moderated the presentation on Special Assessment. Tonight's hearing is only to hear objections to the plan for Special Assessment District No 13. There were no appeals made during the public hearing. Motion made by Dave Matelski to close the public hearing at 7:03 p.m., second by Denise Pallarito. All ayes. **MOTION CARRIED**.
Resolution #2023-004 Regarding Special Assessment District No 13 Big Bradford Lake, read by Clerk Brown. Motion made by Denise Pallarito to adopt resolution, second by Jerry Brown. **Rollcall vote**: J Brown: Yes; D Pallarito: Yes; D Matelski: Yes, M Brown: Yes; J Bergel: Yes. **Resolution #2023-004 adopted**.

Meeting Minutes presented by Mary Brown for May 18, 2023 regular meeting minutes and minutes for Closed Session meeting on May 18, 2023. Motion made by Denise Pallarito to accept both meeting minutes as presented; second by Jeff Bergel; All ayes: **MOTION CARRIED.**

Clerk's Report: Presented by Mary Brown: Township Bills for the period May 19, 2023, to June 15, 2023, with a total amount of $82,340.63. Motion made by Jerry Brown to pay the township bills for $44,480.19 for the General Fund; $21,170.04 for the Fire Fund and $16,690.41 for Trash Fund, seconded by Denise Pallarito. All ayes: **MOTION CARRIED**.
Pontem Software Annual Support renewal 11-1-2023 to 10-31-2024 for $475.00 Motion made by Jerry Brown to renew annual contract, second by Jeff Bergel. All ayes. **MOTION CARRIED**.
There was damage at the cemetery again, a large foundation was cracked by someone driving over it. The cost to replace is $574.00 by Matt Belding, this amount includes him repairing damage to the angel that sits on grave. Motion made by Denise Pallarito to replace foundation, second by Mary Brown. All ayes. **MOTION CARRIED**.
The Township received a refund dividend from Par Plan in the amount of $348.86.
Repairs were made to the water wagon in the amount of $153.93. Cheryl Goff paid for repairs and needs to be reimbursed. Motion made by Mary Brown to reimburse for $153.93; second by Jeff Bergel. All ayes. **MOTION CARRIED.**

Additional repairs were needed to repair the water leak at the new vault toilet and replacement of irrigation heads at Township Hall in the amount of $255.00. (We approved $1,800.00 last meeting) Motion made by Denise Pallarito to pay the additional $255.00, second by Jeff Bergel. All ayes. **MOTION CARRIED.**
The DNR has surplus land available in our township if we are interested? No interest.
Dan Smith will be conducting our audit tomorrow at 9:00 a.m.
The clerk gave letter to fire chief to advise FD members there is NO SMOKING in any fire department equipment, I have received complaints on this.

Treasurer's Report presented by Jerry Brown.
Motion made by Denise Pallarito to accept the Treasurer's report for May 31, 2023, second by Mary Brown. All ayes: **MOTION CARRIED**
The tax bills have been sent to KCI to be printed and mailed out after July 1st.
The VA Clinic has paid $50.00 rental fee for the VA Picnic at the Lion's Pavilion, Jerry suggested this should be no charge for our veterans. Denise Pallarito made a motion to reimburse the VA Clinic $45.00 rental fee (waiving the rental cost), second by Mary Brown. All ayes. **MOTION CARRIED**.

FIRE & EMS REPORT: **26** Calls, 18 EMS, 8 Fire, 5 Missed Calls. The Fire Chief gave his report. There is one more Zoom training for ESO before it goes live. Chief Tucker informed us that the ESO program does not do payroll as we were told when presented for approval.

CONSTABLE REPORT: Everything checked out with no complaints.

ORDINANCE ENFORCEMENT REPORT: No complaints

PUBLIC COMMENT: Leo S. asked if any decision was made by the board on the GLF request to pay more than the contract amount? No changes to contract currently. Barry asked for status on pickleball on basketball court? Nothing currently.

NEW BUSINESS: The Otsego Lake Association representative Mark Lambries contacted Supervisor Matelski and asked if the township would consider donating toward the fireworks? Since there are currently no funds budgeted for this expense, we would not be able to this year but can revisit it for the next budget. We have always done "in-kind" to support by providing Fire/EMS standby during fireworks.

Waters Garage Purchase Agreement: Jeff Bergel made a motion to go in to **closed session per MCL 15.268** at 8:00 p.m. to discuss purchasing property and reviewing purchase agreement, second by Denise Pallarito.
ROLLCALL VOTE: J Brown: Yes; J Bergel: Yes; D Pallarito: Yes; D Matelski: Yes; M Brown: Yes.
Motion made by Jerry Brown to **return to Open Session** at 8:06 p.m., second by Denise Pallarito. All ayes. **MOTION CARRIED**.

Discussion on the purchase agreement to buy Waters Garage for $288,000.00, for additional space for the Fire Department, with a $10,000.00 good faith deposit paid to Alpine Title. There will have to be a property appraisal and an environmental study done. Denise Pallarito made a motion to enter into agreement and sign the purchase agreement in the amount of $288,000.00 to purchase property located at 10483 Old 27 South in Waters Michigan, parcel #091-460-000-182-0 and 091-460-000-184-00 with

appraisal and environmental study, with amendment by the addition of Ondreia Blackmore's name on purchase agreement: second by Jerry Brown.
Rollcall vote: D Matelski: Yes; Denise Pallarito: Yes; Jeff Bergel: Yes; Jerry Brown: Yes; Mary Brown: Yes. All ayes. **MOTION CARRIED.**

OLD BUSINESS: Dave Matelski will ask for a quote from Jim Salo on a water hand pump hydrant at the Memorial Pavilion.

Christine Boyak-Wohlfeil will find out status on the new vault toilet door lock timer, toilet paper dispenser and restroom sign that is now gone. Christine will be taking photos of the park for the recreation plan before they hold a public hearing.

Dave hasn't heard anything back yet about the gravity rail, he will follow up with company.

TRUSTEE REPORT:

1. **Denise Pallarito**: Denise met with a rep from ADT Security for the cemetery, because of lack of internet it would be too high of a cost for ADT Security ($10,000.00 per month) at the cemetery. We will investigate trail cams. Meeting with loggers and Wade Trim about the cemetery. It would cost about $33,000.00 to stump and smooth the property. The wood will have value, but it is unknown how much we could get back at this time. Wade Trim suggested completing the stump removal and excavating work and then they can update the topography to give better idea on a layout to include a gravel parking area with about 24 parking spots. Denise got a price of about $600.00 for a bulletin board at the cemetery from U-Line Co. Mary will price from company we order from.

   PLANNING COMMISSION: No meeting. One applicant for consideration on Planning Commission, Tom Totten. Other planning members are in favor of his application and recommend him to be appointed by the township board. Tom does own property in this township and in the future will build a home here. Randy Stults did state it is allowed to have a non-resident on Planning Commission if he is a qualified elector. Motion made by Mary Brown to appoint Tom Totten to fill the remainder of open term, second by Jerry Brown. All ayes. **MOTION CARRIED**.

2. **Jeff Bergel**: Shawn Thomas Tree Service has donated wood chips for the trail and has dropped them off to be spread.

   PARK & RECREATION COMMITTEE: Christine thanked the township for getting the irrigation working at DAV area. There is a need for some topsoil and grass seed to be spread there. Jeff Schermerhorn will take care of that. Mike Coutant said the excavating for trailhead has an August start date. We need no vehicles at pavilion & trail signs. Mike Nelson has volunteered to make a new sign for the map of the walking trail, it's not quite finished yet. The sign on corner of 27 & Memorial Dr was backed in to. Jeff Schermerhorn will fix it. Public comment was given by Al & Janelle Blackmore about the park meeting they attended. There are issues with snowmobiles that use the trail off Passenheim Rd. They would like to see something done to protect the road before there is damage. Dave Matelski will follow up on this.

COUNTY COMMISSIONER: Jason Clement; The Fire Boss plane will continue to be at the airport for a while due to the very dry conditions. The Alpine Center is falling apart, and the County is currently looking at available options. The county is looking to possibly re-do the ORV Ordinance. There was a meeting with township supervisors to review this. The Groen Property has been separated from Park & Recreation. The drain is closed on Otsego Lake. Research is being done to determine the status of the drain.

Meeting adjourn meeting at 8:33 p.m.

Respectfully submitted,

Mary Brown

Mary Brown, Clerk

Regular meeting minutes approved by Township Board on July 20, 2023