

CITY OF OAK PARK BEAUTIFICATION ADVISORY COMMISSION
MAY 16, 2017
MINUTES

Meeting was called to order at 7:05 p.m. in the City of Oak Park Community Center, 14300 Oak Park Boulevard, Oak Park, Michigan, by Chairperson Lonnie Tabb-Upshaw.

PRESENT: Chairperson Lonnie Tabb-Upshaw, Vice Chairperson Danielle Fracassa, Commissioners – Brenda Moseley, Deborah Williamson, Idella Bailey, Karen Davis-Harris, Michella Perry, Santhia Guinn, Non-voting Representative Kevin Yee

ABSENT: Commissioners – Angela Mitchell, Carrie Dodds, Joyce Schulman, Judy Simmons, Larry Wilson, Mattie Boykin, Reatha Richmond, Non-voting Representative Councilmember Kiesha Speech

GUEST: None

APPROVAL OF MINUTES; APRIL 18, 2017

MOTION by Fracassa, SECONDED by Bailey, to approve the Beautification Advisory Commission meeting minutes of April 18, 2017 as submitted.

VOTE: Yes: All
No: None

MOTION CARRIED

CITY COUNCIL/CITY LIAISON COMMUNICATION

City liaison communication highlights

- City budget approved by City Council 5/15/17
- I – 696 at Coolidge Bridge branding project

OPEN ISSUES

- **Flower Sale** – Items needed for the flower sale include price lists, cash box, carts and water hose for flowers. The chairperson and vice chairperson will collect the cash.
- **Badges** – Badges have been ordered for new members but corrections need to be made. Badges with corrections will be available to the members prior to the flower sale.
- **Tee shirts** – Per Assistant City Manager Kevin Yee the tee shirts will not be ready for the flower sale, the city plans to have tee shirts available to the commissions for

OPEN ISSUES (cont'd)

Tee shirts (cont'd.) –

the Fourth of July. The commission decided to coordinate and wear white tee shirts and dark colored bottoms for the flower sale.

- **Grosse Ile Transportation** – Assistant City Manager Kevin Yee mentioned to the commissioners that a count of attendees need to be provided to coordinate with the Recreation department for availability of a driver and bus for transportation for the BCSEM spring quarterly meeting. Chairperson Tabb-Upshaw stated that she should have the requested information available by the following week.
- **Resolution for Reatha** – Assistant City Manager Kevin Yee stated that the city is sorting through archived minutes to gather more accurate information for the resolution.
- **Attendance/Time Arrival** – Chairperson Tabb-Upshaw stressed the importance of attendance and time arrival for meetings. Members were urged to send out an email to the chairperson and staff liaisons if they were going to be absent for a meeting.

COMMENTS

- Members made a suggestion to acknowledge birthdays of members at meetings.
- Members expressed interest in a competition amongst themselves in regards to the beautification of their homes, since they are not able to receive a beautification award.
- Members stated that they would create a save the date for the annual perennial exchange for the Spring of 2018

Meeting adjourned at 7:55 pm, Next meeting June 20, 2017