

**OTSEGO LAKE TOWNSHIP  
BUDGET HEARING AND MINUTES  
MARCH 17, 2016**

The public hearing for the budget for fiscal year April 1, 2016 through March 31, 2017 was called to order at 6:30 p.m. New budget reviewed and questions taken from audience. Public hearing adjourned at 7:00 p.m. Regular monthly meeting called to order by Supervisor Wagar with the Pledge of Allegiance at 7:00 p.m. All board members present and five audience members.

**CLERKS REPORT**

A motion was made by M. Brown to approve the minutes of the February 18, 2016 meeting with correction noting the absence of Trustee Johnson. Seconded by Johnson, motion carried. A motion was made by J. Brown and seconded by Johnson to pay bills for the General Fund of \$14,193.08, Fire Fund \$15,176.62 and Trash Fund \$15,957.76. Motion carried. A motion was made by Markovich to approve the budget for Otsego Lake Township for the fiscal year of April 1, 2016 through March 31, 2017 by cost center. Seconded by M. Brown, motion carried. The resolution to set the salaries of Otsego Lake Township for FY 2016-17 was read into the record by Clerk Markovich. A motion to adopt the resolution was made by Wagar and seconded by J. Brown. Roll call vote; Johnson, aye; Markovich, aye; Wagar, aye; J. Brown, aye, and M. Brown, aye. All ayes, motion to adopt the resolution carried. The resolutions setting the salaries of the individual board members was read into the record by Clerk Markovich. Trustees (2) annual salary \$4,045 (each). Motion to adopt made by Wagar, seconded by J. Brown, roll call vote; Markovich, aye; Wagar, aye; J. Brown, aye; M. Brown, aye; Motion to adopt resolution carried. Supervisor annual salary \$20,029. Motion to adopt Johnson, seconded by M. Brown. Roll call vote; J. Brown, aye; M. Brown, aye; Johnson, aye, Markovich, aye; and Wagar aye. Motion to adopt resolution carried. Treasurer annual salary 27,342. Motion to adopt made by Wagar and seconded by J. Brown. Roll call vote; M. Brown, aye; J. Brown, aye; Wagar, aye, Markovich, aye; and Johnson, aye; Motion to adopt carried. Clerk annual salary \$27,342. Motion to adopt made by Johnson and seconded by M. Brown. Roll call vote; J. Brown, aye; Wagar, aye; Markovich, aye; Johnson, aye and M. Brown, aye. Motion to adopt carried.

**TREASURER'S REPORT**

**GENERAL FUND**

Beginning Balance	\$696,902.60
Receipts	18,453.02
Disbursements	40,609.49
Ending Balance	\$674,746.13

**FIRE FUND**

Beginning Balance	\$264,176.18
Receipts	1,002.24
Disbursements	8,212.91
Ending Balance	\$256,965.51

**TAX ACCOUNT**

Beginning Balance	\$708,007.72
Receipts	818,561.11
Disbursements	948,688.44
Ending Balance	\$577,880.28

**TRASH FUND**

Beginning Balance	\$ 8,285.75
Receipts	47,875.09
Disbursements	15,975.76
Ending Balance	\$ 40,203.09

A motion to approve the treasurer's report as presented was made by Markovich, and seconded by M. Brown. Motion carried.

#### FIRE DEPARTMENT REPORT

Report presented by Chief Tucker. There were nineteen runs for the month of February 2016, seven missed calls. The new hose is here and in use. Search and rescue training was done at Camp Grayling. Chief's meeting is April 18<sup>th</sup> and next fire training is April 19<sup>th</sup>. Discussion concerning giving up our EMS license due to missed ems calls. Do we give up our license now or wait until it expires in August-September 2016. A motion was made by Wagar to let our Fire Liaison M. Brown take the lead in looking into the procedures involved with giving up our license. Seconded by Johnson, motion carried.

#### CONSTABLE/ENFORCEMENT OFFICER REPORT

Everything checked out during monthly inspections. There were no enforcement complaints.

#### TRUSTEE REPORTS

Trustee Brown questioned direct deposit and why checks are issued sometimes instead of being directly deposited. It is a matter of cut off dates and FDIC holidays. The financial institutions require three days lead time for direct deposits to work and we are still getting the bugs worked out. Any accounting program will work but the banks are all different with their own program for inputting the information.

Trustee Johnson. Would like to continue with the special assessment for Bradford Lake Milfoil. Need to check on the renewal date.

#### FIRE LIAISON

It is time to renew the contract for the fire chief. The township board feels that Chief Tucker is doing a good job in running the fire department. A motion was made by M. Brown to renew the chief's contract this year. Seconded by Johnson, motion carried.

#### PLANNING COMMISSION REPORT

Report given by Chair Udebrock. Ed Johnson provided the planning commission with state regulations for storage and distribution of propane. After reviewing it was decided the planning commission should follow state regulations for setbacks for propane tanks. The planning commission made a motion to recommend to the county revision of the county master plan and allow dispensing and storing of propane in the HX district, limiting capacity and signage on the tanks and recommend a change in the zoning ordinance to allow a permitted use subject to special conditions for use in the HX district. A motion was then made by township board member, J. Brown to have the planning commission continue and recommend to the county that they follow the recommendations of the Otsego Lake Township Planning Commission and allow a permitted use subject to special conditions in the HX district. Seconded by Johnson, motion carried.

#### COUNTY COMMISSIONERS REPORT

Report given by Commissioner Backenstose. Updated the board on happenings at the county level.

Wagar reminded the board of the Otsego County Township Officers meeting which will be held at our hall on April 19<sup>th</sup> at 6:00 p.m.

#### NEW BUSINESS

The signs at the road entrances to the township are in need of refurbishing. Signs by Design has submitted a bid of \$2,225.00 to do the five signs. A motion was made by J. Brown and seconded by Johnson to have Signs by Design complete the work for the stated price. Motion carried. J. Brown has gotten a quote from Revise for a ready to use website design for \$1,200.00. This would allow us to make our own additions and deletions to the site. A motion was made by Wagar and seconded by Johnson. Motion carried.

It has been a long time since prices were set to rent the township hall. After researching the fees charged by other townships in our category that do rent their hall it was decided to charge \$125.00 for hall rent and \$75.00 non-refundable cleaning deposit. A motion was made by Johnson and seconded by M. Brown to raise our rates to the above stated amounts. Motion carried.

The board has not taken any action on the request from the Otsego County Economic Alliance request for the township to contribute \$1,450 which is our annual share. After discussion Wagar will invite the director to our next township meeting.

No comments heard from the public. Meeting adjourned at 8:20 p.m. Next regular meeting will be held on April 21, 2016.

Lorraine Markovich, Clerk  
Otsego Lake Township