

**CITY OF OAK PARK**  
**MICHIGAN**  
**PERSONAL LICENSE**  
(Hawkers or Peddlers of Food or Food Products)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
License No.

\_\_\_\_\_  
City, Zip Code

\_\_\_\_\_  
Birth Date

Citizen of United States: \_\_\_\_\_

Birth Place: \_\_\_\_\_

Have you ever been convicted of a felony and/or misdemeanor? \_\_\_\_\_

If so, place and date \_\_\_\_\_

Are you on parole or probation as a result of such violation? \_\_\_\_\_

Are you addicted to the use of intoxicating liquor or drugs? \_\_\_\_\_

Education: School \_\_\_\_\_ Grade Completed \_\_\_\_\_

State place, occupation and starting/ending dates of employment during past five years:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of products to be vended by licensee and name of manufacturer or supplier of said products:  
\_\_\_\_\_  
\_\_\_\_\_

Description of vehicle(s) and/or container checked by health officer to be used:

\_\_\_\_\_  
1<sup>st</sup> Vehicle – Make, Model & Year

\_\_\_\_\_  
2<sup>nd</sup> Vehicle – Make, Model & Year

Vin. No. \_\_\_\_\_

Vin. No. \_\_\_\_\_

Mich. Lic. Plate # \_\_\_\_\_

Mich. Lic. Plate # \_\_\_\_\_

This application for license must be accompanied by two (2) photographs of licensee of passport size and type, a health certificate issued by the Department of Health for Oakland County stating that applicant is free from any contagious and/or infectious disease; and a Food Handlers Permit showing the applicant to be a licensed food handler (Food Handlers Permit does not apply to prepacked foods).

All licenses issued and/or granted shall expire at midnight the following April 30<sup>th</sup> of each year, and shall be an annual license.

I hereby swear or affirm that I am fully aware of the duties and obligations of persons engaged in the business indicated above and agree to comply with the state laws, city charter, city ordinances and such rules and regulations as may now or hereafter be in effect relating to the operation of said business, and the statements contained in this application are true to the best of my knowledge and belief.

Food Handlers Permit \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

Veteran's Exemption No. \_\_\_\_\_

\_\_\_\_\_  
Home Address

License No. \_\_\_\_\_ Plate No. \_\_\_\_\_

\_\_\_\_\_  
City, State, Zip Code

Issued \_\_\_\_\_

Department of Public Safety Records Checked By \_\_\_\_\_



## FOOD VENDOR APPLICATION INSTRUCTIONS

1. Complete both application forms: Personal License and Vehicle/Container License.
2. Provide the following with your application forms:
  - Copy of Driver's License for each driver
  - Driving record for each person who will be driving licensed vehicle(s) (obtain from Secretary of State)
  - Copy of driver's license or other government-issued identification for any other workers to enable a background check
  - Registration for each vehicle
  - Certificate of insurance for each vehicle
  - Oakland County Health Department inspection report
  - Two small photo's (such as a passport photo)
3. Pay non-refundable fee at Treasury Office: \$50.00
4. Submitted completed application forms, paperwork listed above and receipt for payment from Treasury Office to the City Clerk.

The application process can take anywhere from a few days to a few weeks. Both paper license and license plate(s) will be mailed after approval by the Department of Public Safety.

## ARTICLE V. FOOD SERVICE ESTABLISHMENTS

### Sec. 22-126. License required.

No person shall operate a food service establishment, temporary food service establishment, or food market in the city without first having obtained a license as issued in accordance with article II of this chapter. Such license shall not be issued without the certification of the health officer that the applicant has complied with all the requirements of this article. The license shall be posted in full public view in the premises at all times. The operator of a temporary food service establishment as a food stand must prominently post his name, address and phone number on the exterior of the stand.

(Code 1973, § 19-2)

### Sec. 22-127. Mobile units.

No person shall operate a mobile unit within the city without first having secured a license and vehicle tag from the city clerk. The vehicle tag shall be prominently displayed on the exterior of the vehicle. No license or tag shall be issued without prior approval of the health officer. A copy of any special conditions attached to the licensure of a mobile unit, must be carried in the vehicle at all times. Such special conditions may include restrictions pertaining to types of food, food preparation routines, utensil cleaning and sanitizing procedures or any other procedures which are deemed conditional by the health officer. The name and address of the business operating the mobile unit shall be plainly indicated on each side of the exterior of the vehicle in letters of contrasting colors at least three inches high with a minimum three-eighths-inch wide stroke. Since the commissary is considered to be an essential part of the mobile unit's operation, approval of the commissary is required before a mobile unit will be licensed. All facilities and operations of commissaries must be in compliance with requirements for food service establishments. If a mobile unit is operating in a manner which demands additional safeguards to protect the public health, the health officer shall impose reasonable requirements as deemed necessary to fulfill the spirit of this article before license approval.

(Code 1973, § 19-3)

### Sec. 22-128. Food vendor.

No person shall engage in the business known as food vendor without first having obtained a license therefor. No such license shall be issued except upon certification of the director of public safety. Every applicant for a food vendor's license shall furnish the city clerk two recent personal identification photographs of passport type and size, one of which shall be retained by the clerk and the other attached to, and made a part of the food vendor's license to the applicant.

(Code 1973, § 19-4)

### Sec. 22-129. Route sales.

No person shall engage in the business of selling or delivering food or beverage products on established routes and to regular customers such as, but not limited to, dairy or milk routes, bakery routes, coffee or tea sales routes or any other type of prescheduled, predetermined customer sales routes involving the delivery of any prepackaged food or beverage products without first having obtained a license therefor. All such prepackaged food or beverage products shall have been prepared,

packaged, and sealed on premises properly licensed as a food establishment.

(Code 1973, § 19-5)

**Sec. 22-130. Effective dates.**

All licenses issued for food establishments shall take effect January 1 and expire the following December 31 of each year. All licenses and vehicle tags issued for mobile units and food vendors shall take effect May 1 and expire April 30 of the next year.

(Code 1973, § 19-6)

Secs. 22-131--22-150. Reserved.

Sec. 22-154. - Prohibited locations.

No vendor shall obstruct any street, alley, sidewalk or driveway nor remain, barter, sell, offer or expose for sale, any product within 1,000 feet of the entrance to any school building between the hours of 8:00 a.m. and 5:00 p.m., on the days when school is in session, nor on those portions of streets on which a public park abuts. No vendor shall stop his vehicle for the purpose of consummating a sale within 50 feet of any street intersection in the city. No vendor shall sell any product upon or within any public park unless a license has been granted therefor by the city council pursuant to an agreement entered into between the city council and the vendor.

(Ord. No. O-00-422, § 1, 6-19-00)