

**BEAUTIFICATION ADVISORY COMMISSION  
CITY OF OAK PARK  
MINUTES  
MAY 15, 2018**

**PRESENT:** Brenda Moseley, Danielle Fracassa, Deborah Williamson, Joyce Schulman, Karen Davis-Harris, Lonnie Tabb-Upshaw, Michella Perry, Idella Bailey, Mattie Boykin, Reatha Richmond, Non-voting City Representative Carolyn Burns, Non-voting City Representative Kevin Yee

**ABSENT:** Angela Mitchell, Carrie Dodds, Judy Simmons, Larry Wilson, Santhia Guinn

**GUEST:** None

Meeting called to order at 7:00 pm  
Roll called

**APPROVAL OF MINUTES; APRIL 17, 2018**

MOTION by Fracassa, SECONDED by Bailey to approve the Beautification Advisory Commission Meeting minutes of April 15, 2018 as submitted.

**VOTE:** Yes: All  
No: None

**MOTION CARRIED**

**CITY COUNCIL/CITY LIAISON COMMUNICATON**

**City Liaison communication highlights**

**Non-voting City Representative Assistant City Manager Kevin Yee**

- I-696 Bridge project – Federal Highway Administration is in the process of giving their last comments on the project.
- Tap grant project on 9 mile road diet is slightly delayed. There will be two pocket parks placed off of 9 mile road where there will be art and signage. City is also looking for grant opportunities to place a linear park to place play structures in as project moves along with bike paths, a trail, and other amenities.
- City is looking to place fencing along 9 mile, mainly along the Scotia area to make the area look aesthetically better.

**Non-voting City Representative Carolyn Burns**

- Council has passed the ordinance that will allow a brewery along 11 mile road. The business will brew beer onsite and also have a tasting room.
- The city is in the process of planting the sunflowers for the sunflower project.
- Summer Fest's change of location and name will now be called the Oak Park Summer Blast, and will be held in July instead of August.

**Open Issues**

**Flower Exchange** – The flower exchange event went okay, as it is the Beautification Advisory Commissions first flower exchange. Commissioners stated that some participants stated that there was not enough signage and publicity and not many people knew much about it. Per Assistant City Manager Kevin Yee stated that in the future areas will be selected to place signage, and that this also has to be a part of the budgeting processes. Members expressed that the exchange part of the Flower Sale be emphasized and that everyone who plans to come have something to exchange.

**VOTE TO HOST FLOWER EXCHANGE ANNUALLY**

MOTION by Moseley, SECONDED by Fracassa for the Beautification Advisory Commission to host a Flower Exchange event annually.

**VOTE:** Yes: All  
No: None

**MOTION CARRIED**

**Flower Sale** – Members signed up to volunteer to work the Flower Sale. The sale will be on Saturday, May 27<sup>th</sup> from 10 am – 5 pm. Members are asked to wear their tee shirts provided by the city for the Beautification Advisory Commission to the flower sale

**Attendance** – Chairperson Lonnie Tabb-Upshaw stressed the importance of the attendance, and stressed that the members of the commission participate in upcoming events.

**Hosting 2019 BCSEM December Quarterly meeting** – Members would like to host the quarterly meeting using the city’s recreation facility. The commission will contact the BCSEM to confirm availability. Thereafter, the commission will have to present a budget to the city, and obtain approval from city council to host the quarterly meeting. Per Assistant City Manager Kevin Yee, The BAC will not be committed to host the quarterly meeting until members vote to gather a budget together, and present it to Assistant City Manager Kevin Yee by January 2019. The members have agreed to begin the process to host the quarterly meeting, and will be responsible for the invites, hosting the luncheon, etc. The next quarterly meeting will on June 21, 2018 held in Southfield MI.

**General Discussion**

Members inquired about the price list for the Flower Sale. Assistant City Manager Kevin Yee stated that he will break down the price list that was received from the vendor and have signage available for the event.

***Meeting adjourned at 7:42 p.m. Next meeting June 19, 2018***