

**OTSEGO LAKE TOWNSHIP**  
**ADOPTED MEETING MINUTES**  
**December 16, 2021**

The Otsego Lake Township Board Meeting was called to order at 7:00 PM by Supervisor Matelski. Five board members were present and 13 guest(s). Supervisor Matelski asked for any additions to agenda, and or any conflicts of interest. None were given.

Supervisor Update: No updates.

Clerk J Baker requests to adopt proposed minutes from November 18, 2021, board meeting.

**1<sup>st</sup> Motion** was made by J Brown to adopt November 18, 2021, minutes as corrected (EA & resolution motion), seconded by M Brown motion carried.

**2<sup>nd</sup> Motion** made by J Bown to approve township bills for the month of Nov/Dec: General Fund \$25,674.51, Fire Fund \$8,970.92, and Trash fund of \$17,608.80, seconded by G Johnson motion carried.

**TREASURER'S REPORT- Month ending October 31, 2021**

<b><u>GENERAL FUND</u></b>		<b><u>FIRE FUND</u></b>	
Beginning Balance	\$697,905.63	Beginning Balance	\$188,101.13
Receipts		Receipts	
Disbursements		Disbursements	
Ending Balance	\$721,218.71	Ending Balance	\$132,218.46
<b><u>TAX ACCOUNT</u></b>		<b><u>TRASH FUND</u></b>	
Beginning Balance	\$ 12,279.25	Beginning Balance	\$ 35,928.99
Receipts (interest)		Receipts	\$ 00.48
Disbursements		Disbursements	\$ 17,608.80
Ending Balance	\$ 5,236.87	Ending Balance	\$ 18,320.89

**3<sup>rd</sup> Motion** made by G Johnson to approve November month ending Treasurer's Report, seconded by M Brown motion carried.

**FIRE & EMS REPORT** - Total Calls 37 – EMS 28, Fire 9, & 6 Missed Call(s), with an average in route time of 11.48 minutes. FFI & FFII classes started Nov 14<sup>th</sup>, 3 members enrolled Erick, Zach, Bobby. Maintenance on cab mount for fire engine # 505 safe to operate. Christmas parades Dec 20-22.

**4<sup>th</sup> Motion** made by J Baker to approve Fire Truck parades in December, seconded by G Johnson motion carried.

**CONSTABLE & ORDINANCE ENFORCEMENT REPORT** - All checked out no complaints this month .

**Public Comment:** - Questions regarding fire truck safety issue – are repairs critical to ensure safety.

**NEW BUSINESS** - Park & Hall Rental Fee – Need update to existing policy.

**TRUSTEE REPORT:**

**Trustee M Brown – Fire Liaison:** M Brown Thanked the Fire Department for their community involvement.

**Trustee G Johnson – Planning Liaison:** Spoke to road commission about sidewalks for Passenheim. Boat launch on Little Bradford Lake, Road Commission to block off to limit possible accidents/liability for Co Road Commission.

**PLANNING COMMISSION** - Susan LaVanway & Nora Corfis Re-appointed to new 3-year terms beginning January 1, 2022 and ending December 31, 2024. Jack U as Chair & Leo S. as vice Chair. Master Plan will be updated in the next few months.

**PARKS & RECREATION** – C. Boyak-Wohlfeil stated the township must submit a letter stating Twp is responsible for maintenance of the small trail head extension/connector to the Belle Iron Trail. Full “Operating Agreement #PRD-T- 012-2021 still needs corrections and will vote on when ready. Also working on Recreation Plan to be approved by surrounding entities.

**5<sup>th</sup> Motion** made by J Baker to have roll call vote to approve and agree that the Township is responsible to maintain trail head connector/extension, seconded by J Brown, motion passed.

Roll Call Vote to approve responsibility for Trail Head connector/extension that provides access to the BI Trail: Five (5) Yeas, and zero (0) Nays, unanimous vote to approve TH extension/connector responsibility to maintain.

**CEMETERY COMMITTEE** - J Baker: No meeting still finalizing revisions to the Cemetery Ordinance to present to Board in January for final approval before publishing.

**COUNTY COMMISSIONER** - Rob Pallarito: Michigan Works has dollars available people needing resources to take re-train for a new possible career. Parks & Rec Community Center is open again with a new floor and looking to expand offerings for the public. Shop with a cop held last month and huge success. County recreation plan is under update and is out on Parks & Rec website looking for community input. Preliminary approval Natural Resource grant to do improve drainage/eliminate severe flooding of campsites.

**OLD BUSINESS** – Township Maintenance – G Johnson provided rough draft of bid posting for Summer & Winter maintenance contracts. G Johnson to continue work on developing final bid proposal for township maintenance contract.

**6<sup>th</sup> Motion** made by D Matelski to adjourn the meeting, seconded by J Brown motion carried.

Meeting adjourned at 8:04PM.

Respectfully submitted,

James A. Baker, Clerk